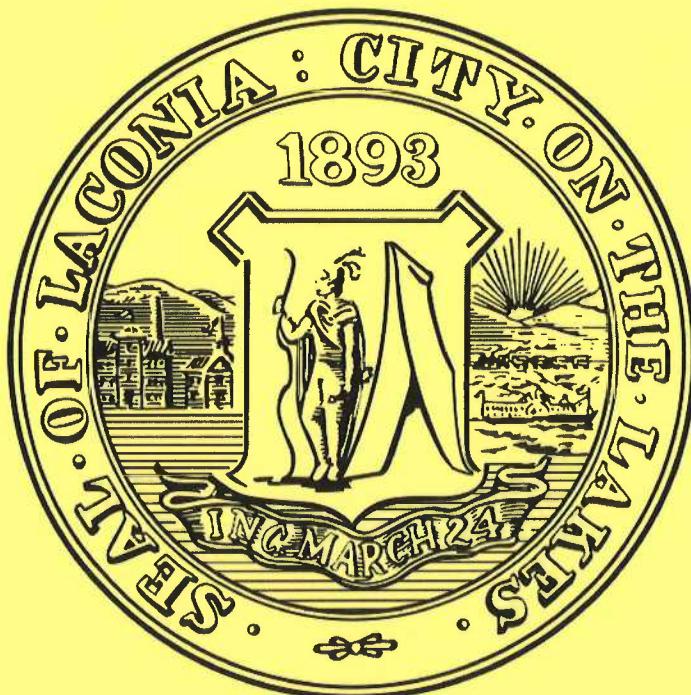


CITY OF LACONIA
NEW HAMPSHIRE
Fiscal Year 2023-2024



Approved
Expenditure Plan

Adopted June 27, 2023



April 24, 2023

To: The Honorable Mayor Andrew Hosmer and Members of the Laconia City Council:

In accordance with the City Charter, I am pleased to submit to you the proposed Expenditure Plan for Fiscal Year 2024. This plan includes the City Manager's proposed budget for City services, revenue estimates, a lump sum School Department appropriation submitted by the School Board, the State property tax assessment determined by the New Hampshire Department of Revenue and the estimated tax assessment from Belknap County. These categories comprise the General Fund and are the basis for determining the property tax levy.

This budget proposal prioritizes and supports core municipal services in the areas of public safety, education and infrastructure maintenance. Other important governmental functions are also supported through this budget. This submitted proposal complies with the Tax Cap language found in our City Charter.

Also found within this proposal are the enterprise funds of the Water Department, Sanitary Sewer and Internal Service Funds. There are two Special Revenue Funds set up for the City's operation of the Ambulance Service and Motorcycle Week event. Additionally, there are three Tax Increment Financing districts within the City and those amounts are included in the budget document as well.

TAX CAP

At the November 8, 2005 City election, the voters amended the Laconia City Charter to place a cap on the amount of funds that may be raised by property taxes each year. In each year, the net amount of money to be raised in taxes may increase in the following year by using two factors:

- The first factor is designed to allow spending to increase by no more than the rate of inflation as determined by the Consumer Price Index – Urban (CPI-U) for the prior year. The CPI-U for 2022 was 8.0%. It allows for additional spending of \$4,105,520 combined for the City, Schools and Belknap County.
- The second factor is designed to allow for additional spending of the revenue derived by new assessed construction value, less the value of building demolition during the year. The new construction value (net) is \$58,521,909 million, which allows for additional spending of \$1,103,723 combined for the City, Schools and Belknap County.
- These two tax cap factors are then added to the "FY 2023 Amount to be Raised by Taxes" to determine the new "Maximum Allocation of Tax Cap Space FY24".

Municipal Entity	FY 2023 Amount to be Raised by Taxes	National CPI-U* 8.00%	New Construction Value \$58,521,909	Maximum Allocation of Tax Cap Space FY24	FY24 Target Amount to be Raised by Taxes	Proposed Increase in Amt. Raised by Taxes FY24
City	\$20,602,632	\$1,648,211	\$439,500	\$2,087,710	\$22,690,342	\$22,387,131
School	\$27,698,873	\$2,215,910	\$606,287	\$2,822,197	\$30,521,070	\$30,275,287
County	\$3,017,497	\$241,400	\$57,937	\$299,336	\$3,316,833	\$3,815,947
TOTALS	\$51,319,002	\$4,105,520	\$1,103,723	\$5,209,243	\$56,528,245	\$56,478,365

Municipal Entity	FY24 Target Tax Cap Space Used	FY24 Proposed Tax Cap Space Used	Difference
City	\$2,087,710	\$1,784,499	(\$303,211)
School	\$2,822,197	\$2,576,414	(\$245,783)
County	\$299,336	\$798,450	\$499,114
TOTALS	\$5,209,243	\$5,159,363	(\$49,880)

The City departments, as is their normal charge, prepared their budget requests based on what they consider to be the needs of their department. This is shown throughout the budget in the column labeled "FY24 Dept. Request". The column labeled "FY24 Manager" lists the recommendations of the City Manager and shows the difference – if any – from the department request.

