

# Getting Started at Your Library



**695 N. Main Street  
Laconia, NH 03246**

## **Hours**

Mon .....	9am-8pm
Tue .....	9am-8pm
Wed .....	9am-8pm
Thur .....	9am-8pm
Fri .....	9am-5pm
Sat .....	9am-4pm
Sun .....	CLOSED

Call (603) 524-4775  
Text (603) 556-4666  
[info@laconialibrary.org](mailto:info@laconialibrary.org)  
[laconialibrary.org](http://laconialibrary.org)  
[@LaconiaLibrary](https://www.twitter.com/@LaconiaLibrary)



# Borrowing Information

Laconia Public Library cards are free if you are:

- Resident of Laconia (adult or child)
- Taxpayer of Laconia
- Student attending any school in Laconia
- Employee of a Laconia business

*Yearly non-resident cards may be purchased for \$65.*

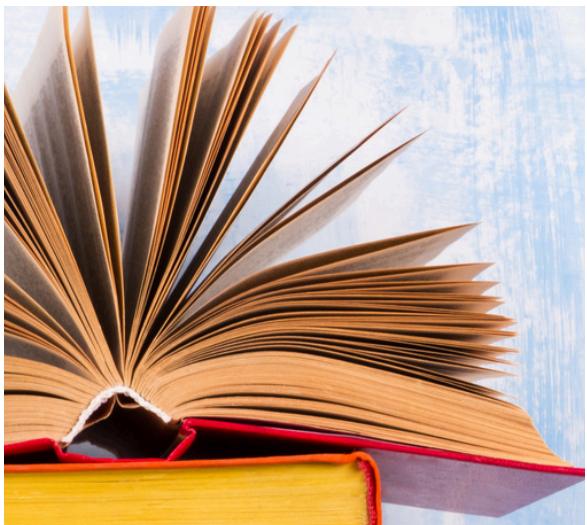
Laconia Public Library does not charge fines, but prompt returns are requested. There is a replacement cost for damaged or not returned items.

## Courtesy Reminders

Automated email reminders can be sent when requested items arrive by email or text message. Sign up through your online account.

## Material Borrowing Limits

All materials circulate for two weeks and may be renewed twice if no one is waiting.



Item Type	#
Adult and YA Video Games	1
Adult Audiobooks	5
Adult DVDs	5
Adult Fiction	15
All Large Print	10
Adult Graphic Novel	10
Adult Music CDs	5
Adult Non-Fiction and Biography	15
Children's Audiobooks	4
Children's DVDs	2
Children's Music CDs	4
Children's Fiction and Non-Fiction	25
YA DVDs	2
YA Fiction	5
YA Graphic Novel	10
YA Non-Fiction	15
Kits / Games / Puzzles / Real Items	2
Total Card Limit	25

# Patron Resources



**Inter-Library Loan:** If we don't have the material you are looking for, we may be able to borrow it from another library in the State.



**Outreach Service:** A librarian will deliver items to patrons who have difficulty getting to the Library. For more information, contact Shayla: [slocke@laconialibrary.org](mailto:slocke@laconialibrary.org).



**Meeting Rooms:** The Library has meeting room space available for use. The Volpe Room can accommodate 8 people, the Quiet Study Room can accommodate 4 people, and the Laconia Rotary Hall can accommodate up to 100 people.



**Events and News:** The Library's print and email newsletters provides information on Library events. Events are listed on the online calendar as well as our social media channels and the Laconia Daily Sun.



**Notary:** The Laconia Public Library offers Notary Public Services for the benefit of the residents of our community. For non-residents, the cost is \$2.



**Telescope:** The telescope is available for reserve or to be checked out for a 2-week period to Laconia Library cardholders that are 18 years of age or older and have a current Library card in good standing.

## Computers and Research



**Computers/Internet Access:** There are computers providing internet access and Microsoft Office software. One computer is set aside with a scanner. Ask at the circulation desk for a code to log in.

