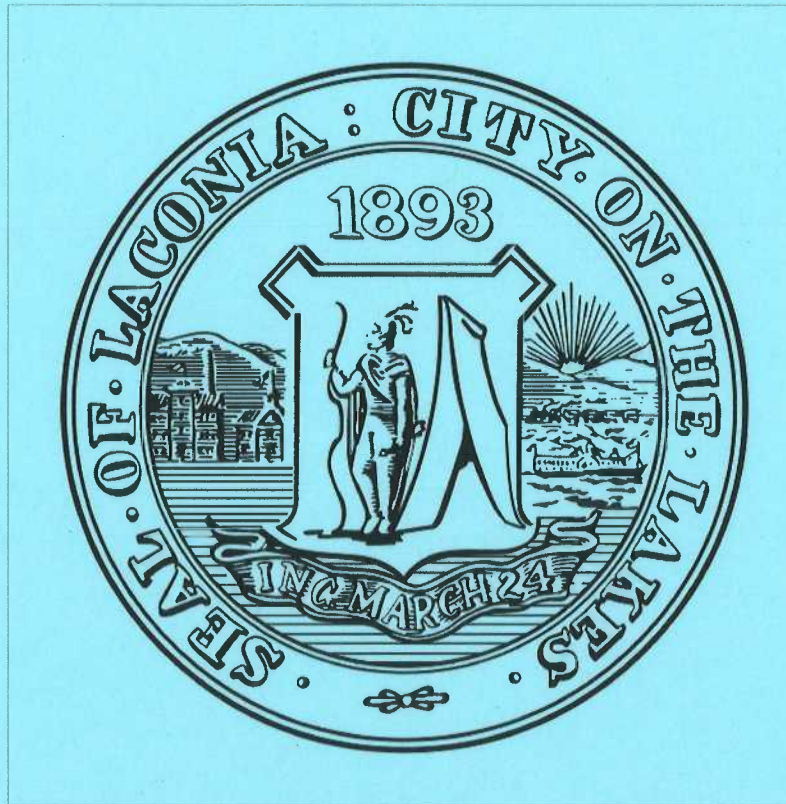


CITY OF LACONIA  
NEW HAMPSHIRE  
Fiscal Year 2024-2025



Approved  
Expenditure Plan

Adopted June 24, 2024

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## FISCAL YEAR 2024 - 25 BUDGET

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## FISCAL YEAR 2024 - 25 BUDGET

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April 22, 2024

To: The Honorable Mayor Andrew Hosmer and Members of the Laconia City Council:

In accordance with the City Charter, I am pleased to submit to you the proposed Expenditure Plan for Fiscal Year 2025. This plan includes the City Manager's proposed budget for City services, revenue estimates, a lump sum School Department appropriation submitted by the School Board, the State property tax assessment determined by the New Hampshire Department of Revenue and the estimated tax assessment from Belknap County. These categories comprise the General Fund and are the basis for determining the property tax levy.

This budget proposal prioritizes and supports core municipal services in the areas of public safety, education and infrastructure maintenance. Other important governmental functions are also supported through this budget. This submitted proposal complies with the Tax Cap language found in our City Charter.

Also within this proposal are the enterprise funds of the Water and Sanitary Sewer Departments, and Internal Service Funds. There are two Special Revenue Funds set up for the City's operation of the Ambulance Service and the annual Motorcycle Week event. Additionally, there are three Tax Increment Financing districts within the City and those amounts are included in the budget document as well.

The City departments, as is their normal charge, prepared budget requests based on what they consider to be the needs of their department. This is shown throughout the budget in the column labeled "FY25 Dept". The column labeled "FY25 Manager" lists the recommendations of the City Manager and shows the difference – if any – from the department request.

The School Department request was included with the figures submitted by the School Board. The County apportionment is based on the most recent figures from the County Budget.

## **TAX CAP**

At the November 8, 2005 City election, the voters amended the Laconia City Charter to place a cap on the amount of funds that may be raised by property taxes each year. In each year, the net amount of money to be raised in taxes may increase in the following year by using two factors:

- The first factor is designed to allow spending to increase by no more than the rate of inflation as determined by the Consumer Price Index – Urban (CPI-U) for the prior year. The CPI-U for 2023 was 4.13%. It allows for additional spending of \$2,283,166 combined for the City, Schools and Belknap County.
- The second factor is designed to allow for additional spending of the revenue derived by new assessed construction value, less the value of building demolition during the year. The new construction value (net) is \$33,000,000 million, which allows for additional spending of \$459,030 combined for the City, Schools and Belknap County.

These two tax cap factors are then added to the “FY 2024 Amount to be Raised by Taxes” to determine the new “Maximum FY25 amount to be raised by taxes”.

FY24 Real Estate Taxes Raised as per Council vote June 27, 2023		\$	55,282,473
Plus CPI-U Dec22/Dec 23	4.13%	\$	2,283,166
Plus New Construction	\$ 33,000,000 x \$ 13.91 Current Tax Rate	\$	459,030
Total allowable increase ("Tax Cap Space")		\$	2,742,196
Maximum FY25 amount to be raised by Taxes		\$	58,024,669

The City Code does not specify how tax cap space is to be allocated between the city, local school, state school and county. Traditionally, cap space is allocated based on the distribution of the prior year tax effort. Using that methodology, tax cap space for each of the four components of the overall budget is as follows:

	FY24 approved tax effort	Percent of total	Hypothetical Distribution of FY25 Cap Space
<b>Municipal</b>	\$ 22,351,986	40.43%	\$ 1,108,733
<b>County</b>	\$ 3,815,947	6.90%	\$ 189,284
<b>Local Education</b>	\$ 24,445,483	44.22%	\$ 1,212,578
<b>State Education</b>	\$ 4,669,057	8.45%	\$ 231,601
	\$ 55,282,473	100.00%	\$ 2,742,196

When the voters implemented the tax cap they provided Council with two means of accommodating extraordinary circumstances. First, realizing the importance of maintaining assets, voters gave Council the authority to exclude expenditures related to asset acquisition and repair when determining whether a budget is tax cap compliant. Specifically, this authority extends to proposed capital outlay expenditures and principal and interest related to long term debt. Within the FY25 proposed budget, this section allows Council to exclude up to \$5,031,660 in expenses when calculating tax cap compliance. Second, in addition to providing for exceptions, voters gave Council the authority to override the tax cap altogether if necessary.

Faced with the extraordinary circumstance of the current national labor shortage and resulting competition for qualified employees, this budget proposes that the Council use its authority to exclude a limited amount of long-term debt expense (28.8% of the total that could be excluded)

so as to provide needed salary adjustments without having to sacrifice needed infrastructure improvements.

## **Budget Overview**

The proposed budget is tax cap compliant. The proposal includes employing the provisions of City Charter section 5:03.5 B1 to exclude a total of \$1,480,000 in long-term debt expenses in order to achieve the goal of wage equity with competing employers and to accommodate a bottom line tax cap compliant budget.

		Allowable Increase	2024 Tax Effort as approved by Council	FY25 Raised by Taxes Target	FY25 Raised By Taxes Proposed	Over (Under)
Municipal	40.43%	\$ 1,108,733	\$ 22,351,986	\$ 23,460,719	\$ 23,392,204	** \$ (68,516)
County	6.90%	\$ 189,284	\$ 3,815,947	\$ 4,005,231	\$ 3,995,348	\$ (9,883)
Local Ed.	44.22%	\$ 1,212,578	\$ 24,445,483	\$ 25,658,061	\$ 25,658,203	\$ 142
State Ed.	8.45%	\$ 231,601	\$ 4,669,057	\$ 4,900,658	\$ 4,974,898	\$ 74,240
<b>Total</b>		<b>\$ 2,742,196</b>	<b>\$ 55,282,473</b>	<b>\$ 58,024,669</b>	<b>\$ 58,020,653</b>	<b>\$ (4,017)</b>

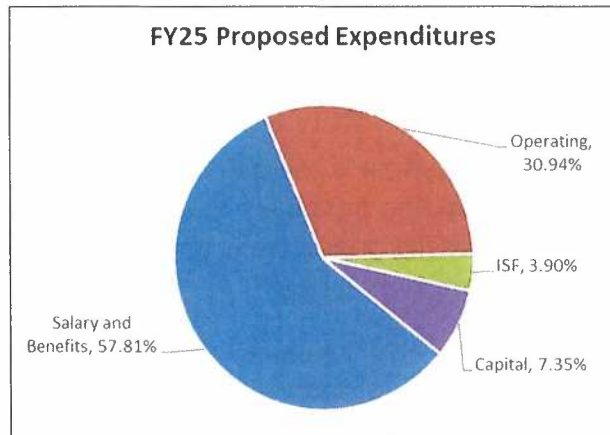
	Allowed	Recommended
** City Manager's Recommended Budget		\$ 24,872,204
Less Capital . excluded as per 5:03.5 B 1	\$ (2,717,000)	\$ (1,480,000)
Less Bond Principal, excluded as per 5:03.5 B 1	\$ (1,902,892)	\$ -
Less Bond Interest, excluded as per 5:03.5 B 1	\$ (411,768)	\$ -
Proposed Exp. For Tax Cap Calculation	\$ (5,031,660)	\$ 23,392,204

- **Net City** (non-school) spending **increases** by \$2,520,218 (11.3%) over the current year.
- **School Department** spending, excluding all Federal and Food Service funds, **increases** by \$2,015,687 (4.9%) over the current year.
- **State School Assessment** spending increases by \$305,841 (6.6%) over the current year.
- The estimated **Belknap County** spending increases by \$179,401 (4.7%) from the current year, as reported by County officials.
- City non-property tax revenues (excluding use of fund balance) **increases** by 10.8% or \$1,170,565. The amount of fund balance being used remains unchanged.
- Assessed valuation **increases** by \$33.0 million.

I have included within each department's budget, an organizational chart, a list of budget highlights, and brief listing of activities and objectives that we are planning to accomplish with the spending recommended in this plan and a brief explanation of each account within the departments. The document contains a city-wide list of salaries by department.

## **Budget Detail**

The City's primary operating asset continues to be its employees. Our 160+ well trained and professional employees perform a full array of municipal services on a daily basis and often in challenging environments. Associated salary and benefit expense accounts for 57.81% of all FY25 proposed expenses. Operating expense accounts for 30.94% of the total, with capital and vehicle expenses rounding out the total at 7.35% and 3.90 expenses respectively.



Fiscally, public safety continues to be our primary focus, accounting for more than 40% of the proposed expenditures. This is followed closely by highway and sanitation expenses, (19.37%), capital outlay (7.35%), and debt service (6.26%)

### **GENERAL FUND DEPARTMENTS RANKED BY TOTAL EXPENSES**

	Salary and Benefits	Operating	ISF	Capital	TOTAL	% of Total
Police	\$ 7,727,470	\$ 674,766	\$ 333,853	\$ -	\$ 8,736,089	23.62%
Fire	\$ 5,320,869	\$ 421,578	\$ 399,187	\$ -	\$ 6,141,635	16.61%
Solid Waste	\$ 124,708	\$ 3,615,705	\$ 1,000	\$ -	\$ 3,741,413	10.12%
Public Works	\$ 2,004,993	\$ 813,500	\$ 601,026	\$ -	\$ 3,419,519	9.25%
Capital Outlay	\$ -	\$ -	\$ -	\$ 2,717,000	\$ 2,717,000	7.35%
Finance - Debt Service	\$ -	\$ 2,314,660	\$ -	\$ -	\$ 2,314,660	6.26%
Non-Departmental	\$ 1,188,801	\$ 644,905	\$ -	\$ -	\$ 1,833,706	4.96%
Finance - Emp. Benefits	\$ 1,779,873	\$ -	\$ -	\$ -	\$ 1,779,873	4.81%
Recreation/Facilities	\$ 707,961	\$ 320,600	\$ 84,969	\$ -	\$ 1,113,531	3.01%
Library	\$ 614,023	\$ 331,824	\$ -	\$ -	\$ 945,847	2.56%
Finance	\$ 695,996	\$ 105,700	\$ 1,000	\$ -	\$ 802,696	2.17%
Finance - Insurance	\$ -	\$ 649,400	\$ -	\$ -	\$ 649,400	1.76%
Planning	\$ 323,103	\$ 54,800	\$ 5,969	\$ -	\$ 383,872	1.04%
Special Items	\$ -	\$ 340,850	\$ -	\$ -	\$ 340,850	0.92%
Info Technology	\$ -	\$ 330,500	\$ -	\$ -	\$ 330,500	0.89%
Administration	\$ 260,034	\$ 31,290	\$ -	\$ -	\$ 291,324	0.79%
Assessing	\$ 160,444	\$ 126,500	\$ 1,000	\$ -	\$ 287,944	0.78%
Records	\$ 202,027	\$ 23,050	\$ 1,000	\$ -	\$ 226,077	0.61%
Code	\$ 179,065	\$ 7,600	\$ 8,933	\$ -	\$ 195,598	0.53%
R&F Police Sta. Maint & Rep.	\$ -	\$ 155,350	\$ -	\$ -	\$ 155,350	0.42%
Finance - Reimbursements	\$ -	\$ 140,000	\$ -	\$ -	\$ 140,000	0.38%
Welfare	\$ 49,814	\$ 69,450	\$ 1,000	\$ -	\$ 120,264	0.33%
Legal	\$ -	\$ 99,000	\$ -	\$ -	\$ 99,000	0.27%
R&F City Hall Maint & Repair	\$ -	\$ 89,200	\$ -	\$ -	\$ 89,200	0.24%
R&F Comm Cntr. Maint & Rep.	\$ -	\$ 55,375	\$ -	\$ -	\$ 55,375	0.15%
Elections	\$ 30,000	\$ 20,400	\$ 1,000	\$ -	\$ 51,400	0.14%
Licensing	\$ 9,982	\$ 1,200	\$ 1,000	\$ -	\$ 12,182	0.03%
Conservation Comm.	\$ -	\$ 4,600	\$ -	\$ -	\$ 4,600	0.01%
<b>Total</b>	<b>\$ 21,379,162</b>	<b>\$ 11,441,804</b>	<b>\$ 1,440,938</b>	<b>\$ 2,717,000</b>	<b>\$ 36,978,904</b>	
<b>% of Total</b>	<b>57.81%</b>	<b>30.94%</b>	<b>3.90%</b>	<b>7.35%</b>	<b>100.00%</b>	

## **Budget Priorities**

The proposed budget includes several proposed appropriations to address pressing issues within our city:

**Pay equity:** Recent months have seen skyrocketing wages among area employers, resulting in unacceptable vacancy rates in critical departments, including Police and Public Works. While City department heads have worked tirelessly to ensure that city services are provided to all residents, the current situation is unsustainable. The proposed budget includes an appropriation of \$1,188,801 designed to help retain the qualified staff and allow us to remain competitive as we recruit qualified staff in the future.

**Homelessness:** The issue of homelessness is growing in our community. The proposed budget includes a new appropriation of \$40,000 to help form a comprehensive solution for addressing this issue, in cooperation with our community partners. This appropriation supplements existing appropriations within the Welfare and Police budgets that address this issue.

**Capital Outlay:** The Capital Outlay line item within the operating budget on a cash basis is \$2,717,000, a \$70,000 (0.2%) increase from the prior year. The cash funding reflects an investment in our capital infrastructure equal to 7.35% of proposed City appropriations and 2.9% of the value of our capital assets. This significant number, funded on a regular basis, assists in reducing debt burden, provides flexibility in budgeting and helps to maintain existing infrastructure in good condition.

CAPITAL OUTLAY SUMMARY		
RECREATION AND FACILITIES	\$ 95,000	3.50%
LIBRARY	\$ 225,000	8.28%
FIRE	\$ 77,000	2.83%
POLICE	\$ 75,000	2.76%
DEPARTMENT OF PUBLIC WORKS	\$ 2,245,000	82.63%
TOTAL	\$ 2,717,000	100.00%

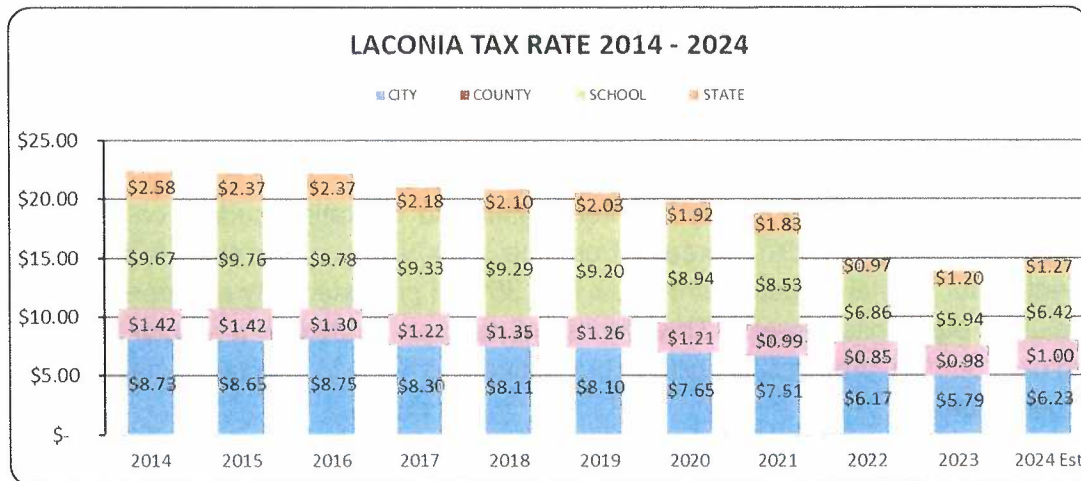
**Capital Outlay Bonded:** Although expenses related to this proposed bond will not appear until FY26, the budget includes the first significant investment in the City's information technology infrastructure in decades. This bond will modernize the city financial, payroll, tax collection, permit processing, and accounting systems, in many cases automating processes that are still performed manually by city staff.

## **Tax Rate**

The following is a comparison of each of the components of the proposed tax rate compared to the prior year tax rate, with percentage change calculated using Council approved rates.

	Amount to be raised	Applied Valuation	2025 Estimated Tax Rate	Current Tax Rate
City	\$ 24,872,204	\$3,995,320,174	\$ 6.23	\$ 5.79
Local School	\$ 25,658,203	\$3,995,320,174	\$ 6.42	\$ 5.94
County	\$ 3,995,348	\$3,995,320,174	\$ 1.00	\$ 0.98
State School	\$ 4,974,898	\$3,927,336,975	\$ 1.27	\$ 1.20
Total	\$ 59,500,653		\$ 14.92	\$ 13.91
		Increase	\$ 1.01	
		% increase	7.28%	

The chart below illustrates how the proposed tax rate compares to those in recent years



Each year the City receives revenue from sources other than property taxes. The revenue details are shown beginning on page 46 of the budget document.

Total City non-property tax revenues (including the use of fund balance) are anticipated to increase by \$1,170,565 (10.8%), with changes in Transfer station revenue, interest on deposits and transfers from reserve funds accounting for the majority of the change.

In addition to the City General Fund, this budget includes proposals for other segments of the City's overall services:

#### **SCHOOL DEPARTMENT – Page 2**

The School Board and School Department have submitted a budget overview document for the General Fund. Additional details will be made available to the City Council in the near future.

#### **SEWER FUND – Page 81**

I am proposing an operating budget of \$5,9,56408 in the Sewer Fund, with no un-bonded capital outlay.

#### **WATER FUND – Page 86**

I have included the Water Commission's recommended budget for the next fiscal year which proposes an operating budget appropriation of \$3,686,278. The City Council is the final authority

over the Water Commission's budget and may approve the budget as submitted, modify it, or return it to the Commission seeking modifications pending final approval.

**INTERNAL SERVICE FUND – Page 106**

I am proposing a \$1,826,220 Internal Service Fund (ISF) budget, including an expenditure of \$585,000 for vehicles (see page 13). The ISF was first implemented in the 1998-1999 budget and is intended to provide vehicle repair, maintenance, fuel and acquisition funding for vehicle replacements.

**MOTORCYCLE WEEK FUND – Page 104**

I am proposing a Motorcycle Week budget of \$192,300. This budget is in keeping with actual expenditures from prior years. Bolstered by increased fees approved by Council, the fund is projected to realize a small surplus in FY25

**AMBULANCE EMS FUND – Page 101**

I am proposing a balanced \$1,430,909 Ambulance-EMS budget for FY25. The proposal is based on prior year expenses and revenues.

**TAX INCREMENT FINANCING (TIF) DISTRICTS – Page 111** The City has established three separate TIF Districts to capture up to 50% of new property tax revenue created within those districts in order to implement the development plans established for these areas. I propose a budget of \$360,472 for Downtown, \$25,000 for Lakeport and \$208,800 for the Weirs TIF's.

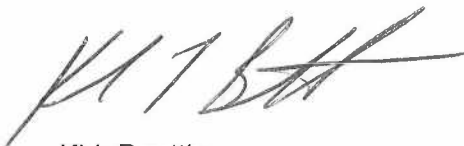
**SUMMARY**

In the coming weeks, I look forward to presenting more detailed information along with the Department Heads regarding the various revenue and expenditure items included in this proposed budget. I trust that the Mayor & City Council, along with all of Laconia's residents, will thoroughly review this document and offer direction on how to best move the City forward.

I want to recognize our Department Heads and all of their staff for the considerable effort they put forth in creating and fine-tuning this budget document. Thanks also to the School Board and School Administration for their work in crafting the School budget. I wish to specifically thank staff for all of their time and contributions throughout the development of this budget.

The entire City staff and I look forward to working with the Mayor and City Council as you deliberate over this plan and we are always available to provide additional information or answer questions.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kirk Beattie', is written over a light blue horizontal line.

Kirk Beattie  
City Manager

**CITY OF LACONIA-EXPENDITURE PLAN**  
**FISCAL YEAR 2024-2025**

DEPARTMENT	2023-2024	FY2024-2025 BUDGET							
	APPROVED BY	DEPT	CHANGE FROM PRIOR YEAR		MANAGER	CHANGE FROM PRIOR YEAR		COUNCIL	%
	COUNCIL	REQUEST	AMOUNT	PERCENT	RECOMMEND	AMOUNT	PERCENT	APPROVED	CHANGE
<b>ADMINISTRATION</b>									
ADMIN OPERATIONS	\$276,440	\$290,845	\$14,405	5.2%	\$291,324 +	\$14,884	5.4%	\$291,324	5.4%
LEGAL	\$99,000	\$99,000	\$0	0.0%	\$99,000 +	\$0	0.0%	\$99,000	0.0%
CAPITAL OUTLAY	\$2,647,000	\$2,600,000	-\$47,000	-1.8%	\$2,114,000	-\$533,000	-20.1%	\$2,114,000	-20.1%
NON DEPARTMENTAL	\$626,398	\$1,687,605	\$1,061,207	169.4%	\$1,727,605 +	\$1,101,207	175.8%	\$1,727,605	175.8%
SPECIAL ITEMS	\$304,600	\$419,100	\$114,500	37.6%	\$340,850 +	\$36,250	11.9%	\$340,850	11.9%
LICENSING BOARD	\$13,363	\$12,182	-\$1,181	-8.8%	\$12,182 -	-\$1,181	-8.8%	\$12,182	-8.8%
<b>ADMINISTRATION TOTAL</b>	<b>\$3,966,801</b>	<b>\$5,108,732</b>	<b>\$1,141,931</b>		<b>\$4,584,961</b>	<b>\$618,160</b>		<b>\$4,584,961</b>	
<b>ASSESSING</b>	<b>\$273,179</b>	<b>\$287,944</b>	<b>\$14,765</b>	<b>5.4%</b>	<b>\$287,944 +</b>	<b>\$14,765</b>	<b>5.4%</b>	<b>\$287,944</b>	<b>5.4%</b>
<b>CODE ENFORCEMENT</b>	<b>\$201,880</b>	<b>\$195,598</b>	<b>-\$6,282</b>	<b>-3.1%</b>	<b>\$195,598 +</b>	<b>-\$6,282</b>	<b>-3.1%</b>	<b>\$195,598</b>	<b>-3.1%</b>
<b>CONSERVATION COMM</b>	<b>\$4,600</b>	<b>\$4,600</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$4,600 +</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$4,600</b>	<b>0.0%</b>
<b>FINANCE</b>									
FISCAL	\$757,077	\$802,696	\$45,619	6.0%	\$802,696 +	\$45,619	6.0%	\$802,696	6.0%
INFORMATION TECH.	\$330,500	\$553,025	\$222,525	67.3%	\$330,500 +	\$0	0.0%	\$330,500	0.0%
EMPLOYEE BENEFITS	\$1,693,616	\$1,779,873	\$86,257	5.1%	\$1,779,873 +	\$86,257	5.1%	\$1,779,873	5.1%
INSURANCE	\$590,919	\$649,400	\$58,481	9.9%	\$649,400 +	\$58,481	9.9%	\$649,400	9.9%
REIMBURSABLES	\$160,000	\$140,000	-\$20,000	-12.5%	\$140,000 +	-\$20,000	-12.5%	\$140,000	-12.5%
PRINCIPAL & INTEREST	\$2,365,280	\$2,489,660	\$124,380	5.3%	\$2,489,660	\$124,380	5.3%	\$2,489,660	5.3%
<b>FINANCE TOTAL</b>	<b>\$5,897,392</b>	<b>\$6,414,654</b>	<b>\$517,262</b>	<b>8.8%</b>	<b>\$6,192,129</b>	<b>\$294,737</b>		<b>\$6,192,129</b>	
<b>FIRE</b>	<b>\$5,780,844</b>	<b>\$6,149,086</b>	<b>\$368,242</b>	<b>6.4%</b>	<b>\$6,141,635 +</b>	<b>\$360,790</b>	<b>6.2%</b>	<b>\$6,141,635</b>	<b>6.2%</b>
<b>LIBRARY</b>	<b>\$957,845</b>	<b>\$1,159,947</b>	<b>\$202,102</b>	<b>21.1%</b>	<b>\$957,847 +</b>	<b>\$2</b>	<b>0.0%</b>	<b>\$957,847</b>	<b>0.0%</b>
<b>PLANNING</b>	<b>\$363,888</b>	<b>\$392,372</b>	<b>\$28,484</b>	<b>7.8%</b>	<b>\$383,872 +</b>	<b>\$19,984</b>	<b>5.5%</b>	<b>\$383,872</b>	<b>5.5%</b>
<b>POLICE</b>	<b>\$8,094,254</b>	<b>\$8,742,089</b>	<b>\$647,835</b>	<b>8.0%</b>	<b>\$8,736,089 +</b>	<b>\$641,835</b>	<b>7.9%</b>	<b>\$8,736,089</b>	<b>7.9%</b>
<b>PUBLIC WORKS</b>									
HIGHWAYS AND STREETS	\$3,097,780	\$3,459,519	\$361,739	11.7%	\$3,419,519 +	\$321,739	10.4%	\$3,419,519	10.4%
SOLID WASTE	\$3,004,134	\$3,751,413	\$747,279	24.9%	\$3,741,413 +	\$737,279	24.5%	\$3,741,413	24.5%
<b>PUBLIC WORKS TOTAL</b>	<b>\$6,101,914</b>	<b>\$7,210,932</b>	<b>\$1,109,018</b>	<b>18.2%</b>	<b>\$7,160,932</b>	<b>\$1,059,018</b>		<b>\$7,160,932</b>	
<b>RECORDS</b>									
CITY CLERK	\$224,741	\$227,077	\$2,336	1.0%	\$226,077 +	\$1,336	0.6%	\$226,077	0.6%
ELECTIONS	\$50,600	\$51,400	\$800	1.6%	\$51,400 +	\$800	1.6%	\$51,400	1.6%
<b>RECORDS TOTAL</b>	<b>\$275,341</b>	<b>\$278,477</b>	<b>\$3,136</b>		<b>\$277,477</b>	<b>\$2,136</b>		<b>\$277,477</b>	
<b>RECREATION &amp; FACILITIES</b>									
PARKS AND RECREATION	\$989,933	\$1,135,781	\$145,848	14.7%	\$1,113,531 +	\$123,598	12.5%	\$1,113,531	12.5%
CITY HALL MAINTENANCE	\$83,040	\$89,200	\$6,160	7.4%	\$89,200 +	\$6,160	7.4%	\$89,200	7.4%
COMMUNITY CENTER MAINT	\$48,230	\$55,375	\$7,145	14.8%	\$55,375 +	\$7,145	14.8%	\$55,375	14.8%
POLICE STATION MAINT	\$151,730	\$155,350	\$3,620	2.4%	\$155,350 +	\$3,620	2.4%	\$155,350	2.4%
<b>RECREATION &amp; FAC. TOTAL</b>	<b>\$1,272,933</b>	<b>\$1,435,706</b>	<b>\$162,773</b>		<b>\$1,413,456</b>	<b>\$140,523</b>		<b>\$1,413,456</b>	
<b>WELFARE</b>	<b>\$97,250</b>	<b>\$120,264</b>	<b>\$23,014</b>	<b>23.7%</b>	<b>\$120,264 +</b>	<b>\$23,014</b>	<b>23.7%</b>	<b>\$120,264</b>	<b>23.7%</b>
<b>TOTAL CITY APPROPRIATION</b>	<b>\$33,288,121</b>	<b>\$37,500,400</b>	<b>\$4,212,279</b>	<b>12.7%</b>	<b>\$36,456,803</b>	<b>\$3,168,682</b>	<b>9.5%</b>	<b>\$36,456,803</b>	<b>9.5%</b>

## LACONIA SCHOOL DISTRICT BUDGET

								Difference from FY24	
								Adopted	
	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Adopted	FY25 Proposed	FY25 Adopted	Amount	Percent	
Revenue from the State									
Adequate Education Aid	11,271,358	\$ 11,695,549	\$ 11,655,009	\$ 13,738,284	\$ 13,569,727	\$ 13,569,727	\$ (168,557)	-1.23%	
Building Aid	681,203	\$ 670,195	\$ 563,629	\$ 487,005	\$ 473,749	\$ 473,749	\$ (13,256)	-2.72%	
Sped Aid (Catastrophic Aid)	121,918	\$ 178,449	\$ 169,307	\$ 169,307	\$ 195,792	\$ 195,792	\$ 26,485	15.64%	
Area Vocational/Alt School	1,065,000	\$ 1,065,000	\$ 1,065,000	\$ 1,065,000	\$ 1,065,000	\$ 1,065,000	\$ -	0.00%	
Child Nutrition Grant	50,920	\$ 50,920	\$ 50,920	\$ 50,920	\$ 50,920	\$ 50,920	\$ -	0.00%	
Child Nutrition	16,650	\$ 16,650	\$ 16,650	\$ 16,650	\$ 16,650	\$ 16,650	\$ -	0.00%	
Other		\$ -	\$ 367,795	\$ -			\$ -		
Total Revenue from the State	\$ 13,207,049	\$ 13,676,763	\$ 13,888,310	\$ 15,527,166	\$ 15,371,838	\$ 15,371,838	\$ (155,328)	-1.00%	
Revenue from Federal Sources									
Direct from Federal	200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	0.00%	
Title I - X	1,523,940	\$ 1,523,940	\$ 1,523,940	\$ 1,523,940	\$ 1,250,000	\$ 1,250,000	\$ (273,940)	-17.98%	
Vocational Education	186,845	\$ 201,208	\$ 201,824	\$ 201,824	\$ 201,900	\$ 201,900	\$ 76	0.04%	
Adult Education	266,068	\$ 266,068	\$ 95,500	\$ 95,500	\$ 95,500	\$ 95,500	\$ -	0.00%	
Child Nutrition Programs	709,000	\$ 767,210	\$ 1,275,397	\$ 767,210	\$ 1,100,000	\$ 1,100,000	\$ 332,790	43.38%	
Handicap Programs	609,442	\$ 603,435	\$ 603,435	\$ 603,435	\$ 603,435	\$ 603,435	\$ -	0.00%	
Medicaid Reimbursements	893,220	\$ 597,797	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ -	0.00%	
Grants from Other Sources	1,864,972	\$ 1,339,977	\$ 1,339,977	\$ 1,339,977	\$ 1,339,977	\$ 1,339,977	\$ -	0.00%	
Other Federal		\$ 524,665	\$ 524,995	\$ 524,995	\$ 524,995	\$ 524,995	\$ -	0.00%	
Total Revenue from Federal Sources	\$ 6,253,487	\$ 6,024,300	\$ 6,365,068	\$ 5,856,881	\$ 5,915,807	\$ 5,915,807	\$ 58,926	1.01%	
Local Revenue Other Than Taxes									
Tuition - Adult Ed/Alt Ed		\$ -	\$ 95,500	\$ 80,000	\$ 85,000	\$ 85,000	\$ 5,000	6.25%	
Tuition - Summer School	1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0.00%	
Tuition - Handicap	20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.00%	
Tuition Voc Ed	451,500	\$ 355,000	\$ 393,948	\$ 355,000	\$ 380,000	\$ 380,000	\$ 25,000	7.04%	
Public Activities - Gate Receipts		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.00%	
Food Sales	486,561	\$ 498,827	\$ 498,827	\$ 498,827	\$ 498,827	\$ 498,827	\$ -	0.00%	
Other Revenue	185,002	\$ 244,601	\$ 115,915	\$ 110,915	\$ 119,000	\$ 119,000	\$ 8,085	7.29%	
Rental - Other	5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.00%	
Transfer from Reserve Funds	375,000	\$ 354,775		\$ -	\$ 977,000	\$ 977,000	\$ 977,000		
Total Local Non-Tax Revenue	\$ 1,524,563	\$ 1,484,703	\$ 1,135,690	\$ 1,076,242	\$ 2,091,327	\$ 2,091,327	\$ 1,015,085	69.74%	
Total Non-Tax Revenue	\$ 20,985,099	\$ 21,185,766	\$ 21,389,068	\$ 22,460,289	\$ 23,378,972	\$ 23,378,972	\$ 1,315,962	6.22%	
Expenses									
Salaries	\$ 17,047,353	\$ 17,335,304	\$ 17,360,339	\$ 19,086,912	\$ 20,074,650	\$ 20,574,650	\$ 987,738	5.17%	
Benefits	\$ 9,070,118	\$ 9,195,716	\$ 10,096,306	\$ 10,934,673	\$ 11,562,848	\$ 11,562,848	\$ 628,175	5.74%	
Contracted Services	\$ 1,661,503	\$ 2,253,993	\$ 2,597,429	\$ 3,160,488	\$ 3,279,878	\$ 3,279,878	\$ 119,390	3.78%	
Purchased Property Services	\$ 1,003,368	\$ 1,299,443	\$ 1,468,139	\$ 1,330,574	\$ 1,297,541	\$ 1,297,541	\$ (33,033)	-2.48%	
Other Purchased Property Services	\$ 1,886,176	\$ 1,840,728	\$ 2,069,770	\$ 2,575,537	\$ 2,950,783	\$ 2,950,783	\$ 375,246	14.57%	
Supplies	\$ 1,369,907	\$ 1,407,747	\$ 1,475,073	\$ 1,738,030	\$ 1,744,018	\$ 1,744,018	\$ 5,988	0.34%	
Furniture/Equipment	\$ 496,530	\$ 74,721	\$ 616,576	\$ 297,083	\$ 263,114	\$ 263,114	\$ (33,969)	-11.43%	
Other Uses of Funds	\$ 3,491,413	\$ 3,011,209	\$ 2,991,477	\$ 2,017,407	\$ 1,983,559	\$ 1,983,559	\$ (33,848)	-1.68%	
General Fund Total	\$ 36,026,368	\$ 36,418,861	\$ 38,675,109	\$ 41,140,704	\$ 43,156,391	\$ 43,656,391	\$ 2,015,687	4.90%	
Federal/State Funded Projects	\$ 4,645,260	\$ 4,659,623	\$ 4,491,494	\$ 4,489,671	\$ 4,215,807	\$ 4,215,807	\$ (273,864)	-6.10%	
Nutritional Programs	\$ 1,263,131	\$ 1,275,397	\$ 1,275,397	\$ 1,275,397	\$ 1,664,977	\$ 1,664,977	\$ 389,580	30.55%	
Total Expenses	\$ 41,934,759	\$ 42,353,881	\$ 44,442,000	\$ 46,905,772	\$ 49,037,175	\$ 49,537,175	\$ 2,131,403	4.54%	
Net Raised by Taxes Local Education	\$ 20,949,660	\$ 21,168,115	\$ 21,849,830	\$ 24,445,483	\$ 25,658,203	\$ 26,158,203	\$ 815,441	3.34%	
Raised by Taxes - State Education	\$ 4,469,659	\$ 4,598,175	\$ 3,288,812	\$ 4,669,057	\$ 4,974,898	\$ 4,974,898	\$ 305,841	6.55%	
Total Raised by Taxes	\$ 25,419,319	\$ 25,766,290	\$ 25,138,642	\$ 29,114,540	\$ 30,633,101	\$ 31,133,101	\$ 1,121,282	3.66%	

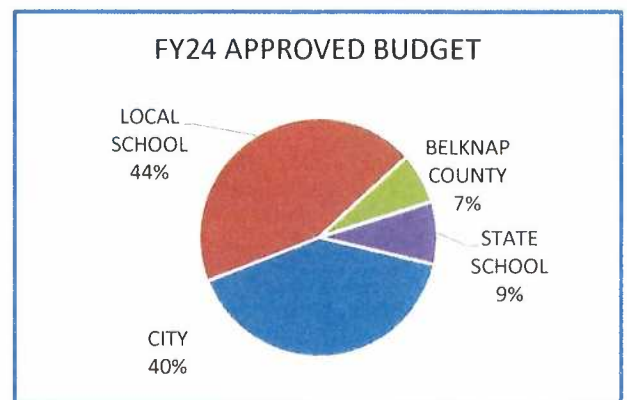
# CITY OF LACONIA-ANTICIPATED REVENUES

## FISCAL YEAR 2024-2025

	<u>2023-2024 Council Approved</u>	<u>FY2024-2025 BUDGET</u>					
		<u>Depat. Request</u>	<u>% Change</u>	<u>Manager Proposed</u>	<u>% Change</u>	<u>Council Approved</u>	<u>% Change</u>
TAXES OTHER THAN PROPERTY TAX	\$278,000	\$280,000	0.7%	\$280,000	0.7%	\$280,000	0.7%
INTERGOVERNMENTAL REVENUE	\$2,094,067	\$1,860,600	-11.1%	\$1,910,600	-8.8%	\$1,910,600	-8.8%
LICENSES, PERMITS & FEES	\$4,296,100	\$4,397,000	2.3%	\$4,397,000	2.3%	\$4,397,000	2.3%
CHARGES FOR SERVICES	\$2,284,233	\$2,591,550	13.5%	\$2,732,550	13.5%	\$2,732,550	19.6%
INTEREST ON GF DEPOSITS	\$450,000	\$600,000	33.3%	\$900,000	33.3%	\$900,000	100.0%
PARKING REVENUE	\$345,000	\$307,000	-11.0%	\$307,000	-11.0%	\$307,000	-11.0%
PILOT	\$410,800	\$436,500	6.3%	\$436,500	6.3%	\$436,500	6.3%
MISCELLANEOUS	\$662,935	\$448,050	-32.4%	\$1,384,050	108.8%	\$1,384,050	108.8%
TOTAL CITY NON-TAX REVENUE	\$10,821,135	\$10,920,700	0.9%	\$12,347,700	14.1%	\$12,347,700	14.1%
	\$0						

Revenue Detail can be found in Finance section of the budget

<b>FY24 COUNCIL APPROVED RAISED BY TAXES</b>		
	<b>Amount</b>	<b>Percent</b>
CITY	\$ 22,351,986	40.43%
LOCAL SCHOOL	\$ 24,445,483	44.22%
BELKNAP COUNTY	\$ 3,815,947	6.90%
STATE SCHOOL	\$ 4,669,057	8.45%
TOTAL	\$ 55,282,473	100.00%



<b>FY 25 CALCULATION</b>			
INFLATION ADJUSTMENT	2023 CPI ADJUSTMENT	4.13%	\$2,283,166
ADJUSTMENT FOR NEW VALUE	\$33,000,000	ADDED TO TAX BASE AFTER 4/1	\$459,030
TOTAL CAP SPACE			<b>\$2,742,196</b>
FY 24 AMOUNT RAISED BY TAXES			<b>\$55,282,473</b>
FY 25 AMOUNT RAISED BY TAXES			<b>\$58,024,669</b>

<b>ALLOCATION OF CAP SPACE BY JURISDICTION</b>				
	<b>TARGET</b>		<b>PROPOSED</b>	<b>DIFFERENCE</b>
CITY ***	40.43%	\$ 1,108,733	\$ 544,117	-\$564,617
LOCAL SCHOOL ****	44.22%	\$ 1,212,578	\$ 1,712,720	\$500,142
BELKNAP COUNTY	6.90%	\$ 189,284	\$ 179,401	-\$9,883
STATE SCHOOL	8.45%	\$ 231,601	\$ 305,841	\$74,240
TOTAL	100.00%	\$ 2,742,196	\$ 2,742,079	-\$117

*** City Manager's Recommended Budget	Allowed	Actual	
**** School Board Recommended Budget		\$ 23,994,103	\$26,158,203
Less Capital , excluded as per 5:03.5 B 1	\$ (2,114,000)	\$ (1,098,000)	
Less Bond Principal, excluded as per 5:03.5 B 1	\$ (1,902,892)	\$ -	
Less Bond Interest, excluded as per 5:03.5 B 1	\$ (411,768)	\$ -	
Proposed Exp. For Tax Cap Calculation	\$ (4,428,660)	\$ 22,896,103	

# REVENUE/EXPENDITURE IMPACT

## FISCAL YEAR 2024-2025

	<u>2023-24</u> <u>COUNCIL</u>	<u>2024-25</u> <u>Dept Request</u>	<u>%DEPT</u> <u>REQ</u>	<u>2024-25</u> <u>MANAGER</u>	<u>% CHANGE</u> <u>MNGR</u>	<u>2024-25</u> <u>COUNCIL</u>	<u>%</u> <u>CHANGE</u> <u>COUNCIL</u>
<b>CITY</b>							
TOTAL CITY APPROPRIATION	\$33,288,121	\$37,500,400	12.7%	\$36,456,803	9.5%	\$36,456,803	9.5%
LESS CITY EST REVENUES	\$10,821,135	\$10,920,700	0.9%	\$12,347,700	14.1%	\$12,347,700	14.1%
LESS USE OF SURPLUS	<u>\$665,000</u>	<u>\$665,000</u>	0.0%	<u>\$665,000</u>	0.0%	<u>\$665,000</u>	0.0%
NET CITY W/O ABATE. & CREDITS	\$21,801,986	\$25,914,700	18.9%	\$23,444,103	7.5%	\$23,444,103	7.5%
OVERLAY FOR ABATEMENTS	\$120,000	\$120,000	0.0%	\$120,000	0.0%	\$120,000	0.0%
WAR SERVICE CREDITS	\$430,000	\$430,000	0.0%	\$430,000	0.0%	\$430,000	0.0%
NET CITY	\$22,351,986	\$26,464,700	18.4%	\$23,994,103	7.3%	\$23,994,103	7.3%
<b>LOCAL SCHOOL</b>							
SCHOOL APPROPRIATION	\$41,140,704	\$43,156,391	4.9%	\$43,656,391	6.1%	\$43,656,391	6.1%
FED & SCH LUNCH FUNDS	<u>\$5,765,068</u>	<u>\$5,880,784</u>	2.0%	<u>\$5,880,784</u>	2.0%	<u>\$5,880,784</u>	2.0%
TOTAL SCHOOL APPROP	\$46,905,772	\$49,537,175	5.6%	\$49,537,175	5.6%	\$49,537,175	5.6%
LESS SCHOOL EST REVENUES	\$16,603,408	\$17,463,165	5.2%	\$17,463,165	5.2%	\$17,463,165	5.2%
LESS FED & SCH LUNCH REV	<u>\$5,856,881</u>	<u>\$5,915,807</u>	1.0%	<u>\$5,915,807</u>	1.0%	<u>\$5,915,807</u>	1.0%
TOTAL SCHOOL EST REV	\$22,460,289	\$23,378,972	4.1%	\$23,378,972	4.1%	\$23,378,972	4.1%
NET SCHOOL	\$24,445,483	\$26,158,203	7.0%	\$26,158,203	7.0%	\$26,158,203	7.0%
<b>LOCAL COUNTY</b>							
COUNTY TAX ASSESSMENT	\$3,815,947	\$3,995,348	4.7%	\$3,995,348	4.7%	\$3,995,348	4.7%
<b>TOTAL LOCAL</b>							
APPROPRIATIONS	\$84,559,840	\$0	-100.0%	\$90,539,326	7.1%	\$90,539,326	
LESS NON-TAX REVENUES	\$33,946,424	\$34,964,672	3.0%	\$36,391,672	7.2%	\$36,391,672	7.2%
RAISED BY TAXES - LOCAL	\$50,613,416	\$0	-100.0%	\$54,147,654	7.0%	\$54,147,654	
<b>SCHOOL - STATE</b>							
STATE ASSESSMENT	\$4,669,057	\$4,934,633	5.7%	\$4,974,898	6.6%	\$4,974,898	6.6%
TOTAL RAISED BY TAXES	\$55,282,473	\$0	-100.0%	\$59,122,552	6.95%	\$59,122,552	6.9%
		\$0					

### POTENTIAL TAX RATE IMPACT

	<u>FY23 Actual</u>	<u>2024-25</u>		<u>2024-25</u>		<u>2024-25</u>	
ASSESSED VALUATION	\$3,962,320,174	\$3,995,320,174	0.83%	\$3,995,320,174	0.83%	\$3,995,320,174	0.83%
w/o UTILITIES	\$3,894,336,975	\$3,927,336,975	0.85%	\$3,927,336,975	0.85%	\$3,927,336,975	0.85%
EST. TAX RATE IMPACT	<u>2023 Actual</u>	<u>Dept Request</u>		<u>MANAGER **</u>		<u>COUNCIL</u>	
CITY	\$5.79	\$6.62	\$ 0.83	\$6.01	\$ 0.22	\$6.01	\$ 0.22
LOCAL SCHOOL	\$5.94	\$6.55	\$ 0.61	\$6.55	\$ 0.61	\$6.55	\$ 0.61
COUNTY	\$0.98	\$1.00	\$ 0.02	\$1.00	\$ 0.02	\$1.00	\$ 0.02
STATE *	\$1.20	\$1.26	\$ 0.06	\$1.27	\$ 0.07	\$1.27	\$ 0.07
TOTAL	\$13.91	\$15.43	\$ 1.52	\$14.83	\$ 0.92	\$14.83	\$ 0.92
Potential Tax Rate Increase							
LOCAL TAX RATE/\$1,000	\$12.71	\$14.17	11.5%	\$13.56	6.7%	\$13.56	6.7%
STATE TAX RATE/\$1,000 *	\$1.20	\$1.26	4.7%	\$1.27	5.8%	\$1.27	5.8%
	\$13.91	\$15.43	10.9%	\$14.83	6.6%	\$14.83	6.6%

\* Calculated on valuation w/o utilities

\*\* Percentage increase calculated from prior year council approved budget



# ANTICIPATED GRANTS

Name		Grant Amount					Match
		Salaries/ Benefits	Overtime	Operating Exp.	Capital Expense	Total	
<b>POLICE</b>							
Name	<b>SPEED ENFORCEMENT PATROLS</b>	\$ -	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ 2,000.00
Grantor	NH OFFICE OF HIGHWAY SAFETY						In Kind
Purpose	SPEED ENFORCEMENT						
Name	<b>DUI ENFORCEMENT</b>	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ 1,250.00
Grantor	NH OFFICE OF HIGHWAY SAFETY						In Kind
Purpose	ENFORCEMENT OF DUI LAWS						
Name	<b>DISTRACTED DRIVING</b>	\$ -	\$ 2,800.00	\$ -	\$ -	\$ 2,800.00	\$ 700.00
Grantor	NH OFFICE OF HIGHWAY SAFETY						In Kind
Purpose	ENFORCEMENT OF DISTRACTED DRIVING LAWS						
Name	<b>PEDESTRIAN/ BICYCLE</b>	\$ -	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ 750.00
Grantor	NH OFFICE OF HIGHWAY SAFETY						In Kind
Purpose	ENFORCEMENT/EDUCATION OF PEDESTRIAN AND BICYCLE LAWS						
Name	<b>JOIN THE NH CLIQUE</b>	\$ -	\$ 850.00	\$ -	\$ -	\$ 850.00	\$ 212.00
Grantor	NH OFFICE OF HIGHWAY SAFETY						In Kind
Purpose	ENFORCEMENT OF SEAT BELT LAWS						
Name	<b>DRIVE SOBER OR GET PULLED OVER</b>	\$ -	\$ 1,700.00	\$ -	\$ -	\$ 1,700.00	\$ 1,700.00
Grantor	NH OFFICE OF HIGHWAY SAFETY						In Kind
Purpose	ENFORCEMENT OF DUI LAWS						
Name	<b>U DRIVE, U TEXT, U PAY</b>	\$ -	\$ 850.00	\$ -	\$ -	\$ 850.00	\$ 212.00
Grantor	NH OFFICE OF HIGHWAY SAFETY						In Kind
Purpose	ENFORCEMENT OF HAND HELD ELECTRONIC DEVICE LAW						
Name	<b>SPEED EQUIPMENT</b>	\$ -	\$ -	\$ -	\$ 7,500.00	\$ 7,500.00	\$ 2,500.00
Grantor	NH OFFICE OF HIGHWAY SAFETY						Cash
Purpose	PURCHASE OF SPEED ENFORCEMENT EQUIPMENT (RADAR)						
Name	<b>C.A.R. EQUIPMENT/C.A.R. TRAINING</b>	\$ -	\$ -	\$ -	\$ 120,000.00	\$ 120,000.00	\$ 15,000.00
Grantor	NH OFFICE OF HIGHWAY SAFETY						In Kind
Purpose	Purchase of UAV, total station ground control and associated mapping software for documenting crash and crime scenes. Also purchase of 3D laser scanner, targets, laptop and associated training.						
Name	<b>COMMUNITY OUTREACH AND BETTERMENT</b>	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ 2,500.00
Grantor	NH OFFICE OF HIGHWAY SAFETY						In Kind
Purpose	EDUCATION ON DRIVING SAFETY						
Name	<b>LAW ENFORCEMENT SUBSTANCE ABUSE REDUCTION INITIATIVE</b>	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	None
Grantor	NH DEPARTMENT OF JUSTICE						
Purpose	OPIOID REDUCTION AND ENFORCEMENT						
Name	<b>EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)</b>	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	None
Grantor	US DEPARTMENT OF JUSTICE						
Purpose	Provides support for a range of programs including law enforcement, prosecution, crime prevention and education, drug treatment and enforcement, planning, evaluation, technology improvement, mental health programs and related programs.						

