



Application #: \_\_\_\_\_  
Fees Paid: \_\_\_\_\_  
Check #: \_\_\_\_\_  
Receipt #: \_\_\_\_\_

**ZONING BOARD OF ADJUSTMENT  
SPECIAL EXCEPTION APPLICATION FOR SHORT-TERM LODGING**

Name of Applicant: \_\_\_\_\_

Owner (If same as applicant, write "same"): \_\_\_\_\_

Tax Map/ Lot # (s): \_\_\_\_\_ Zoning District (s): \_\_\_\_\_

Street Address: \_\_\_\_\_

**OWNER AUTHORIZATIONS & STATEMENTS OF ASSURANCE:**

I hereby make application to the City of Laconia for the above-referenced property (ies) and the development as described. To the best of my knowledge the information provided herein is accurate and is in accordance with the Zoning Ordinance and land use regulations of the City, except where waivers are requested. The City of Laconia Zoning Board and/or city employees are authorized to enter the property (ies) for purposes of reviewing this proposal and for inspecting improvements as a result of an approval of this proposal. I understand that I am responsible for appearing, or having someone appear on my behalf, at any and all meetings before the Zoning Board.

PROPERTY OWNER(S)

\_\_\_\_\_  
Printed Name Here

\_\_\_\_\_  
Signature of Property Owner(s)

\_\_\_\_\_  
Date

AGENT(S)

\_\_\_\_\_  
Printed Name Here

\_\_\_\_\_  
Signature of Agent(s)

\_\_\_\_\_  
Date

NOTE: This application is not acceptable unless all required statements have been made. Additional information may be supplied on a separate sheet if the space provided is inadequate.

**REQUIRED ATTACHMENTS:**

- Abutters List (from <https://www.axisgis.com/LaconiaNH/>)
- Envelopes and Certified Mail Receipts (Filled out for all abutters)
- Plot Plan (Showing dimensions of proposed building, setback requirements, and encroachments into any setbacks.)

**DUE AT SUBMISSION:**

**10 COPIES OF ENTIRE ZONING BOARD APPLICATION WITH REQUIRED ATTACHMENTS**

A Special Exception is requested for the use of **Short-Term Lodging** as specifically authorized in Zoning Ordinance, Table of Permitted Uses. Article 235-70 C (2).

***235-70 C (2). Short-Term Lodging may be allowed by Special Exception by the Zoning Board of Adjustment if the Board determines:***

a. The use requested is specifically authorized in the chapter; AND

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b. The requested use will not increase demand for municipal services; AND

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c. Any special provisions for the use as set forth in this chapter are fulfilled; AND

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d. The requested use will not create hazards to the health, safety, or general welfare of the public; AND

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e. The requested use meets ONE of the two following criteria:

(1) The applicant can demonstrate that the use in question has been common practice at this specific property and structure for a period of not less than five (5) years prior to the enactment of the Short-Term Lodging Ordinance:

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OR

(2) The applicant can offer convincing evidence that granting the Special Exception for this property includes a general community benefit that rises above the financial gains of the applicant:

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