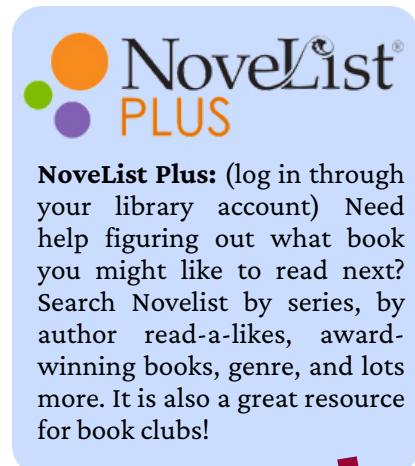
- Black & white printing is available for \$0.10 per page, color printing is \$0.50 per page.
- Wifi is available throughout the building during open hours; called Library\_Guest. No password required.



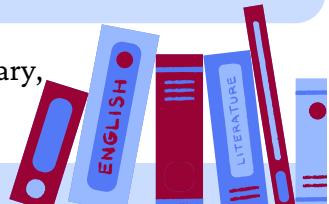
**Technology Help:** We have a weekly drop-in program for basic computer questions; check our event calendar for dates and times. Tech help videos can also be found on our YouTube channel: [@laconialibrary2699](https://www.youtube.com/@laconialibrary2699).



**Online Databases:** The Library provides access to Ancestry Library, Westlaw Edge, NoveList Plus, Lakes Region History Online.



**NoveList Plus:** (log in through your library account) Need help figuring out what book you might like to read next? Search NoveList by series, by author read-a-likes, award-winning books, genre, and lots more. It is also a great resource for book clubs!



# Book Clubs

The Library has three book clubs for adults, a Mystery Book Club, a Fantastic Fiction Book Club and a Non-Fiction Book Club. Check to see if the book club selection is available as a download, or pick up a physical copy at the library, then join us for a discussion!

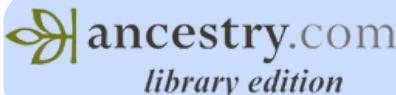
**FICTION  
BOOK  
GROUP**

**NONFICTION  
BOOK  
GROUP**

**MYSTERY  
BOOK  
CLUB**



## Genealogy & History



**Ancestry Library Edition:** ancestrylibrary.com can be accessed on any Library internet computer.



**Local History Room:** This room is dedicated to books focusing on the history of the Laconia area, New Hampshire, and New England. Included in this collection are Laconia City Directories, town histories, county histories, Laconia city/town reports, Laconia High School yearbooks, and cemetery records.

**Lakes Region History Online:** <https://laconia.pastperfectonline.com/>  
Experience Laconia history through photographs and artifacts.

**Microfilm:** Archives of the local newspapers on microfilm, dating back to 1849.

## Volunteer at the Library

Are you age 18 or older, able to work independently, with minimal direction, and able to commit on an ongoing basis? Fill out an application form available on our website or at the main circulation desk.

Please note: we do not accept court-mandated, community service, or diversion program volunteers. We do not report to outside agencies.



## Reference

Reference assistance is available to anyone. Our librarians are trained to answer questions, and will do their best to help you find what you're looking for.

# Library Catalog

You can get to the catalog directly at <https://laconia.biblionix.com>

- Search by author, title, series name, or subject. Keywords and phrases are accepted.
- On the catalog page the What's Hot section shows you the latest items added to the collection, the most popular circulating items, and several staff curated booklists.

## What's Hot

Most Popular

What's New

Booklists

**Member Account:** To log in to your account, enter your full Library barcode number and password in the fields in the upper right corner of the catalog welcome/search page.

*NOTE: On your FIRST login, the password is your phone number, and then you will be prompted to create your unique password.*

- View items checked out and their status
- Renew items
- Reserve items
- Manage Reserve Express authors
- View charges on your account
- Set a vacation delay
- Set notification preferences
- Manage circulation history

## Getting started with Libby

### Libby, by Overdrive

**Compatible Devices:** You can download Libby on iOS 10+ or Android 5.0+. If you have a Windows or Mac computer, or a Chromebook, you can use Libby in your web browser at [libbyapp.com](http://libbyapp.com). We suggest using the latest version of Chrome, Safari, Firefox, or Edge.

### Installation

#### STEP 1

Install the Libby app from your device's app store. Or, visit [libbyapp.com](http://libbyapp.com) in your Chrome, Firefox, Safari, or Edge browser. See note about Kindle Fire.

#### STEP 2

In Libby, follow the prompts. First, you will need to select the New Hampshire State Library then, you will find Laconia Public Library and sign in with a valid library card.

#### STEP 3

Browse your library's collection and borrow a title.