**FY 25 BUDGET**
**ANTICIPATED GRANTS**

	Name	Grant Amount					Match
		Salaries/ Benefits	Overtime	Operating Exp.	Capital Expense	Total	
<b>Name</b>	<b>NEW HAMPSHIRE ATTORNEY GENERAL'S DRUG TASK FORCE</b>	\$ 52,000.00	\$ 18,000.00	\$ -	\$ -	\$ 70,000.00	None
<b>Grantor</b>	NH DOJ						
<b>Purpose</b>	Salary and benefits for a Laconia PD officer to be on the NH Attorney General's Drug Task Force						
<b>Name</b>	<b>UNDERAGE DRINKING ENFORCEMENT</b>	\$ -	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	None
<b>Grantor</b>	NH LIQUOR COMMISSION						
<b>Purpose</b>	ENFORCEMENT OF LIQUOR LAWS AND REDUCING UNDERAGE DRINKING						
<b>Name</b>	<b>DARTMOUTH HITCHCOCK BICYCLE HELMET GRANT</b>	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	None
<b>Grantor</b>	DARTMOUTH HITCHCOCK HOSPITAL						
<b>Purpose</b>							
<b>Name</b>	<b>PATRICK LEAHY BULLETPROOF VEST PARTNERSHIP</b>	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	1,500.00
<b>Grantor</b>	US OFFICE OF JUSTICE PROGRAMS						Cash
<b>Purpose</b>	REPLACEMENT OF BULLET PROOF VESTS						
<b>Name</b>	<b>WALMART COMMUNITY GRANT PROGRAM</b>	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ -	\$ 2,500.00	none
<b>Grantor</b>	WALMART FOUNDATION						
<b>Purpose</b>	Walmart Community Grants provide support community needs in the service areas. Funding areas include: Community and economic development, Diversity and inclusion, Education, Environmental sustainability, Health and human services, Hunger relief and healthy eating, Public safety, Quality of life.						
<b>POLICE TOTAL</b>		\$ 53,000.00	\$ 121,200.00	\$ 500.00	\$ 152,500.00	\$ 327,200.00	\$ 28,324.00
<b>In Kind Match</b>							\$ 24,324.00
<b>Cash Match</b>							\$ 4,000.00

**Public Works**

<b>Name</b>	Mill St. Pedestrian Bridge Replacement	\$ -	\$ -	\$ -	\$ 810,000.00	\$ 810,000.00	\$ -
<b>Grantor</b>	US Dept. of Housing and Urban Dev.						In Kind
<b>Purpose</b>	Replacement of the existing pedestrian bridge over the Winnepesaukee River that is between the Belknap and Busiel Mills						
<b>Name</b>	Hazard Mitigation - Hilliard Road Culvert - Pickeral Cove	\$ -	\$ -	\$ -	\$ 1,135,412.00	\$ 1,135,412.00	\$ 126,157.00
<b>Grantor</b>	FEMA						Cash
<b>Purpose</b>	Replace culvert crossing for Pickeral Cove with a bridge, Application approved by Council, FEMA to determine if cost/benefit ratio justifies project						
<b>Public Works Total</b>		\$ -	\$ -	\$ -	\$ 1,945,412.00	\$ 1,945,412.00	\$ 126,157.00
<b>In Kind Match</b>							\$ -
<b>Cash Match</b>							\$ 126,157.00
<b>City Total:</b>		\$ 53,000.00	\$ 121,200.00	\$ 500.00	\$ 2,097,912.00	\$ 2,272,612.00	\$ 154,481.00
<b>In Kind Match</b>							\$ 24,324.00
<b>Cash Match</b>							\$ 130,157.00

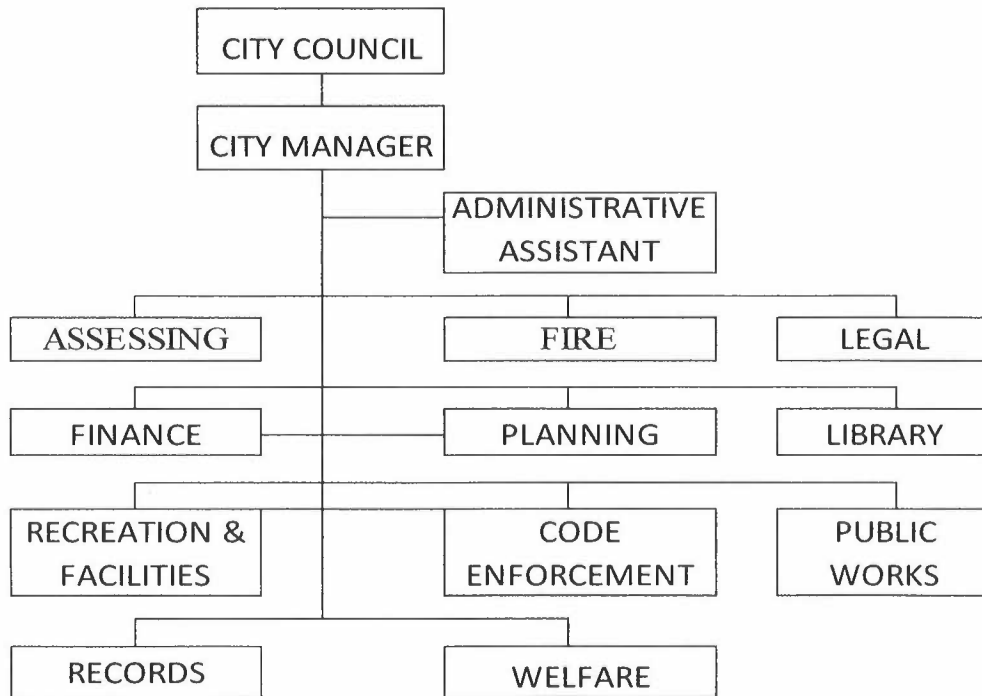


# GENERAL FUND

Administration  
Assessing  
Code  
Conservation Comm.  
Finance  
Fire  
Library  
Planning  
Police  
Public Works  
Records  
Recreation and Facilities  
Welfare



## ADMINISTRATION DEPARTMENT AT A GLANCE



### Components:

Administration	\$	291,324	6.4%
Legal	\$	99,000	2.2%
Capital Outlay	\$	2,114,000	46.1%
Non-Departmental	\$	1,727,605	37.7%
Special Items	\$	340,850	7.4%
Licensing	\$	12,182	0.3%
<b>Total</b>	<b>\$</b>	<b>4,584,961</b>	<b>100.0%</b>

### Fiscal Summary

Salaries & Benefits	\$	260,034	5.7%
Operating	\$	2,210,927	48.2%
Capital Outlay *	\$	2,114,000	46.1%
ISF	\$	1,000	0.0%
	<b>\$</b>	<b>4,585,961</b>	

\* Includes all City Capital

**Percent of General Fund Total**

12.40% of General Fund Total

### Staffing

**Full Time Equivalent Employees:** 2.29 1.29% of General Fund Total

**FY25 BUDGET****ADMINISTRATION**

	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>	
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>	<u>CHANGE</u>
<b>SALARIES</b>								
01 401 101 0001 Mayor-Council	\$ 17,048	\$ 17,200	\$ 17,080	\$ 17,200	\$ 17,200	\$ 17,200	\$ 17,200	\$ -
01 401 101 0002 City Manager	\$ 162,726	\$ 163,038	\$ 155,452	\$ 163,800	\$ 172,491	\$ 172,491	\$ 172,491	\$ 8,691
01 401 101 0003 Admin. Asst	\$ 53,570	\$ 50,682	\$ 62,320	\$ 60,700	\$ 66,527	\$ 66,527	\$ 66,527	\$ 5,827
01 401 105 0000 Overtime	\$ 106	\$ 213	\$ 714	\$ -	\$ -	\$ -	\$ -	\$ -
01 401 106 0000 Sick-Hurt	\$ 232	\$ 6,640	\$ 49	\$ -	\$ -	\$ -	\$ -	\$ -
01-401-106-0001 Personal Time	\$ 1,112	\$ 4,447	\$ 7,885	\$ -	\$ -	\$ -	\$ -	\$ -
01 401 107 0000 Holidays	\$ 2,356	\$ 2,432	\$ 2,492	\$ -	\$ -	\$ -	\$ -	\$ -
01 401 108 0000 Vacations	\$ 2,034	\$ 884	\$ 3,027	\$ -	\$ -	\$ -	\$ -	\$ -
01 401 109 0000 Longevity	\$ 30	\$ 60	\$ 60	\$ -	\$ 489	\$ 489	\$ 489	\$ 489
01 401 115 0000 Salary Adj.	\$ -	\$ -	\$ -	\$ 3,030	\$ 3,326	\$ 3,326	\$ 3,326	\$ 296
<b>TOTAL SALARIES</b>	<b>\$ 239,214</b>	<b>\$ 245,596</b>	<b>\$ 249,078</b>	<b>\$ 244,730</b>	<b>\$ 260,034</b>	<b>\$ 260,034</b>	<b>\$ 260,034</b>	<b>\$ 15,304</b>
<b>OPERATING</b>								
01 401 201 0000 Telephones	\$ 1,830	\$ 1,812	\$ 1,195	\$ 1,300	\$ 500	\$ 500	\$ 500	\$ (800)
01 401 207 0000 Postage	\$ 377	\$ 55	\$ 568	\$ 200	\$ 200	\$ 200	\$ 200	\$ -
01 401 208 0000 Printing	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	\$ -
01 401 210 0000 Notices	\$ 803	\$ 85	\$ 536	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
01 401 212 0000 Copier	\$ 1,664	\$ 181	\$ 3,462	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ -
01 401 214 0000 Supplies	\$ 230	\$ 421	\$ 1,370	\$ 600	\$ 600	\$ 600	\$ 600	\$ -
01 401 242 0001 Travel-Mgr.	\$ 326	\$ 3,961	\$ 252	\$ 2,500	\$ 2,500	\$ 1,500	\$ 1,500	\$ (1,000)
01 401 245 0000 Dues-NHMA	\$ 16,166	\$ 16,330	\$ 17,170	\$ 17,400	\$ 18,690	\$ 18,690	\$ 18,690	\$ 1,290
01 401 245 0001 Dues-Mgr.	\$ 1,399	\$ 110	\$ 1,266	\$ 1,110	\$ 1,200	\$ 1,200	\$ 1,200	\$ 90
01 401 245 0002 Conf-Dues-Council	\$ -	\$ -	\$ 135	\$ 500	\$ 500	\$ 500	\$ 500	\$ -
01 401 303 0000 Miscellaneous.	\$ 1,026	\$ 8,349	\$ 11,001	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
01 401 303 0002 Emergency Management	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
01 401 101 0004 Economic Develop.Exp.	\$ -	\$ 119	\$ 2,000	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700	\$ -
01 401 401 0000 Equipment	\$ -	\$ -	\$ 3,366	\$ 500	\$ 500	\$ 500	\$ 500	\$ -
<b>TOTAL OPERATING</b>	<b>\$ 23,822</b>	<b>\$ 31,423</b>	<b>\$ 42,322</b>	<b>\$ 31,710</b>	<b>\$ 32,290</b>	<b>\$ 31,290</b>	<b>\$ 31,290</b>	<b>\$ (420)</b>
<b>ADMINISTRATION TOTAL</b>	<b>\$ 263,036</b>	<b>\$ 277,019</b>	<b>\$ 291,400</b>	<b>\$ 276,440</b>	<b>\$ 292,324</b>	<b>\$ 291,324</b>	<b>\$ 291,324</b>	<b>\$ 14,884</b>

**ADMINISTRATION – BUDGET HIGHLIGHTS**

The Administration Division budget provides funding for the Mayor, Council, and City Manager's Office. The FY24 budget includes no new services or initiatives, certain accounts have been adjusted to reflect historical averages. .

**FY25 BUDGET****LEGAL**

	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>OPERATING</b>							
01 402 225 0000 Law Books	\$ 78	\$ -		\$ -	\$ -	\$ -	\$ -
01 402 225 0001 Special Outside Litigation	\$ 2,184	\$ 7,889	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
01-402-225-0002 123 Elm St Settlement	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
01 402 225 0003 General Code Update	\$ 545	\$ 4,898	\$ 3,234	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
01 402 225 0005 Litigation	\$ 29,159	\$ 29,328	\$ 42,482	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
01 402 225 0006 Retainer	\$ 46,748	\$ 47,300	\$ 48,175	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
01 402 225 0007 Negotiator	\$ 1,825	\$ 2,500	\$ 1,100	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
<b>TOTAL</b>	<b>\$ 80,540</b>	<b>\$ 91,915</b>	<b>\$ 94,990</b>	<b>\$ 99,000</b>	<b>\$ 99,000</b>	<b>\$ 99,000</b>	<b>\$ 99,000</b>
<b>LEGAL TOTAL</b>	<b>\$ 80,540</b>	<b>\$ 91,915</b>	<b>\$ 94,990</b>	<b>\$ 99,000</b>	<b>\$ 99,000</b>	<b>\$ 99,000</b>	<b>\$ 99,000</b>

Provides professional legal representation in the areas of litigation, contract development and administration and negotiation through contract.

**BUDGET HIGHLIGHTS**

- The FY25 proposed budget is level funded at FY24 levels

**FY 25 BUDGET****ADMINISTRATION  
CAPITAL OUTLAY**

	Rank	FY25 Request	FY25 Manager
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**RECREATION AND FACILITIES**

1	Complete Lock/Key Renovation throughout the Park System	5	\$	20,000	\$	20,000
2	Security Camera System throughout 11 parks and the Community Ce	9	\$	200,000	\$	-
3	Leavitt, Wyatt and Tardif Park Basketball Court Resurfacing and Tardif Backboard installation	10	\$	62,000	\$	62,000
4	Commercial Turf Care Equipment	20	\$	50,000	\$	-
5	Tardiff Park Sewer Line Repair	21	\$	13,000	\$	13,000
6	New Community Center - Design Phase	22	\$	75,000	\$	-
7	Weirs Beach Irrigation upgrades and building replacement	33	\$	10,000	\$	-
8	Pave Opechee Park's Southern Parking Lot with Catch Basin	38	\$	42,000	\$	-
9	Bartlett Beach Bath House Replacement - Design Phase	40	\$	30,000	\$	-
10	Downtown Tree Replacement Phase 2	41	\$	50,000	\$	-
11	Bond Beach Road Reclaimed and Pave Parking Lot	42	\$	75,000	\$	-
12	Outdoor Pickleball Courts - Uncovered	43	\$	275,000	\$	-
13	Tree Pruning (Phase 1)	45	\$	25,000	\$	-
14	Green Monster demolition and fence replacement at Robbie Mills Baseball field	51	\$	50,000	\$	-
15	<b>RECREATION AND FACILITEIS TOTAL</b>		\$	<b>1,037,000</b>	\$	<b>95,000</b>

**LIBRARY**

16	Repair of Gale Memorial Library				\$	-
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**FIRE**

17	New Fire/Rescue Boat	1	\$	520,535	\$	-
18	Provide new, up to standard, PPE to every member of the LFD	2	\$	65,000	\$	55,000
19	Purchase 24 "Bail Out" Firefighter Escape Systems (with training for Field Trainers)	29	\$	22,000	\$	22,000
20	Rain Roof and Stair Enclosure	44	\$	62,000	\$	-
	<b>FIRE TOTAL</b>		\$	<b>669,535</b>	\$	<b>77,000</b>

**POLICE**

21	Police Surveillance Cameras	12	\$	40,000	\$	-
22	Police Technology/Training Equipment	15	\$	100,000	\$	40,000
23	Police Enclosed Impound Building/Equipment Storage Building	19	\$	500,000	\$	-
24	Police Portable Radios	26	\$	35,000	\$	35,000
25	Police CAD/RMS Software	34	\$	500,000		
	<b>POLICE TOTAL</b>		\$	<b>1,175,000</b>	\$	<b>75,000</b>

**DEPARTMENT OF PUBLIC WORKS**

26	Maintain and Repair City Streets	3	\$	1,600,000	\$	1,300,000
27	City Wide Drainage Improvements	7	\$	275,000	\$	50,000
28	Annual Bridge Repair /Maintenance	8	\$	30,000	\$	30,000
29	Replace bridge over Langley Brook on Weirs Blvd	13	\$	409,000	\$	205,000
30	Sidewalk Repair/Construction	14	\$	125,000	\$	50,000

**FY 25 BUDGET****ADMINISTRATION  
CAPITAL OUTLAY**

	Rank	FY25 Request	FY25 Manager
31 Stormwater Engineering Studies and Design	16	\$ 30,000	\$ -
32 Downtown Pedestrian Bridge Annual Inspection	17	\$ 5,000	\$ 5,000
33 Replace bridge over cove on Hilliard Road	23	\$ 184,000	\$ -
34 City Costs share for Academy St Bridge Replace Project	24	\$ 790,802	\$ -
35 Replace Centenary Ave bridge over RR	27	\$ 348,739	\$ -
36 Mechanic Street retaining wall	28	\$ 330,000	\$ 80,000
37 Oak St / N. Main St. Intersection ADA Upgrades	30	\$ 300,000	\$ -
38 Remediate Morin Road Landfill and DPW Demolition Storage Site	31	\$ 72,000	\$ 72,000
39 Summit Ave. Contaminated Wells	32	\$ 80,000	\$ -
40 RRFB for North Main Street at Tremont Street	35	\$ 40,000	\$ 25,000
41 Fences, Guard Rails, Railings and Retaining Walls	36	\$ 40,000	\$ -
42 Continue Development of Plan to Replace Public Works Building	37	\$ 50,000	\$ -
43 DPW/City Documentation system	39	\$ 10,000	\$ -
44 Public Works parking lots at Bisson and Messer Streets	46	\$ 100,000	\$ -
45 Improve City accepted Public Gravel Roads	47	\$ 50,000	\$ 50,000
46 Replacement of paint striping equipment	48	\$ 13,500	\$ -
47 Message Board	49	\$ 23,000	\$ -
48 Parking garage; Annual inspection and interim safety and facade repairs	50	\$ 25,000	
<b>PUBLIC WORKS TOTAL</b>		<b>\$ 4,931,041</b>	<b>\$ 1,867,000</b>
<b>GENERAL FUND TOTAL</b>		<b>\$ 10,152,576</b>	<b>\$ 2,114,000</b>

**INTERNAL SERVICE FUND**

Replace Weirs Ladder Truck	4	\$ 1,500,000	\$ -
Replace Rescue 1	11	\$ 540,000	\$ -
Parks - 2x4 F150 Pickup Truck	25	\$ 40,000	\$ 40,000
Parks - Sprinter Van	52	\$ 60,000	\$ -
DPW Vehicle Purchases	18	\$ 245,000	\$ 245,000
Police Vehicles	6	\$ 300,000	\$ 300,000
<b>INTERNAL SERVICE TOTAL</b>		<b>\$ 2,685,000</b>	<b>\$ 585,000</b>

## CAPITAL HISTORY

PROJECT	FY22		FY23		FY24
	Budget	Actual	Budget	Actual	Approved
<b>PARKS</b>					
Door Replacements for Memorial Park House			\$25,000	\$25,000	
Smith Track Refurbishment					\$102,000
Robbie Mills Scoreboard Replacement					\$10,000
Sports Field Equipment					\$60,000
Commercial Turf Care Equipment					\$25,000
ADA Design for Tardif Park Playground access					\$10,000
ADA Construction for Tardif Park Playground access					\$0
Playground Revitalization			\$25,000		
<b>FIRE</b>					
Fire SCBA	\$125,000	\$125,000			
Fire PPE					\$65,000
Jaws of Life			\$40,000	\$34,145	
"Bail Out" Escape Systems					\$22,000
<b>POLICE</b>					
Police Portable Radios	\$35,000	\$66,972	\$35,000	\$19,536	\$25,000
Police Technology/ Training Equipment			\$75,000	\$72,237	\$50,000
Computer Server					\$116,000
<b>PUBLIC WORKS</b>					
Maintain and Repair City Streets	\$1,250,000	\$1,099,447	\$1,500,000	\$726,790	\$1,500,000
Improve City Accepted Gravel Roads					\$51,000
Sidewalk Repair/Construction	\$50,000	\$35,788	\$75,000	\$54,991	\$100,000
Annual Bridge Repair /Maintenance	\$40,000	\$10,969	\$200,000	\$100,373	\$300,000
DPW Building Replacement					\$10,000
Parking Garage Deck Repairs	\$25,000	\$11,198			\$25,000
Parking Garage Renovation	\$0	\$7,000		\$3,920	
Downtown Pedestrian Bridge Inspection				\$5,000	\$6,000
City Wide Drainage Improvements	\$75,000	\$7,596	\$75,000	\$2,750	\$75,000
Remediate Morin Road Landfill and DPW Demo	\$10,000		\$10,000	\$18,777	\$10,000
Storm water Engineering Studies and Design	\$50,000		\$50,000		
Fences, Guard Rails, Railings and Ret. Walls	\$20,000	\$16,403	\$10,000	\$106	\$50,000
Repair/maintain the City docks at Weirs Beach RRFB			\$25,000	\$16,884	\$25,000
Endicott St. North Crosswalk					\$10,000
Academy St. Bridge Repair	\$100,000				\$0
Highland Bridge Design			\$75,000		
Pedestrian Bridge Design			\$50,000		
Hilliard Bridge Design			\$50,000	\$4,500	
Bridge Repair Contingency			\$364,000		
	\$1,780,000	\$1,380,373	\$2,704,000	\$1,085,009	\$2,647,000

**RECOMMENDED PROJECTS**

The Administration Division presents a 'hold the line' budget for FY24, with no new services or initiatives. Certain accounts have been adjusted to reflect historical averages.

***RECREATION AND FACILITIES*****Replace all core locks at the parks to ensure safety of all facilities** **\$ 20,000**

Many keys have been lost over the years. Due to this, the security of these facilities cannot be guaranteed. The best solution is to start from scratch and have a better system in place.

**Leavitt, Wyatt and Tardif Park Basketball Court Resurfacing and  
Tardif Backboard installation** **\$ 62,000**

There are significant cracks in the 5 (total) courts at these two parks. This would seal the cracks and repaint the court and lines. Remove and reinstall basketball backboards and posts as the old ones are using plywood as backboards.

**Tardif Park Sewer Line Repair** **\$ 13,000**

Install a new four-inch SDR 35 PVC pipeline from the city's sewer line in the middle of the road to the park house; pipe is broken.

***LIBRARY*****Gale Library Repair** **\$225,000**

The upkeep of the historic 120-year-old Gale Memorial Library building, and the now 19-year-old addition, is costlier due to the scope of work needed and the general rise in costs. The requested amount is needed to complete the following high-priority projects: skylight repair, tower windows fenestration repair, exterior window painting, resolution of both water penetration issues in the Children's Room, and masonry work on the south chimney.

***FIRE DEPARTMENT*****Provide new, up to standard, PPE to every member of the LFD.** **\$ 55,000**

Three-year project. Every piece of the protective clothing ensemble meets its NFPA Standard expiration date 10 years from manufacture. Use of this equipment increases the chance of injury and liability on the City for using gear that is not up to Nationally accepted standards in the event a member is injured or killed wearing out of date equipment. (Each member of the department is to be provided 2 complete sets of in compliance gear, this purchase will get us in line with a proper and timely rotation)

## ***FY25 BUDGET***

## ***ADMINISTRATION CAPITAL OUTLAY***

### **Purchase 24 "Bail Out" Firefighter Escape Systems**

**\$ 22,000**

Two-year project. This will complete the purchase of identical and in-date systems for 24 firefighters and 4 spares for emergency replacement as needed due to damage or emergency loading (use). Includes training for Field Trainers

## ***POLICE DEPARTMENT***

### **Police Technology/Training Equipment**

**\$ 40,000**

There are numerous advancements in police technology and equipment on a yearly basis. This annual request allows the Police Department to be able to stay on the cutting edge of these advancements in these areas. This is a critical need to maintain the cutting-edge Law Enforcement Services that the Laconia Police Department has worked hard to deliver.

### **Police Portable Radios**

**\$ 35,000**

Portable radios have a service life of 10 years. Their warranty is approximately 5 years. Once the radios come to the end of their service life, Motorola does not make parts any longer and the radios are not able to be serviced unless there are old or used parts available for them. Due to this we have instituted a replacement plan for the portable radios.

## ***PUBLIC WORKS DEPARTMENT***

### **Maintain and Repair City Streets**

**\$1,300,000**

The Department uses the full range of pavement management techniques to maintain and improve the condition of the roads. Roads that have been resurfaced in the last 5 years will be considered for crack sealing. While older roads will be considered for more extensive techniques that are necessary to extend the life of the surface. The rate of deterioration of roadways in this climate requires an annual appropriation of at least \$1,900,000 to stay ahead of the deterioration curve on our 85 + miles of paved roadways in Laconia.

### **City Wide Drainage Improvements**

**\$ 50,000**

The FY 24/25 project is to design and replace the stormwater drainage system on Fenton Ave. This includes the installation of a water quality unit. The useful life of a substantial portion of the City's storm water infrastructure has been exceeded. Replacement of drainage is critical to protect the City's investment in its road network. Additional funding of this program will minimize the amount of road maintenance funds that are used to repair drainage systems under roads that are being resurfaced. This program will effectively increase the number of road miles that are maintained in a year. Specific drainage systems identified that require replacement and stormwater treatment is on Birchwood Way and the northern end of Elm Street.

### **Annual Bridge Repair /Maintenance**

**\$ 30,000**

The Bridge Inspection Report completed by HEB Engineers in October 2019 reported that overall the City's bridges are in good condition with the exception of specific bridges where stand-alone

## ***FY25 BUDGET***

## ***ADMINISTRATION CAPITAL OUTLAY***

CIP projects are being requested. This CIP will cover routine maintenance and repairs that will extend the life of the City's bridges and help prevent costly repairs.

### **Replace bridge over Langley Brook on Weirs Blvd \$205,000**

The condition of this bridge has deteriorated to the point that it was placed on NH DOT's red bridge list. Brady Sullivan's Langley Cove Project will participate in the City's cost share for replacing this bridge. The Langley Cove development is to pay 1/3 of the City's share of the costs. City's estimated share of the project is \$569,000. After subtracting the developer's share City's share should be \$379,000. An initial \$20,000 was approved in the FY 2019 CIP. FY24 request is \$50,187. State DOT has programmed MOBRR funding starting in FY23.

### **Sidewalk Repair/Construction \$ 50,000**

Sidewalks throughout the City have deteriorated and need repair. Many pedestrian crossings are not ADA compliant. Some areas of the city have isolated one lot sidewalks. Federal regulations require that sidewalks and crossings be brought to ADA standards when a road is paved. This project will systematically repair sidewalks, construct new sidewalks and modify intersections to make them ADA compliant.

### **Mechanic Street retaining wall \$80,000**

A stone retaining wall located at 8 Manchester Street supports the roadway along Mechanic Street. Stones from the retaining wall are shifting and pushing out. The retaining wall supports the roadway and Mechanic Street would be closed to traffic and buildings on the lot damaged if the wall collapsed.

### **Install RRFB at North Main and Tremont Street Intersection. \$25,000**

There is a significant amount of pedestrian use at this intersection. This RRFB will provide high visibility for the high-use crossing.

### **Improve City accepted Public Gravel Roads \$50,000**

Snow removal operations before the roads freeze and as they begin to thaw plow the surface of gravel roads into the adjacent trees which cannot be removed by a grader. Over the course of several years the windrows build up and the surface of the gravel road gets lower. This creates drainage problems during all seasons of the year. The project will remove the material from the windrows that are among the trees and raise the surface elevation of the road to minimize the chances of flooding. The next road planned in this program is Crockett Road.

**FY 25 BUDGET**

**ADMINISTRATION  
CAPITAL OUTLAY TO BE BONDED**

					24-25	24-25	24-25
					DEPT		
<u>Dept</u>	<u>Fund</u>	<u>Description</u>		CIP RANK	REQUEST	MANAGER	COUNCIL
Finance	General	Techonlogy Bond **	\$850,000		\$0	\$0	\$0
Administration	General	Airport Imprvements	\$3,500,000			\$155,000	\$155,000
Library	General	Building Repairs	\$360,000			\$20,000	\$20,000
Total City				\$	-	\$ 175,000	\$ 175,000

\*\* Interest only payment in FY25, first principal payment of \$160,000 not due until FY26

**CAPITAL IMPROVEMENTS TO BE BONDED**

The recommended budget includes a new bond to provide wor information technology upgrades and cybersecurity improvements. Expenses related to this bond will not impact the budget until FY26.

# FY 25 BUDGET

# ADMINISTRATION NON DEPARTMENTAL

	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>ACTUAL</u>	<u>23-24</u> <u>BUDGET</u>	<u>24-25</u> <u>DEPT.</u>	<u>24-25</u> <u>MANAGER</u>	<u>24-25</u> <u>COUNCIL</u>
<b>OTHER</b>							
01-431-234-0002 ISF Transfer	\$ 950,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-431-303-0002 Sewer Fund Subsidy				\$ 25,000	\$ 100,000	\$ 100,000	\$ 100,000
01 431 247 0000 SEA Education Reimb.	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
01 431 248 0000 Employee Service Awards	\$ 2,665	\$ 3,273	\$ 7,316	\$ 7,000	\$ 7,800	\$ 7,800	\$ 7,800
01 431 303 0000 Public Relations	\$ 3,937	\$ 6,212	\$ 3,307	\$ 5,500	\$ 5,000	\$ 5,000	\$ 5,000
01 431 304 0000 O/S Contract ***	\$ 1,925	\$ 605	\$ 18,331	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
01 431 343 0000 Contingency	\$ 34,624	\$ 61,605	\$ 153,684	\$ 157,000	\$ 1,132,700	\$ 1,132,700	\$ 1,132,700
01 431 345 0000 Cemeteries	\$ 4,500	\$ 3,850	\$ -	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
xx-xxx-xxx-xxxx Homeless Response						\$ 40,000	\$ 40,000
01 431 346 0000 LWW Hydrant Services	\$ 33,756	\$ 33,756	\$ 33,756	\$ 33,756	\$ 33,756	\$ 33,756	\$ 33,756
01 431 357 0040 MC Week Consortium	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
01 431 357 0070 LR Public Access	\$ 31,400	\$ 29,677	\$ 26,683	\$ 30,142	\$ 31,649	\$ 31,649	\$ 31,649
01-431-360-0000 609 Main Street LLC (Colonia)	\$ 46,103			\$ -	\$ -	\$ -	\$ -
01-431-360-0001 Colonial Lease *	\$ 22,552	\$ 144,960	\$ 198,780	\$ 201,700	\$ 205,800	\$ 205,800	\$ 205,800
01-431-360-0002 Colonial Operations **	\$ 72,000	\$ 145,305	\$ 134,655	\$ 152,800	\$ 157,400	\$ 157,400	\$ 157,400
<b>DEPT. O&amp;M TOTAL</b>	<b>\$1,208,462</b>	<b>\$ 434,243</b>	<b>\$ 581,512</b>	<b>\$ 626,398</b>	<b>\$ 1,687,605</b>	<b>\$ 1,727,605</b>	<b>\$ 1,727,605</b>
							\$ -

\* As per Lease and Land Use Agreement with 609 Main Street LLC

\*\* As per Spectacle Management contract

\*\*\* Nyhart contract

2024 Manager Proposed Contingency Detail	General	\$50,000
	Longevity Pay Adjustment	\$42,000
	Mayor Engler Memorial Paving Stone	\$10,000
	Offset to FY25 Sewer Subsidy	<u>\$55,000</u>
		\$157,000

2025 Manager Proposed Contingency Detail	General	\$50,000	
	Colonial Repairs	\$10,000	
	Economic Dev. Director	\$90,000	
	Salary Adjustments	<u>\$982,700</u>	was 1188801
		<b>\$1,132,700</b>	

**NON DEPARTMENTAL****BUDGET HIGHLIGHTS**

The Non-Departmental Division budget includes numerous miscellaneous administrative city items that are not easily categorized into another department or division, as may be approved by Council.

- The FY24 request includes a \$75,000 increase in the taxpayer subsidy to the Sanitary Sewer Fund. As per Council vote, this was scheduled to increase to \$400,000 in FY25 but the amount has been adjusted upon review of SSF financials.
- Contingency increases by \$1,081,801 to accommodate Council's action to adjust salaries and benefits to promote employee recruitment and retention in this highly competitive employment market.

# FY 25 BUDGET

# ADMINISTRATION SPECIAL ITEMS

	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>Social Service &amp; Health</b>							
01 489 480 0003 Senior Center	\$ 20,000	\$ 20,000	\$ 23,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
01 489 480 0005 Community Action Hospice)	\$ 48,500	\$ 48,500	\$ 48,500	\$ 48,500	\$ 48,500	\$ 45,000	\$ 45,000
	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 50,000	\$ 40,000	\$ 40,000
01 489 480 0008 Lakes Region VNA	\$ 10,000	\$ 10,000	\$ 10,000	\$ 15,000	\$ 25,000	\$ 15,000	\$ 15,000
01 489 480 0013 New Beginnings	\$ 3,470	\$ 3,575	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,500	\$ 3,500
01 489 480 0014 Waypoint	\$ 5,000	\$ 5,000	\$ 5,000	\$ 7,500	\$ 7,500	\$ 7,000	\$ 7,000
01 489 480 0027 LR Mental Health Center/Genesis	\$ 20,000	\$ 20,000	\$ 20,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
01 489 480 0028 Boys and Girls Club	\$ 8,000	\$ 8,000	\$ 8,000	\$ 7,500	\$ 8,000	\$ 7,500	\$ 7,500
01 489 480 0035 CASA	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 2,000	\$ 1,500	\$ 1,500
01-489-480-0016 Greater Lakes Child Advoc Ctr	\$ -	\$ -	\$ -	\$ 1,500	\$ 10,000	\$ 1,500	\$ 1,500
01-489-480-00xx Partnership for Public Health	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 7,500	\$ 7,500
01-489-480-00xx Community Wellness Center	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 7,500	\$ 7,500
<b>TOTAL</b>	<b>\$ 156,470</b>	<b>\$ 156,575</b>	<b>\$ 159,750</b>	<b>\$ 180,250</b>	<b>\$ 249,750</b>	<b>\$ 191,000</b>	<b>\$ 191,000</b>
<b>Community Enrichment</b>							
01 489 480 0018 Lakes Region Assn	\$ 500	\$ 500	\$ 500	\$ 500	\$ 2,500	\$ 500	\$ 500
01 489 480 0023 LR Chamber of Commerce	\$ 365	\$ 365	\$ 365	\$ 200	\$ 200	\$ 200	\$ 200
01 489 480 0024 July 4 fireworks/Celebrate Lac	\$ 13,000	\$ 13,000	\$ 13,000	\$ 14,000	\$ 15,000	\$ 15,000	\$ 15,000
01 489 480 0025 WOW Trail	\$ 10,000	\$ 3,594		\$ 10,000	\$ 25,000	\$ 15,000	\$ 15,000
01 489 480 0026 Weirs Beach fireworks	\$ 7,000	\$ 7,000	\$ 8,000	\$ 8,000	\$ 10,000	\$ 10,000	\$ 10,000
01-489-480-0036 Pumpkin Festival	\$ -	\$ -		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
01-489-480-0037 July 4th Parade	\$ -	\$ -		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
01-489-480-00XX Festival of Lights	\$ -	\$ -		\$ -	\$ 5,000	\$ 5,000	\$ 5,000
01-489-480-00XX Laconia Historical & Museum Soc.	\$ -	\$ -		\$ -	\$ 20,000	\$ 7,500	\$ 7,500
<b>TOTAL</b>	<b>\$ 30,865</b>	<b>\$ 24,459</b>	<b>\$ 21,865</b>	<b>\$ 47,700</b>	<b>\$ 92,700</b>	<b>\$ 68,200</b>	<b>\$ 68,200</b>
<b>Environmental Protection</b>							
01 489 480 0031 Milfoil Treatment	\$ 15,593	\$ 27,760	\$ 41,146	\$ 45,000	\$ 45,000	\$ 50,000	\$ 50,000
<b>TOTAL</b>	<b>\$ 15,593</b>	<b>\$ 27,760</b>	<b>\$ 41,146</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Commission Support</b>							
01 489 480 0022 Human Relations	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
01 489 480 0072 Laconia Heritage Commisison	\$ 750	\$ 50	\$ -	\$ 750	\$ 750	\$ 750	\$ 750
01 489 480 0073 Historic District Commisison	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<b>TOTAL</b>	<b>\$ 2,750</b>	<b>\$ 2,050</b>	<b>\$ 2,000</b>	<b>\$ 3,750</b>	<b>\$ 3,750</b>	<b>\$ 3,750</b>	<b>\$ 3,750</b>
<b>Safety</b>							
01 489 480 0012 Humane Society	\$ 25,000	\$ 25,000	\$ 25,000	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500
01 489 480 0017 Veterinarian Costs	\$ 118	\$ 636	\$ 1,565	\$ 400	\$ 400	\$ 400	\$ 400
<b>TOTAL</b>	<b>\$ 25,118</b>	<b>\$ 25,636</b>	<b>\$ 26,565</b>	<b>\$ 27,900</b>	<b>\$ 27,900</b>	<b>\$ 27,900</b>	<b>\$ 27,900</b>
<b>GRAND TOTAL</b>	<b>\$ 230,796</b>	<b>\$ 236,480</b>	<b>\$ 251,326</b>	<b>\$ 304,600</b>	<b>\$ 419,100</b>	<b>\$ 340,850</b>	<b>\$ 340,850</b>

SUMMARY	
Social Service & Health	56.04%
Community Enrichment	20.01%
Environmental Protection	14.67%
Commission Support	1.10%
Safety	8.19%
GRAND TOTAL	100.00%

**SPECIAL ITEMS - ACCOUNT DESCRIPTIONS**

Special Items appropriations support our community partners, who work to enhance the safety and quality of life of Laconia Citizens and visitors.

**SOCIAL SERVICES AND HEALTH** – These appropriations provide assistance to Laconia’s most vulnerable citizens, the elderly, infirm, victims of abuse and children.

**COMMUNITY ENRICHMENT** – These appropriations support community programs that help make Laconia a great place to live and raise a family.

**ENVIRONMENTAL PROTECTION** – These appropriations support efforts to control the spread of the invasive milfoil plant in Laconia’s lakes.

**COMMISSION SUPPORT** – These appropriations support commissions created by Council to address priority projects and issues within our City.

**SAFETY** – These appropriations support animal control efforts, including housing of stray animals, care of unclaimed injured animals, rabies quarantine, etc.

**BUDGET HIGHLIGHTS**

- A \$3,500 reduction in the allotment to the Community Action Program.
- A new \$7,500 appropriation in support of the Partnership for Public Health
- A new \$7,500 appropriation in support of the Community Wellness Center
- A new \$5,000 appropriation in support of the Festival of Lights. This had been provided in FY24 using funds budgeted in another account.
- A new \$7,500 appropriation in support of the Laconia Historical & Museum Society.
- A \$5,000 increase in milfoil control efforts.

**FY 25 BUDGET****ADMINISTRATION  
LICENSING BOARD**

<b>SALARIES</b>	<b><u>21-22</u> <u>ACTUAL</u></b>	<b><u>22-23</u> <u>ACTUAL</u></b>	<b><u>23-24</u> <u>BUDGET</u></b>	<b><u>24-25</u> <u>DEPT</u></b>	<b><u>24-25</u> <u>MANAGER</u></b>	<b><u>24-25</u> <u>COUNCIL</u></b>
01 404 101 0000 Clerk (PT)	\$ 7,007	\$ 8,898	\$ 11,063	\$ 9,882	\$ 9,882	\$ 9,882
01 404 105 0000 Overtime	\$ 7	\$ 31	\$ 100	\$ 100	\$ 100	\$ 100
<b>TOTAL SALARIES</b>	<b>\$ 7,014</b>	<b>\$ 8,929</b>	<b>\$ 11,163</b>	<b>\$ 9,982</b>	<b>\$ 9,982</b>	<b>\$ 9,982</b>
 <b>OPERATING</b>						
01 404 207 0000 Postage	\$ 2	\$ 13	\$ 100	\$ 100	\$ 100	\$ 100
01 404 208 0000 Printing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-404-210-0000 Notices	\$ -	\$ 306		\$ 300	\$ 300	\$ 300
01 404 212 0000 Copier	\$ 0	\$ 2	\$ 100	\$ 50	\$ 50	\$ 50
01 404 214 0000 Supplies	\$ 70	\$ 359	\$ 300	\$ 300	\$ 300	\$ 300
01 404 303 0000 Misc.	\$ 380	\$ -	\$ 500	\$ 250	\$ 250	\$ 250
01 404 401 0000 Equipment	\$ 249	\$ -	\$ 200	\$ 200	\$ 200	\$ 200
<b>TOTAL OPERATING</b>	<b>\$ 702</b>	<b>\$ 679</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>
 <b>INTERNAL SERVICE</b>						
01 404 234 0000 ISF Vehicle Replace	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
 <b>Grand Total</b>	<b>\$ 8,216</b>	<b>\$ 10,608</b>	<b>\$ 13,363</b>	<b>\$ 12,182</b>	<b>\$ 12,182</b>	<b>\$ 12,182</b>

The Licensing Department processes requests for entertainment, raffles, and other activities that require licenses under City Code chapter 161

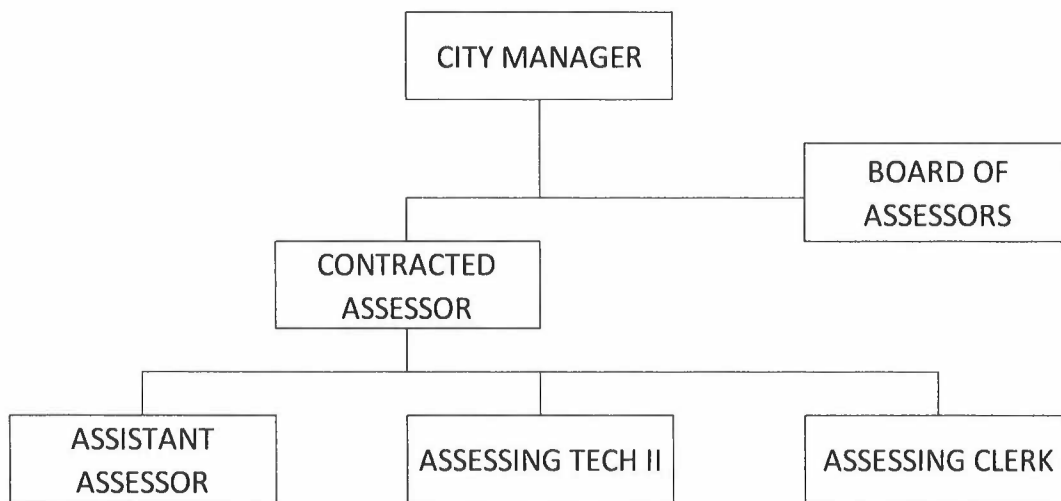
**Budget Highlights**

The FY25 budget proposes a maintenance budget, with no changes other than inflationary increases.



## ASSESSING DEPARTMENT

### AT A GLANCE



#### Fiscal Summary

Salaries & Benefits	\$	160,444	55.7%	
Operating	\$	126,500	43.9%	
ISF	\$	1,000	0.3%	
	\$	287,944		0.78% of General Fund Total

#### Staffing

Full Time Equivalent Employees:	3.00	1.7% of General Fund Total
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	<u>20-21</u>	<u>21-22</u>	<u>23-24</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>							
01 411 101 0000 Salaries	\$ 99,142	\$ 121,510	\$ 130,962	\$ 143,300	\$ 155,714	\$ 155,714	\$ 155,714
01 411 105 0000 Overtime	\$ 72	\$ 94	\$ 155	\$ -	\$ -	\$ -	\$ -
01 411 106 0000 Sick-Hurt	\$ 1,953	\$ 3,031	\$ 2,521	\$ -	\$ -	\$ -	\$ -
01 411 106 0001 Personal Time	\$ 539	\$ 192	\$ 368	\$ -	\$ -	\$ -	\$ -
01 411 107 0000 Holidays	\$ 2,079	\$ 2,844	\$ 3,143	\$ -	\$ -	\$ -	\$ -
01 411 108 0000 Vacations	\$ 2,082	\$ 2,455	\$ 2,916	\$ -	\$ -	\$ -	\$ -
01 411 109 0000 Longevity	\$ 150	\$ 180	\$ 180	\$ -	\$ 1,400	\$ 1,400	\$ 1,400
01 411 110 0000 Termination Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 411 115 0000 SalaryAdj.	\$ -	\$ -	\$ -	\$ 3,079	\$ 3,330	\$ 3,330	\$ 3,330
<b>TOTAL SALARIES</b>	<b>\$ 106,018</b>	<b>\$ 130,308</b>	<b>\$ 139,097</b>	<b>\$ 146,379</b>	<b>\$ 160,444</b>	<b>\$ 160,444</b>	<b>\$ 160,444</b>
<b>OPERATING</b>							
01 411 201 0000 Telephones	\$ 1,399	\$ 1,220	\$ 471	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400
01 411 207 0000 Postage	\$ 1,326	\$ 1,735	\$ 1,718	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800
01 411 210 0000 Advertising	\$ 1,226	\$ 1,792	\$ -	\$ 500	\$ 500	\$ 500	\$ 500
01 411 212 0000 Copier	\$ 1,618	\$ 1,732	\$ 2,382	\$ 1,800	\$ 1,900	\$ 1,900	\$ 1,900
01 411 214 0000 Supplies	\$ 54	\$ 4	\$ 1,581	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700
01 411 229 0000 Registry-Deeds	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ 100
01 411 233 0000 Maint-Agreement	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 411 242 0000 Travel-Meetings	\$ -	\$ -	\$ 14	\$ 100	\$ 100	\$ 100	\$ 100
01 411 245 0000 Conference-Dues	\$ 120	\$ -	\$ 726	\$ 800	\$ 800	\$ 800	\$ 800
01 411 247 0000 Training	\$ 1,540	\$ 1,000	\$ 2,595	\$ 1,600	\$ 3,200	\$ 3,200	\$ 3,200
01 411 304 0000 O/S Contracts	\$ 99,355	\$ 94,844	\$ 114,067	\$ 115,000	\$ 114,000	\$ 114,000	\$ 114,000
01 411 401 0000 Equipment	\$ 483	\$ 1,378	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<b>TOTAL OPERATING</b>	<b>\$ 119,121</b>	<b>\$ 103,705</b>	<b>\$ 116,000</b>	<b>\$ 125,800</b>	<b>\$ 126,500</b>	<b>\$ 126,500</b>	<b>\$ 126,500</b>
<b>INTERNAL SERVICE</b>							
01 411 234 0000 Vehicle Repair			\$ -	\$ -	\$ -	\$ -	\$ -
01 411 234 0001 Vehicle Replacem	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<b>TOTAL ISF</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>TOTAL ASSESSING</b>	<b>\$225,638</b>	<b>\$234,513</b>	<b>\$256,097</b>	<b>\$273,179</b>	<b>\$287,944</b>	<b>\$287,944</b>	<b>\$287,944</b>

**BUDGET HIGHLIGHTS**

The Assessing Department is responsible for valuing all real property within Laconia on an annual basis, reviewing personal and institutional exemptions, and performing a market value analysis and update to values.