The School Department request was included with the figures submitted by the School Board. The County apportionment is based on the most recent figures from the County Budget.

Budget Summary

- **Net City** (non-school) spending **increases** by \$1,784,499 (8.7%) over the current year.
- **School Department** spending, excluding all Federal and Food Service funds, **increases** by \$1,196,169 (4.9%) over the current year.
- **State School Assessment** spending increases by \$1,380,245 (41.97%) over the current year.
- **Net School spending** (local spending plus state school assessment) increases by \$2,576,414 (9.3%) over the current year.
- The estimated **Belknap County** spending increases by \$798,450 (26.46%) from the current year, as reported by County officials.
- City non-property tax revenues (excluding use of fund balance) **increases** by 1.4% or \$159,768. The amount of fund balance being used **decreases** by \$10,000 to \$675,000.
- Assessed valuation **increases** by \$58.5 million.

I have included within each department's budget, an organizational chart, a list of budget highlights, and brief listing of activities and objectives that we are planning to accomplish with the spending recommended in this plan and a brief explanation of each account within the departments. The document contains a city-wide list of salaries by department.

TAX RATE

The following is a comparison of each of the components of the proposed tax rate compared to the prior year tax rate, with percentage change calculated using Council approved rates.

Tax Type	FY23 Actual	FY24 Proposed	Increase (Decrease)	Percent Change
CITY	\$6.17	\$6.40	\$0.23	3.7%
LOCAL SCHOOL	\$6.86	\$7.32	\$0.46	6.7%
STATE SCHOOL	\$0.97	\$1.36	\$0.39	40.2%
COUNTY	\$0.85	\$1.09	\$0.24	28.2%
Total	\$14.85	\$16.17	\$1.32	8.9%

Each year the City receives revenue from sources other than property taxes. The revenue details are shown beginning on page 44 of the budget document.

Total City non-property tax revenues (including the use of fund balance) are anticipated to increase by \$87,768 (0.75%). Below is a brief narrative summary of each major revenue category with the anticipated change from the prior year budget estimates.

NON-PROPERTY TAXES (\$8,000 decrease = -2.8%) – This revenue category includes interest on delinquent taxes, redemption interest (interest accrued after the tax lien process) and boat taxes. The decrease is in the category of Interest on Taxes, which is declining as a greater percentage of taxpayers pay taxes on time.

INTERGOVERNMENTAL REVENUE (\$332,000 decrease = 11.98%) – This revenue category contains primarily Rooms & Meals Tax, Highway Block Grant distributions and miscellaneous government programs. The decrease is due to the expected elimination of state support of retirement costs, and a significant cut to state bridge aid program. Smaller impacts include the phasing out of covid era subsidies and reimbursements.

LICENSES & PERMITS (\$104,500 increase = 2.5%) – This revenue category includes license and permit revenue which is primarily made up of motor vehicle registration. The primary factor driving the increase is motor vehicle registration revenue, which continues to climb.

CHARGES FOR SERVICES (\$45,883 increase = 2.1%) – This revenue category is made up of income generated by the various City departments. The contributing major factors increases in transfer station revenues, of approximately \$150,000, partially offset by an expected decrease in Police Extra Duty reimbursements of \$100,000.

INTEREST ON GENERAL FUND DEPOSITS (\$300,000 increase = 200%) – This revenue stream is increasing due to higher interest rates and additional focus on investments.

PARKING (\$18,000 increase = 5.5%) – Major changes in this revenue stream include the increase in parking rates on Lakeside Avenue and increased parking violation revenue.

PAYMENT IN LIEU OF TAXES (\$31,400 decrease = - 0.08%) – This revenue category is made up of income received from landowners in town who operate under PILOT agreements instead of

paying property taxes. The decrease results from applying the FY23 lower tax rate to the PILOT valuations, which are largely stable.

MISC. REVENUES (\$62,785 increase = 10.75%) – This revenue category is made up of income generated from various sources. Major changes include transfers from reserve and impact fee funds, partially offset by a reduction in anticipated health insurance premium returns.

USE OF FUND BALANCE – The use of Fund Balance is budgeted at \$665,000 which is a \$20,000 reduction from the amount used last year. Significant gains over the past 10 budgets have reduced the City's dependence on drawing on Fund Balance from a high of \$1,268,000 to the current proposed level which is a reduction of more than \$590,000. Current & prior City Councils should be congratulated for these continued gains.