#### STEP 4

Borrowed titles appear on your Shelf and download to the app automatically when you're connected to Wi-Fi, so you can read them when you're offline.

On your Shelf, tap loans at the top of the screen. From there, you can:

- Tap **Read With...** to choose where you'd like to read the book (Kindle or Libby), then finish sending to Kindle or start reading in Libby.
- Tap **Open In Libby**, **Open Magazine**, or **Open Audiobook** to start reading or listening in-app.
- Tap **Manage Loan** to see options like **Renew** and **Return**.

## Borrowing Kindle Books

For Kindle Fire workaround instructions, visit: [www.overdrive.com/apps/libby/kindlefire](http://www.overdrive.com/apps/libby/kindlefire)

- Most, but not all eBooks can be sent wirelessly to a Kindle eReader or Kindle app. Visit [libbyapp.com](http://libbyapp.com) or [nh.overdrive.com](http://nh.overdrive.com) to borrow an eBook.
- After you borrow the title, select Read now with Kindle. You'll be taken to Amazon's website to select your device and send the Kindle Book to your Kindle.
- Note: You will need to be signed into the Amazon account to which the Kindle is registered

## Lending

- The limit for Laconia Public Library borrowers is 3 items at a time.
- Items check out for 7 or 14 days at a time (choose at the time of borrowing), and automatically return themselves at the end of the lending period.
- You may have up to 5 holds at one time.
- If you need more help with Libby, please visit Libby Help.

## Getting Started with hoopla

**Compatible Devices:** Most Apple or Android devices, including Apple CarPlay and Android Auto. For a complete list visit the Supported Devices page on hoopla! [www.hoopladigital.com/help](http://www.hoopladigital.com/help)

You can use hoopla with any number of supported devices. However, you can only use your account on one device at a time.



## Installation

- Register for a hoopla account by visiting [hoopladigital.com](http://hoopladigital.com), or by using the mobile app on your iOS or Android device. You will need to provide an email address, create a password, and have your library account information ready.
- Browse titles on your computer or mobile device by clicking Browse All on the format you're looking for: music, movies, audiobooks, ebooks, comics, and television.
- To borrow a title, click on the title and then click the Borrow button. Your borrowed titles can be played right after borrowing, and found under the My Titles menu for viewing/listening. Enjoy your selected titles!
- Borrowed titles will be automatically returned when your lending period is over. There are no holds, wait lists, or late fees.

## Lending

- Movies and TV: 48-72 hours.
- Music albums: 7 days.
- Most Audiobooks, Comics, and eBooks: 21 days.

*The limit for Laconia Public Library borrowers is 5 items per month.*

- You can return the title before the due date by clicking the “return now” button located at the bottom of the title on the title information page. Use this to manage your device storage and remove content you are finished with.
- The monthly borrow limit resets on the first day of the new month. Previously borrowed titles will remain until their lending period expires, but you will be given your new month's borrows.

***Note: Returning a title early does not give users additional borrows for that month.***

These instructions were adapted from the NH State Library and Hoopla Digital's help pages. For more in depth information, visit their pages: [help.overdrive.com/en-us/categories/getting-started.htm](http://help.overdrive.com/en-us/categories/getting-started.htm) or <https://www.hoopladigital.com/help>



## Video Tutorials

Check out these videos prepared by our Tech Help librarian, using our library's systems!

- What Is Libby and How Do I Sign Up?
- How to Use Libby's Library Tab!
- How to Use Libby's Shelf!

## The State Library Guides

<https://nhsl.libguides.com/nhdb>

# Resources for Parents & Guardians



## Weekly Storytimes for a variety of ages!

- Sensory Storytime:** Mondays at 10am, best for ages 0-6.
- Toddler Time:** Wednesdays at 10am, best for ages 0-3.
- Preschool Pals:** Thursdays at 10am, best for ages 3-6.

## Recurring Fun

- Move & Groove:** Twice a month, Fridays at 10am. Best for ages 0-6.
- Lego Club:** Twice a month, Tuesdays at 3:30pm. Best for ages 5-12.
- Family Crafts:** New crafts every month! Ages vary depending on the craft.

## Special Programs & Calendars

In addition to our regular programming, we have special events throughout the year! Make sure to visit our website for a list of all dates and times of upcoming programs.