FY24 Budget Highlights include:

- An increase in copier expenses as we are seeing an increase due to field card prints

**ACTIVITIES**

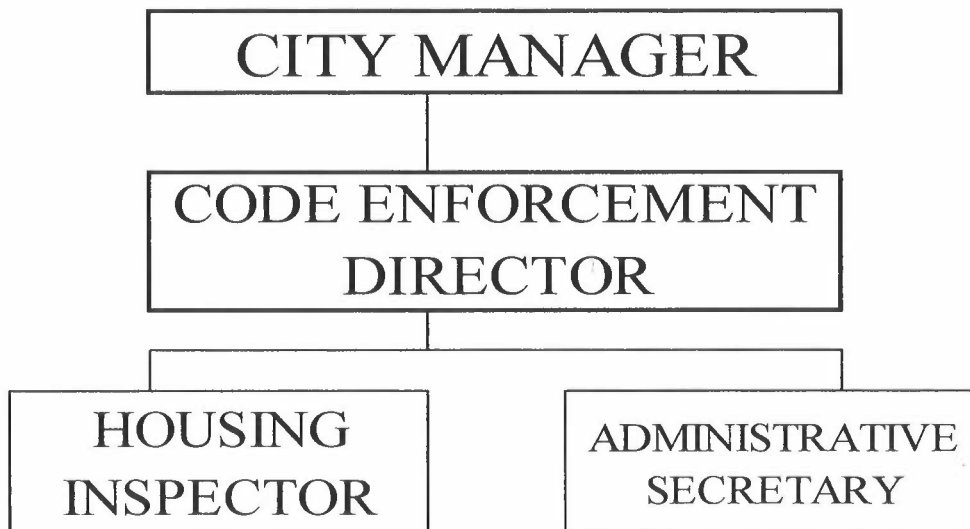
- Roughly 2,200 properties visited for cyclical inspections
- Roughly 500 properties visited for building permits
- Over 500 properties visited for sales inspections

**FY25 OBJECTIVES**

- Continue the cyclical inspection process
- Review all properties that are issued building permits or construction that was incomplete as of April 1
- Perform a sales analysis over the past year to determine if an update to values is appropriate



## CODE ENFORCEMENT DEPARTMENT AT A GLANCE



### Fiscal Summary

Salaries & Benefits	\$ 179,065	91.5%	
Operating	\$ 7,600	3.9%	
ISF	\$ 8,933	4.6%	
	\$ 195,598		0.53% of General Fund Total

### Staffing

Full Time Equivalent Employees:	3.00	1.7% of General Fund Total
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**FY 25 BUDGET****CODE ENFORCEMENT**

	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>							
01 407 101 0000 Salaries **	\$ 133,082	\$ 138,261	\$ 160,512	\$ 180,944	\$ 173,843	\$ 173,843	\$ 173,843
01 407 105 0000 Overtime	\$ 144	\$ 169	\$ 219	\$ 1,000	\$ 800	\$ 800	\$ 800
01 407 106 0000 Sick-Hurt	\$ 1,541	\$ 4,386	\$ 2,043	\$ -	\$ -	\$ -	\$ -
01 407 106 0001 Personal Time	\$ 1,247	\$ 897	\$ 46	\$ -	\$ -	\$ -	\$ -
01 407 107 0000 Holidays	\$ 4,609	\$ 4,892	\$ 3,190	\$ -	\$ -	\$ -	\$ -
01 407 108 0000 Vacations	\$ 1,639	\$ 4,560	\$ 2,022	\$ -	\$ -	\$ -	\$ -
01 407 109 0000 Longevity	\$ 90	\$ -	\$ 30	\$ -	\$ 268	\$ 268	\$ 268
01 407 110 0000 Termination Pay	\$ 7,181	\$ 523	\$ 2,179	\$ -	\$ -	\$ -	\$ -
01 407 115 0000 Salary Adj.	\$ -	\$ -	\$ -	\$ 4,835	\$ 4,154	\$ 4,154	\$ 4,154
<b>TOTAL SALARIES</b>	<b>\$ 149,532</b>	<b>\$ 153,689</b>	<b>\$ 170,240</b>	<b>\$ 186,779</b>	<b>\$ 179,065</b>	<b>\$ 179,065</b>	<b>\$ 179,065</b>
<b>OPERATING</b>							
01 407 201 0000 Telephones	\$ 1,773	\$ 1,628	\$ 704	\$ 1,800	\$ 1,000	\$ 1,000	\$ 1,000
01 407 207 0000 Postage	\$ 916	\$ 565	\$ 1,026	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100
01 407 210 0000 Notices	\$ 210	\$ 358	\$ 403	\$ 400	\$ 400	\$ 400	\$ 400
01 407 212 0000 Copier	\$ 116	\$ 447	\$ 253	\$ 400	\$ 400	\$ 400	\$ 400
01 407 214 0000 Supplies	\$ 491	\$ 371	\$ 361	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
01 407 242 0000 Travel-Meetings	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ 500
01 407 245 0000 Conference-Dues	\$ 270	\$ 222	\$ 75	\$ 400	\$ 400	\$ 400	\$ 400
01 407 247 0000 Training	\$ 1,048	\$ 382	\$ 325	\$ 700	\$ 700	\$ 700	\$ 700
01 407 303 0000 Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500
01 407 304 0000 O/S Contracts	\$ -	\$ -	\$ 4,276	\$ -	\$ -	\$ -	\$ -
01 407 304 0001 Prop Maint Enforcment	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ 500
01 407 401 0000 Equipment	\$ 160	\$ -	\$ 633	\$ 900	\$ 900	\$ 900	\$ 900
<b>TOTAL OPERATING</b>	<b>\$ 4,983</b>	<b>\$ 3,973</b>	<b>\$ 8,055</b>	<b>\$ 7,900</b>	<b>\$ 7,600</b>	<b>\$ 7,600</b>	<b>\$ 7,600</b>
<b>INTERNAL SERVICES</b>							
01 407 234 0000 ISF Vehicle Repair	\$ 9,842	\$ 2,800	\$ 2,892	\$ 4,920	\$ 3,730	\$ 3,730	\$ 3,730
01 407 234 0001 ISF Vehicle Replacem	\$ 235	\$ 500	\$ 1,000	\$ 2,281	\$ 5,203	\$ 5,203	\$ 5,203
<b>TOTAL ISF</b>	<b>\$ 10,077</b>	<b>\$ 3,300</b>	<b>\$ 3,892</b>	<b>\$ 7,201</b>	<b>\$ 8,933</b>	<b>\$ 8,933</b>	<b>\$ 8,933</b>
<b>GRAND TOTAL CODE ENFORCEMEN</b>	<b>\$ 164,592</b>	<b>\$ 160,961</b>	<b>\$ 188,151</b>	<b>\$ 201,880</b>	<b>\$ 195,598</b>	<b>\$ 195,598</b>	<b>\$ 195,598</b>

The Code Enforcement Department is responsible for the enforcement of all building codes and acts as the enforcement agency for certain aspects of the zoning ordinances. The Code Department is the issuing agent for:

- ✓ Building permits (both commercial and residential)
- ✓ Certificate of occupancy
- ✓ Demolition permits
- ✓ Electrical permits
- ✓ Receiving code or housing complaints

The Director of Code Enforcement is also responsible for building, electrical, and numerous other inspections, to ensure compliance with building codes and public safety.

### **BUDGET HIGHLIGHTS**

The FY25 budget proposal represents a hold the line proposal with no major new initiatives.

### **FY24 ACTIVITIES**

The department was busy with issuing permits and doing the necessary inspections. The number of permits was down slightly in the past year, but the dollar value was up considerably, which followed the previous year that was also substantially higher. The number of smaller projects by individual homeowners decreased as the year progressed reflecting interest rate increases and material costs, but the higher value projects continued.

Property maintenance issues, including inspections and enforcement, continue to be a priority. The Housing Inspector does this function with notices to property owners outlining the issues and various forms of follow-up. The same staff member is also responsible for doing the inspections needed to fulfill the requirements of the Short-Term Lodging ordinance and acts as a back up to the Building Inspector.

The Code Department also supports the Heritage Commission which has seen an average number of requests for demolition permits of buildings that meet their review criteria (50 years old or older and greater than 750 square feet of floor space). The commission continues to be frustrated by their lack of power to stop demolition of some buildings they feel are important to preserve. Staff are investigating possible updates to the ordinance to address this issue but will need City Council support in doing so.

Code Enforcement Activities						
	Assessing Year					
	17-18	18-19	19-20	20-21	21-22	22-23
Building permits	266	257	206	338	388	661
Value of permits	\$22,848,982	\$17,496,469	\$15,649,958	\$33,005,656 *	\$48,615,456 *	\$71,807,367
Demo Permits	24	25	16	35	40	16
Value of permits	\$1,066,400	\$1,438,300	\$460,800	\$4,219,792	\$2,509,250	\$1,732,820
Electrical Permits	223	245	237	253	317	337
Value of permits	\$2,417,992	\$1,751,664	\$2,604,379	\$2,139,589	\$4,522,193	\$4,657,077
Inspections performed	866	992	925	1306	1376	1188

\* Building Permit Value also includes partial amount in Electric Permit value



### **FY25 OBJECTIVES**

The department's major initiative for FY 2025 will be the implementation of the OpenGov system in conjunction with the Planning Department. This system will replace our current antiquated system to process permits and applications. With this system we will be switching to a primarily digital process which will decrease the amount of time to process these items and provide access to other city departments of the data related to the applications and permits. The system will allow access to plans for employees in the field doing inspections through remote internet connection. The department will also continue to support all activities that it has traditionally done.

The department is not expecting any major impact regarding inspections related to the State School property until FY 25.



## CONSERVATION COMMISSION

### AT A GLANCE



#### Fiscal Summary

Salaries & Benefits	\$	-	0.0%	
Operating	\$	4,600	100.0%	
ISF	\$	-	0.0%	
	\$	4,600		0.01% of General Fund Total

#### Staffing

Full Time Equivalent Employees:	0.00	0.0% of General Fund Total
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**FY25 BUDGET****CONSERVATION COMMISSION**

	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>
<b>OPERATING</b>						
01 422 207 0000 Postage	\$ 37	\$ 382	\$ 420	\$ 200	\$ 200	\$ 200
01 422 208 0000 Printing	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -
01 422 212 0000 Copier	\$ 16	\$ 13	\$ 9	\$ 100	\$ 100	\$ 100
01 422 214 0000 Supplies	\$ -	\$ 114	\$ 46	\$ 200	\$ 200	\$ 200
01 422 239 0000 Weed Watchers	\$ -	\$ -	\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000
01 422 247 0000 Training	\$ 70	\$ 155	\$ 263	\$ 500	\$ 500	\$ 500
01 422 303 0000 Misc.	\$ 64	\$ 500	\$ -	\$ 200	\$ 200	\$ 200
01 422 390 0000 Annual Fees	\$ 1,100	\$ 1,150	\$ 850	\$ 1,400	\$ 1,400	\$ 1,400
<b>TOTAL OPERATING</b>	<b>\$ 1,291</b>	<b>\$ 2,315</b>	<b>\$ 2,588</b>	<b>\$ 4,600</b>	<b>\$ 4,600</b>	<b>\$ 4,600</b>
<b>CONSERVATION COMMISSION</b>	<b>\$ 1,291</b>	<b>\$ 2,315</b>	<b>\$ 2,588</b>	<b>\$ 4,600</b>	<b>\$ 4,600</b>	<b>\$ 4,600</b>
<b>TOTAL</b>						

The City of Laconia's Conservation Commission was established in August of 1987 for "the proper utilization and protection of natural resources and for the protection of watershed resources in the City". The Conservation Commission consists of five members, up to three alternate members, and advisory members. This five-member volunteer Commission, appointed by the City Council, is responsible for public outreach and education as well as managing the city-owned conservation lands.

### **BUDGET HIGHLIGHTS**

- No proposed changes from previous year.

### **FY24 ACTIVITIES**

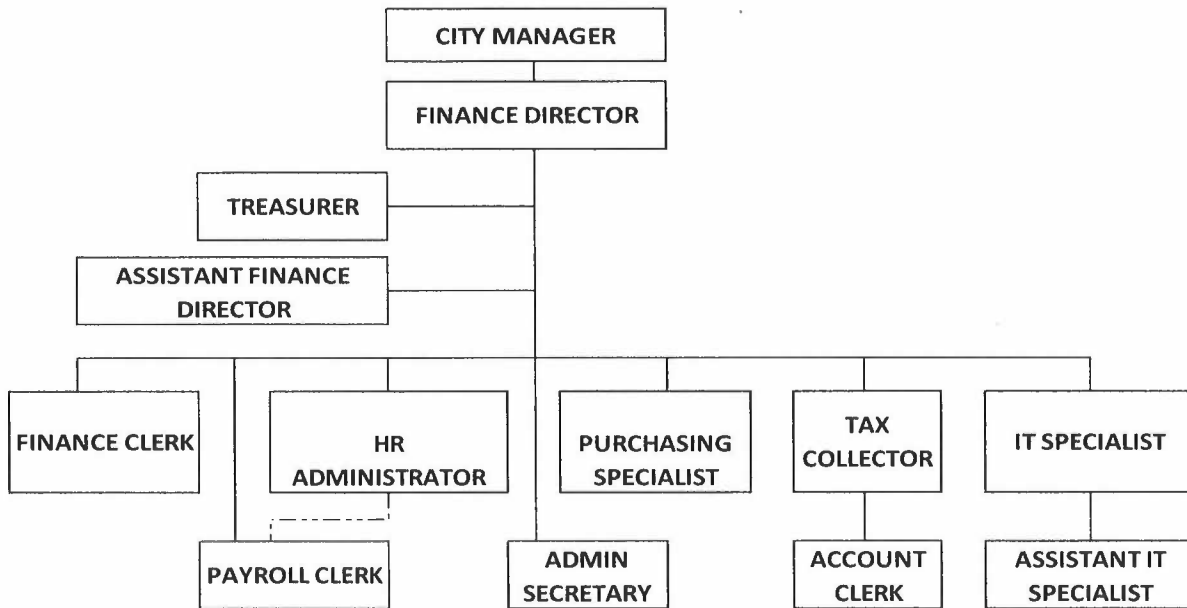
Ongoing activities of the Conservation Commission in conjunction with Planning office include Review of wetland conditional use permits and applications that include areas within Shoreland Protection Overlay District, NH DES Shoreland Permits, and Alteration of Terrain Permits. We provide the public with access to records and assist applicants in the land use permitting process. We also coordinate and initiate activities and provide City liaison functions with other governmental units, adjacent communities, regional entities, and community-based organizations. We also participate in regional planning efforts through the Lakes Region Planning Commission.

### **FY25 OBJECTIVES**

The Conservation Commission will continue to work closely with the Planning Board in reviewing applications to safeguard our wetlands and shorelines. In 2022, the Conservation Commission and the Conservation Technician worked together to develop our currently adopted Natural Resources chapter of the Master Plan and will continue to build upon that as we redevelop the City's Master Plan. We are committed to coordinating, initiating activities, and providing City liaison functions with other governmental units, adjacent communities, regional entities, and community-based organizations. Together with the Planning Board, we will consider updates to select ordinances and regulations concerning stormwater management to protect our natural freshwater bodies better.



## FINANCE DEPARTMENT AT A GLANCE



### Components:

Fiscal	\$	802,696	12.5%
Employee Benefits	\$	553,025	8.6%
Information Tech.	\$	1,779,873	27.7%
Insurance	\$	649,400	10.1%
Reimbursables	\$	140,000	2.2%
Debt Service	\$	2,489,660	38.8%
<b>Total</b>	<b>\$</b>	<b>6,414,654</b>	<b>100.0%</b>

### Fiscal Summary

Salaries & Benefits *	\$	2,475,869	41.1%
Operating	\$	3,540,260	58.8%
ISF	\$	1,000	0.0%
	\$	6,017,129	

\* Includes Benefits for most General Fund Departments

Percent of General Fund Total      17.35%      5.8% of General Fund Total

### Staffing

Full Time Equivalent Employees:      10.3

# **FY 25 BUDGET**

# **FINANCE FISCAL OFFICE**

	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>							
01 403 101 0000 Salaries	\$ 626,349	\$ 606,723	\$ <b>590,368</b>	\$ 622,500	\$ 663,808	\$ 663,808	\$ 663,808
01 403 105 0000 Overtime	272	621	<b>1,071</b>	500	500	500	500
01 403 106 0000 Sick-Hurt	3,494	9,195	<b>4,381</b>	-	-	-	-
01 403 106 0001 Personal Time	1,945	3,303	<b>2,184</b>	-	-	-	-
01 403 107 0000 Holidays	12,869	11,628	<b>10,995</b>	-	-	-	-
01 403 108 0000 Vacations	10,904	8,952	<b>7,637</b>	-	-	-	-
01 403 109 0000 Longevity	450	420	<b>180</b>	-	1,950	1,950	1,950
01 403 110 0000 Termination Pay	21,027	35,621	<b>919</b>	-	-	-	-
01 403 115 0000 Salary Adj.	-	-	-	27,477	29,738	29,738	29,738
<b>TOTAL SALARIES</b>	<b>677,311</b>	<b>676,463</b>	<b>617,736</b>	<b>\$650,477</b>	<b>695,996</b>	<b>695,996</b>	<b>695,996</b>
<b>OPERATING</b>							
01 403 201 0000 Telephones	\$ 2,385	\$ 1,902	\$ <b>1,310</b>	\$ 900	\$ 900	\$ 900	\$ 900
01 403 207 0000 Postage	\$ 15,799	\$ 15,707	\$ <b>16,654</b>	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
01-403-210-0000 Notices	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
01 403 212 0000 Copier	\$ 2,590	\$ 3,062	\$ <b>4,767</b>	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
01 403 214 0000 Supplies	\$ 9,823	\$ 7,559	\$ <b>5,256</b>	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
01 403 214 0001 Supplies - OREO/Fees	\$ 5,721	\$ (85)	\$ <b>428</b>	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
01 403 221 0000 Audit	\$ 55,061	\$ 43,866	\$ <b>46,105</b>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
01 403 225 0000 Mortgage Research	\$ 1,755	\$ 1,854	\$ <b>2,270</b>	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
01 403 229 0000 Registry of Deeds	\$ 974	\$ 873	\$ <b>957</b>	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
01 403 230 0000 I Cloud Paperless fee	\$ 3,257	\$ 5,848	\$ <b>9,806</b>	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
01 403 233 0000 Maint. Agreements	\$ 9,806	\$ 7,227	\$ <b>4,990</b>	\$ 5,900	\$ 5,400	\$ 5,400	\$ 5,400
01 403 237 0000 Records Disposition	\$ 710	\$ 402	\$ <b>277</b>	\$ 400	\$ 400	\$ 400	\$ 400
01 403 238 0000 Bank Service Fees	\$ 66	\$ 217	\$ <b>8</b>	\$ 200	\$ 200	\$ 200	\$ 200
01 403 245 0000 Conference-Dues	\$ 460	\$ 1,556	\$ <b>1,339</b>	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
01 403 247 0000 Training	\$ 900	\$ 2,150	\$ <b>3,569</b>	\$ 3,200	\$ 2,800	\$ 2,800	\$ 2,800
01 403 401 0000 Equipment	\$ 462	\$ 434	\$ <b>213</b>	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<b>TOTAL OTHER</b>	<b>\$109,769</b>	<b>\$92,573</b>	<b>\$97,949</b>	<b>\$ 105,600</b>	<b>\$105,700</b>	<b>\$105,700</b>	<b>\$105,700</b>
<b>INTERNAL SERVICE</b>							
01 403 234 0000 Vehicle Replacement	\$ 500	\$ 500	\$ <b>1,000</b>	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<b>FINANCE OPERATING BUDGET TOTAL</b>	<b>\$ 787,580</b>	<b>\$ 769,536</b>	<b>\$ 716,685</b>	<b>\$ 757,077</b>	<b>\$ 802,696</b>	<b>\$ 802,696</b>	<b>\$ 802,696</b>

**BUDGET HIGHLIGHTS – FISCAL**

The FY25 Fiscal Division Budget request is \$45,619 (6.0%) higher than the FY24 approved budget. Increases are within the salary accounts and reflect COLA and merit increases. Operating costs are requested to be \$100 higher than FY4 levels.

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**FINANCE ACTIVITIES**

**Fiscal Administration:** Process weekly payroll and accounts payables for City departments, maintain accounts for City, Library and School expendable and non-expendable trust funds, Internal Service Fund, special revenue funds, TIF Districts and capital funds; manage grant funds; coordinate the annual audit process; prepare annual budget; prepare annual CAFR, complete financial reporting to the State.

**Personnel Administration:** Coordinate recruitments and terminations; administer health, retirement, flexible spending and other benefit programs; monitor compliance with state and federal regulations; maintain employee files; assist City Manager in negotiation of collective bargaining agreements; coordinate workplace safety program; administer drug and alcohol screening program; administer policies and union contracts.

**Purchasing:** Coordinate purchasing for most city departments, manage purchase orders and supply contracts. Coordinate liability insurance claims. Track inventory and fixed assets.

**Information Processing:** Manage IT infrastructure for most City departments; ensure that equipment and software is up to date; assist departments with IT upgrades; manage IT security and provides training as needed.

**Tax Collection:** Prepare semi-annual tax warrants; prepare and mail tax bills, collects taxes owed; manages tax lien and tax deedding process; prepare necessary state reports.

**FINANCE OBJECTIVES**

- Process Payroll, Accounts Payable, Debt Management, Revenue Collection in the most efficient manner possible.
- Provide City Council, City Manager, department heads and staff with fiscal information needed to make informed decisions.
- Maintain accounts consistent with generally accepted accounting standards.
- Provide training and guidance necessary to ensure a fully proficient staff.
- Provide departments with exceptional human resource services.
- Address ACFR recommendations.
- Provide for transition to modern, efficient financial system that will meet the City's needs for years to come.

# **FY 25 BUDGET**

# **ADMINISTRATION INFORMATION TECHNOLOGY**

	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>INFORMATION TECHNOLOGY</b>							
01 432 303 0002 GIS	\$ 19,464	\$ 18,975	\$ 23,782	\$ 20,000	\$ 22,000	\$ 22,000	\$ 22,000
01 432 303 0003 Licenses	\$ 66,932	\$ 99,414	\$ 130,952	\$ 130,500	\$ 152,025	\$ 130,000	\$ 130,000
01 432 303 0004 Equipment	\$ 19,288	\$ 24,627	\$ 2,701	\$ 50,000	\$ 50,000	\$ 45,000	\$ 45,000
01 432 303 0005 Software		\$ 350	\$ -	\$ -	\$ -	\$ -	\$ -
01 432 303 0006 Internet	\$ 6,222	\$ 11,677	\$ 12,288	\$ 14,500	\$ 14,500	\$ 14,500	\$ 14,500
01 432 303 0007 Supplies	\$ 1,266	\$ 1,026	\$ 525	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
01 432 303 0008 Outside Contracts	\$ 7,455	\$ 33,828	\$ 10,000	\$ 86,300	\$ 86,300	\$ 86,300	\$ 86,300
01 432 303 0009 Training	\$ 2,208	\$ 3,352	\$ 3,352	\$ 3,400	\$ 3,400	\$ 3,400	\$ 3,400
01 432 303 0010 Website	\$ 6,386	\$ 7,606	\$ 7,190	\$ 8,600	\$ 10,600	\$ 10,600	\$ 10,600
01 432 303 0011 Email	\$ 9,579		\$ -	\$ -	\$ -	\$ -	\$ -
01 432 303 0012 Proj. Dev.	\$ 1,830	\$ 4,465	\$ 14,376	\$ 3,000	\$ 200,000	\$ 4,500	\$ 4,500
01 432 303 0013 Code Pal	\$ 2,035	\$ 2,035	\$ -	\$ -	\$ -	\$ -	\$ -
01 432 303 0014 Timekeeping	\$ 5,085	\$ 5,081	\$ 4,990	\$ 5,200	\$ 5,200	\$ 5,200	\$ 5,200
01 432 303 0015 Security	\$ 8,085	\$ 2,056	\$ 42,226	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
01 432 303 0016 Backup	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-432-303-0017 IT Fax Lines	\$ 749	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 156,584</b>	<b>\$ 214,499</b>	<b>\$ 252,381</b>	<b>\$ 330,500</b>	<b>\$ 553,025</b>	<b>\$ 330,500</b>	<b>\$ 330,500</b>

The Information Technology Division is responsible for managing the City's technology systems, including but not limited to the computer network, website, communications, email and all related systems. Additional responsibilities include managing IT training and security and working with Departments to continually develop plans for using information technology to provide services more efficiently and in a more cost effective manner.

### **BUDGET HIGHLIGHTS**

This Division is level funded compared to the FY24 budget

Selected Detail:

**GIS** –This line funds systems provide the framework for our on-line tax/assessing maps.

ESRI (\$ 6,000) and

CAI geographic systems (\$16,000)

**Licenses** -Fees for automated systems. The proposal, level funded from FY24, includes an upgrade to the fire reporting system..

<b>Licenses - (01-432-303-0003)</b>	
<b>Product</b>	
Beehive (DPW work order and asset tracking)	\$ 9,000.00
Clerkworks	\$ 6,000.00
SMSTurbo - Transfer Station	\$ 4,000.00
FacilityDude (Facility work order tracking)	\$ 7,200.00
<del>Firehouse Software</del> ESO-First Due	\$ 15,500.00
Laserfiche document management system	\$ 2,400.00
Miscellaneous Licensing	\$ 3,500.00
Munismart (Financial software)	\$ 25,000.00
NHGAP (Welfare Management System)	\$ 1,300.00
NinjaRMM	\$ 6,500.00
Office 365	\$ 15,000.00
Vision Appraisal	\$ 16,500.00
Servers - support renewal	\$ 15,000.00
<b>New in FY25:</b>	
Canon copier Uniflow	\$ 3,450.00
	\$ 130,350.00

**FY 25 BUDGET****FINANCE****BENEFITS , INSURANCE, REIMBURSEMENT****EMPLOYEE BENEFITS**

	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>ACTUAL</u>	<u>23-24</u> <u>BUDGET</u>	<u>24-25</u> <u>DEPT</u>	<u>24-25</u> <u>MANAGER</u>	<u>24-25</u> <u>COUNCIL</u>
<b>OPERATING</b>							
01 429 120 0000 Social Security	\$ 357,632	\$ 372,959	\$ 390,799	\$ 420,534	\$ 450,497	\$ 450,497	\$ 450,497
01 429 130 0000 Health Insurance*	\$ 634,030	\$ 647,814	\$ 849,618	\$ 892,017	\$ 919,738	\$ 919,738	\$ 919,738
01-429-130-0001 Dental Insurance*	\$ -	\$ -	\$ 14,556	\$ 20,804	\$ 20,177	\$ 20,177	\$ 20,177
01 429 135 0000 Retirement	\$ 244,465	\$ 318,722	\$ 308,484	\$ 360,261	\$ 389,461	\$ 389,461	\$ 389,461
<b>DEPT. O&amp;M TOTAL</b>	<b>\$ 1,236,127</b>	<b>\$ 1,339,494</b>	<b>\$ 1,563,457</b>	<b>\$ 1,693,616</b>	<b>\$ 1,779,873</b>	<b>\$ 1,779,873</b>	<b>\$ 1,779,873</b>

\*Health and Dental Insurance costs are projected at current enrollment. This total includes optout payouts for employees not enrolled.

**INSURANCE**

	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>ACTUAL</u>	<u>23-24</u> <u>BUDGET</u>	<u>24-25</u> <u>DEPT</u>	<u>24-25</u> <u>MANAGER</u>	<u>24-25</u> <u>COUNCIL</u>
<b>OPERATING</b>							
01 433 123 0000 Unemployment Ins.	\$ -	\$ -	\$ -	\$ 3,000	\$ 7,000	\$ 7,000	\$ 7,000
01 433 125 0000 Workers Comp. Ins	\$ 209,446	\$ 195,285	\$ 201,937	\$ 262,000	\$ 303,900	\$ 303,900	\$ 303,900
01 433 218 0000 Property & Liability	\$ 258,950	\$ 193,284	\$ 278,144	\$ 316,419	\$ 329,000	\$ 329,000	\$ 329,000
01 433 218 0002 Wellness Program	\$ 273	\$ 706	\$ 225	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
01 433 218 0003 Safety Training	\$ -	\$ 597	\$ 596	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
01 433 218 0007 Claims	\$ 7,585	\$ (16,261)	\$ (55,019)	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
<b>TOTAL OTHER</b>	<b>\$ 476,254</b>	<b>\$ 373,611</b>	<b>\$ 425,883</b>	<b>\$ 590,919</b>	<b>\$ 649,400</b>	<b>\$ 649,400</b>	<b>\$ 649,400</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$ 476,254</b>	<b>\$ 373,611</b>	<b>\$ 425,883</b>	<b>\$ 590,919</b>	<b>\$ 649,400</b>	<b>\$ 649,400</b>	<b>\$ 649,400</b>

**REIMBURSEMENTS**

	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>BUDGET</u>	<u>23-24</u> <u>BUDGET</u>	<u>24-25</u> <u>DEPT</u>	<u>24-25</u> <u>MANAGER</u>	<u>24-25</u> <u>COUNCIL</u>
<b>OPERATING</b>							
01 427 901 0020 Recreation & Facili	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 427 901 0040 Police	\$ 379,093	\$ 119,693	\$ 136,376	\$ 160,000	\$ 140,000	\$ 140,000	\$ 140,000
<b>TOTAL OTHER</b>	<b>\$ 379,093</b>	<b>\$ 119,693</b>	<b>\$ 136,376</b>	<b>\$ 160,000</b>	<b>\$ 140,000</b>	<b>\$ 140,000</b>	<b>\$ 140,000</b>
<b>DEPT. O&amp;M TOTAL</b>	<b>\$ 379,093</b>	<b>\$ 119,693</b>	<b>\$ 136,376</b>	<b>\$ 160,000</b>	<b>\$ 140,000</b>	<b>\$ 140,000</b>	<b>\$ 140,000</b>

These expenses are also reflected as revenue and therefore have no impact on the tax rate,

**EMPLOYEE BENEFITS**

This division provides for:

- FICA and Medicare payments for all departments except Public Works, Solid Waste, Internal Service Fund and Sanitary Sewer.
- Health and Dental insurance premiums for all employees except those in Fire, Police, Public Works, Solid Waste, Internal Service and Sanitary Sewer departments, less anticipated employee contributions.
- City contribution to the New Hampshire Retirement System (NHRS) for all departments except Fire, Police, Public Works, Solid Waste, Internal Service and Sanitary Sewer.

**BUDGET HIGHLIGHTS**

- A 7.2% increase in FICA expenses tracks with wage changes.
- Our insurer, New Hampshire Interlocal Trust, has given us a not-to-exceed increase amount of 7.18%. This has been applied to the employee census of November 2023, with accommodations included for vacant positions.
- Retirement employer contribution for Group I employees fell to 13.85% for FY25, down from 14.06% in FY24. This rate has been applied to anticipated payroll.

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**INSURANCE**

This division provides Unemployment, Workers Compensation and Property & Liability Insurance policies through Primex, as well as Wellness and Safety programs designed to mitigate risks. It also provides a Claims account for processing insurance claims and reimbursements. A portion of all insurance charges are distributed to SSF, ISF, EMS, LWW and Airport as appropriate.

**BUDGET HIGHLIGHTS**

- Rates are as quoted by Primex and do not include any credits which may be applied at year end. Across the industry, Worker's Compensation, Property and Liability and Unemployment Insurance rates have increased in the last 12 months.

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**REIMBURSEMENTS**

This is the division in which the City budgets for reimbursable 'business like' services provided by departments within the General Fund.

**BUDGET HIGHLIGHTS**

- Police special duty salary and benefit expenses are budgeted to decrease, following a trend that has emerged in recent months.

BONDED DEBT	FY23-24 PRINCIPAL	FY23-24 INTEREST	FY23-24 TOTAL	FY24-25 PRINCIPAL	FY24-25 INTEREST	FY24-25 TOTAL	% Change
<b><u>MUNICIPAL BONDS</u></b>							
2003 Library Renovation & addition	\$ 110,000.00	\$ 2,613.00	\$ 112,613.00	\$ -	\$ -	\$ -	
Oriuginal Debt \$2,347,500							
Term: 20 years Remaining 0 years							
2010 Weirs Boardwalk	\$ 35,000.00	\$ 9,992.00	\$ 44,992.00	\$ 35,000.00	\$ 8,242.00	\$ 43,242.00	-3.89%
Oriuginal Debt \$800,000							
Term: 20 years Remaining 6 years							
2010 Anthony Drive Drainage Improvemts*	\$ 10,883.00	\$ 2,493.38	\$ 13,376.38	\$ 10,883.00	\$ 2,182.00	\$ 13,065.00	-2.33%
Oriuginal Debt \$216,589							
Term: 20 years Remaining 7 years							
2011 Endicott Water Line/Weirs Bdwlk Suppliment	\$ 28,250.00	\$ 8,318.00	\$ 36,568.00	\$ 28,250.00	\$ 7,298.00	\$ 35,548.00	-2.79%
Oriuginal Debt \$565,000							
Term: 20 years Remaining 7 years							
2013 Smith Track/Weirs Community Park	\$ 85,000.00	\$ 1,037.00	\$ 86,037.00	\$ -	\$ -	\$ -	
Oriuginal Debt \$850,000							
Term: 10 years Remaining 0 years							
2016 Endicott Rock/Lakeside/Messer Drainage	\$ 80,000.00	\$ 29,536.20	\$ 109,536.20	\$ 80,000.00	\$ 27,276.00	\$ 107,276.00	-2.06%
Oriuginal Debt \$1,600,000							
Term: 20 years Remaining 13 years							
2018 General Street, Sidewalk, Drainage Improvements	\$ 250,000.00	\$ 26,875.00	\$ 276,875.00	\$ 250,000.00	\$ 21,500.00	\$ 271,500.00	-1.94%
Oriuginal Debt \$2,500,000							
Term: 10 years Remaining 4 years							
2020 Court St Bridge, Endicott Water, Lkport sewer (also in DTIF)	\$ 37,462.00	\$ 17,281.92	\$ 54,743.92	\$ 37,462.00	\$ 16,192.00	\$ 53,654.00	-1.99%
Oriuginal Debt \$750,000							
Term: 20 years Remaining 16 years							
2020 Court St 2, Fire Engine, DPW Truck	\$ 202,500.00	\$ 27,433.00	\$ 229,933.00	\$ 202,500.00	\$ 23,155.00	\$ 225,655.00	-1.86%
Oriuginal Debt \$2,025,000							
Term: 10 years Remaining 7 years							
2020 Colonial Theater Renovation (also in DTIF)	\$ 268,201.76	\$ 9,677.00	\$ 277,878.76	\$ 268,202.00	\$ -	\$ 268,202.00	-3.48%
Oriuginal Debt \$6,700,000							
Term: 25 years Remaining 22 years							
2021 Refund PD/Fire Radio, Tower, Disp.	\$ 76,089.64	\$ 10,105.00	\$ 86,194.64	\$ 77,688.00	\$ 8,507.00	\$ 86,195.00	0.00%
Oriuginal Debt \$630,000							
Term: 8 years Remaining 5 years							
2021 Refund 2018 Gen. Sidewalk/Drainage	\$ 240,917.75	\$ 31,995.00	\$ 272,912.75	\$ 246,627.00	\$ 27,006.00	\$ 273,633.00	0.26%
Oriuginal Debt \$2,000,000							
Term: 8 years Remaining 5 years							
2021 Refund 2015 Capital Improvements (Also in DTIF)	\$ 285,334.53	\$ 91,723.76	\$ 377,058.29	\$ 292,040.00	\$ 85,018.00	\$ 377,058.00	0.00%
Oriuginal Debt \$4,798,473							
Term: 15 years Remaining 12 years							
2021 Church Street Property Acquisition	\$ 68,300.00	\$ 11,747.60	\$ 80,047.60	\$ 68,300.00	\$ 10,279.00	\$ 78,579.00	-1.83%
Oriuginal Debt \$683,000							
Term: 10 years Remaining 7 years							
2021 Road Improvement Bond	\$ 135,000.00	\$ 56,737.50	\$ 191,737.50	\$ 135,000.00	\$ 49,852.00	\$ 184,852.00	-3.59%
Oriuginal Debt \$1,312,400							
Term: 10 years Remaining 8 years							
2022 Trash Collection Totes	\$ 75,940.00	\$ 38,835.96	\$ 114,775.96	\$ 75,940.00	\$ 34,855.00	\$ 110,795.00	-3.47%
Oriuginal Debt \$759,380							
Term: 10 years Remaining 9 years							
2024 Equipment and Improvement (also in ISF, SSF)	\$ -	\$ -	\$ -	\$ 95,000.00	\$ 90,406.00	\$ 185,406.00	
Oriuginal Debt \$2,083,738 (\$7M total)							
Term: 20 years Remaining 20 years							
2025 Airport Bond	\$ -	\$ -	\$ -	\$ -	\$ 155,000.00	\$ 155,000.00	
Oriuginal Debt \$3,500,000							
Term: 20 years Remaining 20 years							
2025 Library Bond	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	
Oriuginal Debt \$360,000							
Term: 20 years Remaining 20 years							
<b>TOTAL CITY 19 Bonds</b>	<b>\$ 1,988,878.68</b>	<b>\$ 376,401.32</b>	<b>\$ 2,365,280.00</b>	<b>\$ 1,902,892.00</b>	<b>\$ 586,768.00</b>	<b>\$ 2,489,660.00</b>	<b>5.26%</b>
<b><u>SCHOOL BONDS</u></b>							
2008 MM School Construction	\$ 668,144.40	\$ 783,136.76	\$ 1,451,281.16	\$ 637,316.00	\$ 816,678.00	\$ 1,453,994.00	0.19%
Oriuginal Debt \$22,644,000							
Term: 29 years Remaining 13 years							
2011 QZAB Bond - Huot Ctr Renovation 1st	\$ 110,700.00	\$ -	\$ 110,700.00	\$ 110,700.00	\$ -	\$ 110,700.00	0.00%
Oriuginal Debt \$2,103,000							
Term: 19 years Remaining 7 years							
2012 QZAB Bond - Huot Ctr Renovation 2nd	\$ 210,000.00	\$ -	\$ 210,000.00	\$ 210,000.00	\$ -	\$ 210,000.00	0.00%
Oriuginal Debt \$4,397,000							
Term: 19 years Remaining 11 years							
2014 School Huot Supplement	\$ 50,000.00	\$ 12,337.50	\$ 62,337.50	\$ 62,337.50	\$ 11,162.00	\$ 73,499.50	17.91%
Oriuginal Debt \$1,000,000							
Term: 20 years Remaining 10 years							
2014 QZAB Bond - LHS Renovation	\$ 84,000.00	\$ -	\$ 84,000.00	\$ 84,000.00	\$ -	\$ 84,000.00	0.00%
Oriuginal Debt \$1,828,000							
Term: 21 years Remaining 12 years							
<b>TOTAL SCHOOLS</b>	<b>\$ 1,122,844.40</b>	<b>\$ 795,474.26</b>	<b>\$ 1,918,318.66</b>	<b>\$ 1,104,353.50</b>	<b>\$ 827,840.00</b>	<b>\$ 1,932,193.50</b>	<b>0.72%</b>
<b>GENERAL FUND TOTAL</b>	<b>\$ 3,111,723.08</b>	<b>\$ 1,171,875.58</b>	<b>\$ 4,283,598.66</b>	<b>\$ 3,007,245.50</b>	<b>\$ 1,414,608.00</b>	<b>\$ 4,421,853.50</b>	<b>6.0%</b>

BONDED DEBT	FY23-24 PRINCIPAL	FY23-24 INTEREST	FY23-24 TOTAL	FY24-25 PRINCIPAL	FY24-25 INTEREST	FY24-25 TOTAL	% Change
<b><u>INTERNAL SERVICE FUND BONDS</u></b>							
2024 Equipment and Improvement (also in GF, SSF)	\$ -	\$ -	\$ -	\$ 110,869.00	\$ 90,064.00	\$ 200,933.00	
Original Debt \$2,083,738 (\$7M total)							
Term: 20 years Remaining 20 years							
<b>TOTAL INTERNAL SERVICE FUND</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 110,869.00</b>	<b>\$ 90,064.00</b>	<b>\$ 200,933.00</b>	
<b><u>SEWER BONDS</u></b>							
2020 Court St Brdg, Endicott Water, Lkport sewer (also in GF)	\$ 75,038.00	\$ 34,616.00	\$ 109,654.00	\$ 75,038.00	\$ 32,432.00	\$ 107,470.00	-1.99%
Original Debt \$1,500,000							
Term: 20 years Remaining 17 years							
2022 Elm Street Sewer Project	\$ 102,000.00	\$ 53,557.00	\$ 155,557.00	\$ 102,000.00	\$ 38,760.00	\$ 140,760.00	-9.51%
Original Debt \$683,000							
Term: 10 years Remaining 8 years							
2024 Equipment and Improvement (also in GF, ISF)	\$ -	\$ -	\$ -	\$ 139,200.00	\$ 130,327.00	\$ 269,527.00	
Original Debt \$3,000,000							
Term: 20 years Remaining 20 years							
<b>TOTAL SEWER</b>	<b>\$ 177,038.00</b>	<b>\$ 88,173.00</b>	<b>\$ 265,211.00</b>	<b>\$ 316,238.00</b>	<b>\$ 201,519.00</b>	<b>\$ 517,757.00</b>	<b>183.2%</b>
<b><u>WATER BONDS</u></b>							
2009 Water Tank	\$ 70,000.00	\$ 16,551.00	\$ 86,551.00	\$ 70,000.00	\$ 13,037.00	\$ 83,037.00	-4.06%
Original Debt \$150,000							
Term: 20 years Remaining 6 years							
2020 Water Line Repair and Replacement	\$ 82,589.00	\$ 41,257.00	\$ 123,846.00	\$ 83,642.00	\$ 39,137.00	\$ 122,779.00	-0.86%
Original Debt \$1,800,000							
Term: 20 years Remaining 17 years							
<b>TOTAL WATER</b>	<b>\$ 152,589.00</b>	<b>\$ 57,808.00</b>	<b>\$ 210,397.00</b>	<b>\$ 153,642.00</b>	<b>\$ 52,174.00</b>	<b>\$ 205,816.00</b>	<b>-2.18%</b>
<b><u>DOWNTOWN TIF Bonds</u></b>							
2021 Refund 2015 Capital Improvements (also in GF)	\$ 76,031.39	\$ 24,441.08	\$ 100,472.47	\$ 77,818.00	\$ 22,654.00	\$ 100,472.00	0.00%
Original Debt \$1,278,620							
Term: 15 years Remaining 12 years							
2020 Colonial Theater Renovation (also in GF)	\$ -	\$ 210,000.00	\$ 210,000.00	\$ -	\$ 208,894.00	\$ 208,894.00	-0.53%
Original Debt Interest Only							
Term: 25 years Remaining 22 years							
<b>TOTAL DOWNTOWN TIF</b>	<b>\$ 76,031.39</b>	<b>\$ 234,441.08</b>	<b>\$ 310,472.47</b>	<b>\$ 77,818.00</b>	<b>\$ 231,548.00</b>	<b>\$ 309,366.00</b>	<b>-0.36%</b>
<b><u>WEIRS TIF BONDS</u></b>							
2015 Capital Improvements	\$ 71,218.00	\$ 37,620.00	\$ 108,838.00	\$ 73,652.00	\$ 35,186.00	\$ 108,838.00	0.00%
Original Debt \$1,600,000							
Term: 20 years Remaining 13 years							
<b>TOTAL WEIRS TIF</b>	<b>\$ 71,218.00</b>	<b>\$ 37,620.00</b>	<b>\$ 108,838.00</b>	<b>\$ 73,652.00</b>	<b>\$ 35,186.00</b>	<b>\$ 108,838.00</b>	<b>0.00%</b>
<b>GRAND TOTAL</b>	<b>\$ 3,588,599.47</b>	<b>\$ 1,589,917.66</b>	<b>\$ 5,178,517.13</b>	<b>\$ 3,739,464.50</b>	<b>\$ 2,025,099.00</b>	<b>\$ 5,764,563.50</b>	<b>11.32%</b>

\* Constructed with ARRA funds from the State Revolving Loan Fund. This loan forgives 50% of the principal at the time of repayment.  
Interest is paid only on the City's share of the debt.

**BUDGET HIGHLIGHTS – LONG TERM DEBT**

This division provides for payment of City long term debt obligations. Debt for funds other than the general fund is shown here for reference. These payments are budgeted in their respective funds.

- The FY25 Budget reflects retirement of two bonds in the current fiscal year, the 2003 Library addition bond and 2013 Sith Track/Weirs Community Center bond were both retired in FY24 and so are not budget in FY25.
- The FY25 budget includes the initial payments on the FY24 Equipment and Improvement bond. This appears in the General Fund, Internal Service Fund and Sewer Fund.
- The recommended Technology bond is listed in this budget. At this time the intent is to pursue this bond in January 2025, so there will be no fiscal impact of this bond until FY26.

