



Application #: \_\_\_\_\_  
Fees Paid: \_\_\_\_\_  
Check #: \_\_\_\_\_  
Receipt #: \_\_\_\_\_

**ZONING BOARD OF ADJUSTMENT  
SPECIAL EXCEPTION APPLICATION FOR OFF PREMISE SIGN**

Name of Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Owner (If same as applicant, write "same"): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Tax Map/ Lot # (s): \_\_\_\_\_ Zoning District (s): \_\_\_\_\_

Street Address: \_\_\_\_\_

**OWNER AUTHORIZATIONS & STATEMENTS OF ASSURANCE:**

I hereby make application to the City of Laconia for the above-referenced property (ies) and the development as described. To the best of my knowledge the information provided herein is accurate and is in accordance with the Zoning Ordinance and land use regulations of the City, except where waivers are requested. The City of Laconia Zoning Board and/or city employees are authorized to enter the property (ies) for purposes of reviewing this proposal and for inspecting improvements as a result of an approval of this proposal. I understand that I am responsible for appearing, or having someone appear on my behalf, at any and all meetings before the Zoning Board.

Sign as appropriate (If agent or non-person please attach certification)

NOTE: Please attach an Applicant Contact Worksheet

**PROPERTY OWNER(S)**

\_\_\_\_\_  
Printed Name Here

\_\_\_\_\_  
Signature of Property Owner(s)

\_\_\_\_\_  
Date

**AGENT(S)**

\_\_\_\_\_  
Printed Name Here

\_\_\_\_\_  
Signature of Agent(s)

\_\_\_\_\_  
Date

NOTE: This application is not acceptable unless all required statements have been made. Additional information may be supplied on a separate sheet if the space provided is inadequate.

**REQUIRED ATTACHMENTS:**

- Abutters List (from <https://www.axisgis.com/LaconiaNH/>)
- Envelopes and Certified Mail Receipts (Filled out for all abutters)
- Plot Plan (Showing dimensions of proposed building, setback requirements, and encroachments into any setbacks.)

A Special Exception is requested for the use of **Off Premise Signs** as specifically authorized in Zoning Ordinance, Table of Permitted Uses. Article 235 Section 57 (G)(Prohibited Signs).

***235-57 (G). Off-premises signs, except for temporary signs permitted, shall meet zoning standards, and may be allowed by special exception by the Zoning Board of Adjustment if the Board determines:***

a. Circumstances, unique to the structure, use or access, and the area in which the structure, use or access is located, exist;

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b. The additional sign or sign area is necessary or desirable for public information and safety;

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c. The additional sign or sign area is compatible with the area in which the sign will be located.

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