## Summer Reading Program

Don't miss it! Every summer is spectacular with our annual Summer Reading Program! Read books for prizes, join us for weekly crafts, super storytimes, and extra special events all Summer!



## Reading Round-Up!

Would you like help to pick out bedtime stories? Do you feel like you've read everything your child loves, and you're looking for something new? Laconia Librarians to the rescue! Just fill out a quick form, and we'll gather some great options, and put them on our reserve shelf for you! All you need to do is come to the library and pick them up. Find the form on our website.



## 1000 Books Before Kindergarten

The concept is simple, the rewards are priceless! Read any book (even repeats) to your newborn, infant, and/or toddler. The goal is to have read 1,000 books before your precious one starts kindergarten. If you read just 1 book a night, you will have read about 365 books in a year. That is 730 books in two years and 1,095 books in three years. Feel free to keep a record of any book that is being read to your child including by teachers and siblings.

*Sign up in the Children's Room to receive all you need to get started!*

## STEM Kits

Did you know the Children's Room has STEM kits you can borrow? Check out one of these interactive kits for some fun hands-on learning! (*Limit, one kit per patron.*)

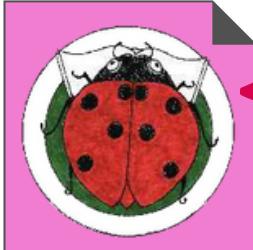
- **Sorting Bears Kit:** This is a great sorting tool! Separate the bears by color or size, and even do a little bit of beginner math!
- **Magnet Lab:** How do magnets work? What sticks to magnets and what doesn't? This kit is truly magnetic!
- **Animal Tracks Kit:** Learn about the tracks that NH animals make! With this kit, you'll be able to make your own tracks, and find out how to search for animal tracks and scat in nature.
- **Storytime Kits, Bedtime, Cats, Ocean, Birds:** Each kit comes with 3 themed books, pictures to color, and activities to hold your own storytime at home!
- **And many more!**



## Come Play in the Children's Room!

Did you know that children gain critical learning and life skills through play? We have been extremely fortunate to reap the benefits of not one, but three grants recently, which have enabled us to add many play-based educational experiences to our Children's Room.

Many of these items are available all day, and others are brought out during Storytimes and other Library programs. Come in and check out our many opportunities for children to have fun while acquiring invaluable knowledge!



## Children's Book Awards

**Ladybug Picture Book Award** is designed to promote early literacy and honor the best in recent children's picture books. A committee of children's librarians from around the state selects 10 picture book titles then, New Hampshire children from preschoolers to those in third grade choose the award winner.

**Great Stone Face Book Award** is given annually to an author whose book receives the most votes from 4th - 6th graders throughout NH.

## Contact the Children's Room

**Children's Room Desk:** (603) 524-4775x602

**Children's Librarian:** [croy@laconialibrary.org](mailto:croy@laconialibrary.org)

## Resources for Teens

### The Teen Zone

A space reserved for teens with teen-only computers, genre-sorted YA Fiction, easy-to-browse Nonfiction, manga and graphic novels.

### Games & Media

Board games, tabletop gaming supplies, cards, video games, anime, movies and TV shows- all available for checkout.

### Monthly Programs

Join us for a different craft or activity every month.