# FY25 BUDGET

# FINANCE - GENERAL FUND REVENUES

		<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>ACTUAL</u>	<u>23-24</u> <u>BUDGET</u>	<u>24-25</u> <u>DEPT</u>	<u>24-25</u> <u>MANAGER</u>	<u>24-25</u> <u>COUNCIL</u>
01-310-023-0000	INTEREST ON TAXES	\$ 52,852	\$ 55,938	\$ 52,000	\$ 54,000	\$ 54,000	\$ 54,000
01-310-024-0000	PEN & INT ON DEEDED PROPERTY	\$ 16,154	\$ -	\$ -	\$ -	\$ -	\$ -
01-310-027-0000	REDEMPTION INTEREST	\$ 72,839	\$ 76,199	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
01-310-028-0000	OTHER TAX REVENUE-LRBP	\$ 25,148	\$ 34,804	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000
01-310-031-0000	BOAT TAX	\$ 120,841	\$ 113,605	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
	<b>TAXES OTHER THAN PROP. TAX</b>	<b>\$ 287,833</b>	<b>\$ 280,545</b>	<b>\$ 278,000</b>	<b>\$ 280,000</b>	<b>\$ 280,000</b>	<b>\$ 280,000</b>
01-320-001-0000	SHARED REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-320-002-0000	ADD ROOMS & MEALS	\$ 1,220,747	\$ 1,489,077	\$ 1,489,000	\$ 1,518,700	\$ 1,568,700	\$ 1,568,700
01-320-004-0000	LANDFILL REIMB		\$ -	\$ -	\$ -	\$ -	\$ -
01-320-005-0000	RAILROAD USER FEES	\$ 3,750	\$ 5,097	\$ 3,000	\$ 5,000	\$ 5,000	\$ 5,000
01-320-011-0000	HIGHWAY BLOCK GRANT	\$ 325,144	\$ 339,169	\$ 336,900	\$ 336,900	\$ 336,900	\$ 336,900
01-320-011-0001	GRANT (SB38) 2017	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-320-011-0002	SUPPLEMENTAL STATE FUNDING	\$ -	\$ 153,615	\$ 70,519	\$ -	\$ -	\$ -
01-320-011-0003	SB401	\$ -	\$ 983,802	\$ 194,323	\$ -	\$ -	\$ -
01-320-019-0000	NH FOREST LAND	\$ 332	\$ 261	\$ 325	\$ -	\$ -	\$ -
	COVID - Federal	\$ -	\$ 7,154	\$ -	\$ -	\$ -	\$ -
01-320-020-0001	COVID FUNDS - FEMA	\$ 48,351	\$ -	\$ -	\$ -	\$ -	\$ -
01-320-020-0002	COVID FUNDS - STATE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>INTERGOVERNMENTAL REVENUE</b>	<b>\$ 1,598,324</b>	<b>\$ 2,978,175</b>	<b>\$ 2,094,067</b>	<b>\$ 1,860,600</b>	<b>\$ 1,910,600</b>	<b>\$ 1,910,600</b>
01-330-001-0000	MOTOR VEHICLE PERMIT FEES	\$ 3,398,467	\$ 3,511,901	\$ 3,600,000	\$ 3,700,000	\$ 3,700,000	\$ 3,700,000
01-330-015-0000	DOG LICENSES	\$ 11,152	\$ 16,970	\$ 12,000	\$ 14,000	\$ 14,000	\$ 14,000
01-330-023-0000	BUILDING-ZONING FEES	\$ 166,702	\$ 162,073	\$ 150,000	\$ 160,000	\$ 160,000	\$ 160,000
01-330-027-0000	COST,FEES-TAX COLLECTOR	\$ 13,100	\$ 15,508	\$ 17,000	\$ 16,000	\$ 16,000	\$ 16,000
01-330-039-0000	FEES-CITY CLERK	\$ 123,697	\$ 128,589	\$ 132,000	\$ 130,000	\$ 130,000	\$ 130,000
01-330-039-0001	FEES - BOAT AGENT FEES	\$ 3,165	\$ 2,835	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
01-330-039-0002	FEES - POLE LICENSES	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -
01-330-043-0000	LICENSES/PERMITS	\$ 6,170	\$ 7,340	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
01-330-045-0000	FRANCHISE FEE	\$ 315,055	\$ 304,887	\$ 310,000	\$ 305,000	\$ 305,000	\$ 305,000
01-330-047-0000	MASTER ALARM FEES	\$ 65,100	\$ 60,100	\$ 65,000	\$ 62,000	\$ 62,000	\$ 62,000
	<b>LICENSES, PERMITS FEES</b>	<b>\$ 4,102,608</b>	<b>\$ 4,210,204</b>	<b>\$ 4,296,100</b>	<b>\$ 4,397,000</b>	<b>\$ 4,397,000</b>	<b>\$ 4,397,000</b>
01-340-003-0000	MISC REIMBURSABLES		\$ (2,552)	\$ -	\$ -	\$ -	\$ -
01-340-437-0001	REIMB-POLICE-GUN PERMITS	\$ 595	\$ 470	\$ 500	\$ 500	\$ 500	\$ 500
01-340-437-0002	REIMB-POLICE COURT CHECKS		\$ 1,306	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
01-340-437-0003	REIMB-POLICE-TRAINING	\$ 175	\$ -	\$ -	\$ -	\$ -	\$ -
01-340-437-0004	REIMB-POLICE-EXTRA DUTY	\$ 141,655	\$ 152,502	\$ 200,000	\$ 170,000	\$ 170,000	\$ 170,000
01-340-437-0005	REIMB-TRANSPORT FEES	\$ -	\$ -	\$ 350	\$ 300	\$ 300	\$ 300
01-340-479-0001	REIMB-PARKS & REC-FIELD LIGHTS	\$ 7,653	\$ 6,442	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000
01-340-479-0002	REIMB-PARKS & REC ASSOC UTIL	\$ 4,851	\$ 5,840	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
01-360-058-0000	REVENUE-PUBLIC WORKS	\$ 17,882	\$ 31,007	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
01-360-058-0001	SOLID WASTE-STICKERS	\$ 45,273	\$ 59,622	\$ 52,000	\$ 50,000	\$ 50,000	\$ 50,000
01-360-058-0002	SOLID WASTE-TS TRASH	\$ 1,068,016	\$ 1,176,962	\$ 1,232,883	\$ 1,297,250	\$ 1,297,250	\$ 1,297,250
01-360-058-0005	SOLID WASTE-COUPONS	\$ 2,229	\$ 3,570	\$ 1,000	\$ 3,000	\$ 3,000	\$ 3,000
01-360-058-0006	SOLID WASTE-DEMO	\$ 539,670	\$ 601,424	\$ 573,600	\$ 850,000	\$ 986,000	\$ 986,000
01-360-058-0007	REVENUE-POLICE	\$ 3,250	\$ 2,769	\$ 4,000	\$ 3,000	\$ 3,000	\$ 3,000
01-360-058-0008	REVENUE-FIRE	\$ 47,539	\$ 36,441	\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000
01-360-058-0009	REVENUE-PLANNING	\$ 50,430	\$ 48,658	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
01-360-058-0010	TRASH-E WASTE	\$ 23,000	\$ 24,175	\$ 26,400	\$ 25,000	\$ 25,000	\$ 25,000
01-360-058-0012	REVENUE-PARKS & REC	\$ 2,114	\$ 2,234	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
01-360-058-0013	REVENUE-POLICE FALSE ALARMS	\$ 4,050	\$ 5,100	\$ 4,500	\$ 4,000	\$ 4,000	\$ 4,000
01-360-058-0015	TRASH-WM PASS THRU TRASH	\$ 25,629	\$ 19,303	\$ 30,000	\$ 20,000	\$ 20,000	\$ 20,000
01-360-058-0016	TRASH-WM PASS THRU DEMO	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
01-360-058-0017	REVENUE-PLANNING SPEC EVENTS	\$ 1,075	\$ 300	\$ 1,000	\$ 500	\$ 500	\$ 500
01-360-058-0019	STREET DAMAGE CHARG	\$ 16,250	\$ 21,335	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000
01-360-058-0020	SOLID WASTE - BULK ITEMS	\$ 11,072	\$ 12,099	\$ 15,000	\$ 10,000	\$ 15,000	\$ 15,000

# FY25 BUDGET

# FINANCE - GENERAL FUND REVENUES

		<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>ACTUAL</u>	<u>23-24</u> <u>BUDGET</u>	<u>24-25</u> <u>DEPT</u>	<u>24-25</u> <u>MANAGER</u>	<u>24-25</u> <u>COUNCIL</u>
01-360-058-0021	Transfer Station Gilford Res	\$ 615	\$ 2,145	\$ -	\$ -	\$ -	\$ -
01-360-058-0022	DPW VIOLATION REVENUE	\$ 2,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	<b>CHARGES FOR SERVICES</b>	<b>\$ 2,015,023</b>	<b>\$ 2,211,151</b>	<b>\$ 2,284,233</b>	<b>\$ 2,591,550</b>	<b>\$ 2,732,550</b>	<b>\$ 2,732,550</b>
01-350-001-0000	<b>INTEREST ON GEN. FUND DEPOSITS</b>	<b>\$ 27,743</b>	<b>\$ 479,448</b>	<b>\$ 450,000</b>	<b>\$ 600,000</b>	<b>\$ 900,000</b>	<b>\$ 900,000</b>
01-350-011-0000	ENDICOTT PARK KIOSKS	\$ 25,000	\$ 25,000	\$ 30,000	\$ 25,000	\$ 25,000	\$ 25,000
01-350-015-0000	LAKESIDE PARKING KIOSKS	\$ 146,543	\$ 250,198	\$ 280,000	\$ 270,000	\$ 270,000	\$ 270,000
01-350-016-0000	COLONIAL CONDO PARKING	\$ 29,160	\$ -	\$ -	\$ -	\$ -	\$ -
01-350-019-0000	PARKING VIOLATIONS	\$ 16,684	\$ 26,796	\$ 35,000	\$ 12,000	\$ 12,000	\$ 12,000
	<b>PARKING</b>	<b>\$ 217,387</b>	<b>\$ 301,994</b>	<b>\$ 345,000</b>	<b>\$ 307,000</b>	<b>\$ 307,000</b>	<b>\$ 307,000</b>
01-350-023-0000	PILOT-LHA HIRISE ELD HSING/STAFF	\$ 14,883	\$ 67,581	\$ 13,000	\$ 12,000	\$ 12,000	\$ 12,000
01-350-023-0003	PILOT-LAKE VILLAGE ELD HOUSING(I	\$ 50,197	\$ 44,403	\$ 45,000	\$ 44,000	\$ 44,000	\$ 44,000
01-350-023-0004	PILOT-TAYLOR HOME	\$ 317,123	\$ 330,670	\$ 320,000	\$ 350,000	\$ 350,000	\$ 350,000
01-350-023-0005	PILOT-CAP	\$ 15,665	\$ 12,936	\$ 14,100	\$ 13,000	\$ 13,000	\$ 13,000
01-350-023-0006	PILOT-SKATE CLUB	\$ 11,985	\$ 10,456	\$ 10,500	\$ 9,000	\$ 9,000	\$ 9,000
01-350-023-0007	PILOT-STATE	\$ 9,247	\$ 8,196	\$ 8,200	\$ 8,500	\$ 8,500	\$ 8,500
	<b>PILOT</b>	<b>\$ 419,100</b>	<b>\$ 474,242</b>	<b>\$ 410,800</b>	<b>\$ 436,500</b>	<b>\$ 436,500</b>	<b>\$ 436,500</b>
01-350-031-0000	SSF REIMB TO GENERAL FUND	\$ 20,000	\$ 30,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
	Reimbursement from Airport					\$ 175,000	\$ 175,000
01-350-037-0000	SALE OF TAX DEEDED PROPERTY	\$ 20,419	\$ -	\$ -	\$ -	\$ -	\$ -
01-360-031-0000	DOG VIOLATIONS	\$ 1,125	\$ 278	\$ 850	\$ 850	\$ 850	\$ 850
01-360-051-0000	MARRIAGE LICENSES	\$ 485	\$ 2,144	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
01-360-052-0000	VITAL RECORDS RESEARCH FEES	\$ 25,608	\$ 27,498	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
01-360-053-0000	WELFARE LIEN REIMBURSEMENTS	\$ -	\$ 1,647	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
01-360-057-0000	MISC REVENUE	\$ 53,178	\$ 54,092	\$ 41,000	\$ -	\$ 41,000	\$ 41,000
01-360-057-0001	MISC SALE OF LAND	\$ 1	\$ 259,231	\$ 77,000	\$ 70,000	\$ 70,000	\$ 70,000
01-360-059-0000	CONCORD COOP REVENUE		\$ 12,298	\$ -	\$ -	\$ -	\$ -
01-360-059-0001	COLONIAL DEBT SERVICE	\$ 145,256	\$ 121,757	\$ 164,000	\$ 164,000	\$ 164,000	\$ 164,000
01-360-060-0000	LEASES	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -
01-360-060-0120	LEASES-PARKS & REC	\$ 12,000	\$ 12,351	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
01-360-060-0130	SOLAR ARRAY RENTAL REVENUE	\$ 1,000	\$ -	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
01-360-060-0140	HYDRO NET METERING REBATE	\$ -	\$ 5,487	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
01-360-067-0010	OVER & SHORT-CITY CLERK	\$ 47	\$ (160)	\$ -	\$ -	\$ -	\$ -
01-360-067-0020	OVER & SHORT-TAX COLLECTOR	\$ 0	\$ (110)	\$ -	\$ -	\$ -	\$ -
01-360-067-0030	OVER & SHORT- SOLID WASTE	\$ 4	\$ 151	\$ -	\$ -	\$ -	\$ -
01-360-071-0001	POLICE- LOST & FOUND		\$ 10	\$ -	\$ -	\$ -	\$ -
01-360-071-0002	OPIOD SETTLEMENT		\$ 2,775	\$ -	\$ -	\$ -	\$ -
01-360-072-0000	RESTITUTION-FINES	\$ 2,777	\$ 177	\$ -	\$ -	\$ -	\$ -
01-360-079-0000	PRINTOUTS	\$ 208	\$ -	\$ 100	\$ -	\$ -	\$ -
01-360-110-0000	NHIT PREMIUM RETURN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-360-110-0001	TRANS FROM MUNI TRANSPORATION	\$ 96,000	\$ 96,000	\$ 96,000	\$ 96,000	\$ 96,000	\$ 96,000
01-360-110-0002	TRANS FROM HEALTH STAB. FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-390-999-9999	TFR IN/OUT FROM GENERAL FUND	\$ -	\$ -	\$ 171,785	\$ -	\$ 720,000	\$ 720,000
	<b>MISCELLANEOUS</b>	<b>\$ 378,113</b>	<b>\$ 625,626</b>	<b>\$ 662,935</b>	<b>\$ 448,050</b>	<b>\$ 1,384,050</b>	<b>\$ 1,384,050</b>
	<b>GRAND TOTAL</b>	<b>\$ 9,046,130</b>	<b>\$ 11,561,384</b>	<b>\$ 10,821,135</b>	<b>\$ 10,920,700</b>	<b>\$ 12,347,700</b>	<b>\$ 12,347,700</b>
	ABATEMENTS/OVERLAY FOR ABATEMENTS	\$ 36,925	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
	WAR SERVICE CREDITS	\$ 425,200	\$ 430,000	\$ 430,000	\$ 430,000	\$ 430,000	\$ 430,000

**BUDGET HIGHLIGHT - REVENUES**

These 90+ accounts detail non-property tax revenues for the General Fund. These are segregated into eight categories which are described and summarized as follows:

**Taxes Other Than Property Taxes:** This is projected to be relatively unchanged from FY24 levels at \$280,000 in FY25.

**Intergovernmental Revenue:** This is projected to fall by \$233,467 (11.15%) in FY25, largely due to the expiration of state road and bridge assistance programs included in the current biennial budget that are not carried forward in current state budget proposals. A small portion of this decrease is projected to be offset by a 1.99% increase in rooms and meals tax revenue.

**Licenses, Permits & Fees:** These revenues are projected to increase by \$100,900, driven largely by increases in motor vehicle permit fees, which have increased, on average, 4.37% a year since FY17. FY24 revenues indicate this trend has not slowed.

**Charges for Services:** These revenues are projected to increase by \$448,317 (19.63%). This is driven exclusively by increases in revenue streams associated with Transfer Station operations. These, in turn, result from increased C&D tonnage and fee increases. Fee increases are tied to increased expenses tied to trash and recycling collection and disposal contracts which appear in the Public Works solid waste budget.

Police Extra Duty fees are projected to decrease by \$30,000 (15%). This is reflective of recent trends.

**Interest on General Fund Deposits:** This is projected to increase by \$150,000 (33%) due to favorable investment opportunities over recent months that are projected to continue. However, this favorable environment is driven by competitive rates offered by NHPDIP. Currently legislation sponsored by the banking industry is pending at the state level which will severely restrict NHPDIP's ability to serve New Hampshire communities. If this legislation is enacted, this revenue stream is projected to decrease significantly. The budget assumes that the legislation will not be enacted.

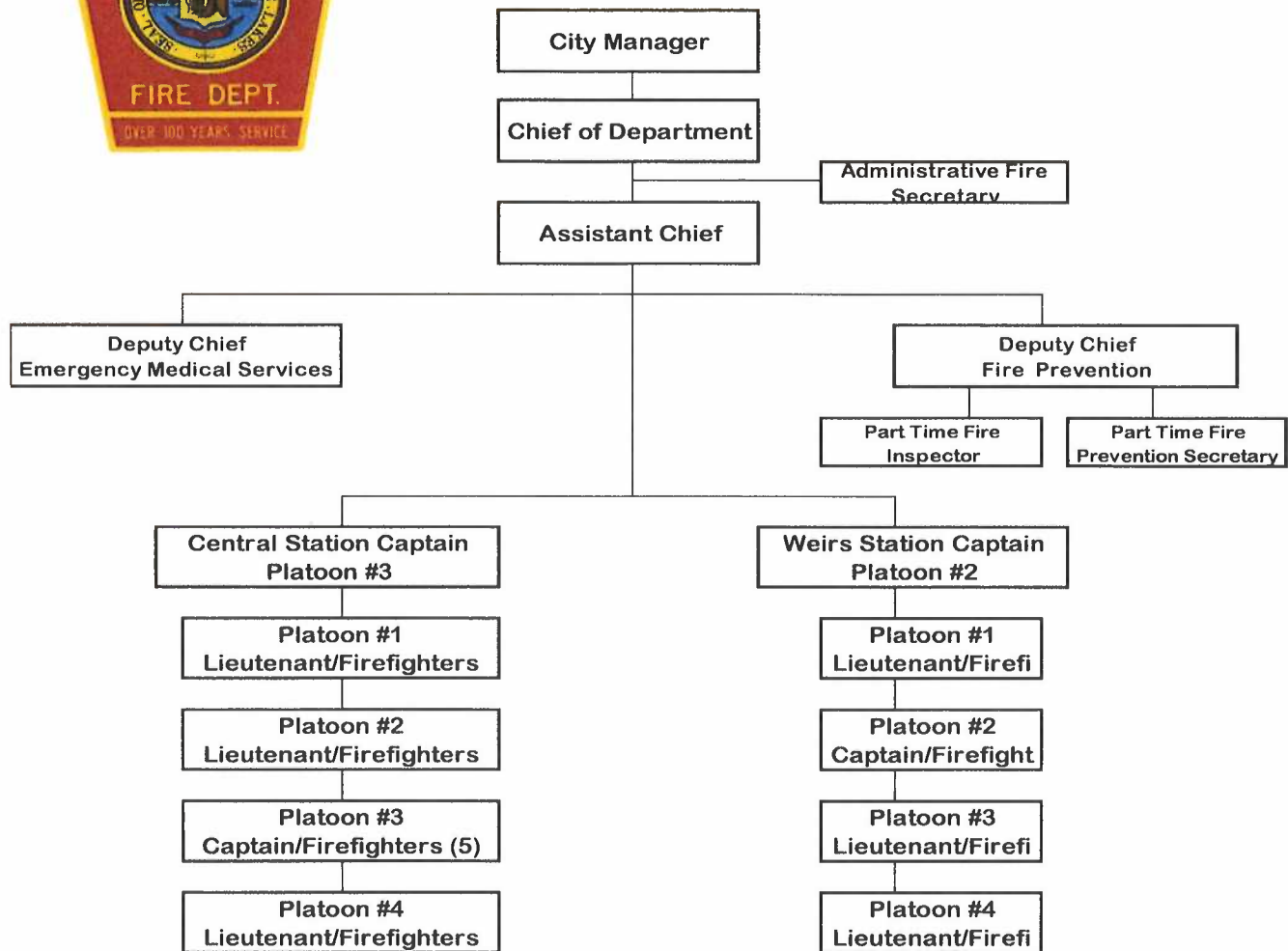
**Parking:** Parking Revenues are expected to decrease by \$38,000. This is driven by a number of factors, including a misrepresentation of the agreement to share revenues with the Weirs Action Committee in the FY24 budget, a projected decrease in Lakeside Avenue parking fees based on year to date numbers and a projected decrease in parking violation revenue, also based on year to date revenue.

**PILOT:** This is projected to increase by \$25,700 due to increased assessment for the Taylor Home properties.

**Miscellaneous:** Miscellaneous revenue is projected to decrease by \$214,885 due to onetime transfers into the General Fund that were included in the FY24 budget but not in the FY25 budget.



## Fire Department



### Components

Fire Department      \$ 6,141,635

**Percent of General Fund      16.36%**

### Detail - Operating

Salaries & Benefits	\$ 5,320,869	86.64%
Operating	\$ 421,578	6.86%
ISF	\$ 399,187	6.50%
<b>Total Operating</b>	<b>\$ 6,141,635</b>	

### Staffing

Full time Equivalent Positions:      41.0      23.07% of General Fund Total

**FY 25 BUDGET****FIRE**

	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>ACTUAL</u>	<u>23-24</u> <u>BUDGET</u>	<u>24-25</u> <u>DEPT</u>	<u>24-25</u> <u>MANAGER</u>	<u>24-25</u> <u>COUNCIL</u>
<b>SALARIES</b>							
01 445 101 0000 Regular Salaries*	\$ 2,123,825	\$ 2,074,175	\$ 2,290,998	\$ 2,797,474	\$ 2,910,593	\$ 2,910,593	\$ 2,910,593
01 445 101 0039 Hiring Incentive	\$ -	\$ -	\$ 25,238	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
01 445 105 0000 Extra Duty Coverage	\$ 97,138	\$ 271,221	\$ 346,267	\$ 90,000	\$ 95,000	\$ 95,000	\$ 95,000
01 445 105 0001 Extra Duty Special Events	\$ (311)	\$ 3,957	\$ 23,739	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
01 445 106 0000 Sick-Injury Coverage	\$ 115,977	\$ 133,273	\$ 70,818	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
01-445-106-0001 Personal Coverage	\$ 53,689	\$ 55,149	\$ 48,804	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
01 445 107 0000 Holidays	\$ 130,256	\$ 127,016	\$ 141,663	\$ 132,000	\$ 132,000	\$ 132,000	\$ 132,000
01 445 108 0000 Vacation	\$ 121,917	\$ 137,067	\$ 135,724	\$ 139,000	\$ 139,000	\$ 139,000	\$ 139,000
01 445 109 0000 Longevity	\$ 1,980	\$ 1,740	\$ 1,710	\$ -	\$ 21,700	\$ 21,700	\$ 21,700
01 445 110 0000 Termination Pay	\$ 71,950	\$ 48,601	\$ 75,074	\$ -	\$ -	\$ -	\$ -
01 445 111 0000 Contractual EMT-Incentive	\$ 15,750	\$ 15,750	\$ 13,500	\$ 15,750	\$ 15,750	\$ 15,750	\$ 15,750
01 445 112 0000 Educational Stipends	\$ 26,350	\$ 24,300	\$ 24,900	\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000
01 445 115 0000 Salary Adj.	\$ -	\$ -	\$ -	\$ 14,100	\$ 15,954	\$ 15,954	\$ 15,954
01 445 130 0000 Health Insurance	\$ 615,408	\$ 599,436	\$ 667,108	\$ 725,400	\$ 735,392	\$ 735,392	\$ 735,392
01-445-130-0001 Dental Insurance	\$ -	\$ -	\$ -	\$ -	\$ 6,390	\$ 6,390	\$ 6,390
01 445 132 0000 F.F. Insurance	\$ 1,148	\$ 1,148	\$ 1,064	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
01 445 135 0000 Retirement	\$ 802,212	\$ 933,823	\$ 1,017,929	\$ 986,502	\$ 1,031,891	\$ 1,031,891	\$ 1,031,891
TOTAL SALARIES	\$ 4,177,287	\$ 4,426,654	\$ 4,884,536	\$ 5,117,426	\$ 5,320,869	\$ 5,320,869	\$ 5,320,869
<b>OPERATING</b>							
01 445 201 0000 Telephones	\$ 11,452	\$ 6,023	\$ 2,104	\$ 8,200	\$ 8,200	\$ 8,200	\$ 8,200
01 445 202 0000 Lights-Power	\$ 38,583	\$ 37,136	\$ 37,238	\$ 39,000	\$ 40,000	\$ 40,000	\$ 40,000
01 445 203 0000 Water-Sewer	\$ 4,402	\$ 5,020	\$ 4,754	\$ 4,600	\$ 5,000	\$ 5,000	\$ 5,000
01 445 204 0000 Heating Fuel	\$ 16,015	\$ 14,359	\$ 17,794	\$ 18,000	\$ 18,500	\$ 18,500	\$ 18,500
01 445 212 0000 Copier	\$ 1,283	\$ 1,891	\$ 2,004	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
01 445 214 0000 Supplies-Department	\$ 5,434	\$ 5,433	\$ 8,109	\$ 7,000	\$ 8,000	\$ 8,000	\$ 8,000
01 445 233 0000 Maint.-Equipment	\$ 7,694	\$ 10,405	\$ 13,064	\$ 9,000	\$ 12,000	\$ 12,000	\$ 12,000
01 445 233 0001 Maint.-Fire Alarms	\$ 1,375	\$ 903	\$ 3,366	\$ 5,000	\$ 5,000	\$ 4,000	\$ 4,000
01 445 233 0003 Maint.-Radios	\$ 1,961	\$ 847	\$ 1,224	\$ 2,500	\$ 3,000	\$ 3,000	\$ 3,000
01 445 235 0000 Maint.-Station Repairs	\$ 11,110	\$ 12,865	\$ 14,752	\$ 13,000	\$ 14,000	\$ 14,000	\$ 14,000
01 445 235 0001 Maint.-Station Supplies	\$ 7,519	\$ 7,698	\$ 7,865	\$ 8,000	\$ 8,500	\$ 8,500	\$ 8,500
01 445 245 0000 Conference/Dues	\$ 2,288	\$ 1,873	\$ 1,594	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
01 445 247 0000 Training	\$ 3,047	\$ 2,720	\$ 3,574	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
01 445 247 0003 Career Development	\$ 1,095	\$ 2,519	\$ 896	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
01 445 251 0000 Uniform Allowance	\$ 17,450	\$ 14,600	\$ 41,606	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
01 445 251 0001 Protective Clothing	\$ 7,335	\$ 10,899	\$ 26,293	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
01 445 253 0000 Physical Exams	\$ 4,100	\$ 4,653	\$ 10,100	\$ 11,000	\$ 25,452	\$ 20,000	\$ 20,000
01 445 304 0000 O/S Contracts	\$ 15,269	\$ 24,795	\$ 24,905	\$ 25,000	\$ 25,500	\$ 25,500	\$ 25,500
01 445 359 0000 Fire Prevention-Administration	\$ 995	\$ 1,250	\$ 841	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
01 445 359 0001 Fire Prevention-Public Education	\$ 930	\$ -	\$ 463	\$ 500	\$ 500	\$ 500	\$ 500
01 445 367 0000 Emergency Management -CE	\$ 500	\$ 500	\$ -	\$ 500	\$ 500	\$ 500	\$ 500
01 445 375 0000 LR Mutual Fire O/S	\$ 149,248	\$ 155,609	\$ 153,731	\$ 159,383	\$ 185,878	\$ 185,878	\$ 185,878
01 445 401 0000 Equipment	\$ 10,730	\$ 3,409	\$ 21,981	\$ 13,000	\$ 14,000	\$ 14,000	\$ 14,000
01 445 401 0002 Equipment-Training	\$ -	\$ 1,199	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ -
01 445 401 0004 Special Events Coverage	\$ 1,364	\$ -	\$ 1,334	\$ 500	\$ 500	\$ 500	\$ 500
01 445 403 0007 Radio Pager Replacement	\$ -	\$ -	\$ 2,264	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER	\$ 321,181	\$ 326,608	\$ 401,856	\$ 378,683	\$ 429,030	\$ 421,578	\$ 421,578
<b>INTERNAL SERVICE</b>							
01 445 234 0000 Vehicle Repair	\$ 42,191	\$ 118,231	\$ 145,068	\$ 149,625	\$ 151,989	\$ 151,989	\$ 151,989
01 445 234 0001 Vehicle Replacement	\$ 210,957	\$ 120,638	\$ 120,432	\$ 135,110	\$ 247,198	\$ 247,198	\$ 247,198
ISF TOTAL	\$ 253,148	\$ 238,869	\$ 265,500	\$ 284,735	\$ 399,187	\$ 399,187	\$ 399,187

**TOTAL FIRE OPERATING BUDGET**      \$ 4,751,616    \$ 4,992,131    \$ 5,551,892    \$ 5,780,844    \$ 6,149,086    \$ 6,141,635    \$ 6,141,635

\*Regular Salaries reflects Step and COLA increases on the date of the employee's anniversary.

**Line Increases**

Line 01 445 105 0000	2023-2024 Approved	2024-2025 Requested
Extra Duty Coverage	\$90,000.00	\$95,000.00

The department would like to increase its ability to conduct staff meetings, committee meetings, and outside department training.

Examples: Officers Meetings, Boat Committee, and Fire Inspector

Line 01 445 253 0000	2023-2024 Approved	2024-2025 Requested
Physical Exams	\$11,000.00	\$25,452.00

The department would like each member to have an annual NFPA 1582 physical for the following reasons:

1. Create a health baseline
2. Increased preventative screenings – Cardia, Cancer, etc.
3. Prevent chronic conditions and diseases
4. Early interventions

Line 01 445 375 0000	2023-2024 Approved	2024-2025 Requested
Lakes Region Mutual Fire O/S	\$160,779.00	\$185,878.00

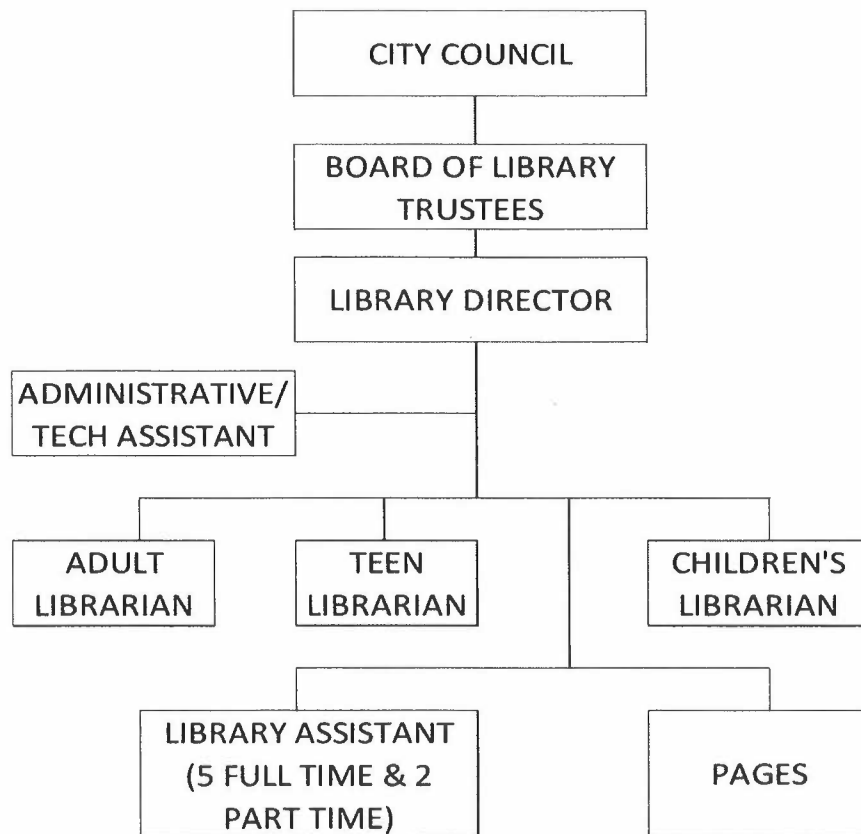
The increase of \$24,495.00 for services provided by Lakes Region Mutual Fire Aid is due to a change in the funding formula and an increase in their 2024 operating budget.

All other increases are due to an increase in personnel and costs of services/products
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01 445 202 0000	Lights/Power	+ \$1000.00
01 445 233 0000	Maint. Equipment	+ \$3000.00
01 445 235 0000	Maint. Station Repairs	+ \$1000.00
01 445 235 0001	Maint. Station Supplies	+ \$500.00
01 445 401 0000	Equipment	+ \$1,000.00



## LACONIA PUBLIC LIBRARY AT A GLANCE



### Fiscal Summary

Salaries & Benefits	\$ 614,023	64.9%
Operating	\$ 331,824	35.1%
ISF	\$ -	0.0%
	<u>\$ 945,847</u>	2.55% of General Fund Total

### Staffing

Full Time Equivalent Employees:	11.71	6.6% of General Fund Total
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**FY25 BUDGET****LIBRARY**

	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>							
01 481 101 0000 Salaries	\$ 448,650	\$ 467,163	\$ 481,761	\$ 587,385	\$ 611,769	\$ 611,769	\$ 611,769
01 481 105 0000 Overtime	\$ -	\$ 490	\$ 78	\$ -	\$ -	\$ -	\$ -
01 481 106 0000 Sick-Hurt	\$ 8,967	\$ 17,536	\$ 13,017	\$ -	\$ -	\$ -	\$ -
01 481 106 0001 Personal Time	\$ 2,967	\$ 4,507	\$ 3,703	\$ -	\$ -	\$ -	\$ -
01 481 107 0000 Holidays	\$ 14,938	\$ 18,811	\$ 18,602	\$ -	\$ -	\$ -	\$ -
01 481 108 0000 Vacations	\$ 10,514	\$ 22,807	\$ 15,777	\$ -	\$ -	\$ -	\$ -
01 481 109 0000 Longevity	\$ 450	\$ 270	\$ 180	\$ -	\$ 2,254	\$ 2,254	\$ 2,254
01 481 110 0000 Termination Pay	\$ -	\$ 47,045	\$ 5,259	\$ -	\$ -	\$ -	\$ -
<b>TOTAL SALARIES</b>	<b>\$ 486,486</b>	<b>\$ 578,629</b>	<b>\$ 538,378</b>	<b>\$ 587,385</b>	<b>\$ 614,023</b>	<b>\$ 614,023</b>	<b>\$ 614,023</b>
<b>OPERATING</b>							
01 481 201 0000 Telephones	\$ 4,730	\$ 3,948	\$ 2,682	\$ 3,300	\$ 2,800	\$ 2,800	\$ 2,800
01 481 201 0001 Internet/Cable	\$ 2,556	\$ 3,342	\$ 3,059	\$ 3,200	\$ 3,000	\$ 3,000	\$ 3,000
01 481 202 0000 Lights-Power	\$ 40,592	\$ 42,965	\$ 40,132	\$ 49,800	\$ 44,000	\$ 44,000	\$ 44,000
01 481 203 0000 Water-Sewer	\$ 2,188	\$ 2,862	\$ 2,787	\$ 3,400	\$ 3,300	\$ 3,300	\$ 3,300
01 481 204 0000 Fuel	\$ 18,422	\$ 19,118	\$ 21,432	\$ 23,000	\$ 25,000	\$ 25,000	\$ 25,000
01 481 207 0000 Postage	\$ 945	\$ 1,066	\$ 1,190	\$ 1,260	\$ 1,374	\$ 1,374	\$ 1,374
01 481 208 0000 Printing	\$ -	\$ 1,121	\$ 591	\$ 500	\$ 500	\$ 500	\$ 500
01 481 214 0001 Supplies-Library	\$ 8,542	\$ 8,095	\$ 8,425	\$ 8,500	\$ 9,000	\$ 9,000	\$ 9,000
01 481 214 0002 Supplies-Building	\$ 979	\$ 1,814	\$ 1,736	\$ 3,200	\$ 3,000	\$ 3,000	\$ 3,000
01 481 214 0003 Supplies-Office	\$ 2,833	\$ 4,468	\$ 3,751	\$ 4,500	\$ 4,200	\$ 4,200	\$ 4,200
01 481 233 0000 Maint.-Equipment	\$ 10,891	\$ 6,179	\$ 8,938	\$ 9,300	\$ 14,100	\$ 14,000	\$ 14,000
01 481 235 0000 Maint.-Building/Janitorial	\$ 71,711	\$ 62,785	\$ 75,679	\$ -	\$ -	\$ -	\$ -
01 481 235 0001 Maint- ILS Software	\$ 5,360	\$ 4,740	\$ 5,365	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400
01 481 235 0002 Maint- Software	\$ 160	\$ -	\$ 892	\$ 1,000	\$ 7,000	\$ 7,000	\$ 7,000
01 481 235 0003 Maint-Elevator	\$ 2,914	\$ 7,698	\$ 3,854	\$ 4,500	\$ 4,000	\$ 4,000	\$ 4,000
01 481 235 0004 Maint-HVAC	\$ 9,856	\$ 23,222	\$ 23,771	\$ 12,000	\$ 20,000	\$ 20,000	\$ 20,000
01 481 235 xxxx Maint - Building	\$ -	\$ -	\$ -	\$ 64,600	\$ 225,000	\$ 25,000	\$ 25,000
01 481 235 xxxx Maint. Janitorial	\$ -	\$ -	\$ -	\$ 33,000	\$ 33,200	\$ 33,200	\$ 33,200
01 481 242 0000 Travel	\$ 49	\$ 108	\$ 615	\$ 1,500	\$ 800	\$ 800	\$ 800
01 481 245 0000 Dues	\$ 235	\$ 703	\$ 1,127	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
01 481 247 0000 Education/Training	\$ 650	\$ 160	\$ 1,034	\$ 1,000	\$ 1,600	\$ 1,600	\$ 1,600
01 481 257 0000 Books	\$ 63,610	\$ 61,485	\$ 67,016	\$ 68,000	\$ 69,000	\$ 67,000	\$ 67,000
01 481 259 0010 Non-Print Media	\$ 31,717	\$ 31,892	\$ 33,312	\$ 33,000	\$ 35,350	\$ 35,350	\$ 35,350
01 481 259 0020 Periodicals	\$ 9,631	\$ 9,095	\$ 9,288	\$ 8,300	\$ 8,000	\$ 8,000	\$ 8,000
01 481 263 0000 Programs	\$ 7,773	\$ 12,569	\$ 13,635	\$ 15,500	\$ 13,100	\$ 13,100	\$ 13,100
01 481 363 0000 Gale Park	\$ 994	\$ 1,311	\$ 654	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400
01 481 401 0000 Equipment	\$ 14,098	\$ 10,680	\$ 10,166	\$ 10,000	\$ 10,500	\$ 10,500	\$ 10,500
01 481 403 0000 Library Trust	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 481 404 0000 Legal	\$ 1,289	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 481 405 0001 Archiving	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ 300
<b>TOTAL OPERATING</b>	<b>\$ 312,723</b>	<b>\$ 321,424</b>	<b>\$ 341,129</b>	<b>\$ 370,460</b>	<b>\$ 545,924</b>	<b>\$ 343,824</b>	<b>\$ 343,824</b>
<b>TOTAL LIBRARY OPERATING</b>	<b>\$ 799,209</b>	<b>\$ 900,053</b>	<b>\$ 879,507</b>	<b>\$ 957,845</b>	<b>\$ 1,159,947</b>	<b>\$ 957,847</b>	<b>\$ 957,847</b>
Reimbursement Library Trust	\$ -	\$ (14,327)		\$ -	\$ -	\$ -	\$ -
<b>Net</b>	<b>\$ 799,209</b>	<b>\$ 885,726</b>	<b>\$ 879,507</b>	<b>\$ 957,845</b>	<b>\$ 1,159,947</b>	<b>\$ 957,847</b>	<b>\$ 957,847</b>

The purpose of the Laconia Public Library is to provide all members of its community access to materials which can improve their minds, broaden their lives, and fulfill their cultural, civic, intellectual, educational, and recreational needs. An important part of the library's effort is to develop a collection of reference materials in a variety of formats which will serve the reference needs of the community. Additional emphasis will be to provide preschool children with early childhood experiences in reading which will foster life-long reading habits.

## BUDGET HIGHLIGHTS

The upkeep of the historic 120-year-old Gale Memorial Library building, and the now 19-year-old addition, is costlier due to the scope of work needed and general rise in costs. The 248% increase for the **Maintenance – Building** budget is needed to complete the following high-priority projects: skylight repair, tower windows fenestration repair, exterior window painting, resolution of both water penetration issues in the Children's Room, and masonry work on the south chimney.

The **Maintenance-Software** budget request increased 600% to support the Library's changing technology needs including license renewal for its firewall as well as the transition to more cloud-based services as recommended by the City's IT Department.

The **Maintenance-Equipment** budget request increased 51.6%. Inspections are costly and FY25 includes a 20-year sprinkler head inspection.

The **Non-print Media** budget request increased 7.1% to meet the increased demand for electronic resources.

The **Programs** budget request decreased 15.5%. Library programs will be offset by the Library's General Fund.

## ACTIVITIES

<u>CIRCULATION &amp; LIBRARY VISITS</u>	<u>FY23</u>
Total Items Circulated	101,919
Visits to the Library	75,767
Program Attendance	6,495
<u>RESEARCH</u>	
Computer Sessions	5,485
Wireless Usage	18,066
Reference Questions Answered	7,696
Ancestry Library Edition Searches	4,423
<u>COLLECTIONS</u>	
Total Physical Volumes	63,039

Electronic Content is available through Hoopla and NH Downloadable Books Consortium.

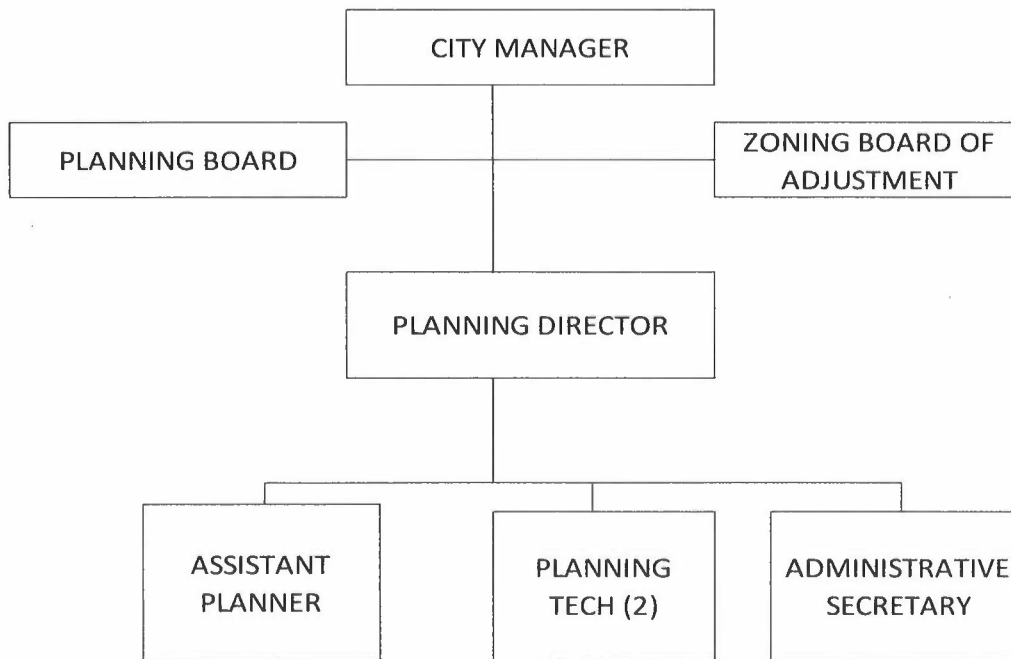
## FY25 OBJECTIVES

- Increase Circulation, Library Visits, and Program Attendance.
- Contract with a restoration specialist to complete maintenance work on the Gale Memorial Library building.



## PLANNING DEPARTMENT

### AT A GLANCE



### Fiscal Summary

Salaries & Benefits	\$ 323,103	84.2%
Operating	\$ 54,800	14.3%
ISF	\$ 5,969	1.6%
	\$ 383,872	1.04% of General Fund Total

### Staffing

Full Time Equivalent Employees:	5.00	2.8% of General Fund Total
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**FY25 BUDGET****PLANNING**

	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>							
01 405 101 0000 Salaries	\$ 242,198	\$ 248,197	\$ 188,563	\$ 289,359	\$ 309,388	\$ 309,388	\$ 309,388
01 405 105 0000 Overtime	\$ 4,820	\$ 3,807	\$ 3,924	\$ 3,600	\$ 4,000	\$ 4,000	\$ 4,000
01 405 106 0000 Sick-Hurt	\$ 217	\$ 659	\$ 3,212	\$ -	\$ -	\$ -	\$ -
01 405 106 0001 Personal Time	\$ 2,509	\$ 2,250	\$ 1,308	\$ -	\$ -	\$ -	\$ -
01 405 107 0000 Holidays	\$ 5,510	\$ 5,716	\$ 4,603	\$ -	\$ -	\$ -	\$ -
01 405 108 0000 Vacations	\$ 5,761	\$ 4,250	\$ 4,369	\$ -	\$ -	\$ -	\$ -
01 405 109 0000 Longevity	\$ 60	\$ 150	\$ 120	\$ -	\$ 1,033	\$ 1,033	\$ 1,033
01 405 110 0000 Termination Pay	\$ 1,590	\$ 1,720	\$ 36,118	\$ -	\$ -	\$ -	\$ -
01 405 115 0000 Salary Adj.	\$ -	\$ -	\$ -	\$ 7,100	\$ 8,682	\$ 8,682	\$ 8,682
<b>TOTAL SALARIES</b>	<b>\$ 262,664</b>	<b>\$ 266,748</b>	<b>\$ 242,217</b>	<b>\$ 300,059</b>	<b>\$ 323,103</b>	<b>\$ 323,103</b>	<b>\$ 323,103</b>
<b>OPERATING</b>							
01 405 201 0000 Telephones	\$ 1,297	\$ 1,490	\$ 305	\$ 2,000	\$ 800	\$ 800	\$ 800
01 405 207 0000 Postage	\$ 6,369	\$ 3,165	\$ 3,928	\$ 4,000	\$ 4,800	\$ 4,800	\$ 4,800
01 405 210 0000 Notices	\$ 7,050	\$ 6,056	\$ 8,269	\$ 5,000	\$ 10,000	\$ 7,000	\$ 7,000
01 405 212 0000 Copier	\$ 1,490	\$ 1,166	\$ 2,230	\$ 1,900	\$ 2,000	\$ 2,000	\$ 2,000
01 405 214 0000 Supplies	\$ 875	\$ 1,723	\$ 1,719	\$ 1,200	\$ 1,700	\$ 1,700	\$ 1,700
01 405 229 0000 Registry of Deeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 405 242 0000 Travel-Meetings	\$ -	\$ 325	\$ 50	\$ 900	\$ 400	\$ 400	\$ 400
01 405 245 0000 Conference-Dues	\$ 448	\$ 609	\$ 175	\$ 900	\$ 900	\$ 900	\$ 900
01 405 247 0000 Training	\$ 814	\$ 2,932	\$ 1,826	\$ 1,300	\$ 2,500	\$ 2,000	\$ 2,000
01 405 304 0000 O/S Contracts	\$ 5,000	\$ -	\$ 9,976	\$ 20,000	\$ 20,000	\$ 15,000	\$ 15,000
01 405 305 0000 GIS Services	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ 500
01 405 306 0000 City Master Plan	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
01 405 333 0000 L.R. Planning Con	\$ 15,241	\$ 15,241	\$ 16,678	\$ 17,000	\$ 17,200	\$ 17,200	\$ 17,200
01 405 401 0000 Equipment	\$ 873	\$ 313	\$ 824	\$ 1,200	\$ 1,000	\$ 1,000	\$ 1,000
<b>TOTAL OPERATING</b>	<b>\$ 39,456</b>	<b>\$ 33,019</b>	<b>\$ 45,980</b>	<b>\$ 57,400</b>	<b>\$ 63,300</b>	<b>\$ 54,800</b>	<b>\$ 54,800</b>
<b>INTERNAL SERVICE</b>							
01 405 234 0000 Vehicle Repair			\$ 1,000	\$ 5,429	\$ 4,969	\$ 4,969	\$ 4,969
01 405 234 0001 Vehicle Replacement	\$ 500	\$ 500		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<b>TOTAL ISF</b>		<b>\$ 500</b>	<b>\$ 1,000</b>	<b>\$ 6,429</b>	<b>\$ 5,969</b>	<b>\$ 5,969</b>	<b>\$ 5,969</b>
<b>PLANNING OPERATING TOTAL</b>	<b>\$ 302,620</b>	<b>\$ 300,267</b>	<b>\$ 289,197</b>	<b>\$ 363,888</b>	<b>\$ 392,372</b>	<b>\$ 383,872</b>	<b>\$ 383,872</b>

The Laconia Planning Department reviews land use, development, and zoning issues in Laconia. The Planning Department is usually the first stop in building or establishing a new business or development in the City.

The Planning Department provides support for the Planning Board, Zoning Board of Adjustment (ZBA), Capital Improvements Committee (CIP), and the Special Events Review Committee (SERC), which now encompasses the former Motorcycle Technical Review Committee (MTRC). Each of these committees reviews larger or more complex residential and commercial projects.

### **BUDGET HIGHLIGHTS**

- The FY25 Budget has an increase of \$5,900 to reflect the cost of Public Notices and Postage and an increase in training costs for new staff.

