



Application(s) #: _____
Fees Paid: _____
Check #: _____
Receipt #: _____

HISTORIC OVERLAY DISTRICT APPLICATION

Project Name: _____

Project Address: _____

Tax Map/ Lot # (s): _____ Zoning District (s): _____ Parcel Size Acres: _____

Required Items for Submittal:

- Site Plans: When necessary to depict the proposed changes.
- Elevation Drawing: Elevation drawings to scale of each affected façade subject to review.
- Details: Detail drawings of project-specific elements.
- Photographs: Photographs of each side of the building proposed for alterations, additions, or demolition, and one of the overall site.
- Samples: If requested by board.
- Other Items

Proposal Description: _____

I hereby make application to the City of Laconia for the above-referenced property(ies) and the development as described. To the best of my knowledge the information provided herein is accurate and is in accordance with the Zoning Ordinance and land use regulations of the City, except where waivers are requested. The City of Laconia Historic Overlay District and/or city employees are authorized to enter the property(ies) for purposes of reviewing this proposal and for inspecting improvements as a result of an approval of this proposal. I understand that I am responsible for appearing, or having someone appear on my behalf, at any and all meetings before the Planning Board, Minor Site Plan Committee or Technical Review Committee.

Sign as appropriate (If agent or non-person please attach certification)

NOTE: Please attach an Applicant Contact Worksheet

PROPERTY OWNER 1

PROPERTY OWNER 2

AGENT / APPLICANT

Printed Name: _____

Signature: _____

Date: _____



DEPARTMENT OF PLANNING, ZONING & CODE
45 BEACON STREET, EAST
603-527-1264
603-524-2164

CERTIFIED LIST OF ABUTTERS

RSA 672:3 "Abutter" means any person whose property is located in New Hampshire and adjoins or is directly across the street or stream from the land under consideration by the local land use board. For purposes of receiving testimony only, and not for purposes of notification, the term "abutter" shall include any person who is able to demonstrate that his land will be directly affected by the proposal under consideration. For purposes of receipt of notification by a municipality of a local land use board hearing, in the case of an abutting property being under a condominium or other collective form of ownership, the term abutter means the officers of the collective or association, as defined in RSA 356-B:3, XXIII. For purposes of receipt of notification by a municipality of a local land use board hearing, in the case of an abutting property being under a manufactured housing park form of ownership as defined in RSA 205-A:1, II, the term "abutter" includes the manufactured housing park owner and the tenants who own manufactured housing which adjoins or is directly across the street or stream from the land under consideration by the local land use board.

The following information must be completed by the applicant in order to begin the application process to the Planning Board or Zoning Board of Adjustment, and Historic Overlay District. Below, list the verified names and mailing addresses of the applicant, authorized agent(s), engineer, architect, land surveyor, soil scientist, consultant, abutter, holders of conservation easements or restrictions on adjacent lands, municipal/regional planning commissions (if a regional notice is required), associations, etc., not more than five (5) days prior to submission, per RSA 676:4,I(b). Abutters' names and mailing addresses must be verified against the records kept in the Laconia Assessor's Office. Attach additional copies of this form if necessary. Include an addressed #10 envelope and certified mail receipt for each person/professional listed below.

Name of Person Preparing List _____ Date Prepared _____
Preparer's Signature _____ Date _____

*Fee per Abutter \$10.00



DEPARTMENT OF PLANNING, ZONING & CODE
45 BEACON STREET, EAST
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Waiver Request

I, _____, hereby submit the following waiver request(s) on Behalf of _____
for _____.
(applicant) (project title)

Waiver Request:

Section _____ of the § 235-21.2 Historic Overlay District.

Reasons in Support of Request: (attach more sheets as needed)

Attached Plans / Information in support of Request include:

Section _____ of the § 235-21.2 Historic Overlay District.

Reasons in Support of Request: (attach more sheets as needed)

Attached Plans / Information in support of Request include:
