

848 North Main Street  
Laconia, New Hampshire 03246  
603-524-6881

**Laconia Fire Department**  
*Fire Prevention Division*



**PERMIT TO INSTALL OR MODIFY FIRE ALARM SYSTEMS**

**Section 1:**

Property Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Property Owner: \_\_\_\_\_  
Contact Telephone: \_\_\_\_\_ Occupancy Type: \_\_\_\_\_  
No. of Stories: \_\_\_\_\_ No. of Units \_\_\_\_\_ Gross Floor Area: \_\_\_\_\_  
Type of Construction: \_\_\_\_\_

**Section 2:**

Make and Type of System: \_\_\_\_\_ Fire Alarm Panel Manufacturer: \_\_\_\_\_  
Equipment Installed By: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Equipment Maintained By: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

**Section 3:**

Fire Alarm Plans Submitted for Review : (2 sets)      Y      N      Date: \_\_\_\_\_  
Battery Calculations Submitted for Review: (1 set)      Y      N      Date: \_\_\_\_\_  
Specification Sheets Submitted for Review: (1 set)      Y      N      Date: \_\_\_\_\_  
Riser Diagram Submitted for Review (1 set)      Y      N      Date: \_\_\_\_\_  
Site Plan Submitted for Review (1 set)      Y      N      Date: \_\_\_\_\_

**For Official Use Only Below This Line :** No work is to begin prior to receiving formal approval from the Laconia Fire Department.

**Section 4:**

Fire Alarm Plans and Specifications - Received:      Date: \_\_\_\_\_      Approved: \_\_\_\_\_  
Permit Approved: \_\_\_\_\_ Date: \_\_\_\_\_

See Reverse Side for Fee Schedule      Total Amount Due: \$ \_\_\_\_\_

Total Amount Paid      \$ \_\_\_\_\_

Cash/Check # \_\_\_\_\_

Permits are to be brought in person to Laconia Fire Department. All fees are to be paid at the time of plan submittal.

## Permit Fees:

### **Fire Alarm System Permits – New Systems:**

Automatic fire detection systems (per FACP):

Up to 25 devices	\$130.00
26-49 devices	\$200.00
50-99 devices	\$250.00
Add for each device beyond 99	\$1.00

### **Modification to Existing Automatic Fire Detection Systems Permits:**

Fire Alarm Control Panel Change out/upgrade	\$50.00
Add/Relocate 1-10 Devices	\$75.00
Add/Relocate 11-50 Devices	\$130.00
Add for each device beyond 50	\$1.00

TOTAL:

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## Plans Review Fees:

Fire Alarm	\$55.00
Modification to Existing System (Fire Alarm and Sprinkler)	\$40.00

TOTAL:

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## System Acceptance Test/Inspection Fees:

Fire Alarm Residential	\$50.00 per unit
Fire Alarm Commercial	\$75.00 per unit

TOTAL:

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To calculate the fees of the total amount of the permit due to the City of Laconia, add the permit fee total, the plans review fee total and the system acceptance test/inspection fee total together

GRAND TOTAL: \_\_\_\_\_