### **PLANNING ACTIVITIES**

Activity for the calendar year 2023 continued briskly, which has been the trend for multiple years. As we entered 2022 and into 2023, there was a slowdown of small projects by individuals due to the recent interest rate hikes and the high cost of materials. Several projects approved in 2021 or 2022 are still underway, including an 89-unit single-family and duplex condo project on Endicott Street East, the redevelopment of the former Thurston's Marina into North Water Marina, and a 48-unit townhouse condo project on Endicott Street North. Also recently starting are three 30-unit apartment buildings on Province St, adding to our desperately needed affordable housing stock. The trend of demolishing older lakefront residential structures and replacing them with more luxury units has continued. In addition, the Lilac Valley project, off Old Prescott Hill Road, has now been completed, adding 29 affordable housing units to the market. The Langley Cove project of 291 condos, approved in 2018, is projected to start in 2024. They have already completed a significant water project and an access road for the development.

The department is actively involved with other city departments working with the proposed developer of the former State School property. This is projected to be multi-million-dollar mixed use development which will drastically change the area of the property and the immediate vicinity, but also have far ranging future effects on the entire city.

Ongoing activities of the Planning office include: Administration of land use applications, including major and minor site plan review, conditional use permits, reviewing and recording as-builts, lot mergers, variances and special exceptions including review, research, and site visits. Preparation of packets, including agendas, submission materials, staff reports and minutes for the Planning Board and its various

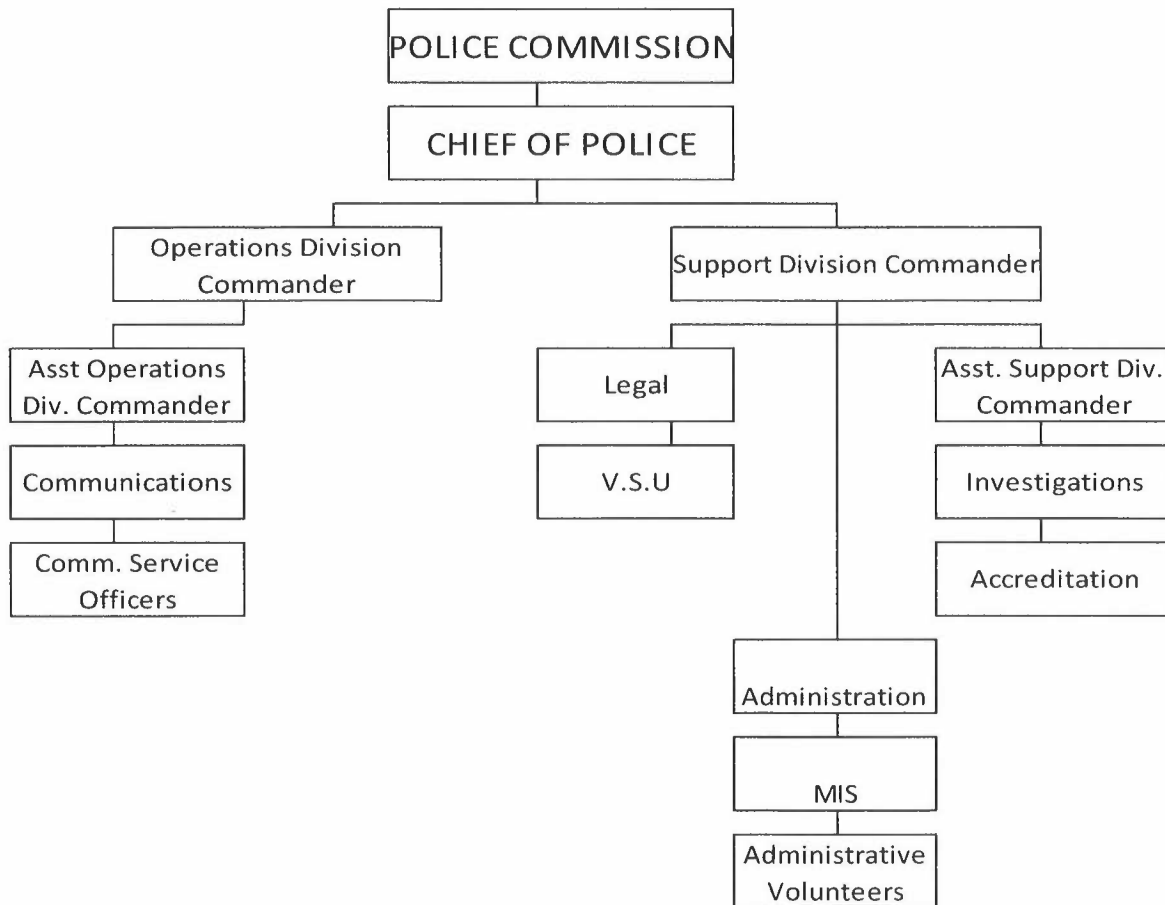
subcommittees, the Zoning Board of Adjustment, Technical Review Committee, Motorcycle Technical Review Committee, Special Events Review Committee, Conservation Commission, Heritage Commission, Historic District Commission, and Capital Improvement Committee. We provide the public with access to records and assist applicants in the land use permitting process. We also coordinate and initiate activities and provide City liaison functions with other governmental units, adjacent communities, regional entities, and community-based organizations. We also participate in regional planning efforts through the Lakes Region Planning Commission.

### **FY 25 Objectives**

The department will continue to work with the Planning Board and the City Council to refresh the City's Master Plan, which was last adopted in 2018 and has seen a few minor updates to various chapters. The city has accomplished six of the thirteen recommendations of the 2018 Master Plan and is working on others. This has resulted in amendments to the Zoning Ordinance and the Site Plan Regulations. We are committed to coordinating and initiating activities and providing City liaison functions with other governmental units, adjacent communities, regional entities, and community-based organizations. Together with the Conservation Commission, we will consider updates to select ordinances and regulations concerning stormwater management to protect our natural freshwater bodies better.



## POLICE DEPARTMENT AT A GLANCE



### Fiscal Summary

Salaries & Benefits	\$ 7,727,470	88.5%
Operating	\$ 674,766	7.7%
ISF	\$ 333,853	3.8%
	<u>\$ 8,736,089</u>	23.56% of General Fund Total

### Staffing

Full Time Equivalent Employees:	63.30	35.6% of General Fund Total
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**FY25 BUDGET****POLICE**

	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES &amp; BENEFITS</b>							
01 437 101 0000 Salaries	\$ 3,381,852	\$ 3,555,748	\$ 3,660,541	\$ 4,415,500	\$ 4,641,722	\$ 4,641,722	\$ 4,641,722
01 437 101 0014 Police Commission	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600
01 437 101 0020 Special Duty/Part Time Salaries	\$ 130,336	\$ 104,662	\$ 94,738	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000
01 437 101 0030 Extra Duty	\$ -	\$ -	\$ (332)	\$ -	\$ -	\$ -	\$ -
01-437-101-0039 Hiring Incentive	\$ -	\$ -	\$ 8,500	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000
01 437 101 0041 Shift Differential	\$ 55,405	\$ 55,980	\$ 96,452	\$ 91,584	\$ 91,584	\$ 91,584	\$ 91,584
01 437 101 0050 Overtime	\$ 15,232	\$ 8,895	\$ 17,174	\$ 70,000	\$ 150,000	\$ 150,000	\$ 150,000
01-437-101-0051 Holiday OT	\$ 68,044	\$ 79,341	\$ 80,068	\$ -	\$ -	\$ -	\$ -
01-437-101-0052 Incident OT	\$ 17,920	\$ 12,525	\$ 14,007	\$ -	\$ -	\$ -	\$ -
01-437-101-0053 Court OT	\$ 3,904	\$ 11,974	\$ 21,918	\$ -	\$ -	\$ -	\$ -
01-437-101-0054 Shift Coverage OT	\$ 30,950	\$ 64,241	\$ 109,441	\$ -	\$ -	\$ -	\$ -
01 437 106 0000 Sick-Hurt	\$ 110,953	\$ 97,086	\$ 92,766	\$ -	\$ -	\$ -	\$ -
01 437 106 0001 Personal Time	\$ 1,075	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 437 107 0000 Holidays	\$ 44,786	\$ 40,726	\$ 37,188	\$ 70,000	\$ 72,000	\$ 72,000	\$ 72,000
01 437 109 0000 Longevity	\$ 25,773	\$ 32,587	\$ 35,976	\$ 40,967	\$ 41,863	\$ 41,863	\$ 41,863
01 437 110 0000 Termination Pay	\$ 5,058	\$ 720	\$ 28,145	\$ -	\$ -	\$ -	\$ -
01 437 111 0000 Educational Stipends	\$ 20,900	\$ 30,650	\$ 47,155	\$ 32,650	\$ 48,750	\$ 48,750	\$ 48,750
01 437 130 0000 Health Insurance*	\$ 866,286	\$ 899,096	\$ 853,652	\$ 1,010,026	\$ 1,110,307	\$ 1,110,307	\$ 1,110,307
01 437 130 0001 Dental Insurance	\$ -	\$ -	\$ 18,488	\$ 18,516	\$ 21,494	\$ 21,494	\$ 21,494
01 437 135 0000 Retirement	\$ 1,034,117	\$ 1,218,588	\$ 1,290,865	\$ 1,329,132	\$ 1,416,150	\$ 1,416,150	\$ 1,416,150
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$5,816,191</b>	<b>6,216,420</b>	<b>6,510,342</b>	<b>\$7,201,975</b>	<b>\$7,727,470</b>	<b>\$7,727,470</b>	<b>\$7,727,470</b>
<b>OPERATING</b>							
01 437 201 0000 Telephone	\$ 27,116	\$ 29,032	\$ 18,669	\$ 2,000	\$ 5,910	\$ 5,910	\$ 5,910
01 437 207 0000 Postage	\$ 286	\$ 2,255	\$ 136	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600
01 437 208 0000 Printing	\$ 3,473	\$ 2,655	\$ 1,440	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200
01 437 212 0000 Copier	\$ 4,352	\$ 6,348	\$ 6,145	\$ 7,300	\$ 7,300	\$ 7,300	\$ 7,300
01 437 214 0000 Supplies	\$ 9,303	\$ 8,830	\$ 6,715	\$ 10,000	\$ 10,000	\$ 9,000	\$ 9,000
01 437 233 0000 Maint.-Equipment	\$ 121,636	\$ 17,260	\$ 22,604	\$ 24,000	\$ 25,000	\$ 25,000	\$ 25,000
01 437 233 0010 Maint.-Radio	\$ 6,943	\$ 16,695	\$ 5,409	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
01 437 233 0020 Maint.-Computer	\$ 3,291	\$ 740	\$ 2,071	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
01 437 245 0000 Conference-Dues	\$ 1,905	\$ 2,301	\$ 2,647	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
01 437 247 0000 Training	\$ 49,051	\$ 60,288	\$ 77,943	\$ 70,000	\$ 75,000	\$ 70,000	\$ 70,000
01 437 251 0000 Uniform Allowance	\$ 31,294	\$ 49,769	\$ 43,898	\$ 42,000	\$ 48,000	\$ 48,000	\$ 48,000
01 437 303 0000 Misc.	\$ 70,506	\$ 48,757	\$ 56,521	\$ 32,000	\$ 35,000	\$ 35,000	\$ 35,000
01 437 304 0000 O/S Contracts	\$ 176,066	\$ 299,849	\$ 263,383	\$ 365,000	\$ 424,756	\$ 424,756	\$ 424,756
01 437 304 0001 Accreditation	\$ 1,025	\$ 4,615	\$ 4,615	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000
01-437-401-0000 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 437 401 0004 Computer Equipment	\$ 30,111	\$ 19,857	\$ 41,584	\$ 20,000	\$ 22,000	\$ 22,000	\$ 22,000
<b>TOTAL OPERATING</b>	<b>\$ 536,359</b>	<b>\$ 569,251</b>	<b>\$ 553,780</b>	<b>\$ 595,100</b>	<b>\$ 680,766</b>	<b>\$ 674,766</b>	<b>\$ 674,766</b>
<b>INTERNAL SERVICE</b>							
01 437 234 0000 Vehicle Repair	\$ 83,177	\$ 82,600	\$ 87,288	\$ 152,652	\$ 163,819	\$ 163,819	\$ 163,819
01 437 234 0001 Vehicle Replacement	\$ 89,008	\$ 140,029	\$ 164,052	\$ 144,527	\$ 170,034	\$ 170,034	\$ 170,034
<b>Total ISF</b>	<b>\$ 172,185</b>	<b>\$ 222,629</b>	<b>\$ 251,340</b>	<b>\$ 297,179</b>	<b>\$ 333,853</b>	<b>\$ 333,853</b>	<b>\$ 333,853</b>
<b>POLICE TOTAL</b>	<b>\$ 6,524,735</b>	<b>\$ 7,008,300</b>	<b>\$ 7,315,462</b>	<b>\$ 8,094,254</b>	<b>\$ 8,742,089</b>	<b>\$ 8,736,089</b>	<b>\$ 8,736,089</b>

It is the mission of the Laconia Police Department to enhance the quality of life for residents, business people, and visitors to the City of Laconia. Our function is to prevent crime, to protect people and property, and to enforce state statutes and local ordinances. This shall be done with common sense, fairness and respect for the constitutional rights of all people. In meeting our mission, we will build positive relationships; encouraging citizen involvement in the identification and solution of problems within the community and adhere to the following core values: Integrity, Respect, Service and Teamwork.

### **BUDGET HIGHLIGHTS**

The number one priority for this fiscal year is to obtain competitive pay and benefits in order to retain, recruit, and hire new police officers to fill current sworn police officer vacancies.

### **FY25 GOALS & OBJECTIVES**

#### **DEPARTMENTAL FIREARMS TRAINING RANGE**

Work to acquire necessary approvals, design, and funding in order to build a modern police firearms range training facility

#### **COMMUNITY OUTREACH**

Resume Coffee with a Cop/Chief community engagements and explore additional community engagement opportunities.

#### **RECRUITMENT**

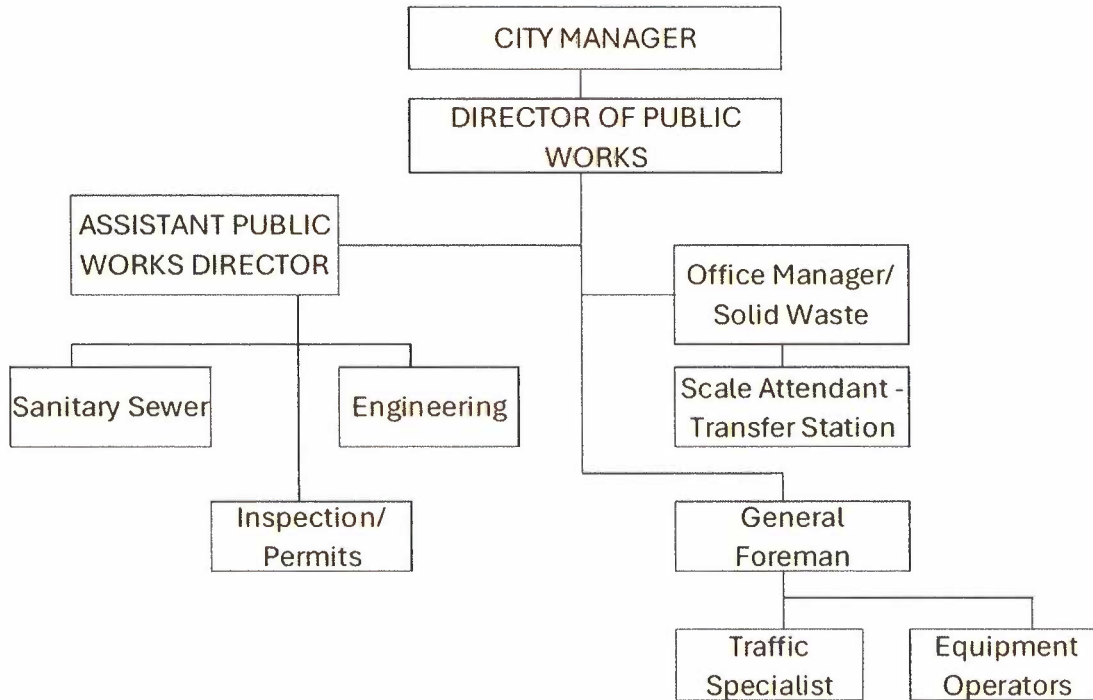
Find creative ways to recruit qualified police officers to fill open vacancies. Like most other agencies throughout the state and country, recruitment is one of the leading challenges in modern law enforcement. Work to increase wages and benefits to become more competitive and then work with the recruitment team to make this a priority for 2024.

#### **ONLINE CRIME REPORTING**

Research and study the feasibility of citizen online crime reporting for certain types of crimes. This would encourage more reporting leading to more accurate crime assessment and hence provide for a tool to target specific crime in certain areas of the city. In addition, it may reduce the workload on patrol officers



## PUBLIC WORKS DEPARTMENT AT A GLANCE



### COMPONENTS

General	\$ 3,419,519
Solid Waste	\$ 3,741,413
	<u>\$ 7,160,932</u>

### Fiscal Summary

Salaries & Benefits	\$ 2,129,701	29.7%
Operating	\$ 4,429,205	61.9%
ISF	<u>\$ 602,026</u>	8.4%
	<u>\$ 7,160,932</u>	*

*19.55% of General Fund Total*

### Staffing

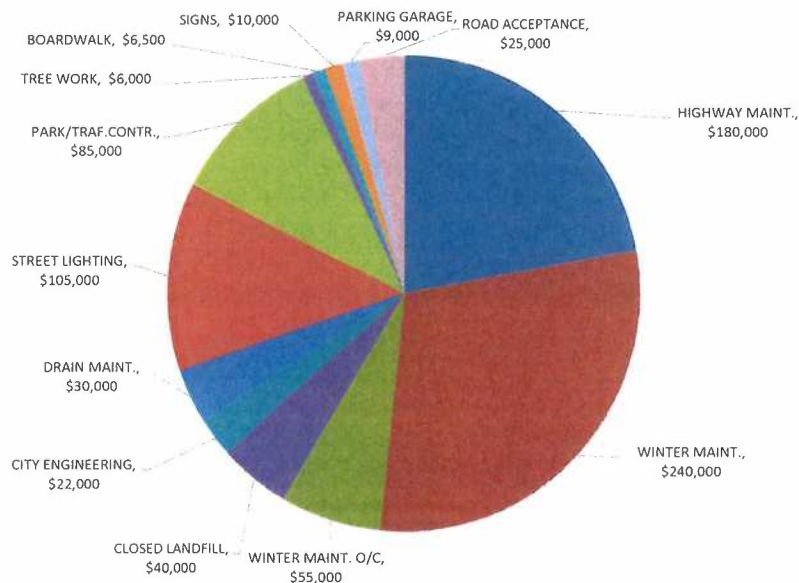
**Full Time Equivalent Employees:** 22.94 \* *12.9% of General Fund Total*

\* General Fund portion only, SSF listed elsewhere in this report

		20-21	21-22	22-23	23-24	24-25	24-25	24-25
		ACTUAL	ACTUAL	ACTUAL	BUDGET	DEPT	MANAGER	COUNCIL
<b>SALARIES &amp; BENEFITS</b>								
01 599 101 0000	Regular Salaries	\$ 868,149	\$ 886,163	\$ 961,220	\$ 1,046,000	\$ 1,252,008	\$ 1,252,008	\$ 1,252,008
01 599 105 0000	Overtime	\$ 76,774	\$ 119,833	\$ 144,075	\$ 95,000	\$ 122,000	\$ 122,000	\$ 122,000
01 599 106 0000	Sick-Hurt	\$ 27,158	\$ 23,130	\$ 19,951	\$ -	\$ -	\$ -	\$ -
01-500-106-0001	Personal Time	\$ -	\$ 12,106	\$ 11,468	\$ -	\$ -	\$ -	\$ -
01 599 107 0000	Holidays	\$ 33,615	\$ 34,368	\$ 32,067	\$ -	\$ -	\$ -	\$ -
01 599 108 0000	Vacations	\$ 33,219	\$ 34,866	\$ 40,461	\$ -	\$ -	\$ -	\$ -
01 599 109 0000	Longevity	\$ 930	\$ 1,050	\$ 1,140	\$ -	\$ -	\$ -	\$ -
01 599 110 0000	Termination Pay	\$ 119	\$ 214	\$ 44,945	\$ -	\$ -	\$ -	\$ -
01 516 120 0000	Social Security	\$ 74,652	\$ 80,851	\$ 88,541	\$ 87,700	\$ 105,564	\$ 105,564	\$ 105,564
01 516 130 0000	Health Insurance*	\$ 327,667	\$ 283,099	\$ 270,988	\$ 296,466	\$ 328,665	\$ 328,665	\$ 328,665
01-516-130-0001	Dental Insurance	\$ -	\$ -	\$ 3,876	\$ 5,600	\$ 5,824	\$ 5,824	\$ 5,824
01 516 135 0000	Retirement	\$ 105,226	\$ 144,635	\$ 148,834	\$ 153,500	\$ 185,024	\$ 185,024	\$ 185,024
01 599 110 0000	Stipends	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 599 115 0000	Salary Adj.	\$ -	\$ -	\$ -	\$ 5,400	\$ 5,908	\$ 5,908	\$ 5,908
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>\$ 1,547,508</b>	<b>\$ 1,620,316</b>	<b>\$ 1,767,566</b>	<b>\$ 1,689,666</b>	<b>\$ 2,004,993</b>	<b>\$ 2,004,993</b>	<b>\$ 2,004,993</b>
<b>OPERATING EXPENSES</b>								
01 500 000 1000	HIGHWAY MAINT.	\$ 144,367	\$ 181,242	\$ 140,436	\$ 181,000	\$ 180,000	\$ 180,000	\$ 180,000
01 502 000 1000	WINTER MAINT.	\$ 135,780	\$ 232,504	\$ 220,260	\$ 270,000	\$ 270,000	\$ 240,000	\$ 240,000
01 503 000 1000	WINTER MAINT. O/C	\$ 35,767	\$ 32,627	\$ 44,263	\$ 60,000	\$ 55,000	\$ 55,000	\$ 55,000
01 504 000 1000	CLOSED LANDFILL	\$ 21,507	\$ 8,863	\$ 36,942	\$ 30,000	\$ 40,000	\$ 40,000	\$ 40,000
01 505 000 1000	CITY ENGINEERING	\$ 21,032	\$ 16,337	\$ 24,990	\$ 16,000	\$ 22,000	\$ 22,000	\$ 22,000
01 506 000 1000	STREET SWEEPING	\$ -	\$ -	\$ 81	\$ -	\$ -	\$ -	\$ -
01 507 000 1000	DRAIN MAINT.	\$ 2,905	\$ 10,789	\$ 17,973	\$ 32,000	\$ 30,000	\$ 30,000	\$ 30,000
01 509 000 1000	STREET LIGHTING	\$ 118,444	\$ 94,507	\$ 92,985	\$ 104,000	\$ 105,000	\$ 105,000	\$ 105,000
01 510 000 1000	PARK/TRAF. CONTR.	\$ 53,859	\$ 78,567	\$ 78,358	\$ 85,650	\$ 90,000	\$ 85,000	\$ 85,000
01 511 000 1100	TREE WORK	\$ 1,178	\$ -	\$ 1,200	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
01 512 000 1200	BOARDWALK	\$ 5,213	\$ 5,658	\$ 4,873	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500
01 513 000 1300	SIGNS	\$ 10,216	\$ 793	\$ 552	\$ 11,000	\$ 10,000	\$ 10,000	\$ 10,000
01 514 000 1400	PARKING GARAGE	\$ 17,490	\$ 3,772	\$ 3,690	\$ 20,000	\$ 9,000	\$ 9,000	\$ 9,000
01 515 000 1500	ROAD ACCEPTANCE	\$ 14,025	\$ 13,275	\$ 7,954	\$ 30,000	\$ 30,000	\$ 25,000	\$ 25,000
<b>TOTAL OPERATING</b>		<b>\$ 581,783</b>	<b>\$ 678,935</b>	<b>\$ 674,557</b>	<b>\$ 852,150</b>	<b>\$ 853,500</b>	<b>\$ 813,500</b>	<b>\$ 813,500</b>
<b>INTERNAL SERVICE</b>								
01-500-234-0001	Vehicle Replacement	\$ -	\$ 103,715	\$ 120,073	\$ 131,671	\$ 158,241	\$ 158,241	\$ 158,241
01-500-234-0000	Vehicle Repair	\$ -	\$ 291,524	\$ 390,312	\$ 424,293	\$ 442,785	\$ 442,785	\$ 442,785
<b>Total ISF **</b>		<b>\$ 354,110</b>	<b>\$ 395,239</b>	<b>\$ 510,385</b>	<b>\$ 555,964</b>	<b>\$ 601,026</b>	<b>\$ 601,026</b>	<b>\$ 601,026</b>
<b>TOTAL PUBLIC WORKS DEPT.</b>		<b>\$ 2,483,401</b>	<b>\$ 2,694,489</b>	<b>\$ 2,952,507</b>	<b>\$ 3,097,780</b>	<b>\$ 3,459,519</b>	<b>\$ 3,419,519</b>	<b>\$ 3,419,519</b>

\* This total includes optout payouts for employees not enrolled.

\*\* Prior to FY22 ISF transfers have been included in DPW functional reporting units



Public Works maintains the City's public transportation network, stormwater drainage and sanitary sewer infrastructure, and the solid waste program:

### **BUDGET HIGHLIGHTS**

- **New Federal Commercial Drivers License (CDL) regulations** require all operators to complete a training program that meets federal standards before obtaining a commercial driver's license. Small Municipalities do not have the staff and other resources to meet these requirements. The cost of training is \$5,500 per employee.
- **Construction and transportation industry salaries and benefits increased** significantly resulting in the Departments' salaries no longer being competitive in the region.
- **Inflation** and the construction industry's labor shortage continues to impact the cost of construction materials and construction contracts.

### **ACTIVITIES**

- Projects completed during the 2023 construction season:
  - Roads
    - Eastman Road – shim and overlay
    - Elm Street (Hickory Stick Lane to Parade Road) - shim and overlay
    - Granite Street - reconstruction
    - Hounsell Ave – shim and overlay
    - Manchester Street - shim
    - Paugus Street – reconstruction
    - Summer street – shim and overlay
    - Peter Court – shim and overlay
  - Hilliard Road - drainage replacement
  - Beacon Street West parking lot – reclaim and pave
  - Messer Street bridge repairs – repairs to the deck and a shim and overlay
  - Highland Street Bridge – repairs to the membrane and curbs and a shim and overlay.

### **FY 2025 Objectives**

- Hire and train new staff.
- Repair Church Street bridge's east joint
- Reconstruct Old North Main from Village Court north to Parade Road
- Reconstruct Appleton Street
- Execute the FY 2025 road program

	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b><i>SALARIES &amp; BENEFITS</i></b>							
01 493 101 0000 Salaries	\$ 34,503	\$ 35,238	\$ 44,220	\$ 51,275	\$ 60,723	\$ 60,723	\$ 60,723
01 493 101 0001 Br.Dump,In House Trash	\$ 18,933	\$ 19,702	\$ 21,883	\$ 22,000	\$ 25,000	\$ 25,000	\$ 25,000
01 493 101 0002 Substitutes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 493 101 0005 Hazardous Waste	\$ -	\$ 2,218	\$ 1,737	\$ -	\$ -	\$ -	\$ -
01 493 105 0000 Overtime	\$ 4,539	\$ 16,444	\$ 20,074	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
01 493 106 0000 Sick	\$ -	\$ 410	\$ 5,110	\$ -	\$ -	\$ -	\$ -
01 493 106 0001 Personal Time	\$ 138	\$ 611	\$ 405	\$ -	\$ -	\$ -	\$ -
01 493 107 0000 Holidays	\$ 1,508	\$ 1,570	\$ 1,369	\$ -	\$ -	\$ -	\$ -
01 493 108 0000 Vacations	\$ 1,281	\$ 999	\$ 1,518	\$ -	\$ -	\$ -	\$ -
01 493 109 0000 Longevity	\$ 30	\$ 30	\$ 60	\$ -	\$ 187	\$ 187	\$ 187
01 493 120 0000 Social Security	\$ 5,043	\$ 5,585	\$ 7,706	\$ 6,370	\$ 7,323	\$ 7,323	\$ 7,323
01 493 130 0000 Health Insurance*	\$ 31,803	\$ 15,975	\$ 7,782	\$ 12,775	\$ 13,420	\$ 13,420	\$ 13,420
01 493 130 0001 Dental Insurance*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 493 135 0000 Retirement	\$ 5,695	\$ 7,900	\$ 10,094	\$ 7,014	\$ 8,055	\$ 8,055	\$ 8,055
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$ 103,471</b>	<b>\$ 106,683</b>	<b>\$ 121,958</b>	<b>\$ 109,434</b>	<b>\$ 124,708</b>	<b>\$ 124,708</b>	<b>\$ 124,708</b>

## OPERATING

01 493 201 0000 Telephone	\$ 1,318	\$ 1,195	\$ 1,328	\$ 1,100	\$ 1,400	\$ 1,400	\$ 1,400
01 493 202 0000 Lights-Power	\$ 1,817	\$ 1,606	\$ 2,007	\$ 2,300	\$ 2,100	\$ 2,100	\$ 2,100
01 493 214 0000 Supplies	\$ 13,216	\$ 15,647	\$ 15,128	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
01 493 214 0001 Supplies - Recycle Totes	\$ (216)	\$ (180)	\$ 41	\$ -	\$ -	\$ -	\$ -
01 493 245 0000 Dues & Memberships	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -
01 493 251 0000 Clothing Allowance	\$ -	\$ -	\$ -	\$ 400	\$ 400	\$ 400	\$ 400
01 493 304 0001 Transfer Station	\$ 387,672	\$ 366,442	\$ 1,232,429	\$ 542,700	\$ 1,090,300	\$ 1,090,300	\$ 1,090,300
01 493 304 0002 Collection Contract	\$ 391,641	\$ 506,116	\$ 715,355	\$ 652,200	\$ 721,500	\$ 721,500	\$ 721,500
01 493 304 0003 Concord Cooperative	\$ 867,632	\$ 1,240,859	\$ 685,437	\$ 1,312,300	\$ 1,376,900	\$ 1,376,900	\$ 1,376,900
01 493 304 0004 Hazardous Waste	\$ 17,085	\$ 16,712	\$ 17,723	\$ 17,700	\$ 23,905	\$ 23,905	\$ 23,905
01 493 304 0007 Recycle-Contract	\$ 235,282	\$ 243,319	\$ 399,125	\$ 340,000	\$ 383,700	\$ 373,700	\$ 373,700
01 493 304 0008 Tire Disposal	\$ 4,450	\$ 4,373	\$ 4,821	\$ 5,000	\$ 5,500	\$ 5,500	\$ 5,500
01 493 401 0000 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING</b>	<b>\$ 1,919,898</b>	<b>\$ 2,396,089</b>	<b>\$ 3,073,444</b>	<b>\$ 2,893,700</b>	<b>\$ 3,625,705</b>	<b>\$ 3,615,705</b>	<b>\$ 3,615,705</b>

### Internal Service

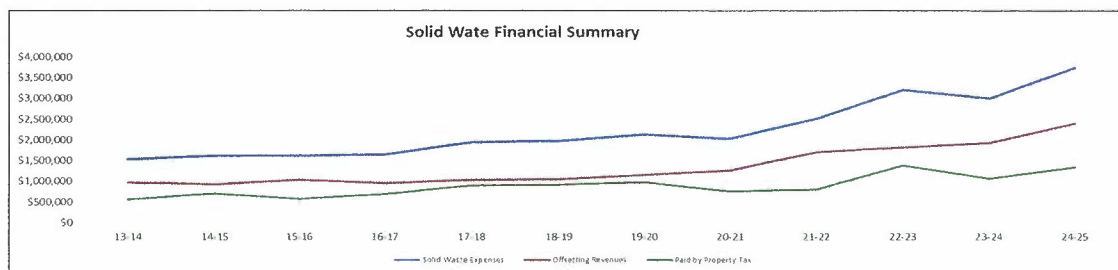
01 493 234 0000 Vehicle Replacement	\$	500	\$	500	\$	1,000	\$	1,000	\$	1,000	\$	1,000	\$	1,000
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Grand Total	\$ 2,023,869	\$ 2,503,272	\$ 3,196,402	\$ 3,004,134	\$ 3,751,413	\$ 3,741,413	\$ 3,741,413
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\*Health & Dental Insurance costs are projected at current enrollment levels. This total includes payouts for employees not enrolled.

Breakdown by Function		
	FY 25 Proposed	%
Transfer Station Cost *	\$2,163,801	57.83%
Curbside Cost **	\$1,553,708	41.53%
Hazardous Waste	\$23,905	0.64%
<b>TOTAL</b>	<b>\$3,741,413</b>	<b>100.00%</b>
* Total cost, less Curbside and Hazardous Waste		
** Collection, Contract, Recycle Contract and 1/3 of Concord Cooperative Expense		

Transfer Station Net Cost	
	FY25 Proposed
Income *	\$2,347,250
Expense	\$2,163,801
Net	\$183,449
* TS Trash, Coupons, Demo, Pass-through, Bulk Items, e-Waste	



Public Works operates the solid waste system to dispose various types of solid waste generated by the residents and business in the City of Laconia

### **FY 2024 BUDGET HIGHLIGHTS**

Cost of operating the system:

- Transfer station fees pay the cost of operating and disposing of the solid waste brought to the transfer station by customers.
- Property taxes pay the costs of collecting solid waste at the curb and disposal of the collected waste.

Landfill/incinerator space is a commodity as well as the recyclables that are collected at the curb or brought to the transfer station. Costs associated with these commodities impacted the program's budget. Additionally, inflation resulted in increases in curbside collection costs and transfer station operating costs. The City's solid waste system experienced significant cost adjustments:

- Curbside collection costs (as of October 1, 2023)
  - Trash \$56,718.64/month
  - Recyclables \$20,872.50/month
- Trash hauling and tipping fees;
  - Prior to Jan 1st \$102.69/ton
  - After Jan 1st \$106.75/ton
  - Note; The combined hauling and tipping fee is updated 2 times per year. On January 1<sup>st</sup> and July 1<sup>st</sup> of each year.
- The value of recyclables has improved. Cost of processing recycling decreased due to the increase in value of the recyclables collected at the curb:
  - Month of Jan 2023 \$150.20/ton
  - Month of Jan 2024 \$121.65/ton

### **ACTIVITIES**

FY 2023:

Transfer station received:

- 15,025 tons of household trash of which 25 to 27% comes from curbside collection. The remaining is brought by paying customers. The Transfer Station received 15,906 tons in FY 2022.
- 4172 tons of construction and demolition debris and increase from 2954 tons in FY 2022.

Recycling:

- 826 tons of curbside recycling was processed and returned to the manufacturing stream. This is an increase from 769 tons of curbside recycling collected in FY 2022.

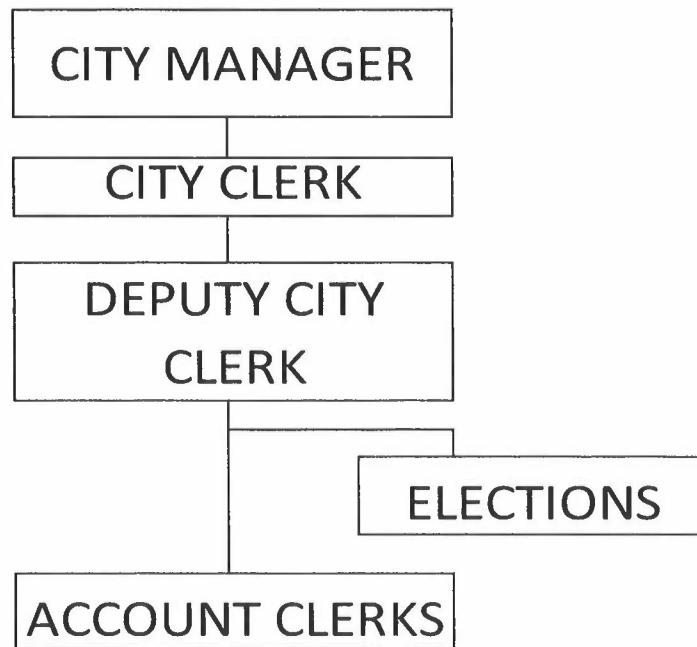
**FY 2025 OBEJCTIVES**

- Annual household hazardous waste day in September of 2024
- Annual free dump day in the spring of 2025
- Continue to provide the same level of service as in FY 2024



# RECORDS DEPARTMENT

## AT A GLANCE



### Components:

Records	\$ 227,077
Elections	\$ 51,400
	<u>\$ 278,477</u>

### Fiscal Summary

Salaries & Benefits	\$ 232,027	83.3%
Operating	\$ 44,450	16.0%
ISF	<u>\$ 2,000</u>	0.7%
	<u>\$ 278,477</u>	

0.75% of General Fund Total

### Staffing

Full Time Equivalent Employees: 4.21 2.4% of General Fund Total

**FY25 BUDGET****RECORDS - CITY CLERK**

	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>							
01 415 101 0000 Salaries	\$ 142,026	\$ 136,826	\$ 141,592	\$ 195,935	\$ 197,188	\$ 197,188	\$ 197,188
01 415 105 0000 Overtime	\$ 814	\$ 805	\$ 1,849	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
01 415 106 0000 Sick-Hurt	\$ 1,947	\$ 1,888	\$ 9,465	\$ -	\$ -	\$ -	\$ -
01 415 106 0001 Personal Time	\$ 984	\$ 1,635	\$ 590	\$ -	\$ -	\$ -	\$ -
01 415 107 0000 Holidays	\$ 3,983	\$ 4,224	\$ 4,431	\$ -	\$ -	\$ -	\$ -
01 415 108 0000 Vacations	\$ 3,259	\$ 4,317	\$ 4,296	\$ -	\$ -	\$ -	\$ -
01 415 109 0000 Longevity	\$ 90	\$ 90	\$ 90	\$ -	\$ 723	\$ 723	\$ 723
01 415 110 0000 Termination Pay	\$ -	\$ 1,530	\$ -	\$ -	\$ -	\$ -	\$ -
01 415 115 0000 Salary Adj.	\$ -	\$ -	\$ -	\$ 1,956	\$ 2,116	\$ 2,116	\$ 2,116
<b>TOTAL SALARIES</b>	<b>\$ 153,102</b>	<b>\$ 151,315</b>	<b>\$ 162,314</b>	<b>\$ 199,891</b>	<b>\$ 202,027</b>	<b>\$ 202,027</b>	<b>\$ 202,027</b>
<b>OPERATING</b>							
01 415 201 0000 Telephones	\$ 1,781	\$ 1,533	\$ 796	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
01 415 207 0000 Postage	\$ (12,866)	\$ (10,872)	\$ (12,752)	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
01 415 208 0000 Printing	\$ 1,282	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 415 212 0000 Copier	\$ 1,477	\$ 1,365	\$ 2,178	\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,300
01 415 214 0000 Supplies	\$ 500	\$ 1,999	\$ 1,899	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
01 415 237 0000 Records Disposition	\$ -	\$ 15	\$ 109	\$ 150	\$ 150	\$ 150	\$ 150
01 415 237 0001 Records Preservation	\$ 4,000	\$ 6,000	\$ -	\$ 6,000	\$ 6,000	\$ 5,000	\$ 5,000
01 415 245 0000 Conference-Dues	\$ 788	\$ 486	\$ 2,064	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
01 415 248 0000 Dog License Exp.	\$ 1,773	\$ 1,160	\$ 2,395	\$ 1,800	\$ 2,000	\$ 2,000	\$ 2,000
01 415 303 0000 Misc.	\$ 2,066	\$ 3,850	\$ 4,586	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
01 415 306 0000 State MV Reg. Exp.	\$ 1,212	\$ 798	\$ 663	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
01 415 306 0001 City MV Reg. Exp.	\$ 1,235	\$ 1,173	\$ 107	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
01 415 401 0000 Equipment	\$ 1,086	\$ 1,684	\$ 7	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
<b>TOTAL OPERATING</b>	<b>\$ 4,334</b>	<b>\$ 9,190</b>	<b>\$ 2,051</b>	<b>\$ 23,850</b>	<b>\$ 24,050</b>	<b>\$ 23,050</b>	<b>\$ 23,050</b>
<b>INTENAL SERVICE</b>							
01 415 234 0000 Vehicle Replacement	\$ -	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<b>GRAND TOTAL</b>	<b>\$ 157,436</b>	<b>\$ 161,005</b>	<b>\$ 165,365</b>	<b>\$ 224,741</b>	<b>\$ 227,077</b>	<b>\$ 226,077</b>	<b>\$ 226,077</b>

**BUDGET HIGHLIGHTS**

The City Clerk's Office assists persons in Laconia who are seeking to register their motor vehicles, trailers and boats, to process plate changes, duplicate registrations and replacement decals, to register their dogs, to obtain vital records and marriage licenses, to amend vital records for adoptions, legal name changes and corrections, to register to vote, to obtain an absentee ballot, to purchase transfer station and bulky item stickers, to purchase beach stickers, to pay parking tickets, to file aquatherm permits, to file state des permits, to file legal filings, to register as a landlord agent, and to obtain city records. In addition to assisting customers in person the Clerk's office handles thousands of phone calls to give advice on how to conduct transactions, documents that are needed, directions to various landmarks, prepares and facilitates all local, state, and federal elections, processes all monies received through other city departments and prepares several reconciliations and transfers of accounts on a daily, weekly, and monthly basis.

**FY24 Budget Highlights include:**

***DOG LICENSE EXPENSES:*** This line item increased by \$200 to cover the cost of dog tags.

**ACTIVITIES**

- NUMBER OF MOTOR VEHICLE TRANSACTIONS PROCESSED: 21,672
- NUMBER OF BOAT REGISTRATIONS PROCESSED: 589
- NUMBER OF VITAL RECORDS ISSUED: 5,069
- NUMBER OF MARRIAGE LICENSES ISSUED: 120
- NUMBER OF VOTERS REGISTERED/UPDATED: 426
- NUMBER OF ABSENTEE BALLOTS APPLICATIONS: 526
- NUMBER OF TRANSFER STICKERS SOLD: 1705
- NUMBER OF TRANSFER STATION DAY PASSES SOLD: 494
- NUMBER OF BULKY ITEM STICKERS SOLD: 785
- NUMBER OF BEACH STICKERS SOLD: 489
- NUMBER OF DOGS REGISTERED: 1930

**FY 25 Objectives**

- To continue to provide high quality customer service to all our residents and customers in a friendly professional manner.
- To prepare for the State Primary and Presidential/ State General election.

**FY 25 BUDGET****RECORDS - ELECTIONS**

	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>							
01 417 101 0000 Elections	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
01 417 101 0001 Ward 1	\$ 3,951	\$ 3,224	\$ 3,813	\$ -	\$ -	\$ -	\$ -
01 417 101 0002 Ward 2	\$ 4,311	\$ 2,423	\$ 3,552	\$ -	\$ -	\$ -	\$ -
01 417 101 0003 Ward 3	\$ 4,740	\$ 3,180	\$ 5,843	\$ -	\$ -	\$ -	\$ -
01 417 101 0004 Ward 4	\$ 2,170	\$ 1,807	\$ 2,617	\$ -	\$ -	\$ -	\$ -
01 417 101 0005 Ward 5	\$ 2,270	\$ 1,364	\$ 1,623	\$ -	\$ -	\$ -	\$ -
01 417 101 0006 Ward 6	\$ 5,678	\$ 3,726	\$ 7,131	\$ -	\$ -	\$ -	\$ -
01 417 101 0010 Ward Officials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL SALARIES</b>	<b>\$ 23,121</b>	<b>\$ 15,723</b>	<b>\$ 24,579</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>OPERATING</b>							
01 417 207 0000 Postage	\$ 2,503	\$ 560	\$ 1,107	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
01 417 208 0000 Printing	\$ 2,606	\$ 3,295	\$ 169	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
01 417 210 0000 Notices	\$ 527	\$ 349	\$ -	\$ 600	\$ 600	\$ 600	\$ 600
01 417 214 0000 Supplies	\$ 8,424	\$ 5,195	\$ 5,652	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
01 417 233 0000 Maint.-Agreement	\$ 2,897	\$ 4,291	\$ 2,275	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
01 417 304 0000 O/S Services	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ 800	\$ 800
01 417 401 0000 Equipment	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
<b>TOTAL OPERATING</b>	<b>\$ 16,958</b>	<b>\$ 13,690</b>	<b>\$ 9,203</b>	<b>\$ 19,600</b>	<b>\$ 20,400</b>	<b>\$ 20,400</b>	<b>\$ 20,400</b>
<b>INTERNAL SERVICE</b>							
01 415 234 0000 Vehicle Replacement	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<b>GRAND TOTAL</b>	<b>\$ 40,579</b>	<b>\$ 29,913</b>	<b>\$ 34,782</b>	<b>\$ 50,600</b>	<b>\$ 51,400</b>	<b>\$ 51,400</b>	<b>\$ 51,400</b>

**BUDGET HIGHLIGHTS**

The Elections budget covers salaries for election staff for all six wards, the postage fees for mailing absentee ballots, the maintenance costs for the election machines, costs for programming the machine's memory cards for municipal elections and the purchasing of ballots for municipal elections.