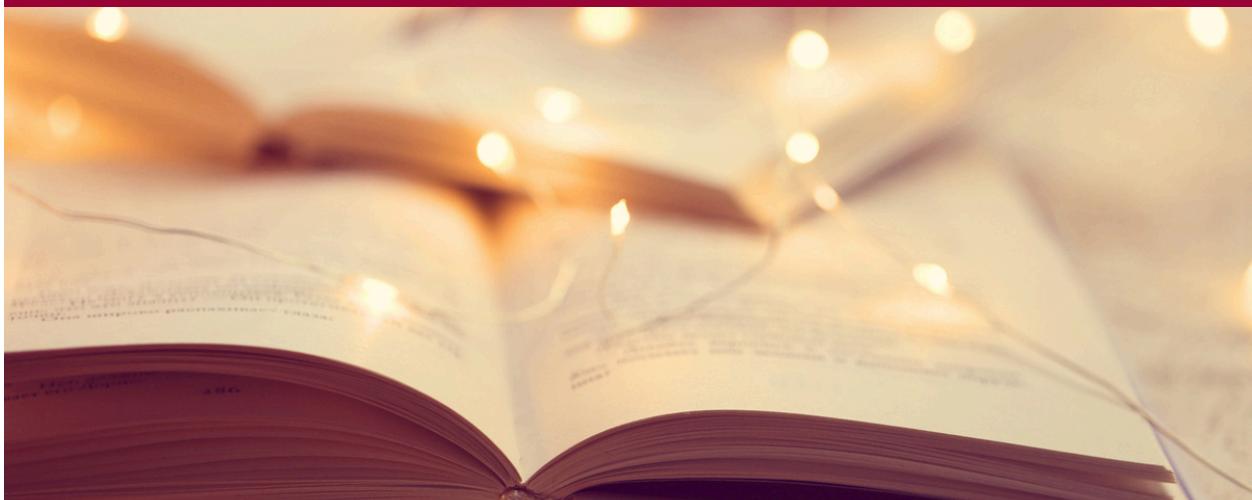
### Library Website

Find all of these resources and more on our website:  
<http://laconialibrary.org>

New to the library? Visit our New Patron Portal for a guide to getting started with your library card:  
[www.laconianh.gov/1079/New-Patron-Portal](http://www.laconianh.gov/1079/New-Patron-Portal)

Use your phone's camera app to scan this QR code and be taken directly to our website.

# Confidentiality of Records



Patron confidentiality is a central tenet of the Board of Trustees. Library records will only be released as required by RSA 201-D:11.

## NH RSA Section 201-D:11

### **Library User Records; Confidentiality.**

**I.** Library records which contain the names or other personal identifying information regarding the users of public or other than public libraries shall be confidential and shall not be disclosed except as provided in paragraph II. Such records include, but are not limited to, library, information system, and archival records related to the circulation and use of library materials or services, including records of materials that have been viewed or stored in electronic form.

**II.** Records described in paragraph I may be disclosed to the extent necessary for the proper operation of such libraries and shall be disclosed upon request by or consent of the user or pursuant to subpoena, court order, or where otherwise required by statute.

**II-a.** All library records related to a minor's current borrowing of printed library materials and audio-visual materials, such as DVDs and CDs, shall be available to either parent or the legal guardian of the minor when requested by either parent or the legal guardian of the minor, or the parent or legal guardian of the minor whose address matches that on the library account or who is listed on the library account.

**III.** Nothing in this section shall be construed to prohibit any library from releasing statistical information and other data regarding the circulation or use of library materials provided, however, that the identity of the users of such library materials shall be considered confidential and shall not be disclosed to the general public except as provided in paragraph II.

**Source.** 1989, 184:3, eff. July 21, 1989. 2009, 273:1, eff. July 29, 2009. 2025, 273:1, eff. Jan. 1, 2026.

# Contact Us!

## Administration

- Deann Hunter  
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(603) 524-4775x604  
Library Director
- Cheryl  
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(603) 524-4775x605  
Administrative Assistant

## Children's Department

- Carly  
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(603) 524-4775x603  
Children's Librarian
- Alayna  
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(603) 524-4775x603  
Library Technician

## Teen Department

- Brianna  
[bhemann@laconialibrary.org](mailto:bhemann@laconialibrary.org)  
(603) 524-4775x606  
Teen Librarian

## Adult Services

- Sarah  
[sfrost@laconialibrary.org](mailto:sfrost@laconialibrary.org)  
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Adult Services Librarian
- Amanda  
[aalwyn@laconialibrary.org](mailto:aalwyn@laconialibrary.org)  
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## Library Technician

- Shayla  
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(603) 524-4775x607  
Library Technician

## General Services

- Caleb  
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(603) 524-4775x608  
Library Technician
- Janel  
[jflanagan@laconialibrary.org](mailto:jflanagan@laconialibrary.org)  
(603) 524-4775x611  
Library Technician

# Building Directory

## Lower Level

- Children's Room
- Selig Storytime Room
- Laconia Rotary Hall Auditorium
- Public bathrooms

## Main Level

- Fiction collection
- Adult Music CDs and DVDs
- Graphic Novels
- Magazines and Newspapers
- Teen Room
- Large Print
- Local History Room

## Upper Level

- Non-Fiction collection
- Biographies
- Audiobooks
- Reference Room
- Microfilm
- Volpe Conference Room
- Exhibit area
- Quiet Study Room