FY 2025 will have the following elections:

- ✓ September 2024 State Primary
- ✓ November 2024 Municipal General Election – School Board/ Police Commission
- ✓ November 2024 State General/Presidential Election

**FY24 Budget Highlights include:****Level Funded from FY 2024****ACTIVITIES**

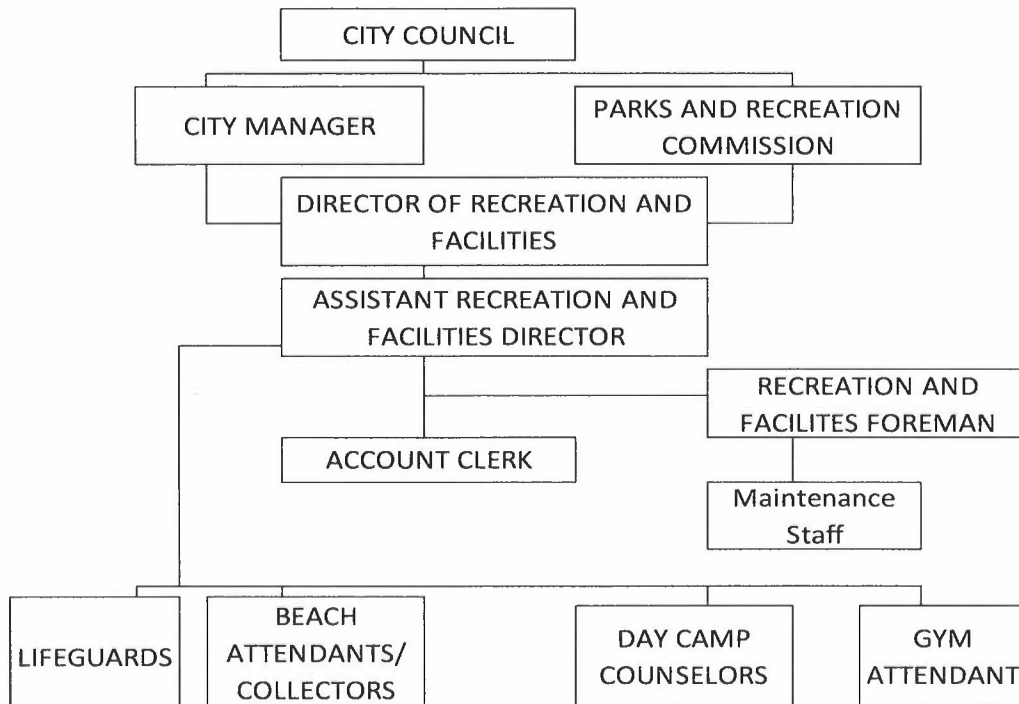
- Prepare for upcoming elections
- Review law changes
- Attend trainings provided by the Secretary of State's office and the Laconia City Clerk

**FY 25 Objectives**

- Replacement of the election counting devices.
- Look into the process of implementing E-Poll Books



# RECREATION AND FACILITIES DEPARTMENT AT A GLANCE



## COMPONENTS

Parks & Recreation	\$ 1,113,531
City Hall Maint.	\$ 89,200
Comm. Center Maint.	\$ 55,375
Police Station Maint.	\$ 155,350
	<u>\$ 1,413,456</u>

## Fiscal Summary

Salaries & Benefits	\$ 707,961	50.1%
Operating	\$ 620,525	43.9%
ISF	\$ 84,969	6.0%
	<u>\$ 1,413,456</u>	

3.86% of General Fund Total

## Staffing

Full Time Equivalent Employees: 10.00 5.6% of General Fund Total

**FY25 BUDGET****Recreation and Facilities  
Parks and Recreation**

	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>							
01 479 101 0000 Salaries	\$ 336,724	\$ 299,689	\$ 383,693	\$ 464,507	\$ 558,244	\$ 558,244	\$ 558,244
01 479 103 0000 Temporary	\$ 85,064	\$ 126,259	\$ 90,627	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000
01 479 105 0000 Overtime	\$ 4,839	\$ 5,642	\$ 4,531	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
01 479 106 0000 Sick-Hurt	\$ 3,515	\$ 32,148	\$ 7,557	\$ -	\$ -	\$ -	\$ -
01 479 106 0001 Personal Time	\$ 3,085	\$ 3,998	\$ 1,296	\$ -	\$ -	\$ -	\$ -
01 479 107 0000 Holidays	\$ 10,009	\$ 10,274	\$ 12,056	\$ -	\$ -	\$ -	\$ -
01 479 108 0000 Vacations	\$ 8,455	\$ 6,667	\$ 11,131	\$ -	\$ -	\$ -	\$ -
01 479 109 0000 Longevity	\$ 330	\$ 360	\$ 330	\$ -	\$ 2,282	\$ 2,282	\$ 2,282
01 479 110 0000 Termination Pay	\$ 495	\$ 1,506	\$ 32,881	\$ -	\$ -	\$ -	\$ -
01 479 115 0000 Salary Adj	\$ -	\$ -	\$ -	\$ 6,745	\$ 7,435	\$ 7,435	\$ 7,435
<b>TOTAL SALARIES</b>	<b>\$ 452,515</b>	<b>\$ 486,543</b>	<b>\$ 544,104</b>	<b>\$ 611,252</b>	<b>\$ 707,961</b>	<b>\$ 707,961</b>	<b>\$ 707,961</b>
<b>OPERATING</b>							
01 479 201 0000 Telephone	\$ 5,456	\$ 6,064	\$ 4,338	\$ 5,750	\$ 5,900	\$ 5,900	\$ 5,900
01 479 202 0000 Lights-Power**	\$ 35,128	\$ 28,031	\$ 31,027	\$ 25,800	\$ 27,000	\$ 27,000	\$ 27,000
01 479 203 0000 Water-Sewer**	\$ 15,342	\$ 11,470	\$ 15,455	\$ 16,700	\$ 17,200	\$ 17,200	\$ 17,200
01 479 204 0000 Heating Fuel**	\$ 6,027	\$ 5,817	\$ 7,907	\$ 11,750	\$ 11,750	\$ 11,750	\$ 11,750
01 479 207 0000 Postage	\$ 184	\$ 102	\$ 1,304	\$ 250	\$ 250	\$ 250	\$ 250
01 479 208 0000 Printing	\$ 2,821	\$ 2,189	\$ 2,292	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
01 479 212 0000 Copier	\$ 780	\$ 1,545	\$ 1,628	\$ 1,400	\$ 1,450	\$ 1,450	\$ 1,450
01 479 214 0001 Supplies-Maintenance	\$ 7,350	\$ 4,132	\$ 8,373	\$ 9,000	\$ 9,500	\$ 9,500	\$ 9,500
01 479 214 0002 Supplies-Programs	\$ 7,307	\$ 6,576	\$ 7,694	\$ 8,000	\$ 8,250	\$ 8,000	\$ 8,000
01 479 214 0003 Supplies-Office	\$ 1,894	\$ 2,113	\$ 1,000	\$ 3,000	\$ 2,000	\$ 2,000	\$ 2,000
01 479 233 0000 Maint-Equipment	\$ 5,249	\$ 4,274	\$ 6,246	\$ 6,000	\$ 6,500	\$ 6,000	\$ 6,000
01 479 235 0000 Maint-Buildings	\$ 3,325	\$ 3,422	\$ 14,455	\$ 15,000	\$ 25,000	\$ 23,000	\$ 23,000
01 479 235 0001 Maint-Park Houses	\$ 2,765	\$ 3,449	\$ 4,639	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
01 479 235 0002 Maint-Grounds	\$ 77,088	\$ 107,474	\$ 64,556	\$ 107,000	\$ 107,000	\$ 107,000	\$ 107,000
01 479 245 0000 Conference-Dues	\$ 419	\$ 1,422	\$ 1,980	\$ 3,500	\$ 3,750	\$ 3,750	\$ 3,750
01 479 247 0000 Training	\$ 623	\$ 4,724	\$ 4,342	\$ 1,000	\$ 2,000	\$ 1,500	\$ 1,500
01 479 251 0000 Uniform Allowance	\$ 1,466	\$ 2,484	\$ 2,529	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800
01-479-306-0001 Tree Program	\$ -	\$ -	\$ -	\$ 2,400	\$ 2,500	\$ 2,500	\$ 2,500
01 479 303 0000 Misc	\$ 888	\$ 985	\$ 363	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
01 479 304 0000 O/S Contracts	\$ 10,681	\$ 4,363	\$ 39,033	\$ 50,000	\$ 70,000	\$ 55,000	\$ 55,000
01-479-303-xxxx Playground Improvement	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
01 479 306 0000 Adopt a Spot	\$ 2,600	\$ 860	\$ 48	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
01 479 401 0000 Equipment	\$ 12,986	\$ 63,531	\$ 7,296	\$ 7,000	\$ 14,000	\$ 10,000	\$ 10,000
01-479-401-0012 Weirs Comm Park Imp	\$ -	\$ 5,047	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING</b>	<b>\$ 200,378</b>	<b>\$ 270,076</b>	<b>\$ 226,505</b>	<b>\$ 302,350</b>	<b>\$ 342,850</b>	<b>\$ 320,600</b>	<b>\$ 320,600</b>
<b>INTERNAL SERVICES</b>							
01 479 234 0000 Vehicle Replacement	\$ 20,910	\$ 21,250	\$ 31,260	\$ 28,700	\$ 35,557	\$ 35,557	\$ 35,557
01 479 234 0001 Vehicle Repair	\$ 45,307	\$ 49,350	\$ 54,717	\$ 47,631	\$ 49,412	\$ 49,412	\$ 49,412
<b>TOTAL ISF</b>	<b>\$ 66,217</b>	<b>\$ 70,600</b>	<b>\$ 85,977</b>	<b>\$ 76,331</b>	<b>\$ 84,969</b>	<b>\$ 84,969</b>	<b>\$ 84,969</b>
<b>GRAND TOTAL</b>	<b>\$ 719,110</b>	<b>\$ 827,219</b>	<b>\$ 856,586</b>	<b>\$ 989,933</b>	<b>\$ 1,135,781</b>	<b>\$ 1,113,531</b>	<b>\$ 1,113,531</b>

\*\*Park house utilities, see narratives

\*\*\* Accounts 01-340-479-0001, 0002, 0003

**BUDGET HIGHLIGHTS**

FY 25 Budget Highlights include:

- **An increase in Maintenance – Equipment expense.** This significant jump is due to the need to replace aged out equipment on an annual basis. Some of our equipment is not worth the time and/or money to repair.
- **An increase in our Maintenance- Building expenses (Operating, Community Center, and City Hall).** With the successful hire of our Facilities Maintenance Technician the department has many deferred maintenance projects that need to be completed throughout the many buildings we are responsible for.
- **An increase in O/S Contracts –** We received an increase last year for this line. We are asking for another increase to keep up with the fees for cleaning the restrooms and add the “extra” areas we maintain that are not parks as well as cemeteries.

**Recreation & Facilities Department Activities**

- Maintain 20 parks year-round.
- Mow approximately 1,240,450 sq. ft. weekly
- 15 Athletic Fields totaling approximately 859,450 sq.ft. of mowing 2-3 times per week and lining.
- 13 Athletic Courts
- 18 City Buildings including inside and outside maintenance.
  - City Hall
  - Police Department
  - Central Fire Station
  - Community Center
  - Weirs Fire Station
  - Laconia Public Library
  - Goss Reading Room
  - Park Houses
    - Leavitt Park House
    - Opechee Cove Park House
    - Tardif Park House
    - Weirs Community Center
  - Concession Stands with bath houses.
    - Laconia Little League
    - Leavitt Park
    - Robbie Mills Sports Complex

- Bath Houses
  - Bartlett Beach
  - Bond Beach
  - Weirs Beach
  - Weirs Community Park
- 9 Baseball/softball diamonds
- 9 Playgrounds
- 9 Cemeteries totaling approximately 123,500 sq.ft.
- 5 Beaches
- 18 irrigation systems
- 23 Restrooms cleaned daily during the summer season with 37 toilets and 9 urinals.
- 30 Areas with Plant Beds (some are adopted through the Adopt A Spot Program)
- 28 Other areas that are mowed weekly.
- 2 Linear Parks (WOW Trail and Riverwalk)
- 1 Skate Park
- Completed 5,018 work orders in FY23.
- Provide City sponsored programs for adults and children.
- Provide meeting space for City youth and adult sports programs.
- Maintain and schedule all Facility Use Requests brought to the department.
- Maintain and schedule all interscholastic athletic facilities (outside the LHS turf field)
- Provide meticulous and highly scrutinized field preparations for the Robbie Mills Baseball Field (Laconia High School, NHIAA tournament games and Senior Muskrats).
- Provided childcare at the Opechee Day Camp.
- Maintain winter ice rink and sledding hill.
- Remove snow and ice from 10 parking lots, 21 walkways and 26 doors.
- Christmas Village was a success in its 2<sup>nd</sup> year back from Covid. Many volunteers came out to help.
- Special events set up and break down.

### Recreation & Facilities Department 2024 – 2025 Goals

- Keep working toward the goal of becoming ADA compliant at all parks and facilities.
- Constantly improving the aesthetics of the parks and facilities.
- Seek and implement creative methods to attract qualified seasonal staff.
- Increase programming.

**FY25 BUDGET****RECREATION AND FACILITIES  
BUILDING MAINTENANCE****CITY HALL**

	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>ACTUAL</u>	<u>23-24</u> <u>BUDGET</u>	<u>24-25</u> <u>DEPT</u>	<u>24-25</u> <u>MANAGER</u>	<u>24-25</u> <u>COUNCIL</u>
<b>OTHER</b>							
01 419 202 0000 Lights-Power	\$ 17,009	\$ 19,982	\$ 16,373	\$ 19,400	\$ 20,000	\$ 20,000	\$ 20,000
01 419 203 0000 Water-Sewer	\$ 2,244	\$ 2,076	\$ 1,944	\$ 2,090	\$ 2,150	\$ 2,150	\$ 2,150
01 419 204 0000 Fuel	\$ 8,311	\$ 8,817	\$ 4,874	\$ 8,700	\$ 9,050	\$ 9,050	\$ 9,050
01 419 214 0000 Supplies	\$ 3,352	\$ 2,884	\$ 1,959	\$ 4,000	\$ 4,100	\$ 4,100	\$ 4,100
01 419 233 0000 Maint-Equip	\$ 3,319	\$ 3,042	\$ 3,592	\$ 3,200	\$ 3,300	\$ 3,300	\$ 3,300
01 419 235 0000 Maint-Building	\$ 2,460	\$ 11,456	\$ 5,399	\$ 6,250	\$ 10,000	\$ 10,000	\$ 10,000
01 419 304 0000 Outside Contracts	\$ 42,214	\$ 44,780	\$ 43,651	\$ 39,400	\$ 40,600	\$ 40,600	\$ 40,600
<b>TOTAL OTHER</b>	<b>\$ 78,909</b>	<b>\$ 93,038</b>	<b>\$ 77,791</b>	<b>\$ 83,040</b>	<b>\$ 89,200</b>	<b>\$ 89,200</b>	<b>\$ 89,200</b>
<b>DEPT O&amp;M TOTAL</b>	<b>\$ 78,909</b>	<b>\$ 93,038</b>	<b>\$ 77,791</b>	<b>\$ 83,040</b>	<b>\$ 89,200</b>	<b>\$ 89,200</b>	<b>\$ 89,200</b>

**COMMUNITY CENTER**

	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>ACTUAL</u>	<u>23-24</u> <u>COUNCIL</u>	<u>24-25</u> <u>DEPT</u>	<u>24-25</u> <u>MANAGER</u>	<u>24-25</u> <u>COUNCIL</u>
<b>OTHER</b>							
01 480 202 0000 Lights-Power	\$ 6,305	\$ 8,190	\$ 4,371	\$ 9,350	\$ 9,600	\$ 9,600	\$ 9,600
01 480 203 0000 Water-Sewer	\$ 1,072	\$ 1,180	\$ 1,461	\$ 1,380	\$ 1,400	\$ 1,400	\$ 1,400
01 480 204 0000 Fuel	\$ 8,223	\$ 10,722	\$ 16,645	\$ 10,750	\$ 11,100	\$ 11,100	\$ 11,100
01 480 214 0000 Supplies	\$ 620	\$ 413	\$ 256	\$ 900	\$ 925	\$ 925	\$ 925
01 480 235 0000 Maintenance	\$ 2,086	\$ 3,335	\$ 2,632	\$ 4,150	\$ 10,000	\$ 10,000	\$ 10,000
01 480 304 0000 Outside Contracts	\$ 22,545	\$ 23,217	\$ 21,332	\$ 21,700	\$ 22,350	\$ 22,350	\$ 22,350
<b>TOTAL OTHER</b>	<b>\$ 40,851</b>	<b>\$ 47,058</b>	<b>\$ 46,697</b>	<b>\$ 48,230</b>	<b>\$ 55,375</b>	<b>\$ 55,375</b>	<b>\$ 55,375</b>
<b>DEPT O&amp;M TOTAL</b>	<b>\$ 40,851</b>	<b>\$ 47,058</b>	<b>\$ 46,697</b>	<b>\$ 48,230</b>	<b>\$ 55,375</b>	<b>\$ 55,375</b>	<b>\$ 55,375</b>

**POLICE STATION**

	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>ACTUAL</u>	<u>23-24</u> <u>COUNCIL</u>	<u>24-25</u> <u>DEPT</u>	<u>24-25</u> <u>MANAGER</u>	<u>24-25</u> <u>COUNCIL</u>
<b>OTHER</b>							
01 435 202 0000 Lights-Power	\$ 36,215	\$ 45,507	\$ 43,459	\$ 41,070	\$ 42,000	\$ 42,000	\$ 42,000
01 435 203 0000 Water-Sewer	\$ 2,537	\$ 2,467	\$ 2,502	\$ 3,650	\$ 3,750	\$ 3,750	\$ 3,750
01 435 204 0000 Fuel	\$ 16,247	\$ 21,201	\$ 24,822	\$ 35,420	\$ 36,000	\$ 36,000	\$ 36,000
01 435 214 0000 Supplies	\$ 2,423	\$ 3,267	\$ 3,885	\$ 3,130	\$ 3,200	\$ 3,200	\$ 3,200
01 435 235 0000 Maint-Building	\$ 9,815	\$ 28,429	\$ 13,076	\$ 12,500	\$ 12,800	\$ 12,800	\$ 12,800
01 435 304 0000 O/S Contracts	\$ 50,766	\$ 75,697	\$ 51,317	\$ 55,960	\$ 57,600	\$ 57,600	\$ 57,600
<b>TOTAL OTHER</b>	<b>\$ 118,002</b>	<b>\$ 176,568</b>	<b>\$ 139,061</b>	<b>\$ 151,730</b>	<b>\$ 155,350</b>	<b>\$ 155,350</b>	<b>\$ 155,350</b>
Transfer in from 437-police	\$ -	\$ -	\$ -				
<b>DEPT O&amp;M TOTAL</b>	<b>\$ 118,002</b>	<b>\$ 176,568</b>	<b>\$ 139,061</b>	<b>\$ 151,730</b>	<b>\$ 155,350</b>	<b>\$ 155,350</b>	<b>\$ 155,350</b>



## WELFARE DEPARTMENT

### AT A GLANCE



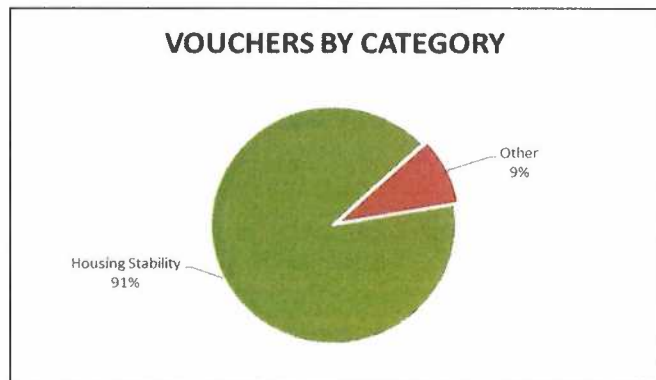
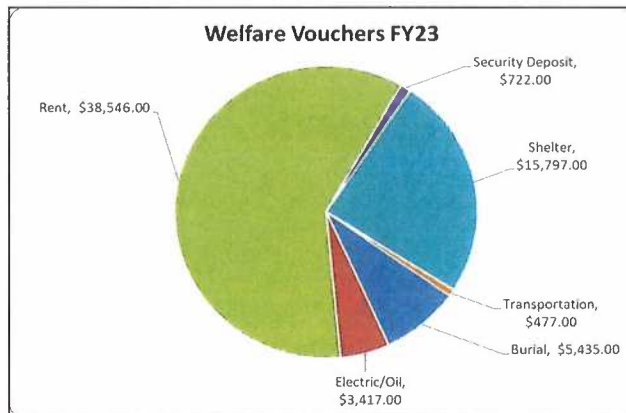
#### Fiscal Summary

Salaries & Benefits	\$	49,814	41.4%	
Operating	\$	69,450	57.7%	
ISF	\$	1,000	0.8%	
	\$	120,264		0.32% of General Fund Total

#### Staffing

Full Time Equivalent Employees:	1.00	0.6% of General Fund Total
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	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>SALARIES</b>							
01 477 101 0000 Salaries	\$ 36,976	\$ 37,820	\$ 42,792	\$ 46,300	\$ 49,314	\$ 49,314	\$ 49,314
01 477 105 0000 Overtime	\$ 98	\$ 17	\$ 376	\$ 500	\$ 500	\$ 500	\$ 500
01 477 106 0000 Sick-Hurt	\$ 698	\$ 1,776	\$ 1,332	\$ -	\$ -	\$ -	\$ -
01 477 106 0001 Personal Time	\$ 218	\$ 471	\$ -	\$ -	\$ -	\$ -	\$ -
01 477 107 0000 Holidays	\$ 1,665	\$ 1,782	\$ 1,883	\$ -	\$ -	\$ -	\$ -
01 477 108 0000 Vacations	\$ 840	\$ 928	\$ 963	\$ -	\$ -	\$ -	\$ -
01 477 109 0000 Longevity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 477 110 0000 Termination Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL SALARIES</b>	<b>\$ 40,496</b>	<b>\$ 42,794</b>	<b>\$ 47,346</b>	<b>\$ 46,800</b>	<b>\$ 49,814</b>	<b>\$ 49,814</b>	<b>\$ 49,814</b>
<b>OPERATING</b>							
01 477 201 0000 Telephones	\$ 1,173	\$ 1,009	\$ 148	\$ 200	\$ 200	\$ 200	\$ 200
01 771 207 0000 Postage	\$ 7	\$ 12	\$ 18	\$ 50	\$ 50	\$ 50	\$ 50
01 477 212 0000 Copier	\$ 300	\$ 137	\$ 520	\$ 500	\$ 500	\$ 500	\$ 500
01 477 214 0000 Supplies	\$ 332	\$ 102	\$ -	\$ 400	\$ 400	\$ 400	\$ 400
01 477 242 0000 Travel-Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 477 245 0000 Conference-Dues	\$ 120	\$ 95	\$ -	\$ 300	\$ 300	\$ 300	\$ 300
01 477 247 0000 Training	\$ -	\$ -	\$ 800	\$ -	\$ -	\$ -	\$ -
01 477 304 0000 O/S Contracts	\$ -	\$ 120	\$ -	\$ -	\$ -	\$ -	\$ -
01 477 315 0000 City Relief	\$ 20,999	\$ 40,993	\$ 63,893	\$ 50,000	\$ 70,000	\$ 70,000	\$ 70,000
01 477 401 0000 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 477 499 0000 Reimbursements	\$ (1,802)	\$ (43,915)	\$ (21,731)	\$ (2,000)	\$ (2,000)	\$ (2,000)	\$ (2,000)
<b>TOTAL OPERATING</b>	<b>\$ 21,130</b>	<b>\$ (1,449)</b>	<b>\$ 43,648</b>	<b>\$ 49,450</b>	<b>\$ 69,450</b>	<b>\$ 69,450</b>	<b>\$ 69,450</b>
<b>INTERNAL SERVICE</b>							
01 477 234 0000 Vehicle Rental	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<b>GRAND TOTAL</b>	<b>\$ 62,126</b>	<b>\$ 41,845</b>	<b>\$ 91,994</b>	<b>\$ 97,250</b>	<b>\$ 120,264</b>	<b>\$ 120,264</b>	<b>\$ 120,264</b>



	<b>2022</b>	<b>2023</b>
<b>Client Contacts *</b>	287	430
<b>Vouchers issued</b>	68	198
<b>Voucher/Contact</b>	23.7%	46.0%
<b>Avg per Voucher</b>	\$ 507.82	\$ 513.85

\* Does not include telephone contacts

The Welfare Department assists persons in Laconia who are unable to provide for themselves, as required under RSA 165. It is a part of the overall City response to homelessness and related issues, along with the efforts of the Police Department, the Mayor's Homelessness Task Force, and others.

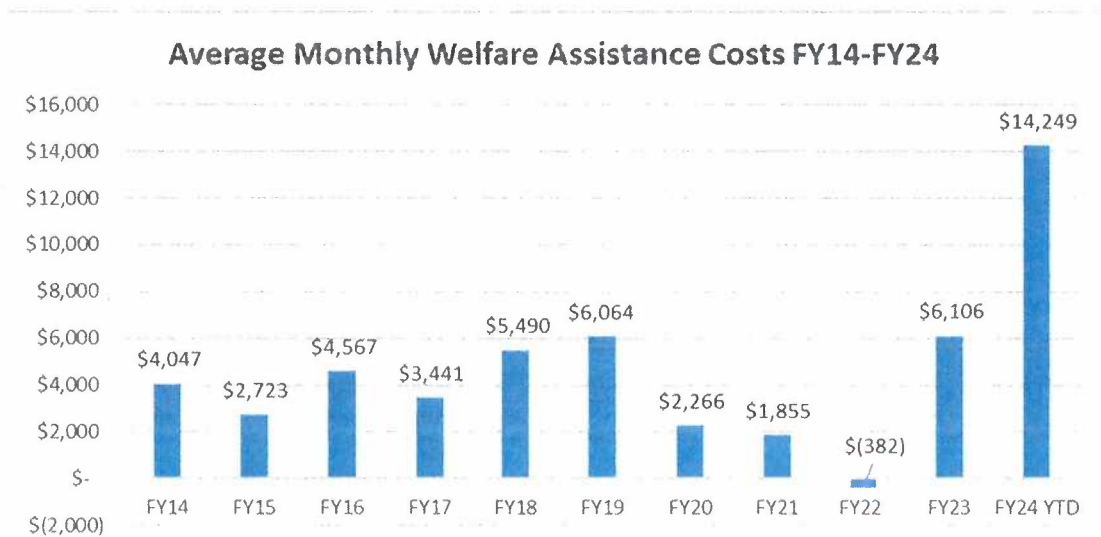
### **BUDGET HIGHLIGHTS**

- **A \$20,000 increase in expected relief expenses.** Demand for welfare assistance has skyrocketed in FY24. This is not expected to change in early FY25, although some relief is anticipated in late FY25. Factors contributing to the increase include:
  - ✓ Elimination of state covid-related assistance programs, shifting the problem to the local level
  - ✓ Housing costs that have increased far in excess of wage increases, making more difficult for working poor to afford housing.
  - ✓ Increased use of apartments, homes, short-term term rentals
  - ✓ Inadequate mental health and other support services
  - ✓ Lack of growth in supportive housing such as shelters, in the face of a growing population.

### **ACTIVITIES**

	2022	2023
Client Contacts *	287	430
Vouchers issued	68	198
Avg per Voucher	\$ 507.82	\$ 513.85

\* Does not include telephone contacts





# ENTERPRISE FUNDS



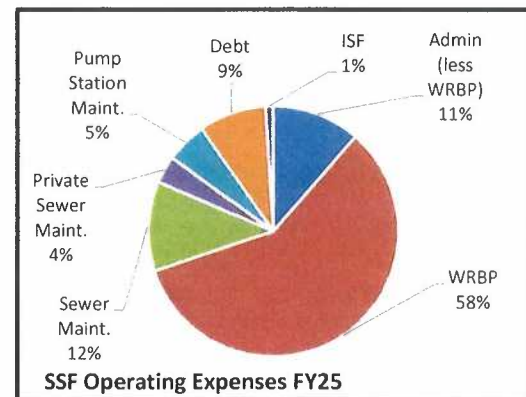
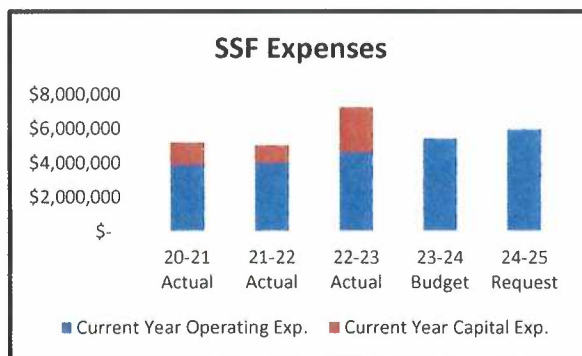
# SANITARY SEWER FUND

## REVENUES

Description	20-21 ACTUAL	21-22 ACTUAL	22-23 ACTUAL	23-24 BUDGET	24-25 DEPT	24-25 COUNCIL
90-301-002-0000 Cont. Capital	\$ -	\$ 187,701	\$ -	\$ -	\$ -	\$ -
General Fund Subsidy	-	-	-	25,000	100,000	100,000
90-302-001-0000 Rental Charges	4,368,210	4,336,653	4,507,097	4,596,852	5,157,141	5,157,140
90-302-001-0001 Sewer Only	356,464	355,564	358,333	376,898	375,683	375,682
90-302-001-0020 Lakeland/Abenaki	86,096	64,124	66,499	67,971	74,400	74,400
90-302-001-0030 Gilford Sewer	14,825	-	10,291	14,825	35,000	35,000
90-302-001-0040 LWW to Sewer	24,544	11,558	16,097	12,251	13,485	13,485
90-302-001-0051 Abatements	(3,118)	(543)	(365)	(1,000)	(25,000)	(25,000)
90-304-001-0001 Interest	1,278	1,022	1,224	1,000	1,000	1,000
90-305-001-0000 Other Revenue	117,756	83,710	118,684	140,000	140,000	140,000
90-330-001-0001 Cost/fees sewer only	681	652	978	700	700	700
90-350-001-0000 Interest on Deposits	1,698	2,904	170,317	3,000	84,000	84,000
<b>Current Year Revenue</b>	<b>4,968,433</b>	<b>5,043,344</b>	<b>5,249,154</b>	<b>5,237,497</b>	<b>5,956,408</b>	<b>\$ 5,956,408</b>

## SUMMARY

	20-21 Actual	21-22 Actual	22-23 Actual	23-24 Budget	24-25 Request	24-25 COUNCIL
<b>Current Year Revenue</b>	<b>\$ 4,968,433</b>	<b>\$ 5,043,344</b>	<b>\$ 5,237,497</b>	<b>\$ 5,237,497</b>	<b>\$ 5,956,408</b>	<b>5,956,408</b>
Current Year Operating E	\$ 3,875,957	\$ 3,982,717	\$ 4,632,096	\$ 5,426,614	\$ 5,956,408	5,956,408
Current Year Capital Exp.	\$ 1,338,525	\$ 1,059,801	\$ 2,630,000	\$ -	\$ -	-
<b>Total Current Year Expe</b>	<b>\$ 5,214,482</b>	<b>\$ 5,042,518</b>	<b>\$ 7,262,096</b>	<b>\$ 5,426,614</b>	<b>\$ 5,956,408</b>	<b>5,956,408</b>
	<b>\$ (246,050)</b>	<b>\$ 826</b>	<b>\$ (2,024,600)</b>	<b>\$ (189,117)</b>	<b>\$ 0</b>	<b>(0)</b>



## EXPENSES

		<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>
		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>COUNCIL</u>
<b>ADMINISTRATION</b>							
90 400 112 0000	Stipends	\$ -	\$ -	\$ -	\$ 2,550	\$ -	\$ -
						\$ 24,093	\$ 24,093
90 400 115 0000	Salary Adj.	\$ -	(1) \$ -	\$ -	\$ 4,730	\$ 5,116	\$ 5,116
90 461 000 0000	Employee Benefits	\$ 255,590	226,424	\$ -	\$ -	\$ -	\$ -
90 400-120-0000	Social Security	\$ -	-	\$ 30,588	\$ 28,363	\$ 31,568	\$ 31,568
90-400-130-0000	Health Insurance	\$ -	-	\$ 158,527	\$ 177,761	\$ 201,000	\$ 201,000
90-400-130-0001	Dental Insurance	\$ -	-	\$ 4,267	\$ -	\$ 3,800	\$ 3,800
90-400-135-0000	Retirement	\$ -	-	\$ 50,096	\$ 49,766	\$ 55,832	\$ 55,832
90 400 245 0000	Training	\$ 5,600	3,789	\$ 4,370	\$ 4,080	\$ 4,162	\$ 4,162
90 400 304 0001	CLERICAL, GF	\$ 25,780	30,422	\$ 30,000	\$ 30,600	\$ 30,600	\$ 30,600
90 400-304-0002	BILLING EXPENSE	\$ 162,243	139,863	\$ 154,665	\$ 152,000	\$ 168,588	\$ 168,588
90 400 304 0004	Winn River Basin	\$ 2,214,485	2,337,431	\$ 2,693,311	\$ 3,767,501	\$ 3,485,000	\$ 3,485,000
90 400-343-0000	Misc Sewer Exp	\$ 86,727	-	\$ -	\$ 150,000	\$ 150,000	\$ 150,000
<b>ADMINISTRATION TOTAL</b>		<b>\$ 2,750,425</b>	<b>2,739,529</b>	<b>\$ 3,125,824</b>	<b>\$ 4,367,351</b>	<b>\$ 4,159,758</b>	<b>\$ 4,159,758</b>
<b>SEWER MAINTENANCE</b>							
90 409 101 0000	Regular Salaries	\$ 322,244	\$ 363,516	\$ 140,835	\$ 316,611	\$ 333,654	\$ 333,654
90 409 105 0000	Overtime	\$ 8,231	\$ 26,240	\$ 10,068	\$ 5,600	\$ 5,000	\$ 5,000
90 409 106 0000	Sick-Hurt	\$ 14,979	<b>ACTUAL</b>	\$ 9,802	\$ -	\$ -	\$ -
90-409-106-0001	Personal Time	\$ -	\$ -	\$ 4,246	\$ -	\$ -	\$ -
90 409 107 0000	Holidays	\$ 14,456	\$ 14,942	\$ 14,736	\$ -	\$ -	\$ -
90 409 108 0000	Vacations	\$ 12,369	-	\$ 14,250	\$ -	\$ -	\$ -
90 409 109 0000	Longevity	\$ 210	240	\$ 240	\$ -	\$ 1,520	\$ 1,520
90 409 110 0000	Termination Pay	\$ 10,502	5,956,408	\$ 27,732	\$ -	\$ -	\$ -
90 409 000 1000	SEWER MAINT.	\$ 411,231	-	\$ -	\$ -	\$ -	\$ -
90-409-125-0000	Workers Comp Insurance	\$ -	<b>5,956,407</b>	\$ 8,357	\$ 6,700	\$ 9,700	\$ 9,700
90-409-202-0000	LIGHTS - POWER	\$ -	-	\$ 6,867	\$ 4,600	\$ 3,000	\$ 3,000
90-409-203-0000	WATER-SEWER	\$ -	5,956,407	\$ 1,152	\$ 1,300	\$ 600	\$ 600
90-409-214-0000	SUPPLIES	\$ -	\$ -	\$ 58,882	\$ 33,500	\$ 33,500	\$ 33,500
90-409-218-0000	INSURANCE	\$ -	\$ -	\$ 13,773	\$ 16,400	\$ 16,900	\$ 16,900
90-409-221-0000	AUDIT	\$ -	\$ -	\$ 4,699	\$ 5,200	\$ 5,500	\$ 5,500
90-409-234-0000	ISF REPAIRS	\$ -	\$ -	\$ 69,996	\$ 72,788	\$ 58,162	\$ 58,162
90-409-234-0001	ISF REPLACEMENT	\$ -	\$ -	\$ -	\$ -	\$ 63,260	\$ 63,260
90-409-251-0000	CLOTHING ALLOWANCE	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
90-409-304-0005	SEWER CLEANING & IN	\$ -	\$ -	\$ -	\$ 182,300	\$ 210,000	\$ 210,000
90-409-401-0000	Meter reading units	\$ 4,128	\$ 3,526	\$ 3,409	\$ 6,480	\$ 6,998	\$ 6,998
90 204 001 0000	OPEB Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>SEWER MAINTENANCE TOTAL</b>		<b>\$ 798,350</b>	<b>\$ 18,277,686</b>	<b>\$ 389,043</b>	<b>\$ 651,479</b>	<b>\$ 749,794</b>	<b>\$ 749,794</b>
<b>PRIVATE SEWER SYSTEM MAINTENANCE</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 210,000</b>	<b>\$ 210,000</b>
<b>PUMP STATION MAINTENANCE</b>							
90 421 000 1000	PUMP STA. MAINT.	\$ 72,037	\$ 36,649				
90-421-101-0000	SALARIES-PS MAINT.			\$ 25,655	\$ 30,200	\$ 58,880	\$ 58,880
90-421-105-0000	OVERTIME			\$ 5,687	\$ 10,675	\$ 10,000	\$ 10,000
90-421-201-0000	TELEPHONE			\$ 1,081		\$ -	\$ -
90-421-201-0001	INTERNET CABLE					\$ 13,000	\$ 13,000
90-421-214-0000	SUPPLIES			\$ 79,147	\$ 102,000	\$ 104,040	\$ 104,040
90-421-304-0000	OUTSIDE CONTRACTS			\$ 13,120		\$ 14,000	\$ 14,000
<b>TOTAL PUMP STA. MAINT.</b>				<b>\$ 124,690</b>	<b>\$ 142,875</b>	<b>\$ 199,920</b>	<b>\$ 199,920</b>
<b>Keasor Ct.</b>							
90 423 000 1000	Keasor Ct.	\$ 3,619		\$ -			
90-423-202-0000	LIGHTS-POWER			\$ 1,873	\$ 3,700	\$ 3,885	\$ 3,885
90-423-203-0000	WATER-SEWER			\$ 152	\$ 200	\$ 250	\$ 250
90-423-214-0000	SUPPLIES			\$ 735	\$ 1,350	\$ 1,420	\$ 1,420
<b>Total Keasor Ct.</b>			\$ -	\$ 2,761	\$ 5,250	\$ 5,555	\$ 5,555
<b>Lawrence St.</b>							
90 425 000 1000	Lawrence St.	\$ 11,025	\$ 2,488	\$ -			
90-425-202-0000	LIGHTS-POWER			\$ 2,146	\$ 3,830	\$ 3,885	\$ 3,885
90-425-203-0000	WATER-SEWER			\$ 152	\$ 200	\$ 250	\$ 250
90-425-214-0000	SUPPLIES			\$ 1,142	\$ 1,220	\$ 1,420	\$ 1,420
<b>Total Lawrence St.</b>				\$ 3,440	\$ 5,250	\$ 5,555	\$ 5,555
90 426 000 1000	Old N Main Street	\$ 11,779	\$ 9,279	\$ -			

## EXPENSES

		<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>
		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>COUNCIL</u>
90-426-202-0000	LIGHTS-POWER			\$ 2,964	\$ 2,260	\$ 2,373	\$ -
90-426-203-0000	WATER-SEWER			\$ 157	\$ 100	\$ 250	\$ 250
90-426-214-0000	SUPPLIES			\$ 4,909	\$ 4,465	\$ -	\$ -
<b>Total Old N Main Street</b>				\$ 8,030	\$ 6,825	\$ 2,623	\$ 250
90 428 000 1000	Black Brook		\$ 31,197	\$ -			
90-428-202-0000	LIGHTS-POWER			\$ 4,711	\$ 600	\$ 4,200	\$ 4,200
90-428-203-0000	WATER-SEWER			\$ 154	\$ 100	\$ 250	\$ 250
90-428-214-0000	SUPPLIES			\$ 14,022	\$ 9,800	\$ 10,000	\$ 10,000
<b>Total Black Brook</b>				\$ 18,888	\$ 10,500	\$ 14,450	\$ 14,450
90 430 000 1000	Langley Cove	\$ 11,318	\$ 5,368	\$ -			
90-430-202-0000	LIGHTS-POWER			\$ 2,473	\$ 4,900	\$ 5,000	\$ 5,000
90-430-203-0000	WATER-SEWER			\$ 841	\$ 200	\$ 250	\$ 250
90-430-204-0000	FUEL			\$ -	\$ 1,000	\$ 1,500	\$ 1,500
90-430-214-0000	SUPPLIES			\$ 2,654	\$ 2,300	\$ 2,500	\$ 2,500
<b>Total Langley Cove</b>				\$ 5,967	\$ 8,400	\$ 9,250	\$ 9,250
90 434 000 1000	Paugus	\$ 12,754	\$ 9,289	\$ -			
90-434-202-0000	LIGHTS-POWER			\$ 3,859	\$ 4,400	\$ 4,600	\$ 4,600
90-434-203-0000	WATER-SEWER			\$ 131	\$ 100	\$ 250	\$ 250
90-434-204-0000	FUEL			\$ -	\$ 1,000	\$ 1,500	\$ 1,500
90-434-214-0000	SUPPLIES			\$ 3,238	\$ 2,900	\$ 2,500	\$ 2,500
<b>Total Paugus</b>				\$ 7,228	\$ 8,400	\$ 8,850	\$ 8,850
90 436 000 1000	Lakeside Ave	\$ 5,456	\$ 4,282	\$ -			
90-436-202-0000	LIGHTS-POWER			\$ 2,073	\$ 3,575	\$ 4,200	\$ 4,200
90-436-203-0000	WATER-SEWER			\$ 177	\$ 200	\$ 250	\$ 250
90-436-204-0000	FUEL			\$ -	\$ 1,000	\$ 1,500	\$ 1,500
90-436-214-0000	SUPPLIES			\$ 3,654	\$ 1,000	\$ 5,950	\$ 5,950
<b>Total Lakeside Ave</b>				\$ 5,904	\$ 5,775	\$ 11,900	\$ 11,900
90 438 000 1000	Shore Drive	\$ 33,066	\$ 6,349	\$ -			
90-438-202-0000	LIGHTS-POWER			\$ 2,718	\$ 3,500	\$ 4,000	\$ 4,000
90-438-203-0000	WATER-SEWER			\$ 152	\$ 200	\$ 250	\$ 250
90-438-204-0000	FUEL			\$ -	\$ 1,000	\$ 1,250	\$ 1,250
90-438-214-0000	SUPPLIES			\$ 3,071	\$ 1,600	\$ 500	\$ 500
<b>Total Shore Drive</b>				\$ 5,940	\$ 6,300	\$ 6,000	\$ 6,000
90 439 000 1000	Christmas Island	\$ 3,177	\$ 1,932	\$ -			
90-439-202-0000	LIGHTS-POWER			\$ 1,311	\$ 3,350	\$ 3,885	\$ 3,885
90-439-204-0000	FUEL			\$ -	\$ 1,000	\$ 210	\$ 210
90-439-214-0000	SUPPLIES			\$ 821	\$ 900	\$ 500	\$ 500
<b>Total Christmas Island</b>				\$ 2,132	\$ 5,250	\$ 4,595	\$ 4,595
90 440 000 1000	Hillcrest Drive	\$ 3,617	\$ 4,999	\$ -			
90-440-201-0000	TELEPHONE			\$ 170			
90-440-202-0000	LIGHTS-POWER			\$ 3,730	\$ 5,700	\$ 5,700	\$ 5,700
90-440-204-0000	FUEL			\$ -	\$ 1,000	\$ 1,250	\$ 1,250
90-440-214-0000	SUPPLIES			\$ 8,542	\$ 3,800	\$ 1,500	\$ 1,500
90-440-304-0000	OS CONTRACTS			\$ 18,850			
<b>Total Hillcrest Drive</b>				\$ 31,292	\$ 10,500	\$ 8,450	\$ 8,450
90 441 000 1000	Edgewater Ave.	\$ 3,481	\$ 2,842	\$ -			
90-441-202-0000	LIGHTS-POWER			\$ 1,294	\$ 2,200	\$ 2,500	\$ 2,500
90-441-204-0000	FUEL			\$ -	\$ 1,000	\$ 1,250	\$ 1,250
90-441-214-0000	SUPPLIES			\$ 1,548	\$ 1,000	\$ 500	\$ 500
<b>Total Edgewater Ave.</b>				\$ 2,841	\$ 4,200	\$ 4,250	\$ 4,250
90 443 000 1000	Mass. Ave.	\$ 6,034	\$ 8,605	\$ -			
90-443-202-0000	LIGHTS-POWER			\$ 1,853	\$ 1,500	\$ 1,900	\$ 1,900
90-443-203-0000	WATER-SEWER			\$ 152	\$ 100	\$ 250	\$ 250

## EXPENSES

		<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>
		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>COUNCIL</u>
90-443-204-0000	FUEL			\$ -	\$ 1,000	\$ 1,250	\$ 1,250
90-443-214-0000	SUPPLIES			\$ 620	\$ 3,700	\$ 1,500	\$ 1,500
<b>Total Mass. Ave.</b>				\$ 2,625	\$ 6,300	\$ 4,900	\$ 4,900
90 444 000 1000	Channel Lane	\$ 2,333	\$ 10,253	\$ -			
90-444-202-0000	LIGHTS-POWER			\$ 280	\$ 30	\$ 500	\$ 500
90-444-204-0000	FUEL			\$ -	\$ 500	\$ 1,000	\$ 1,000
90-444-214-0000	SUPPLIES			\$ 200	\$ 520	\$ 1,000	\$ 1,000
<b>Total Channel Lane</b>				\$ 480	\$ 1,050	\$ 2,500	\$ 2,500
90 445 000 1000	Gold Street	\$ 1,316	\$ 972	\$ -			
90-445-204-0000	FUEL			\$ -	\$ 1,000	\$ 1,250	\$ 1,250
90-445-214-0000	SUPPLIES			\$ 5,055	\$ 3,200	\$ 1,500	\$ 1,500
<b>Total Gold Street</b>				\$ 5,055	\$ 4,200	\$ 2,750	\$ 2,750
90 446 000 1000	Endicott Street	\$ 8,975	\$ 2,449	\$ -			
90-446-202-0000	LIGHTS-POWER			\$ 885	\$ 4,500	\$ 2,800	\$ 2,800
90-446-204-0000	FUEL			\$ -	\$ 1,000	\$ 1,250	\$ 1,250
90-446-214-0000	SUPPLIES			\$ 1,734	\$ 5,000	\$ 1,500	\$ 1,500
<b>Total Endicott Street</b>				\$ 2,619	\$ 10,500	\$ 5,550	\$ 5,550
90 447 000 1000	Briarcrest	\$ 5,464	\$ 5,633	\$ -			
90-447-202-0000	LIGHTS-POWER			\$ 1,700	\$ 2,300	\$ 2,500	\$ 2,500
90-447-203-0000	WATER-SEWER			\$ 152	\$ 200	\$ 250	\$ 250
90-447-204-0000	FUEL			\$ -	\$ 1,000	\$ 1,250	\$ 1,250
90-447-214-0000	SUPPLIES			\$ 15,703	\$ 3,325	\$ 2,000	\$ 2,000
<b>Total Briarcrest</b>				\$ 17,556	\$ 6,825	\$ 6,000	\$ 6,000
90 448 000 1000	Rollercoaster Rd	\$ 5,814	\$ 6,677	\$ -			
90-448-202-0000	LIGHTS-POWER			\$ 1,541	\$ 4,100	\$ 4,500	\$ 4,500
90-448-204-0000	FUEL			\$ -	\$ 1,000	\$ 1,250	\$ 1,250
90-448-214-0000	SUPPLIES			\$ 496	\$ 1,200	\$ 1,500	\$ 1,500
<b>Total Rollercoaster Rd</b>				\$ 2,037	\$ 6,300	\$ 7,250	\$ 7,250
90 449 000 1000	Chapin Terrace	\$ 1,574	\$ 1,648	\$ -			
90-449-201-0001	INTERNET/CABLE			\$ -	\$ 1,000	\$ -	\$ -
90-449-202-0000	LIGHTS-POWER			\$ 1,039	\$ 5,800	\$ 5,000	\$ 5,000
90-449-204-0000	FUEL			\$ -	\$ 1,000	\$ 1,250	\$ 1,250
90-449-214-0000	SUPPLIES			\$ 3,871	\$ 2,700	\$ 2,500	\$ 2,500
<b>Total Chapin Terrace</b>				\$ 4,911	\$ 10,500	\$ 8,750	\$ 8,750
<b>PUMP STATION MAINTENANCE TOTAL</b>		\$ 202,836	\$ 150,912	\$ 254,396	\$ 265,200	\$ 319,098	\$ 316,725
<b>DEBT</b>							
90-487-337-0010	Bond Principal			\$ 75,038	\$ 75,038	\$ 316,238	\$ 316,238
90-488-380-0010	Bond Interest			\$ 36,599	\$ 67,546	\$ 201,519	\$ 201,519
<b>DEBT TOTAL</b>		\$ 115,872	\$ 113,734	\$ 111,637	\$ 142,584	\$ 517,757	\$ 517,757
<b>SUBTOTAL</b>		\$ 3,867,483	\$ 21,281,861	\$ 3,880,899	\$ 5,426,614	\$ 5,956,408	\$ 5,954,035
<b>DEPRECIATION</b>		\$ 350,230	\$ 447,496	\$ 434,311	\$ 450,000	\$ 450,000	\$ 450,000
		\$ 4,217,713	\$ 21,729,357	\$ 4,315,210	\$ 5,876,614	\$ 6,406,408	\$ 6,404,035



# LACONIA WATER WORKS

**LACONIA WATER DEPT**  
**OPERATING BUDGET - 2024-2025**

	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u> <u>REQUEST</u>
<b>REVENUES</b>						
Water Billing/Res & Com	\$2,408,982	\$2,578,730	\$ 2,440,743	\$2,702,023	\$2,780,665	\$2,800,000
Water Billing/Municipal	92,423	91,591	86,007	100,883	106,440	106,440
Fire Protection	76,108	77,017	77,772	78,689	78,000	78,000
Sewer Cost Allocations	130,754	135,571	137,352	151,680	140,000	153,000
Penalties	15,800	13,562	19,415	20,677	18,000	20,000
Labor Sold	39,008	33,422	54,683	94,996	40,000	50,000
Inventory Sold	11,655	11,090	32,795	59,943	15,000	25,000
Income From Meters	2,456	5,101	4,733	6,006	4,000	5,000
Equipment & Tool Rental	12,578	12,251	15,942	19,997	13,000	14,000
Sales of Sand, Gravel, etc.	347	446	2,436	4,341	1,000	1,000
Water Testing Income	20,904	13,620	10,219	10,124	15,000	10,000
Backflow Prevention Tests	42,000	51,730	59,240	68,170	65,000	75,000
<b>TOTAL REVENUES</b>	<b>\$2,853,015</b>	<b>\$3,024,131</b>	<b>\$2,941,337</b>	<b>\$3,317,529</b>	<b>\$3,276,105</b>	<b>\$3,337,440</b>
<b>ADDITNL INCOME</b>						
Interest on Sav	\$12,131	\$6,799	\$7,225	\$54,606	\$10,000	\$50,000
Misc Income	10,498	36,224	51,922	19,027	25,000	25,000
Bond Proceeds		1,800,000				
Misc Income-Medical Surplus Refund		15,713	31,388			
Funds Trans From Savings				0	95,000	208,000
Income Federal Refund Covid 19 Wages		1,641				
Funds Trans/SDC-CMA Bond 45.66/41.66	39,716	37,796	53,546	66,714	67,740	42,038
Construction Maint. Assessment	48,539	60,814	57,958	65,381	45,000	55,000
Acme Building Rent	2,400	2,400	9,600	4,000	3,000	4,800
Cell Tower Rent	8,984	10,099	10,834	11,190	11,500	12,000
State of NH Reimb Court St Bridge		41,389				
<b>TOTAL ADDITIONAL</b>	<b>\$122,268</b>	<b>\$2,012,876</b>	<b>\$222,473</b>	<b>\$220,918</b>	<b>\$257,240</b>	<b>\$396,838</b>
<b>TOTAL INCOME</b>	<b>\$2,975,283</b>	<b>\$5,037,007</b>	<b>\$3,163,810</b>	<b>\$3,538,447</b>	<b>\$3,533,345</b>	<b>\$3,734,278</b>

**LACONIA WATER DEPT**  
**OPERATING BUDGET 2024-2025**

	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQUEST</u>
<b>EXPENSES</b>						
Regular Salaries	815,416	\$876,194	\$ 884,957	\$929,540	\$1,165,783	\$1,263,904
Holidays	38,107	41,601	43,283	44,921		
Vacations	68,967	70,643	70,371	76,859		
Sick/Hurt	53,073	18,436	29,265	25,666		
Total Regular Salaries	975,562	1,006,874	1,027,876	1,076,986	1,165,783	1,263,904
Sick Time Liability	17,643			10,235	19,217	25,272
Over Time	40,274	38,581	45,655	47,861	45,000	47,000
Longevity	1,470	1,350	1,470	1,290	1,650	9,430
TOTAL SALARIES	\$1,034,949	\$1,046,805	\$1,075,001	\$1,136,372	\$1,231,650	\$1,345,606
<b>Production Expenses</b>						
Water Testing	13,388	\$7,104	\$6,005	\$6,586	\$11,000	\$8,000
Well Head Protection Mailing		487		2770	500	500
Equipment Maint Lakeport	1672	7	94	210	1,000	500
Equipment Maint Long Bay Station				0	200	200
Equipment Maint Briarcrest		3,580	191	1,310	750	1,300
Equipment Maint Treatment Plant	2,119	3,076	2,850	2,300	6,000	5,500
Equipment Maint Evergreens Stat		2,422	493	1,954	750	850
Equipment Maint Endicott Stat	315	496	47	2,382	1,000	1,500
Equipment Maint Lighthouse Stat	183	125	1,021	27	1,000	800
Route 3 Pit (Funspot)				672	500	500
Equipment Maint Weirs Station		1,856	75	233	500	500
Purif Equip Maint Treatment Plant	2,947	2,206	4,878	3,136	3,000	4,000
Purif Equip Maint Longbay	676	647	875	886	1,400	1,500
Purif Equip Maint Briarcrest	676	574	984	824	1,400	1,500
Purif Equip Maint Evergreens			224	0	200	100
Purif Equip Maint Endicott Stat	956	574	621	969	1,400	1,600
Purif Equip Maint Lighthouse Stat	676	531	908	824	1,400	1,400
Purif Equip Maint Weirs	956	531	999	969	1,400	1,500
Laboratory	18,299	16,174	11,584	16,091	15,000	17,500
Long Bay Station Maint	43	6	49	0	150	300
Briarcrest Station Maint	46	65	57	111	150	600
Treatment Plant Maint	7,468	8,565	6,978	12,576	8,000	14,000
Evergreens Pump Station	23	65	53	6	150	300
Endicott Pump Station	590	4	354	621	500	850
Lighthouse Pump Stat	15	22	35	0	150	500
Weirs Booster Stat Maint	285	212	459	88	500	400
Tank Maint Lakeport		0	3,067	72	5,000	500
Tank Maint Long Bay	28	21	0	0	100	150
Tank Maint Briarcrest		0	0	4,695	100	5,600
Tank Maint Lighthouse		0	359	0	100	100
Tank Maint Weirs/Endicott tanks		0	9	8,036	100	500
Power - Lakeport	101,104	115,146	106,841	100,171	125,000	135,000
Power - Treatment Plant	36,879	41,794	43,434	37,769	47,500	50,000
Power - Long Bay	566	486	567	915	1,500	1,500
Power- Briarcrest	16,367	16,459	17,132	16,548	20,000	22,000
Power-Evergreens Station	2,426	3,191	3,380	3,505	4,000	5,000
Power-Endicott Station	9,124	10,140	9,366	9,844	12,000	12,000
Power- Lighthouse Station	2,776	2,726	2,364	3,158	3,000	3,500
Power - Weirs Booster Stat	7,697	8,908	9,768	9,172	11,500	12,000
Power-Rte 3 Rollercoaster Rd Pit	343	324	305	304	400	500
Heat - Treatment Plant	19,231	15,020	25,004	19,657	25,000	25,000
Heat-Evergreens Station	399	1,540	1,528	2,209	2,000	2,500
Heat-Endicott Station	754	761	167	1,641	1,000	1,800
Heat -Weirs Booster Stat	363	412	0	0	0	
Sewer Dischg TP	20,269	24,739	12,584	18,117	18,000	17,500
Supplies-Water Production	38,661	39,041	46,855	87,732	110,000	95,000
Treatmnt Pnt Office Mach	240	240	240	0	300	1,000
Treatmnt Pnt Office Sup	490	299	637	1,177	850	1,000
Vehicle Maint/Water Prod	3,068	2,284	3,026	5,058	5,000	5,500
CCR Program	625	849	190	192	500	250
Scada Maintenance	8,228	8,770	8,917	7,286	20,000	11,500
<b>Total Prod Exp</b>	<b>\$320,970</b>	<b>\$342,480</b>	<b>\$335,574</b>	<b>\$392,803</b>	<b>\$470,950</b>	<b>\$475,600</b>

**LACONIA WATER DEPT**  
**OPERATING BUDGET - 2024-2025**

	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQUEST</u>
<b><i>Distribution Expense</i></b>						
Maint Gen Struc	\$9,804	\$11,738	9,772	\$8,524	\$12,000	\$12,000
Maint of Maintenance Building	6,095	7,345	7,936	6,014	9,000	8,000
Maint of Mains	42,131	33,537	20,136	29,539	50,000	45,000
Maint of Services	6,564	5,474	865	1,705	6,000	6,000
Maint of Hydrant	4,452	4,588	3,588	3,458	7,500	7,500
Maint of Meters	1,015	2,266	2,432	1,819	2,000	2,000
Maint of Tools	6,323	7,386	9,233	12,049	10,000	12,000
Backflow Prevention Prog	2,689	1,850	2,225	2,980	3,000	3,500
Sand.Grvl.Salt	644	3,790	3,398	2,962	2,000	2,000
 TOTAL DIST EXP	 \$79,716	 \$77,973	 \$59,585	 \$69,050	 \$101,500	 \$98,000
 <b><i>Billing Expense</i></b>						
Billing Expenses	\$18,410	\$19,793	\$19,761	\$22,370	\$22,500	\$29,000
Meter Reading	4,068	3,461	4,722	3,556	5,000	5,000
Office Supplies	1,515	1,807	2,230	1,758	2,500	2,600
 TOTAL BILL EXP	 \$23,993	 \$25,061	 \$26,713	 \$27,684	 \$30,000	 \$36,600
 <b><i>OTHER EXPENSES</i></b>						
P/R Taxes - SS	\$78,822	\$79,265	\$82,390	\$87,524	\$94,700	\$100,000
Unemployment Taxes	500	500	379	402	500	500
Medical Insurance	293,800	305,793	319,362	314,996	393,000	420,000
Wages-Health Buyout	4,257	4,295	\$ 4,561	4,807	5,700	6,400
Medical Surplus Refund		2,647	5567			
Retirement	112,888	114,242	149,309	158,977	164,000	175,000
Telephone	5,849	6,325	5,728	4,320	4,500	4,500
Postage	2,068	2,346	2,649	2,517	3,000	3,000
Insurances	48,559	47,914	49,162	42,385	46,600	48,500
Consulting Fees		0	0	0	5,000	5,000
Audit Expense	11,770	12,000	12,500	12,500	13,500	14,000
Computer Support	11,367	13,375	14,419	17,050	17,500	18,800
Meetings	123	0	86	49	200	200
Education	1,618	6,548	1,701	4,794	5,000	7,500
Bad Debts		0	0	0	1,000	1,000
Attorneys Fees	606	0		992	2,000	2,000
Other Expenses/Misc	13,511	6,580	10,880	9,804	11,000	11,000
Purchases Discounts	(1,036)	(877)	(1,018)	(1,129)	-1,000	-1,000
Maint OFC Equip	1,959	1,248	1,917	1,868	2,600	2,600
Reserve/Contingency Fund		0	0	0	0	0
 TOTAL OTHER EXP	 \$586,659	 \$602,200	 \$659,592	 \$661,856	 \$768,800	 \$819,000

**LACONIA WATER DEPT**  
**OPERATING BUDGET - 2023-2024**

	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u> <u>REQUEST</u>
<b>Other Charges</b>						
Maint of Houses	\$864	\$1,915	\$961	\$2,608	\$2,000	\$2,000
Depreciation	850,962	842,912	793,520	844,149	859,559	889,000
Interest on Bonds	28,210	23,575	66,280	48,996	46,500	41,400
Acme Building Maint	1,126	2,501	194	3,963	4,000	4,000
Loader Maintenance	1,532	1,010	2,116	3,609	2,500	2,500
Excavator Maint	3,909	3,180	5,678	7,746	6,000	7,500
Backhoe Maint	776	493	2,589	2,046	2,500	2,500
Vehicles Maint	14,899	15,949	32,019	27,181	24,000	30,000
Dump Trucks	3,386	3,399	7,028	10,205	7,000	10,000
Overhead Const	(23,138)	(30,959)	(28,374)	(41,000)	-25,000	-30,333
<b>TOTAL OTHER CHG</b>	<b>\$882,526</b>	<b>\$863,977</b>	<b>\$882,011</b>	<b>\$909,503</b>	<b>\$929,059</b>	<b>\$958,567</b>
<b>LESS LABOR/CAPITAL IMPROV</b>	<b>(51,676)</b>	<b>(90,063)</b>	<b>(78,007)</b>	<b>(69,395)</b>		
<b>LESS LABOR/CAP RES PROJ</b>	<b>(29,955)</b>	<b>(5,388)</b>	<b>(8,574)</b>			
<b>TOTAL EXPENSES</b>	<b>\$2,847,182</b>	<b>\$2,863,046</b>	<b>\$2,951,895</b>	<b>\$3,127,873</b>	<b>\$3,531,959</b>	<b>\$3,733,373</b>
<b>NET INCOME/LOSS</b>	<b>128,101</b>	<b>2,173,961</b>	<b>211,911</b>	<b>410,574</b>	<b>1386</b>	<b>\$905</b>
<b>DEPRECIATION</b>	<b>850,962</b>	<b>842,912</b>	<b>793,520</b>	<b>844,149</b>	<b>859,559</b>	<b>889,000</b>
<b>UNEXPENDED FUND</b>	<b>66,162</b>	<b>432,466</b>	<b>310,263</b>	<b>34,861</b>	<b>225,075</b>	
<b>FUNDS TRANSFERRED FROM CAP RESERVE</b>	<b>116,662</b>		<b>194,826</b>			
<b>BOND PROCEEDS</b>			<b>1,271,752</b>	<b>72,068</b>	<b>24,770</b>	<b>0</b>
<b>TOTALS</b>	<b>1,161,887</b>	<b>\$3,449,340</b>	<b>\$2,782,272</b>	<b>\$1,361,652</b>	<b>\$1,110,790</b>	<b>\$889,905</b>
<b>CARRY OVERS</b>	<b>66,162</b>	<b>432,466</b>	<b>310,263</b>	<b>34,861</b>	<b>225,075</b>	<b>-</b>
<b>CAPITAL BUDGET</b>	<b>148,167</b>	<b>225,659</b>	<b>238,142</b>	<b>439,498</b>	<b>715,000</b>	<b>755,000</b>
<b>BOND PROCEEDS PROJECTS</b>		<b>431,410</b>	<b>1,271,752</b>	<b>72,068</b>	<b>24,770</b>	
<b>PAYMENT-BONDS</b>	<b>75,000</b>	<b>75,000</b>	<b>152,095</b>	<b>131,974</b>	<b>132,764</b>	<b>134,375</b>
<b>FUNDS TRANSFERRED TO CAP RES #1</b>						
<b>CAPITAL RESERVE FUND PROJECTS</b>	<b>116,662</b>	<b>2,838</b>	<b>349,175</b>			
<b>TOTALS</b>	<b>\$405,991</b>	<b>\$1,167,374</b>	<b>\$2,321,427</b>	<b>\$678,401</b>	<b>\$1,097,609</b>	<b>\$889,375</b>
<b>BALANCE/CAPITAL IMP FUND</b>	<b>755,896</b>	<b>\$2,281,966</b>	<b>\$460,845</b>	<b>\$683,251</b>	<b>\$13,181</b>	<b>\$530</b>

**LACONIA WATER DEPT**  
**CAPITAL BUDGET 2024-2025**

<b><u>CARRY OVER PROJECT:</u></b>	<b>BUDGET 2025</b>
<b><u>2024/2025 Purchases</u></b>	
Pump/Motor Replacement & Upgrade Program	25,000
Distribution System Upgrades	25,000
Meter Reading System Upgrade	15,000
Computers/Software	15,000
Meter System Upgrade	50,000
SCADA System Upgrade	10,000
Treatment Plant Exterior Upgrades (installment #2)	25,000
Wet Well Rehabilitation (Installment #2)	60,000
Endicott Tank Ventilation/Aeration	75,000
Briarcrest Vegetation Clean up	10,000
Finish & Raw Water Meters	20,000
UV Cabinet for Laboratory	5,000
<b>TOTAL PURCHASES</b>	<b>\$335,000</b>
<b>PROJECTS - 2024/2025</b>	
Driftwood Dr (500' of 2", 1967)	60,000
Morningside Drive (1400' of 8", 1952 Iron)	180,000
Manchester St (500' of 2" and 8", 1968)	50,000
Church St.-Union to River (750' of 8", 1938-1964)	130,000
<b>TOTAL PROJECTS 2024/2025</b>	<b>\$420,000</b>
<b>TOTAL PURCHASES &amp; PROJECTS</b>	<b>\$755,000</b>

**LACONIA WATER WORKS**  
**ACCOUNT DESCRIPTIONS**  
**FY 2024/2025 BUDGET**

**WATER TESTING**

This line funds the cost of compliance testing. This line decreased based on a change in the number of required testing.

**WELL HEAD PROTECTION MAILING**

Well Head protection costs.

**EQUIPMENT MAINT LAKEPORT**

This line funds materials for maintaining the pumps, valves, and related equipment at the base station at 988 Union Avenue. The decrease is due to less anticipated expenses.

**EQUIPMENT MAINT LONG BAY STATION**

This line funds materials for maintaining the pumps, valves, and related equipment at the Long Bay Station that was installed with the Long Bay Tank Renovation. Level Funded.

**EQUIPMENT MAINT BRIARCREST**

This line funds materials for maintaining the pumps, valves, and related equipment at the Briarcrest Station. The increase is due to anticipated increases in costs.

**EQUIPMENT MAINT TREATMENT PLANT**

This line funds materials for maintaining the pumps, valves, and related equipment at the Water Treatment Facility. As well as an actuator valve service. The decrease is due to less anticipated expenses,

**EQUIPMENT MAINT EVERGREENS STATION**

This line funds the maintenance of the pumps, valves, and related equipment at the Evergreens Station. The increase is due to anticipated increases in costs.

**EQUIPMENT MAINT ENDICOTT STATION**

This line funds materials for maintaining the pumps, valves, and related equipment at the Endicott Pump Station. The increase is due to anticipated increases in costs.

**EQUIPMENT MAINT LIGHTHOUSE STATION**

This line funds materials for maintaining the pumps, valves, and related equipment at the Lighthouse Pump Station. The decrease is due to less anticipated costs.

**ROUTE 3 PIT (FUNSPOT)**

This line funds maintaining the Pressure Reducing Valves in the Route 3 pit. Level Funded.

**EQUIPMENT MAINT WEIRS**

This line funds the materials for maintaining the pumps, valves, and related equipment at the Weirs Booster Station. Level Funded.

**PURIF EQUIP MAINT – TREATMENT PLANT** This line funds spare parts for chemical pumps. The increase is due to anticipated increases in costs.

**PURIF EQUIP MAINT – LONG BAY**

This line funds the maintenance of the purification equipment at the Long Bay Tank and spare parts for chemical pumps. The increase in this line item is due to increase cost for CL17 reagents.

**PURIF EQUIP MAINT - BRIARCREST**

This line funds the maintenance of the purification equipment at the Briarcrest station. The increase in this line item is due to an increase cost for CL17 reagents.

**PURIF EQUIP MAINT – EVERGREENS STATION**

This line funds the maintenance of the purification equipment at the Evergreen's Booster Station. The decrease is due to an anticipated decrease in costs.

**PURIF EQUIP MAINT – ENDICOTT STATION**

This line funds the maintenance of the purification equipment at the Endicott Booster Station. The increase is due to an increased cost for CL17 reagents.

**PURIF EQUIP MAINT – LIGHTHOUSE STATION**

This line funds the maintenance of the purification equipment at the Lighthouse Booster Station. Level funded.

**PURIF EQUIP MAINT – WEIRS STATION**

This line funds the maintenance of the purification equipment at the Weirs Booster Station. The increase is due to an increased cost for CL17 reagents.

**LABORATORY**

This line funds the supplies allocated for operating the Laboratory at the Water Treatment Plant both for meeting the necessary requirements of the State of New Hampshire and the private water testing. The increase is due to an anticipated increase in costs.

**LONG BAY STATION MAINT**

This line funds the supplies allocated for maintaining the Long Bay Station that was installed when the Long Bay Tank renovation was done. The increase is due to an anticipated increase in costs.

**BRIARCREST STATION MAINT**

This line funds the supplies allocated for maintaining the Briarcrest Station. The increase is due to an anticipated increase in costs.

**TREATMENT PLANT MAINT**

This line funds the supplies allocated for maintaining the Treatment Plant Building. These include cleaning materials, paint and supplies, miscellaneous supplies, fire extinguisher service, boiler service, service contracts and tools. The increase is due to anticipated increased costs.

**EVERGREENS PUMP STATION MAINTENANCE**

This line funds the supplies allocated for maintaining the Evergreens Pump Station. The increase is due to anticipated increased costs.

**ENDICOTT PUMP STATION MAINT**

This line funds the supplies allocated for maintaining Endicott Station. The increase is due to anticipated increases in costs.

**LIGHTHOUSE PUMP STATION MAINT**

This line funds the supplies allocated for maintaining the Lighthouse Pump Station. The increase is due to anticipated increases in costs.

**WEIRS BOOSTER STATION MAINT**

This line funds the supplies allocated for maintaining the Weirs Booster Station Maintenance. The decrease is due to anticipated cost decreases.

**TANK MAINT – LAKEPORT**

This line funds the supplies for maintaining the Lakeport Tanks. The decrease is due to the removal of the cleaning and inspection of the 2-MG Tank.

**TANK MAINT - LONG BAY**

This line funds the supplies for maintaining the Long Bay Tank. The increase is due to anticipated increases in costs.

**TANK MAINT - BRIARCREST**

This line funds the supplies for maintaining the Briarcrest Tank. The increase is due to the scheduling of the inspection and cleaning of the tank.

**TANK MAINT LIGHTHOUSE**

This line funds the supplies for maintaining the Lighthouse Tank. Level funded.

**TANK MAINT/WEIRS – ENDICOTT TANKS**

This line funds the supplies for maintaining the Weirs Tanks. The increase is due to the anticipated increase in costs.

**POWER - LAKEPORT**

This line funds the power bill for the base station located at 988 Union Avenue, which includes the electrical cost of pumping the water from the lake to the water treatment plant as well as the power used in the office. The increase is due to the increases in electricity costs.

**POWER - TREATMENT PLANT**

This line funds the power bill for the Water Treatment Plant and the maintenance building including the fuel for the running of the emergency generator. The increase is due to the increase in the cost of electricity.

**POWER - LONG BAY**

This line funds the cost of power for the Long Bay Tank and Station. Level funded.

**POWER - BRIARCREST**

This line funds the power bill for the Briarcrest Tank and the Briarcrest Pumping Station. The increase is due to the increase in the cost of electricity.

**POWER – EVERGREENS STATION**

This line funds the cost of power for the Evergreens Pump Station. The increase is due to an anticipated increase in the cost of electricity.

**POWER – ENDICOTT STATION**

This line item funds the cost of power for the Endicott Station. Level funded.

**POWER – LIGHTHOUSE STATION**

This line item funds the cost of power for the Lighthouse pump station. The increase is due to an increase in the costs of electricity.

**POWER - WEIRS BOOSTER STATION**

This line funds the cost of power and heat for the Weirs Booster Station. The increase is due to the increase of the rates for electricity as well as electric heat at the Weirs station.

**POWER – RTE 3 ROLLERCOASTER RD PIT**

This line funds the cost of power for the Rt. 3/Rollercoaster Road pit. The increase is due to the increase in the cost of electricity.

**HEAT - TREATMENT PLANT**

This line funds the amount for heating the treatment plant facility. Level funded.

**HEAT – EVERGREENS STATION**

This line funds the cost of heating the Evergreens Booster Station. The increase is due to the increased cost of propane.

**HEAT – ENDICOTT STATION**

This line funds the cost of heating the Endicott Booster Station. The increase is due to the anticipated increase in costs.

**HEAT - WEIRS BOOSTER STATION**

This line is included in the power for the Weirs Booster Station, now electric heat.

**SEWER DISCHG TP**

This line funds the amount that is paid to the City of Laconia Sewer Department for the Backwash flow that is discharged into the sewer system from the water treatment plant, also the cost of the Industrial Discharge permit. The decrease is due to an anticipated decrease in the amount of discharge into the sewer system.

**SUPPLIES - WATER PRODUCTION/CHEMICALS**

This line funds the amount for the purchase of chemicals to treat the water from Paugus Bay before distribution into the water system. The decrease is due to purchasing chemicals through a consortium at a reduced rate from what we have been paying.

**TREATMENT PLANT OFFICE MACHINES**

This line funds the amount for the charges to maintain the office machines at the treatment plant. The increase is due to anticipated increases in costs.

**TREATMENT PLANT OFFICE SUPPLIES**

This line funds the amount for the purchasing of office supplies for the treatment plant. The increase is due to anticipated increases in costs.

**VEHICLE MAINTENANCE/WATER PRODUCTION**

This line funds the amount for the maintenance and fuel for the three trucks used by the treatment plant personnel for the checking of the pumping stations and grounds maintenance. The increase is due to an anticipated increase in costs.

**CONSUMER CONFIDENCE REPORT**

This line funds the amount for the mandated Consumer Confidence Report Program, including the printing of the brochure and the postage to send them out. The decrease is based on printing less reports, using e-mail to circulate.

**SCADA MAINTENANCE**

This line funds the anticipated costs for spare equipment, replacement parts, and service for the SCADA system. The decrease is due to anticipated decreased calls for repairs.

**MAINT GENERAL STRUCTURES**

This line funds the materials for maintaining the structures located at 988 Union Avenue as well as the sewer and heat costs for this location. Level funded.

**MAINT MAINTENANCE BUILDING**

This line funds the materials for maintaining the structure located at 117B Stark Street as well as the heating costs for this location. The decrease is due to anticipated decreases in costs.

**MAINT OF MAINS**

This line funds the materials for repairing any water main breaks. This also includes any materials used for preventative maintenance on the water distribution system mains such as the gate run and the marking of mains. The decrease is due to anticipated decreases in costs.

**MAINT OF SERVICES**

This line funds the materials for marking water services as well as service repairs that are not reimbursable by the customer. This also covers the repairs to service boxes in the City's right-of-way that get damaged by city plows. Level Funded.

**MAINT OF HYDRANT**

This line funds the materials for repairing hydrants as well as any preventative maintenance such as the hydrant run. Level funded.

**MAINT OF METERS**

This line funds the materials for changing, recalibrating, repairing, and sealing water meters. Level Funded.

**MAINT OF TOOLS**

This line represents the materials for maintenance of all tools including the purchase of small items and the preventative maintenance done on items such as the air compressor, saws, compactor, pumps, etc. The increase is due to anticipated increases in costs.

**BACKFLOW PREVENTION PROG**

This line funds the supplies for the Cross-Connection Control Testing Program that is performed by Water Works employees twice per year and billed to the customer, including the cost of the bills, and the postage. The increase is due to anticipated increases in costs.

**SAND, GRVL, SALT**

This line funds the cost of sand and salt for maintaining plowed areas during the winter season. Level funded.

**BILLING EXPENSES**

This line funds the supplies, postage costs for the billing of water and sewer accounts, the maintenance agreement on the Folder/stuffer/sealer machine, and the Citizen Service Cloud E-Billing fees. The increase is due to an anticipated increase in costs.

**METER READING**

This line funds the costs for the postage for the meter reading tickets being mailed out and returned from customers. This line includes the cost of the meter reading tickets. This also covers the support cost for the meter-reading software module. Level Funded.

**OFFICE SUPPLIES**

This line funds the amount for the supplies used in general office procedures excluding those items that are specifically purchased for Water & Sewer Billing. The increase is based on the anticipated increase in costs.

**P/R TAXES - SS**

This line funds the Water Works portion for Medicare (1.45%) and Social Security (6.20%) expenses paid on behalf of the employees. The increase is based on increased wages.

**UNEMPLOYMENT TAXES**

This line funds the unemployment tax paid to the NHMA Unemployment Compensation Trust based on the first \$14,000 of the employees' wages times the contribution rate. The minimum amount that is charged for unemployment per year is \$500.00. Level funded.

**MEDICAL INSURANCE**

This line funds the cost for Health Insurance for 17 full time Water Works employees. The increase is due to an anticipated increase in costs.

**WAGES-HEALTH BUYOUT**

This line item funds the payment to employees who do not currently use the water department's medical insurance. The increase is based on the increase of the premium.

**RETIREMENT LWW**

This line funds the Water Works portion for retirement paid on behalf of the employees. The increase is due to an increase in wages.

**TELEPHONE/COMMUNICATIONS**

This line funds the telephone lines, cell phones, and internet communication for the water department's tablets and laptops as well as any maintenance on the telephone system. Level funded.

**POSTAGE**

This line funds all general office postage, excluding postage for Water & Sewer Billing. This also covers rental of the postage meter, and the fee for the post office box. Level funded.

**INSURANCES**

This line funds the Property, Liability, Workers Compensation and Public Officials Liability Insurance. This increase is due to an anticipated increase in costs.

**CONSULTING FEES**

This line funds Engineering Services. Level funded.

**AUDIT EXPENSE**

This line funds the Cost for the Water Works audit and is based on a contract with our auditors. The increase is based on contract prices.

**COMPUTER SUPPORT**

This line funds the anticipated cost for the billable hours by the City's IT Department. This also covers the fees for software and database support as well as the cost for miscellaneous software/hardware issues and internet access. The increase is due to an anticipated increase in costs.

**MEETINGS**

This line funds attending meetings such as American Water Works Association. Level funded.

**EDUCATION**

This line funds the cost for personnel to attend required workshops and classes to obtain the necessary contact hours to maintain licenses for distribution and treatment. This will also cover the cost of educational seminars that may be attended. The increase is due to an increase in the number of classes being attended.

**BAD DEBTS**

This line funds an allowance for unpaid account receivables. Level Funded.

**ATTORNEY'S FEES**

This line funds the fees to the Water Works attorney for legal opinions as well as any legal matter that may arise. Level Funded.

**OTHER EXPENSES/MISC**

This line funds the miscellaneous expenses which include bank service fees, paging service fees, association dues, advertising, drug and alcohol testing, insurance deductibles and miscellaneous fees. Level funded.

**PURCHASES DISCOUNTS**

This line represents the number of discounts that will be received by paying invoices prior to the 30-day net. Level funded.

**MAINT OFFICE EQUIP**

This line funds the annual maintenance for all office equipment excluding the computer system. Level Funded.

**RESERVE FOR CONTINGENCY**

This line funds the amount to cover unexpected necessary expenses. This item was removed.

**MAINT OF HOUSES**

This line funds the materials and repairs on the two houses, one of which is occupied by one of the Treatment Plant personnel as part of his job requirement to offer 24-hour coverage. Level Funded.

**DEPRECIATION**

This line funds the amount to cover the depreciation on fixed assets. This is an estimated amount based on the scheduled work to be performed in 2023/2024. The increase is due to items being added to the fixed assets schedule.

**INTEREST ON BONDS/LOANS**

This line funds the amount that the Water Works will pay for the interest portion of the Water Tank and the Lakeport Project Bonds during the fiscal year. The decrease is due to less principle being due on the bonds/loans.

**ACME BUILDING MAINT**

This line funds the amount that the Water Works will pay for the taxes on the front portion of the Acme Building, and it will cover maintenance costs for this building. Level funded.

**LOADER MAINTENANCE**

This line funds the repairs and the cost of diesel for the Loader. Level funded.

**EXCAVATOR MAINTENANCE**

This line funds the cost of diesel and the materials for the maintenance of the Volvo Excavator. The increase is due to the anticipated increases in costs.

**BACKHOE MAINT**

This line funds the repairs, maintenance, and the cost of diesel for the Caterpillar Backhoe. Level funded.

**VEHICLE MAINT**

This line funds the repairs, maintenance, and the cost of gasoline for all vehicles excluding the heavy equipment, and the treatment plant trucks. The increase is due to the anticipated increases in costs.

**DUMP TRUCKS MAINTENANCE**

This line funds the repairs, maintenance, and the cost of diesel for two dump trucks. The increase is due to anticipated increases in costs.

**OVERHEAD CONSTRUCTION**

This line represents the amount that we bill ourselves for the usage of our equipment on Water Department jobs. The increase is due to an anticipated increase in water department jobs.

**PAYMENT-BONDS** This line funds the amount that the Water Department will pay on the principal for the New Water Tank and the Lakeport Project Bonds.

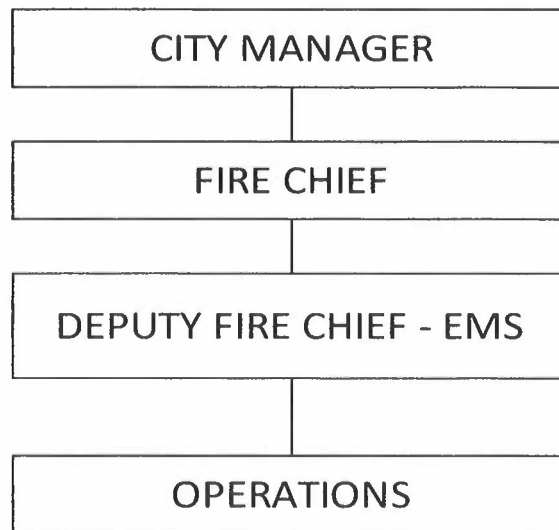


# SPECIAL REVENUE FUNDS



## EMS DEPARTMENT

### AT A GLANCE



### Fiscal Summary

Revenue	1,430,909		
Salaries & Benefits	\$ 945,699	66.1%	
Operating	\$ 248,350	17.4%	
ISF	\$ 236,860	16.6%	
	<u>\$ 1,430,909</u>		
Net	\$ -		

### Staffing

Full Time Equivalent Employees: 5.0

**FY25 BUDGET**
**Ambulance-EMS**

		<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>	<u>24-25</u>	<u>24-25</u>
		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
<b>REVENUES</b>								
91 301-001-0001	Billing Revenues	\$ 1,292,162	\$ 1,389,675	\$ 1,239,686	\$ 1,213,233	\$ 1,385,383	\$ 1,413,909	\$ 1,413,909
91 301-001-0002	Training Revenues	\$ 5,425	\$ 3,500	\$ 4,780	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
91 301-001-0003	Extra Duty Reimbursement	\$ -	\$ 3,146	\$ 2,883	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
<b>TOTAL REVENUE</b>		<b>\$ 1,297,587</b>	<b>\$ 1,396,320</b>	<b>\$ 1,247,348</b>	<b>\$ 1,228,233</b>	<b>\$ 1,402,383</b>	<b>\$ 1,430,909</b>	<b>\$ 1,430,909</b>
<b>SALARIES &amp; BENEFITS</b>								
91-445-105-0000	Regular Salaries	\$ 328,428	\$ 319,928	\$ 345,840	\$ 360,232	\$ 379,331	\$ 379,331	\$ 379,331
	Salary Adjustments						\$ 28,526	\$ 28,526
91-445-105-0000	Extra Duty Coverage	\$ 147,540	\$ 97,585	\$ 140,160	\$ 61,000	\$ 71,000	\$ 71,000	\$ 71,000
91-445-106-0000	Sick-Injury Coverage	\$ 72,756	\$ 36,993	\$ 12,209	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000
91-445-106-0001	Personal Coverage	\$ 6,571	\$ 6,892	\$ 5,074	\$ 24,500	\$ 24,500	\$ 24,500	\$ 24,500
91-445-107-0000	Holidays	\$ 21,456	\$ 19,653	\$ 20,269	\$ 22,200	\$ 23,000	\$ 23,000	\$ 23,000
91-445-108-0000	Vacation	\$ 18,645	\$ 27,257	\$ 21,456	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
91-445-109-0000	Longevity	\$ 240	\$ 240	\$ 270	\$ -	\$ 21,682	\$ 21,682	\$ 21,682
91-445-110-0000	Termination	\$ 2,704	\$ 3,309		\$ -	\$ -	\$ -	\$ -
91-445-112-0000	Educational Stipend	\$ 3,900	\$ 4,150	\$ 3,350	\$ -	\$ -	\$ -	\$ -
New Account	Health Officer Stipend	\$ -	\$ -	\$ -	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500
91-445-115-0000	Salary Adj.	\$ -		\$ -	\$ 4,525	\$ 4,526	\$ 4,526	\$ 4,526
91 445 120-0000	Medicare Exp	\$ 8,780	\$ 8,077	\$ 7,963	\$ 8,145	\$ 8,512	\$ 8,512	\$ 8,512
91-445-125-0000	Worker's Compensation	\$ 21,802	\$ 17,256	\$ 22,974	\$ 23,000	\$ 26,623	\$ 26,623	\$ 26,623
91-445-130-0000	Health Insurance	\$ 102,897	\$ 100,897	\$ 76,411	\$ 55,200	\$ 91,199	\$ 91,199	\$ 91,199
91-445-130-0001	Dental Insurance	\$ -	\$ -	\$ 1,463	\$ 1,700	\$ 2,134	\$ 2,134	\$ 2,134
91-445-135-0000	Retirement	\$ 178,665	\$ 177,399	\$ 179,914	\$ 170,493	\$ 178,166	\$ 178,166	\$ 178,166
<b>TOTAL SALARIES</b>		<b>\$ 914,384</b>	<b>\$ 819,636</b>	<b>\$ 855,268</b>	<b>\$ 817,495</b>	<b>\$ 917,173</b>	<b>\$ 945,699</b>	<b>\$ 945,699</b>
<b>OPERATING</b>								
91-445-201-0000	Telephone	\$ 800	\$ 884	\$ 855	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
91-445-207-0000	Postage	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ 50
91-445-214-0000	Misc Supply	\$ 9,038	\$ 4,614	\$ 5,377	\$ 6,200	\$ 6,500	\$ 6,500	\$ 6,500
91-445-214-0001	Medical Supplies	\$ 62,334	\$ 67,765	\$ 76,624	\$ 64,000	\$ 70,000	\$ 70,000	\$ 70,000
91-445-218-0000	P & L Insurance	\$ 7,261	\$ 7,659	\$ 8,215	\$ 7,000	\$ 7,500	\$ 7,500	\$ 7,500
91-445-241-0000	Gas/Fuel Expense	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
91-445-247-0000	Training	\$ 6,716	\$ 27,263	\$ 15,151	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
91-445-247-0001	Training - Other	\$ (2,058)	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
91-445-253-0000	Physical Exams	\$ 1,506	\$ -	\$ -	\$ 2,000	\$ 3,000	\$ 3,000	\$ 3,000
91-445-275-0000	Billing/Collection Expense	\$ 49,062	\$ 46,519	\$ 48,618	\$ 54,000	\$ 56,000	\$ 56,000	\$ 56,000
91-445-275-0001	Lockbox Expenses	\$ 5,215	\$ 5,413	\$ 5,283	\$ 5,300	\$ 5,300	\$ 5,300	\$ 5,300
91-445-470-0000	Equipment	\$ 8,497	\$ 5,333	\$ 18,400	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
91-445-470-0001	Equipment Lease	\$ -	\$ -	\$ 59,952	\$ 30,000	\$ 40,000	\$ 40,000	\$ 40,000
<b>TOTAL OPERATING</b>		<b>\$ 148,370</b>	<b>\$ 165,449</b>	<b>\$ 221,150</b>	<b>\$ 228,550</b>	<b>\$ 248,350</b>	<b>\$ 248,350</b>	<b>\$ 248,350</b>
<b>INTERNAL SERVICE</b>								
91-445-234-0000	Vehicle Repairs	\$ 29,868	\$ 34,029	\$ 54,149	\$ 73,379	\$ 69,909	\$ 69,909	\$ 69,909
91-445-234-0001	Internal Service Expense	\$ 75,000	\$ 78,094	\$ 81,876	\$ 108,809	\$ 166,951	\$ 166,951	\$ 166,951
<b>TOTAL ISF</b>		<b>\$ 104,868</b>	<b>\$ 112,123</b>	<b>\$ 132,954</b>	<b>\$ 182,188</b>	<b>\$ 236,860</b>	<b>\$ 236,860</b>	<b>\$ 236,860</b>
<b>GRAND TOTAL</b>		<b>\$ 1,167,622</b>	<b>\$ 1,097,209</b>	<b>\$ 1,209,372</b>	<b>\$ 1,228,233</b>	<b>\$ 1,402,383</b>	<b>\$ 1,430,909</b>	<b>\$ 1,430,909</b>
<b>NET</b>		<b>\$ 129,965</b>	<b>\$ 299,112</b>	<b>\$ 37,976</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Line Increases**

Line 91 445 105 0000	202-2024 Approved	2023-2024 Requested
Extra Duty Coverage	\$61,000.00	\$71,000.00

Line 91 445 106 0000	2022-2023 Approved	2023-2024 Requested
Sick-Injury Coverage	\$45,000.00	\$46,000.00

The increases in the above two lines are due to the increased hourly rates associated with the new labor contract.

Line 91 445 40 0001	2023-2024 Approved	2024-2025 Requested
Equipment Lease	\$30,000.00	\$40,000.00

Line 91 445 214 0000	2023-2024 Approved	2023-2024 Requested
Medical Supplies	\$64,000.00	\$70,000.00

The increases in the above two lines are due to the increased cost of medical supplies and leasing equipment. During the 2023-2024 budget, medical supplies and equipment costs nationally increased by 10%.

All other increases are due to an increase in costs of services/products		
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91 445 214 0000	Misc Supply	+ \$500.00
91 445 275 0000	Billing/Collection	+ \$2,000.00
91 445 275 0000	Physical Exams	+ \$1,000.00



# MOTORCYCLE WEEK FUND

# **FY 25 BUDGET**

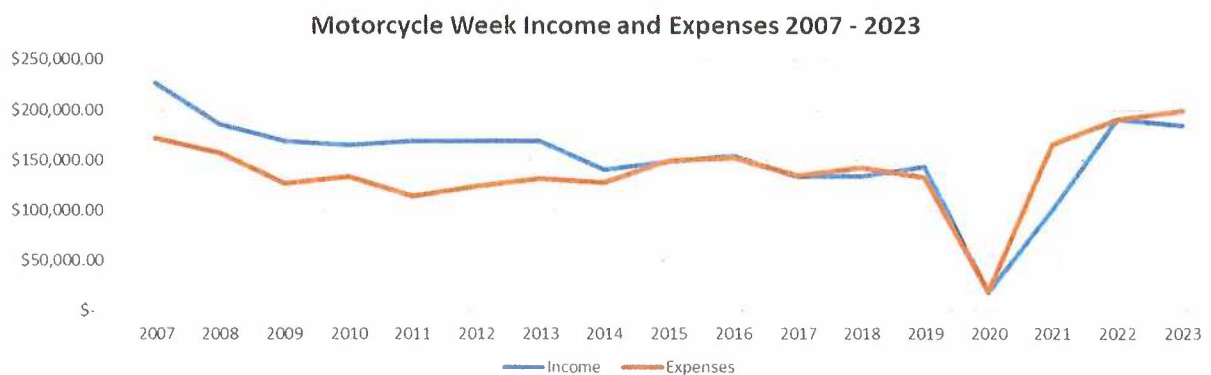
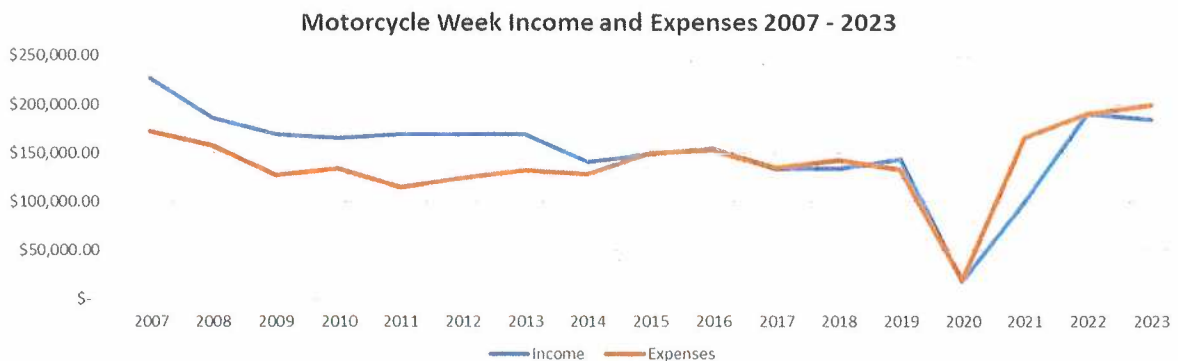
# **MOTORCYCLE WEEK SPECIAL REVENUE**

	<u>19-20</u> <u>ACTUAL</u>	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>ACTUAL</u>	<u>23-24</u> <u>BUDGET</u>	<u>24-25</u> <u>DEPT</u>	<u>24-25</u> <u>COUNCIL</u>
Boardwalk/Lakeport	\$ 5,250	\$ 22,250	\$ 29,750	\$ 21,675	\$ 40,000	\$ 35,000	\$ 35,000
Photo Tower/Bike Show	-	2,600	1,767	-	2,600	2,500	2,500
Site Review Revenue	7,350	1,865	8,475	18,450	20,000	20,000	20,000
Licensing	1,600	63,975	97,440	119,100	120,000	130,000	130,000
Trademark Revenue	-	12,400	12,950	18,750	15,000	15,000	15,000
Other	25	(3,000)	40,524	6,578	1,000	1,000	1,000
<b>Total Revenues</b>	<b>\$ 14,225</b>	<b>\$ 100,090</b>	<b>\$ 190,906</b>	<b>\$ 184,553</b>	<b>\$ 198,600</b>	<b>\$ 203,500</b>	<b>\$ 203,500</b>
<b>SALARIES</b>							
POLICE- Out of Town Police	\$ -	\$ 34,470	\$ 34,601	\$ 39,468	\$ 35,000	\$ 45,000	\$ 45,000
DPW- Labor	-	10,515	6,607	20,191	10,000	25,000	25,000
Food Inspections/Support	-	621	1,686	1,875	2,000	2,000	2,000
POLICE- Overtime	-	40,923	45,227	48,653	45,000	40,000	40,000
FIRE- Extra Duty Labor	-	18,946	19,010	11,136	19,000	12,000	12,000
MW Retirement	-	18,510	21,978	22,996	-	22,000	22,000
<b>TOTAL SALARIES</b>	<b>\$ -</b>	<b>\$ 123,984</b>	<b>\$ 129,110</b>	<b>\$ 144,319</b>	<b>\$ 111,000</b>	<b>\$ 146,000</b>	<b>\$ 146,000</b>
<b>STATION W</b>							
Lights/ Power	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Building Maintenance	-	638	1,008	984	1,000	1,000	1,000
<b>TOTAL STATION W</b>	<b>\$ -</b>	<b>\$ 638</b>	<b>\$ 1,008</b>	<b>\$ 984</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>OTHER</b>							
Building Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PD Supplies	-	164	-	313	-	-	-
Fire Supplies	-	-	-	-	-	-	-
Legal	-	-	-	-	-	-	-
PD Equipment Maint./ Rental	-	663	1,267	610	1,000	800	800
PD Radio Maintenance	300	-	-	-	-	-	-
DPW- Vehicle Usage	-	400	400	1,000	1,000	1,000	1,000
DPW-Signs, Materials, Supplies	-	3,964	10,696	12,116	5,000	5,000	5,000
DPW- Traffic Counts	-	-	-	-	-	-	-
PD Miscellaneous	-	-	-	-	-	-	-
Fire - Food	-	994	-	1,746	-	-	-
DPW- Sweeping Contractor	-	3,961	4,088	-	4,200	3,500	3,500
DPW- Trash Collection	3,014	1,394	1,275	1,625	2,000	2,000	2,000
Food Service	-	3,476	5,027	3,808	4,000	4,000	4,000
DPW- Chemical Toilets	-	25,204	25,106	17,913	20,000	15,500	15,500
Lighting Rentals	1,300	1,592	1,592	1,990	1,500	1,500	1,500
Trademark Expense	15,000	-	11,000	12,950	12,000	12,000	12,000
Equipment-Fire ***	19,435	-	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>\$ 39,049</b>	<b>\$ 41,811</b>	<b>\$ 60,452</b>	<b>\$ 54,071</b>	<b>\$ 50,700</b>	<b>\$ 45,300</b>	<b>\$ 45,300</b>
<b>TOTAL EXPENSES</b>	<b>\$ 39,049</b>	<b>\$ 166,434</b>	<b>\$ 190,569</b>	<b>\$ 199,374</b>	<b>\$ 162,700</b>	<b>\$ 192,300</b>	<b>\$ 192,300</b>
	\$ (24,824)	\$ (66,344)	\$ 337	\$ (14,821)	\$ 35,900	\$ 11,200	\$ 11,200
<b>USE OF FUND BALANCE</b>	<b>\$ 24,824</b>	<b>\$ 66,344</b>	<b>\$ -</b>	<b>\$ 14,821</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TRANSFER TO FUND BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 337</b>	<b>\$ -</b>	<b>\$ 12,980</b>	<b>\$ 11,200</b>	<b>\$ 11,200</b>

The Motorcycle Week budget provides municipal support for the nation's oldest bike rally. As a special revenue fund, permit, licensing and other fees are expected to cover costs incurred to ensure a clean and safe rally for participants and citizens alike.

**BUDGET HIGHLIGHTS**

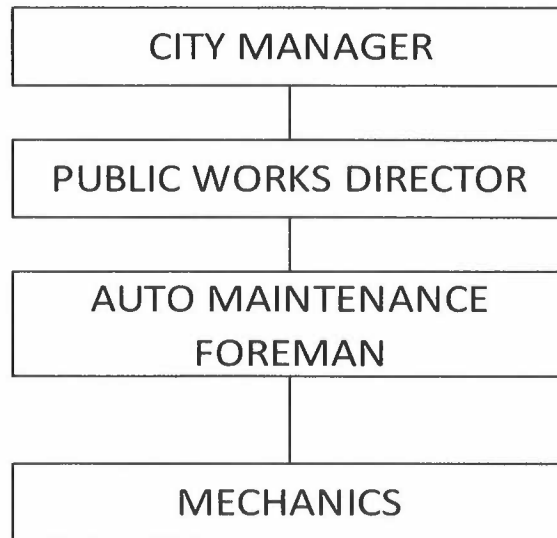
- Revenues are projected to increase due to increased permit and license fees enacted by the Council in FY23 to cover increased costs.
- Labor costs have been adjusted to reflect potential adjustments proposed elsewhere in this budget.
- Revenues are expected to exceed expenses by \$11,200. These funds will bolster the fund balance, which has been reduced in recent years due to covid complications, inflation and other factors.





# INTERNAL SERVICE DEPARTMENT

## AT A GLANCE



### Components

Repair *	\$ 964,776
Replacement	\$ 861,444
	<u>\$ 1,826,220</u>

\* Includes Fuel

### Fiscal Summary

Revenue	1,826,220	
Salaries & Benefits	\$ 374,304	20.5%
Operating	<u>\$ 1,451,916</u>	79.5%
	<u>\$ 1,826,220</u>	
Net	\$ (0)	

### Staffing

Full Time Equivalent Employees: 3.0

## ISF SUMMARY

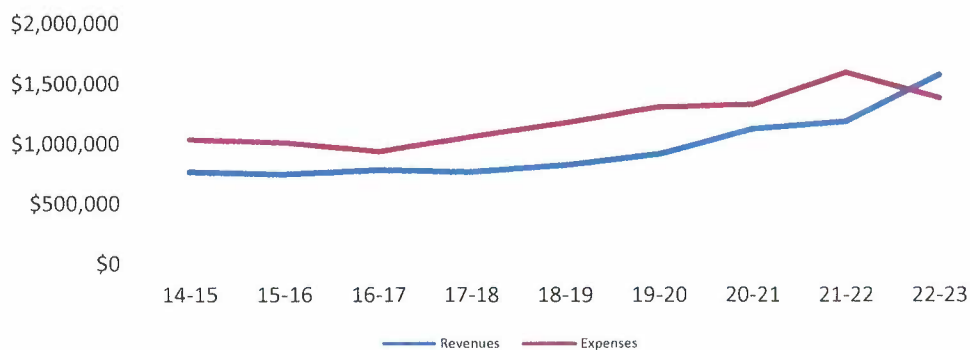
	FY24	FY25		
	Vehicle Repair and Replacement	Fund 92 Vehicle Repair	Fund 93 Vehicle Replacement	Total Vehicle Repair and Replacement
EMS	\$182,188	\$69,909	\$166,951	\$236,860
Administration	\$0	\$0	\$0	\$0
Finance	\$1,000	\$0	\$1,000	\$1,000
Licensing	\$1,000	\$0	\$1,000	\$1,000
Planning	\$6,429	\$4,969	\$1,000	\$5,969
Code	\$7,201	\$3,730	\$5,203	\$8,933
Assessing	\$1,000	\$0	\$1,000	\$1,000
Records	\$1,000	\$0	\$1,000	\$1,000
Elections	\$1,000	\$0	\$1,000	\$1,000
Police	\$297,179	\$163,819	\$170,034	\$333,853
Fire	\$299,250	\$151,989	\$247,198	\$399,187
Motorcycle Week	\$1,000	\$0	\$1,000	\$1,000
Welfare	\$1,000	\$0	\$1,000	\$1,000
Recreation & Facilities	\$76,331	\$49,412	\$35,557	\$84,969
PW-Solid Waste	\$1,000	\$0	\$1,000	\$1,000
Public Works	\$555,964	\$442,785	\$158,241	\$601,026
SSF	\$72,788	\$58,162	\$63,260	\$121,422
POLICE DETAIL	\$6,000	\$20,000	\$6,000	\$26,000
Other & Bond Proceeds	\$143,457	\$0	\$0	\$0
<b>Total</b>	<b>\$1,654,787</b>	<b>\$964,776</b>	<b>\$861,444</b>	<b>\$1,826,220</b>
<b>Expenses</b>	<b>\$1,654,787</b>	<b>\$964,776</b>	<b>\$861,444</b>	<b>\$1,826,220</b>
<b>Net</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Fund 92 Breakdown	
Repairs	\$692,776
Fuel	\$272,000
Total	\$964,776

72%

28%

## Revenue and Expense Summary



		20-21 ACTUAL	21-22 ACTUAL	22-23 ACTUAL	23-24 BUDGET	24-25 MANAGER	24-25 COUNCIL
<b>REVENUES</b>							
92-301-001-0091	EMS	\$ 29,868	\$ 37,123	\$ 51,078	\$ 73,379	\$ 69,909	\$ 69,909
92-301-001-0401	Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92-301-001-0403	Finance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92-301-001-0404	Licensing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92-301-001-0405	Planning	\$ -	\$ -	\$ -	\$ 5,429	\$ 4,969	\$ 4,969
92-301-001-0407	Code	\$ 2,352	\$ 2,800	\$ 2,891	\$ 4,920	\$ 3,730	\$ 3,730
92-301-001-0411	Assessing	\$ -	\$ -	\$ 897	\$ -	\$ -	\$ -
92-301-001-0415	Records	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92-301-001-0417	Elections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92-301-001-0437	Police	\$ 81,911	\$ 82,600	\$ 87,293	\$ 152,652	\$ 163,819	\$ 163,819
92-301-001-0445	Fire	\$ 127,330	\$ 120,638	\$ 145,066	\$ 149,625	\$ 151,989	\$ 151,989
92-301-001-0448	Motorcycle Week	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92-301-001-0477	Welfare	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92-301-001-0479	Recreation & Facilities	\$ 45,307	\$ 45,100	\$ 51,163	\$ 47,631	\$ 49,412	\$ 49,412
92-301-001-0493	PW-Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92-301-001-0500	Public Works	\$ 318,702	\$ 318,026	\$ 390,318	\$ 424,293	\$ 442,785	\$ 442,785
92-301-001-0900	SSF	\$ 82,475	\$ 80,272	\$ 69,991	\$ 72,788	\$ 58,162	\$ 58,162
92-301-001-0960	POLICE DETAIL	\$ 50	\$ -	\$ 24,000	\$ -	\$ 20,000	\$ 20,000
92-301-001-9999	Other & Bond Proceed	\$ 950,000	\$ 4,455	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL REVENUE</b>	<b>\$ 1,637,994</b>	<b>\$ 691,014</b>	<b>\$ 822,698</b>	<b>\$ 930,717</b>	<b>\$ 964,776</b>	<b>\$ 964,776</b>
<b>EXPENSES - SALARIES</b>							
92-401-101-0001	SALARIES	\$ 159,463	\$ 162,196	\$ 198,575	\$ 211,180	\$ 211,134	\$ 211,134
92-401-105-0001	OVERTIME	\$ 11,006	\$ 5,240	\$ 4,500	\$ 4,500	\$ 5,000	\$ 5,000
92-401-106-0000	PERSONAL	\$ 3,721	\$ 3,138	\$ -	\$ -	\$ -	\$ -
92-401-106-0001	SICK	\$ 1,298	\$ 3,048	\$ -	\$ -	\$ -	\$ -
92-401-107-0001	HOLIDAY	\$ 7,567	\$ 7,490	\$ -	\$ -	\$ -	\$ -
92-401-108-0001	VACATION	\$ 12,271	\$ 9,791	\$ -	\$ -	\$ -	\$ -
92-401-109-0000	LONGEVITY	\$ 420	\$ 450	\$ 420	\$ -	\$ 2,527	\$ 2,527
92-429-120-0000	FICA	\$ 14,680	\$ 14,281	\$ 15,535	\$ 16,400	\$ 16,534	\$ 16,534
92-433-125-0000	WC	\$ 5,972	\$ 4,176	\$ 4,175	\$ 4,200	\$ 7,249	\$ 7,249
92-429-130-0000	HEALTH INS.*	\$ 73,825	\$ 76,242	\$ 80,500	\$ 80,800	\$ 100,400	\$ 100,400
92-429-130-0001	DENTAL INSURANCE	\$ -	\$ -	\$ -	\$ 1,337	\$ 2,217	\$ 2,217
92-429-135-0000	NH RETIRE.	\$ 22,801	\$ 27,798	\$ 27,945	\$ 28,500	\$ 29,243	\$ 29,243
	<b>SALARIY TOTAL</b>	<b>\$ 313,024</b>	<b>\$ 313,851</b>	<b>\$ 331,650</b>	<b>\$ 346,917</b>	<b>\$ 374,304</b>	<b>\$ 374,304</b>
<b>EXPENSES - OPERATING</b>							
92-401-200-0000	OPERATING EXP	\$ 8,884	\$ 9,949	\$ 16,000	\$ 16,000	\$ 8,000	\$ 8,000
92-401-214-0000	TOOLS, SUPPLIES	\$ 23,257	\$ 12,813	\$ 29,000	\$ 29,000	\$ 14,000	\$ 14,000
92-401-215-0000	REPAIR, PARTS	\$ 169,832	\$ 141,327	\$ 177,000	\$ 177,000	\$ 182,000	\$ 182,000
92-401-218-0000	PROP & LIABILITY IN	\$ 13,234	\$ 13,478	\$ 13,000	\$ 10,500	\$ 18,133	\$ 18,133
92-401-239-0000	OIL	\$ 5,486	\$ 4,834	\$ 7,000	\$ 7,000	\$ 8,000	\$ 8,000
92-401-240-0000	TIRES	\$ 25,838	\$ 25,312	\$ 29,000	\$ 35,000	\$ 32,000	\$ 32,000
92-401-241-0000	GAS/DIESEL	\$ 160,470	\$ 274,718	\$ 212,000	\$ 252,000	\$ 272,000	\$ 272,000
92-401-247-000	TRAINING	\$ 2,400	\$ 2,400	\$ -	\$ 2,000	\$ 2,500	\$ 2,500
92-401-251-0000	UNIFORM ALLOWAN	\$ 1,880	\$ 2,004	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100
92-401-303-0000	MISC	\$ 3,200	\$ 3,173	\$ 3,000	\$ 3,200	\$ 3,000	\$ 3,000
92-429-120-0000	FICA	\$ 14,680	\$ 14,281	\$ 15,535	\$ -	\$ -	\$ -
92-433-125-0000	WC	\$ 5,972	\$ 4,176	\$ 4,175	\$ -	\$ -	\$ -
92-429-130-0000	HEALTH INS.*	\$ 73,825	\$ 76,242	\$ 80,500	\$ -	\$ -	\$ -
92-429-130-0001	DENTAL INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92-429-135-0000	NH RETIRE.	\$ 22,801	\$ 27,798	\$ 27,945	\$ -	\$ -	\$ -
	DEBT REDUCTION	\$ -	\$ -	\$ -	\$ 50,000	\$ 48,739	\$ 48,739
	<b>OPERATING TOTAL</b>	<b>\$ 531,759</b>	<b>\$ 612,505</b>	<b>\$ 616,255</b>	<b>\$ 583,800</b>	<b>\$ 590,472</b>	<b>\$ 590,472</b>
	<b>GRAND TOTAL</b>	<b>\$ 844,783</b>	<b>\$ 926,355</b>	<b>\$ 947,905</b>	<b>\$ 930,717</b>	<b>\$ 964,776</b>	<b>\$ 964,776</b>
	<b>Net</b>	<b>\$ 793,211</b>	<b>\$ (235,341)</b>	<b>\$ (125,207)</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ (0)</b>

\* Health Insurance costs are projected at current enrollment levels. This total includes payouts for employees not enrolled.

Public Works' Fleet Maintenance Division maintains the vehicles and motorized equipment in the City's Departments

### **FY2024 HIGHLIGHTS**

- The City's vehicle replacement program continued to be impacted by manufacturer production delays. The City typically waits over a year to receive vehicles it has ordered especially large trucks. This has resulted in increased repair costs as vehicles remain in operation longer.
- The price of gasoline decreased, the cost of diesel remained approximately the same as diesel and home heating fuel is essentially the same product and consumption of home heating fuel keeps diesel prices higher in the winter.
- Gas/Diesel fuel costs: As of February 6, 2024, the Federal Energy Information Administration is forecasting:
  - Retail gasoline prices to average \$3.31/gal in 2024 and \$3.31/gal in 2025.
  - Retail diesel prices to average \$4.00/gal in 2024 and \$4.00/gal in 2025.
  - The City's average annual consumption of diesel is 28,720 gallons and 43,820 gallons for unleaded.

### **ACTIVITIES**

- FY 2023 performed 514 vehicle services, inspections, and repairs.
- FY 2024 to date: As of Feb 16, 2024, performed 321 vehicle services, inspections, and repairs.

### **FY 2025 OBJECTIVES**

- Identify vehicles that should be replaced in the next 3 years and provide that information to the supported Departments.
- Work with Departments to adjust their vehicle replacement plan to account for production delays.
- Train new employees on repairing and maintaining large air brake equipped trucks.

**FY 25 BUDGET****Fund 93 ISF - Replacement**

	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>ACTUAL</u>	<u>23-24</u> <u>BUDGET</u>	<u>FY25</u> <u>DEPT REQ</u>	<u>FY25</u> <u>MANAGER</u>	<u>FY25</u> <u>COUNCIL</u>
<b><u>REVENUES</u></b>							
92-301-001-0090 SSF	\$ 10,404	\$ 15,492	\$ -	\$ -	\$ 63,260	\$ 63,260	\$ 63,260
93-301-001-0091 EMS	\$ 75,000	\$ 75,000	\$ 81,876	\$ 108,809	\$ 166,951	\$ 166,951	\$ 166,951
93-301-001-0401 Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
93-301-001-0403 Finance	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
93-301-001-0404 Licensing	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
93-301-001-0405 Planning	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
93-301-001-0407 Code	\$ 900	\$ 500	\$ 1,000	\$ 2,281	\$ 5,203	\$ 5,203	\$ 5,203
93-301-001-0411 Assessing	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
93-301-001-0415 Records	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
93-301-001-0417 Elections	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
93-301-001-0437 Police	\$ 97,100	\$ 140,029	\$ 164,049	\$ 144,527	\$ 170,034	\$ 170,034	\$ 170,034
93-301-001-0445 Fire	\$ 125,818	\$ 118,231	\$ 120,433	\$ 149,625	\$ 247,198	\$ 247,198	\$ 247,198
93-301-001-0448 Motorcycle Week	\$ 400	\$ 400	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
93-301-001-0477 Welfare	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
93-301-001-0479 Recreation & Facilities	\$ 20,910	\$ 25,500	\$ 31,262	\$ 28,700	\$ 35,557	\$ 35,557	\$ 35,557
93-301-001-0493 PW-Solid Waste	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
92-301-001-0500 Public Works	\$ 138,451	\$ 103,715	\$ 120,077	\$ 131,671	\$ 158,241	\$ 158,241	\$ 158,241
93-301-001-0960 POLICE DETAIL	\$ 4,800	\$ 5,250	\$ 3,950	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
93-301-001-9999 Other & Bond Proceeds **	\$ 1,641	\$ 4,500	\$ 91,422	\$ 143,457	\$ -	\$ -	\$ -
93-305-002-0000 Gain/Loss on Sale of Fixed A:	\$ (40,498)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 438,926</b>	<b>\$ 492,617</b>	<b>\$ 623,069</b>	<b>\$ 724,070</b>	<b>\$ 861,444</b>	<b>\$ 861,444</b>	<b>\$ 861,444</b>
<b><u>EXPENSES</u></b>							
93-401-391-0000 DEPRECIATION	\$ 539,296	\$ 601,741	\$ 622,094	\$ 194,000	\$ 630,000	\$ 630,000	\$ 630,000
93-401-401-0000 CAPITALIZATION EXPENSE			\$ (635,274)		\$ (465,000)	\$ (585,000)	\$ (585,000)
93-401-391-0001 LEASE DEPRECIATION EXP	\$ -	\$ 30,865	\$ -	\$ -	\$ -	\$ -	\$ -
93-497-401-0000 PURCH BY OTHER FUNDS			\$ 52,040				
93-497-401-0437 POLICE CRUISER	\$ -	\$ (430)	\$ 204,934	\$ 220,000	\$ 225,000	\$ 300,000	\$ 300,000
93-497-401-0479 PARKS & REC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
93-497-401-0500 PUBLIC WORKS/EQUIP	\$ -	\$ 95,159	\$ 235,000	\$ 240,000	\$ 240,000	\$ 245,000	\$ 245,000
93-497-401-0445 FIRE TRUCK/VEHICLE	\$ -	\$ -	\$ 63,471	\$ -	\$ -	\$ -	\$ -
93-497-380-0000 LEASE INTEREST EXPENSE	\$ -	\$ 4,582	\$ 5,533	\$ 4,470	\$ 2,655	\$ 2,655	\$ 2,655
93-487-337-0010 BOND PRINCIPAL	\$ 58,770	\$ 57,970	\$ 57,966	\$ -	\$ 110,869	\$ 110,869	\$ 110,869
93-487-337-0010 BOND INTEREST	\$ 3,498	\$ 2,078	\$ 697	\$ 28,100	\$ 90,064	\$ 90,064	\$ 90,064
DEBT REDUCTION	\$ -	\$ -	\$ -	\$ 37,500	\$ 27,856	\$ 27,856	\$ 27,856
<b>TOTAL EXPENSES</b>	<b>\$ 601,565</b>	<b>\$ 791,965</b>	<b>\$ 606,460</b>	<b>\$ 724,070</b>	<b>\$ 861,444</b>	<b>\$ 861,444</b>	<b>\$ 861,444</b>
<b>Net</b>	<b>\$ (162,639)</b>	<b>\$ (299,349)</b>	<b>\$ 16,609</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



# TAX INCREMENT FINANCING DISTRICTS

	<b>Downtown</b>	<b>Lakeport</b>	<b>Weirs</b>
Current Value (2023 MS1)	\$148,921,024	\$51,460,279	\$209,670,614
Original Value	\$70,676,650	\$39,121,300	\$81,482,633
Captured Value	\$78,244,374	\$12,338,979	\$128,187,981
Maximum Retained Value *	\$39,122,187	\$6,169,490	\$64,093,991
Estimated Tax Rate **	\$12.71	\$12.71	\$12.71
Maximum Increment	\$497,243	\$78,414	\$814,635

**Downtown**

Est. Beginning Fund Balance	\$775,027
FY25 Expenses:	
2015 Bond Payment	\$100,472
Colonial Bond Payment	\$209,000
Colonial CAM	\$51,000

<b>Total</b>	<b>\$360,472</b>
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Recommended Increment	\$325,000
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Est. Ending Balance	\$739,555
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Prior Year Increment	\$359,000
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**Lakeport**

Est. Beginning Fund Balance	\$79,018
FY24 Expenses:	
Promenade Project	\$100,000
<b>Total</b>	<b>\$100,000</b>

Recommended Increment	\$75,000
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Est. Ending Balance	\$54,018
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Prior Year Increment	\$25,000
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**Weirs**

Est. Beginning Fund Balance	-\$18,029
FY23 Expenses:	
Bond Payment	\$108,800
Weirs Dock Project	\$100,000
<b>Total</b>	<b>\$208,800</b>

Recommended Increment	\$230,000
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Est. Ending Balance	\$3,171
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Prior Year Increment	\$230,000
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\* As per RSA and Adopted Development Plans, 50% of Captured Value

\*\* As per RSA, does not include State education rate

Tax Increment Financing District budgets provide for implementation of projects funded through TIF funding under the provisions of RSA 162-K. Only the City Council may authorize the funding of a project using TIF funds.

**BUDGET HIGHLIGHTS*****Downtown TIF District***

- No major changes are proposed for this District in the FY25 budget. The budget continues to meet the goal of spending down excess fund balance within this account.

***Lakeport TIF District***

- The budget provides for a modest balance to fund studies needed to move projects forward once they are identified.

***Weirs TIF District***

- The FY25 proposed budget is level funded at FY24 levels



# SALARY DETAIL

## SALARY DETAIL BY DEPARTMENT

New Positions Highlighted in Blue

			Status	FY25 - Weeks Worked	Hours Per Week	Base Pay FY25	3.00% Cost of Living Adjustment	Scheduled Step Adjustment	Merit Adjustment	Annual Total
Dept.	FTE	Title								
Administration										
	1	Admin Asst.	H	52	35	63,713	\$ 1,911.38	\$ 903.05		\$ 66,527.17
	1	City Manager	S	52	40	165,155		\$ -		\$ 165,154.63
		Mayor				2,800				\$ 2,800.00
		City Councilors				14,400				\$ 14,400.00
	2.0	Administration Total				\$ 246,067.37	\$ 1,911.38	\$ 903.05		\$ 248,881.80
		Salary Adjustment							\$ 8,258	\$ 8,257.73
		Grand Total								\$ 257,139.53
Licensing										
	0.3	Vacant- License Clerk	H	52	10	9,162	\$ 274.87	\$ 444.55		\$ 9,881.82
Assessing										
	1	Assistant Assessor	S	52	35	64,660	\$ 1,939.80			\$ 66,599.85
	1	Assessing Tech II	H	52	35	40,622	\$ 1,218.67	\$ 346.08		\$ 42,187.15
	1	Acct. Clerk II	H	52	35	40,222	\$ 1,206.66	\$ 5,498.06		\$ 46,926.72
	3	Assessing Total				\$ 145,504.45	\$ 4,365.13	\$ 5,844.14		\$ 155,713.72
		Salary Adjustment							\$ 3,330	\$ 3,329.99
		Grand Total								\$ 159,043.72
Code										
	0.3	Director	S	52	10	32,100	\$ 963.00	\$ -		\$ 33,062.96
	1	Building Inspector	S	52	35	76,996	\$ 2,309.89			\$ 79,306.27
	1	Housing Inspector	H	52	35	45,518	\$ 1,365.55	\$ 105.00		\$ 46,988.75
	1	Admin Sec	H	52	35	40,622	\$ 1,218.67	\$ 1,931.13		\$ 43,772.20
	3.3	Code Total				\$ 195,236.94	\$ 5,857.11	\$ 2,036.13		\$ 203,130.17
		Salary Adjustment							\$ 5,618	\$ 5,618.46
		Grand Total								\$ 208,748.63
Finance										
	1	Finance Director	S	52	35	114,724	\$ 3,442	\$ -		\$ 118,166
	1	HR Admin	S	52	35	74,709	\$ 2,241	\$ -		\$ 76,951
	1	Purchasing	S	52	35	51,843	\$ 1,555	\$ -		\$ 53,399
	0.5	Clerk/Tax Collector	S	52	17.5	41,087	\$ 1,233			\$ 42,320
	1	Asst. Finance Dir	S	52	35	76,979	\$ 2,309			\$ 79,288
	1	Finane Clerk	H	52	35	43,079	\$ 1,292	\$ -		\$ 44,372
	1	PR/Pers Asst	H	52	35	50,596	\$ 1,518	\$ -		\$ 52,114
	0.7	Vacant- Account Clerk- Tax	H	52	25	22,906	\$ 687	\$ 1,111		\$ 24,705
	1	Admin Sec	H	52	35	40,622	\$ 1,219	\$ 634		\$ 42,476
	1	IT Specialist	H	52	35	70,398	\$ 2,112	\$ -		\$ 72,510
	1	IT Assistant	H	52	35	54,018	\$ 1,621	\$ -		\$ 55,638
	1	Treasurer				11,526	\$ 346			\$ 11,872
		Reimbursements				\$ (10,000.00)				\$ (10,000)
	11.2	Finance Total				\$ 642,488	\$ 19,575	\$ 1,746		\$ 663,808
		Salary Adjustment							\$ 29,738	\$ 29,738
		Grand Total								\$ 693,546

## FY 25 BUDGET

## SALARY DETAIL

Dept.	FTE	Title	Status	FY25 - Weeks Worked	Hours Per Week	Base Pay FY25	3.00% Cost of Living Adjustment	Scheduled Step Adjustment	Merit Adjustment	Annual Total
<b>Fire</b>										
		<b>Full Time</b>								
	1	Fire Chief	S	52	40	\$ 114,724	\$ 3,441.72	\$ -		\$ 118,166
	1	Asst. Chief	S	52	35	\$ 108,646	\$ 3,259.37	\$ -		\$ 111,905
	1	Office Manager	H	52	40	\$ 54,101	\$ 1,623.02	\$ 100.94		\$ 55,825
	1	Deputy Chief Fire Prev.	S	52	40	\$ 86,412	\$ 2,592.36			\$ 89,004
	1	Capt/Paramedic	H	52	42	\$ 95,288	\$ 2,858.64	\$ 1,643.45		\$ 99,790
	1	Capt/AEMT	H	52	42	\$ 84,106	\$ 2,523.18	\$ 1,405.08		\$ 88,034
	4	Lt Paramedic		52	42	\$ 329,893	\$ 9,896.80	\$ 6,572.06		\$ 346,362
	6	FF/Paramedic	H	52	42	\$ 390,259	\$ 11,707.77	\$ 7,037.65		\$ 409,004
	2	Lt/AEMT	H	52	42	\$ 151,089	\$ 4,532.67	\$ 2,839.20		\$ 158,461
	20	FF/AEMT	H	52	42	\$ 1,215,047	\$ 36,451	\$ 16,267		\$ 1,267,765
	2	Vacant FFAEMT	H	52	42	\$ 112,476	\$ 3,374.28	\$ 3,298.68		\$ 119,149
	42.0	<b>Full Time Total</b>				\$ 2,772,148	\$ 83,164	\$ 39,280		\$ 2,894,593
		<b>Part Time</b>								
	0.7	Admin Sec	H	52	25	\$ 30,108	\$ 903.24	\$ 115.88		\$ 31,127
	0.3	Vacant Part time inspector	H			\$ 16,000				\$ 16,000
	0.3	Vacant Part time inspector	H			\$ 16,000				\$ 16,000
	1.3	<b>Part time Total</b>				\$ 62,108	\$ 903	\$ 116		\$ 63,127
	43.3	<b>Fire Total</b>								\$ 2,957,720
		Salary Adjustment							\$ 15,954	\$ 15,954
	43.3	<b>Grand Total</b>								\$ 2,973,674
<b>Library</b>										
		<b>Full Time</b>								
	1.0	Director	S	52	35	\$ 83,100	\$ 2,493	\$ -		\$ 85,593
	3.0	Associate Librarian				\$ 160,243	\$ 4,807	\$ 4,113		\$ 169,164
	5.0	Library Tech	H			\$ 229,008	\$ 6,870	\$ 5,870		\$ 241,748
	1.0	Admin Tech Asst	H	52	40	\$ 53,560	\$ 1,607	\$ 1,393		\$ 56,559
	10.0	<b>Full Time Total</b>				\$ 525,911	\$ 15,777	\$ 11,376		\$ 553,065
		<b>Part Time</b>								
	0.6	Library Assistant	H	52	23	\$ 22,546	\$ 676	\$ 398		\$ 23,620
	0.6	Library Assistant	H	52	22	\$ 20,404	\$ 612	\$ 495		\$ 21,511
	0.2	Page	H	52	6	\$ 3,198	\$ 96	\$ 139		\$ 3,433
	0.3	Page	H	52	10	\$ 5,330	\$ 160	\$ 371		\$ 5,861
	1.7	<b>Part Time Total</b>				\$ 51,477	\$ 1,544	\$ 1,403		\$ 54,424
	11.7	<b>Library Total</b>				\$ 577,389	\$ 17,322	\$ 12,779		\$ 607,489
		Salary Adjustment							\$ 4,280	\$ 4,280
		<b>Grand Total</b>								\$ 611,769
<b>Planning</b>										
	0.7	Director	S	52	25	\$ 80,250	\$ 2,407.50	\$ -		\$ 82,657
	1	Admin Sec	H	52	35	\$ 50,742	\$ 1,522.25	\$ 126.18		\$ 52,390
	1	Planning Tech/Cons.	H	52	35	\$ 44,954	\$ 1,348.62	\$ 2,090.90		\$ 48,394
	1	Vacant Tech/Zoning	H	52	35	\$ 43,025	\$ 1,290.74	\$ 1,987.08		\$ 46,303
	1	Vacant Asst. Planner	S	52	35	\$ 71,968	\$ 2,159.04	\$ -		\$ 74,127
	3.7	<b>Planning Total</b>				\$ 290,938	\$ 8,728	\$ 4,204		\$ 303,871
		Salary Adjustment							\$ 7,839	\$ 7,839
		<b>Grand Total</b>								\$ 311,710

**FY 25 BUDGET**
**SALARY DETAIL**

Dept.	FTE	Title	Status	FY25 - Weeks Worked	Hours Per Week	Base Pay FY25	3.00% Cost of Living Adjustment	Scheduled Step Adjustment	Merit Adjustment	Annual Total
<b>Police</b>										
	1.0	Chief of Police	S							\$ 167,394
	2.0	Captain	S							\$ 260,738
	1.0	Prosecutor	S							\$ 130,369
	1.0	Vacant - Asst. Prosecutor	S							\$ 89,690
	3.0	Lieutenant	S							\$ 351,103
	1.0	Detective Sergeant	H							\$ 102,003
	5.0	Patrol Sergeant	H							\$ 499,480
	5.0	Detective	H							\$ 412,568
	1.0	PET Officer	H							\$ 82,514
	29.0	Patrol Officer	H							\$ 1,890,961
	1.0	Animal Control Officer	H							\$ 43,410
	1.0	Accreditation/MIS	H							\$ 78,998
	1.0	Executive Assistant	H							\$ 75,088
	1.0	Records Division	H							\$ 69,430
	1.0	Administrative Assistant	H							\$ 56,742
	6.0	Dispatcher	H							\$ 379,436
	1	Support Services								\$ 52,430
	61.0	Full Time Total				\$ 4,491,069	\$ 134,732.00	\$ 116,555.00		\$ 4,742,356
<b>Part Time</b>										
		Detective								
		Evidence Technician								
		Dispatcher (3)								
		Special Officer	H							
		Support Services	H							
		Part Time Total				105,000				105,000
<b>Salary Total</b>										
										4,847,356
<b>Less Reimbursements:</b>										
		ACO REIMBURSEMENT FROM GILFORD AND BELMONT**								-19,957
		COPS GRANT REIMBURSEMENT								-39,421
		COSSAP GRANT REIMBURSEMENT								-41,256
	TOTAL					-100,634				-100,634
<b>Grand Total</b>										
										4,746,722
<b>Public Works</b>										
<b>Full Time</b>										
	0.875	DPW Director	S	52	35	114,724	\$ 3,442	\$ -		\$ 118,166
	1	Office Manager	H	52	40	48,173	\$ 1,445	\$ 871		\$ 50,489
	1	GIS Coordinator	H	52	40	63,419	\$ 1,903	\$ 505		\$ 65,826
	1	Permit Specialist	H	52	40	53,789	\$ 1,614	\$ 201		\$ 55,604
	1	Traffic Spec	H	52	40	57,387	\$ 1,722	\$ 23		\$ 59,131
	1	Const. Inspector	H	52	40	60,486	\$ 1,815	\$ 396		\$ 62,697
	1	Eng Technician	H	52	40	64,730	\$ 1,942	\$ 750		\$ 67,421
	1	Foreman	H	52	40	68,474	\$ 2,054	\$ 1,160		\$ 71,688
	1	General Equip Oper	H	52	40	64,646	\$ 1,939	\$ 500		\$ 67,086
	0.75	HEQ/Vactor Oper	H	52	30	43,930	\$ 1,318	\$ 500		\$ 45,747
	2	Hvy Equip Oper	H	52	40	\$ 113,006	\$ 3,390	\$ 637		\$ 117,034
	3.5	Lt Equip Oper				\$ 175,869	\$ 5,276	\$ 2,556		\$ 183,701
	1	Truck Driver	H	52	40	41,954	\$ 1,259	\$ 91		\$ 43,304
	1	Laborer	H	52	40	41,808	\$ 1,254	\$ 371		\$ 43,433
	21.125	Full time Total				\$ 1,147,927	\$ 34,438	\$ 11,489		\$ 1,193,854
										\$ 1,193,854.24
<b>Part Time</b>										
	0.4	Laborer	H	52	13	11,830	\$ 354.90	\$ 221.00		\$ 12,405.90
	21.5	Public Works Total								\$ 1,206,260.14
		Salary Adjustment							\$ 5,908	\$ 5,908.28
		Grand Total								\$ 1,212,168.42
<b>Solid Waste</b>										
<b>Full Time</b>										
	1	Scale Operator	H	52	40	47,362	\$ 1,420.85	\$ 750.00		\$ 49,532

## FY 25 BUDGET

## SALARY DETAIL

Dept.	FTE	Title	Status	FY25 - Weeks Worked	Hours Per Week	Base Pay FY25	3.00% Cost of Living Adjustment	Scheduled Step Adjustment	Merit Adjustment	Annual Total
		<b>Part Time</b>								
	0.3	Scale Operator	H	52	11	10,582	\$ 317.46	\$ 291.50		\$ 11,191
	1.3	<b>Solid Waste Total</b>								\$ 60,723
		Salary Adjustment							\$ -	\$ -
		<b>Grand Total</b>								\$ 60,723
<b>Records</b>										
		<b>Full Time</b>								
	0.5	Clerk/Tax Collector	S	52	17.5	41,087	\$ 1,233			\$ 42,320
	1.0	Deputy Clerk	H	52	35	43,389	\$ 1,302	\$ 750		\$ 45,440
	1.0	Acct. Clerk II	H	52	35	33,579	\$ 1,007	\$ 408		\$ 34,994
	1.00	Office Manager	H	52	40	48,173	\$ 1,445	\$ 111		\$ 49,729
	3.5	<b>Full time Total</b>				\$ 166,228	\$ 4,987	\$ 1,269		\$ 172,484
		<b>Part Time</b>								
	0.7	Vacant - Acct. Clerk II	H	52	25	22,906	\$ 687.18	\$ 1,111.37		\$ 24,705
	4.2	<b>Records Total</b>								\$ 197,188
		Salary Adjustment							\$ 2,116	\$ 2,116
		<b>Grand Total</b>								\$ 199,304
<b>Recreation</b>										
		<b>Full time</b>								
	1.0	Director	S	52	40	82,312	\$ 2,469	\$ -		\$ 84,782
	1.0	Asst Director	S	52	40	62,063	\$ 1,862	\$ -		\$ 63,925
	1.0	Secretary	H	52	35	39,494	\$ 1,185	\$ 750		\$ 41,429
	1.0	Foreman	H	52	40	67,725	\$ 2,032	\$ 105		\$ 69,862
	5.0	Building & Grounds	H			\$ 240,427	\$ 7,213	\$ 2,475		\$ 250,115
	1.00	Facilities Tech	H	52	40	46,446	\$ 1,393	\$ 291		\$ 48,131
	10.0	<b>Recreation Total</b>				\$ 538,468	\$ 16,154	\$ 3,622		\$ 558,244
		Salary Adjustment							\$ 7,435	\$ 7,435
		<b>Full Time Total</b>								\$ 565,679
		<b>Temporary</b>								
		Temporary Help				130,000				\$ 130,000
		<b>Grand Total</b>								\$ 695,679
<b>Welfare</b>										
	1	Welfare Tech	H	52	35	47,338	\$ 1,420.15	\$ 555.17		\$ 49,313.52
	1	<b>Welfare Total</b>								\$ 49,313.52
<b>GENERAL FUND TOTAL</b>										
	177.6					\$ 11,559,118	\$ 336,612	\$ 203,217	\$ 90,476	\$ 12,189,423.27

## FY 25 BUDGET

## SALARY DETAIL

Dept.	FTE	Title	Status	FY25 - Weeks Worked	Hours Per Week	Base Pay FY25	3.00% Cost of Living Adjustment	Scheduled Step Adjustment	Merit Adjustment	Annual Total
<b>Sanitary Sewer Fund</b>										
	1.00	Asst Director	S	52	40	99,338	\$ 2,980.13	\$ -		\$ 102,318
	1.00	Coll Syst Coordinator	H	52	40	67,725	\$ 2,031.74	\$ 614.40		\$ 70,371
	2.00	Vacant - Coll Sys Oper	H	52	40	\$ 105,726.40	\$ 3,171.79	\$ 4,077.41		\$ 112,976
	0.25	HEO/Vactor Oper	H	52	10	14,643	\$ 439.30	\$ 500.00		\$ 15,582
	1.5	Lt Equip Oper	H	52	40	\$ 70,361	\$ 2,111	\$ 1,525		\$ 73,997
	<b>4.8</b>	<b>SSF Full Time Total</b>				<b>\$ 357,793.20</b>	<b>\$ 10,733.80</b>	<b>\$ 6,716.86</b>		<b>\$ 375,244</b>
<b>Part Time</b>										
	0.4	Laborer	H	52	13	11,492	\$ 344.76	\$ 338.00		\$ 12,175
	<b>5.1</b>	<b>SSF Total</b>								<b>\$ 387,419</b>
		Salary Adjustment							\$ 5,116	\$ 5,116
		<b>Grand Total</b>				<b>369,285</b>	<b>\$ 11,078.56</b>	<b>\$ 7,054.86</b>	<b>\$ 5,116</b>	<b>\$ 392,535</b>
<b>Internal Service Fund</b>										
	1.0	Auto Main Foreman	H	52	40	72,634	\$ 2,179.01	\$ 750.00		\$ 75,563
	2.0	Mechanic	H	52	40	\$ 125,528	\$ 3,766	\$ 1,957		\$ 131,251
	3.0									\$ 206,813
		Temporary Help				4,321				\$ 4,321
	<b>3.0</b>	<b>ISF Total</b>								<b>\$ 211,134</b>
		Salary Adjustment								\$ -
		<b>Grand Total</b>				<b>129,849</b>				<b>\$ 211,134</b>
<b>Ambulance EMS</b>										
	1.0	Deputy Chief - EMS	S	52	35	87,878	\$ 2,636	\$ -		\$ 90,514
	4.0	FF/Paramedic	H	52	42	\$ 276,582	\$ 8,297	\$ 3,938		\$ 288,817
	<b>5.0</b>	<b>Ambulance EMS Total</b>				<b>\$ 364,460</b>	<b>\$ 10,934</b>	<b>\$ 3,938</b>		<b>\$ 379,331</b>
		Salary Adjustment							\$ 4,526	\$ 4,526
		<b>Grand Total</b>				<b>\$ 364,460</b>	<b>\$ 10,934</b>	<b>\$ 3,938</b>	<b>\$ 4,526</b>	<b>\$ 383,857</b>



# RESOLUTIONS

**RESOLUTION 2024-09 AMENDED**

**CITY OF LACONIA**

In the Year of our Lord two thousand and twenty-four:

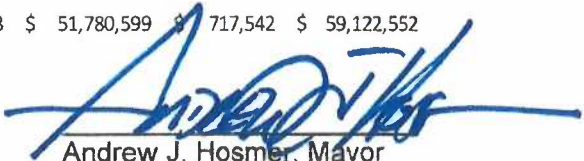
**A RESOLUTION RELATIVE TO MAKING ITEMIZED APPROPRIATIONS FOR THE FOR  
THE FISCAL YEAR BEGINNING JULY 1, 2024 AND TERMINATING JUNE 30, 2025**

Resolved by the City Council of the City of Laconia, as follows:

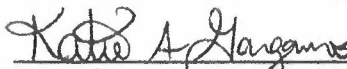
That the following itemized appropriations be made for the fiscal year beginning July 1, 2024 and terminating June 30, 2025.

	TOTAL APPROPRIATIONS	NON TAX REVENUES	Use of Fund Balance	BALANCE RAISED BY TAXES
GENERAL FUND	\$ 95,514,224	\$ 35,726,672	\$ 665,000	\$ 59,122,552
ANTICIPATED GRANTS	\$ 2,272,612	\$ 2,272,612	\$ -	\$ -
SPECIAL REVENUE FUNDS				
MOTORCYCLE WEEK FUND	\$ 192,300	\$ 203,500	\$ (11,200)	\$ -
AMBULANCE/EMS FUND	\$ 1,430,909	\$ 1,430,909	\$ -	\$ -
ENTERPRISE FUNDS				
SANITARY SEWER FUND				
Operating	\$ 5,956,408	\$ 5,956,408	\$ -	\$ -
Capital	\$ -	\$ -	\$ -	\$ -
WATER WORKS FUND				
Operating	\$ 2,978,748	\$ 2,979,278	\$ (530)	\$ -
Capital	\$ 755,000	\$ 755,000	\$ -	\$ -
INTERNAL SERVICE FUND	\$ 1,826,220	\$ 1,826,220	\$ -	\$ -
TAX INCREMENT FINANCING DISTRICTS				
DOWNTOWN TIF	\$ 360,472	\$ 325,000	\$ 35,472	\$ -
LAKEPORT TIF	\$ 125,000	\$ 75,000	\$ 50,000	\$ -
WEIRS TIF	\$ 208,800	\$ 230,000	\$ (21,200)	\$ -
GRAND TOTAL	\$ 111,620,693	\$ 51,780,599	\$ 717,542	\$ 59,122,552

This Resolution shall take effect upon its passage.

  
Andrew J. Hosmer, Mayor

Passed and approved this 24<sup>th</sup> day of June 2024

  
Katie Gargano, City Clerk/Tax Collector

**RESOLUTION 2024-09 AMENDED****CITY OF LACONIA**

In the Year of our Lord two thousand and twenty-four:

**A RESOLUTION RELATIVE TO MAKING ITEMIZED APPROPRIATIONS FOR THE FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND TERMINATING JUNE 30, 2025**

Resolved by the City Council of the City of Laconia, as follows:

That the following itemized appropriations be made for the fiscal year beginning July 1, 2024 and terminating June 30, 2025.

	TOTAL	NON TAX	Use of Fund	BALANCE
	APPROPRIATIONS	REVENUES	Balance	RAISED BY TAXES
GENERAL FUND	\$ 95,514,224	\$ 35,726,672	\$ 665,000	\$ 58,572,552
Abatement	\$ 120,000			
War Serv. Credit	\$ 430,000			
CITY	\$ 36,456,803	\$ 12,347,700	\$ 665,000	\$ 23,444,103
LOCAL SCHOOL	\$ 49,537,175	\$ 23,378,972	\$ -	\$ 26,158,203
STATE EDUCATION	\$ 4,974,898	\$ -	\$ -	\$ 4,974,898
COUNTY	\$ 3,995,348	\$ -	\$ -	\$ 3,995,348
TOTAL	\$ 95,514,224	\$ 35,726,672	\$ 665,000	\$ 58,572,552
ANTICIPATED GRANTS	\$ 2,272,612	\$ 2,272,612	\$ -	\$ -
SPECIAL REVENUE FUNDS				
MOTORCYCLE WEEK FUND	\$ 192,300	\$ 203,500	\$ (11,200)	\$ -
AMBULANCE/EMS FUND	\$ 1,430,909	\$ 1,430,909	\$ -	\$ -
ENTERPRISE FUNDS				
SANITARY SEWER FUND				
Operating	\$ 5,956,408	\$ 5,956,408	\$ -	\$ -
Capital	\$ -	\$ -	\$ -	\$ -
WATER WORKS FUND				
Operating	\$ 2,978,748	\$ 2,979,278	\$ (530)	\$ -
Capital	\$ 755,000	\$ 755,000	\$ -	\$ -
INTERNAL SERVICE FUND	\$ 1,826,220	\$ 1,826,220	\$ -	\$ -
TAX INCREMENT FINANCING DISTRICTS				
DOWNTOWN TIF	\$ 360,472	\$ 325,000	\$ 35,472	\$ -
LAKEPORT TIF	\$ 125,000	\$ 75,000	\$ 50,000	\$ -

This Resolution shall take effect upon its passage.

Andrew Hosmer, Mayor

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_ 2023

Katie Gargano, City Clerk/Tax Collector

**RESOLUTION 2024-11**

**CITY OF LACONIA**

In the Year of our Lord two thousand and twenty-four:

**A RESOLUTION RELATIVE TO CARRYING FORWARD CERTAIN APPROPRIATIONS  
FROM FISCAL YEAR 2024 INTO FISCAL YEAR 2025 TO ALLOW FOR COMPLETION OF  
CONTINUING PROJECTS AND PRIORITIES**

Resolved by the City Council of the City of Laconia, as follows:

That the following itemized appropriations are carried forward from the Fiscal Year ending June 30, 2024 into the Fiscal Year beginning July 1, 2025. All amounts are not to exceed totals:

**GENERAL FUND**

**CARRIED FORWARD FROM OPERATING BUDGET**

From:	01-433-218-0002	Wellness Program	\$ 1,500.00
To:	01-499-433-0000	Same	
Purpose	To provide for continued efforts to address homelessness in our community		

**CARRIED FORWARD FROM CAPITAL BUDGET**

From:	01-497-479-0018	Opechee Track Resurfacing	\$ 102,000.00
To:	01-497-479-0020	Opechee Park Improvements	
Purpose	Same - Project scheduled for July		

From:	01-497-479-0040	Robbie Mills Scoreboard	\$ 10,000.00
To:	01-499-479-0022	New Account	
Purpose	No Change in Purpose		

From:	01-497-479-0043	Tardiff Park ADA Design	\$ 10,000.00
To:	01-497-479-0023	New Account	
Purpose	No Change in Purpose		

From:	01-497-500-0013	PUBLIC WORKS-STREET REPAIRS	\$ 822,000.00
To:	01-499-500-0013	Street Repairs	
Purpose	No Change in Purpose		

From:	01-497-500-0015	BRIDGE REPAIR & MAINTENANCE	\$ 75,000.00
To:	01-499-500-0057	BRIDGE REPAIR & MAINTENANCE	
Purpose	No Change in Purpose		

<b>From:</b>	01-497-500-0020	DOWNTOWN PEDESTRIAN BRIDGE	\$	6,000.00
<b>To:</b>	01-499-500-0051	Pedestrian Bridge		
<b>Purpose</b>	No Change in Purpose			
<b>From:</b>	01-497-500-0022	DPW Building Replacement Eng	\$	10,000.00
<b>To:</b>	01-499-500-0062	DPW Building Replacement Eng		
<b>Purpose</b>	No Change in Purpose			
<b>From:</b>	01-497-500-0031	DPW-SIDEWALK REPAIRS/CONSTRUCTION	\$	8,800.00
<b>To:</b>	01-499-500-0012	SIDEWALK REPAIRS		
<b>Purpose</b>	No Change in Purpose			
<b>From:</b>	01-497-500-0067	MORIN RD LANDFILL SITE INVESTIGATION	\$	8,500.00
<b>To:</b>	01-499-500-0002	LANDFILL CLOSURE		
<b>Purpose</b>	No Change in Purpose			
<b>From:</b>	01-497-500-0074	Improve Accepted City Gravel Roads	\$	51,000.00
<b>To:</b>	New Account	Improve Accepted City Gravel Roads		
<b>Purpose</b>	No Change in Purpose			
<b>From:</b>	01-497-500-0075	Crosswalk - Endicott St. North	\$	10,000.00
<b>To:</b>	01-499-500-0063	Crosswalks		
<b>Purpose</b>	No Change in Purpose			

<b>Total From Capital, General Fund</b>	<b>\$ 1,113,300.00</b>
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**FY24 CARRYFORWARDS ROLLED INTO FY25**

<b>From:</b>	01-499-401-0009	PD HOMELESS RESPONSE	\$	15,200.00
<b>To:</b>		Same		
<b>Purpose</b>	To provide for continued efforts to address homelessness in our community			
<b>From:</b>	01-499-479-0026	ENDICOTT ROCK BEACH ENGINEERING	\$	40,000.00
<b>To:</b>		Same		
<b>Purpose</b>	No Change in Purpose			
<b>From:</b>	01-499-479-0027	INDIAN STATUE REFURBISH	\$	1,675.00
<b>To:</b>		Same		
<b>Purpose</b>	No Change in Purpose			

<b>TOTAL from Carryforwards, General Fund</b>	<b>\$ 56,875.00</b>
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**SANITARY SEWER FUND**

**From:** 90-499-497-0054 Pipe Lining & Grouting Program \$ 259,600.00

**To:** Same

**Purpose:** No Change in Purpose

**From:** 90-499-497-0085 Chapin Terrace P/S Upgrade \$ 75,000.00

**To:** Same

**Purpose:** No Change in Purpose

**From:** 90-499-497-0093 PS ODOR CONTROL \$ 75,000.00

**To:** Same

**Purpose:** No Change in Purpose

**From:** 90-499-700-0026 HILLCREST DRIVE/MASS AVE PUMP STATION \$ 66,000.00

**To:** Same

**Purpose:** No Change in Purpose

**From:** 90-499-700-0027 SEWER MAIN INFRASTRUCTURE \$ 698,000.00

**To:** Same

**Purpose:** No Change in Purpose

**TOTAL SSF** \$ 1,173,600.00

**INTERNAL SERVICE FUND**

**From:** 93-497-401-0437 POLICE VEHICLES \$ 40,500.00

**To:** New Account POLICE VEHICLES

**Purpose:** No Change in Purpose

**From:** 93-497-401-0500 DPW VEHICLES & EQUIP \$ 164,700.00

**To:** New Account DPW VEHICLES & EQUIP

**Purpose:** No Change in Purpose

**Total ISF** \$ 205,200.00

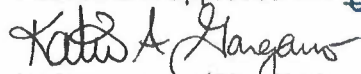
**Grand Total** \$ 2,550,475.00

This Resolution shall take effect upon its passage.



Andrew J. Hosmer, Mayor

Passed and approved this 24<sup>th</sup> day of June 2024



Katie Gargano, City Clerk