EXPENDITURES AND MAJOR INITIATIVES

The following paragraphs address some of the major budget impacts that are driving the various increases and decreases contained within this proposal.

WAGES – The City has four collective bargaining units and a number of non-union personnel. The current contracts were approved in 2022 all expire on June 30, 2025. Contained within this budget proposal are wage adjustments that reflect increases for Steps and COLA's for the fiscal year beginning July 1, 2023 as outlined in those agreements and also for non-union personnel.

HEALTH INSURANCE – In March 2023 the City was advised by the New Hampshire Interlocal Trust that employee health insurance rates will increase 6.00% for the upcoming year. Total costs in this budget are based on this rate, as it is applied to our current employee census, insurance offerings and employee cost-share of premium.

NH RETIREMENT SYSTEM – The City's contribution to the NHRS as a percentage of payroll is reduced slightly in FY24 rates decrease slightly. This is offset by changes in wages due to scheduled step increases, COLA, merit increases and adjustments to account for labor shortage.

STAFFING – The proposed budget includes one additional Buildings and Grounds position in the Recreation and Facilities Department budgeted for 9 months, and one new Office Manager position in the Records Department, budgeted for 12 months.

CAPITAL OUTLAY – The Capital Outlay line item within the operating budget on a cash basis is \$2,595,000 which reflects a \$109,000 decrease (4.03%) over the prior year. The cash funding reflects an investment in our capital infrastructure equal to 7.8% of proposed City appropriations and 2.8% of the value of our capital assets. This significant number, funded on a regular basis, assists in reducing debt burden, provides flexibility in budgeting and helps to maintain existing infrastructure in good condition.

The Capital Improvement Committee has reviewed all of these projects and has provided their prioritized recommendations. A complete chart of CIP projects appears on page 12.

Capital projects that I am recommending are categorized as shown in the table below.

FY24 CAPITAL OUTLAY SUMMARY		
	Proposed Appropriation	
	Amount	% of Total
Roads and related infrastructure	\$2,110,000	81.3%
Public Safety	\$278,000	10.7%
Recreation and Facilities	\$207,000	8.0%
	\$2,595,000	100.0%

Capital Outlay – Bonded

I proposed issuing two bonds in FY24, a \$935,000 bond to fund the replacement of a fire engine and a \$3,000,000 bond to fund sewer system improvements. The budget includes an estimated interest payment on the first of these bonds, the impact of the second will occur in FY25.

SCHOOL DEPARTMENT – Page 3

The School Board and School Department have submitted a budget overview document for the General Fund. Additional details will be made available to the City Council in the near future.

SEWER FUND – Page 87

I am proposing an operating budget of \$5,426,614 in the Sewer Fund, with no un-bonded capital outlay (shown on page 90).

WATER FUND – Page 91

I have included the Water Commission's recommended budget for the next fiscal year which proposes an operating budget appropriation of \$3,531,959. The City Council is the final authority over the Water Commission's budget and may approve the budget as submitted, modify it, or return it to the Commission seeking modifications pending final approval.

INTERNAL SERVICE FUND – Page 106

I am proposing a \$1,654,787 Internal Service Fund (ISF) budget, including an expenditure of \$589,000 for vehicles (see page 11). The ISF was first implemented in the 1998-1999 budget and is intended to provide vehicle repair, maintenance, fuel and acquisition funding for vehicle replacements.

MOTORCYCLE WEEK FUND – Page 112

I am proposing a Motorcycle Week budget of \$185,620. This budget is in keeping with actual expenditures from prior years. Bolstered by increased fees approved by Council, the fund is projected to realize a small surplus in FY24

AMBULANCE EMS FUND – Page 115

I am proposing a balanced \$1,228,233 Ambulance-EMS budget for FY24. The proposal is based on prior year expenses and revenues.

TAX INCREMENT FINANCING (TIF) DISTRICTS – Page 118 The City has established three separate TIF Districts to capture up to 50% of new property tax revenue created within those

districts in order to implement the development plans established for these areas. I propose a budget of \$421,672 for Downtown, \$8,129 for Lakeport and \$230,000 for the Weirs TIF's.

SUMMARY

In the coming weeks, I look forward to presenting more detailed information along with the Department Heads regarding the various revenue and expenditure items included in this proposed budget. I trust that the Mayor & City Council, along with all of Laconia's residents, will thoroughly review this document and offer direction on how to best move the City forward.

I want to recognize our Department Heads and all of their staff for the considerable effort they put forth in creating and fine-tuning this budget document. Thanks also to the School Board and School Administration for their work in crafting the School budget. I wish to specifically thank staff for all of their time and contributions throughout the development of this budget.

The entire City staff and I look forward to working with the Mayor and City Council as you deliberate over this plan and we are always available to provide additional information or answer questions.

Respectfully submitted,

Kirk Beattie
City Manager

**CITY OF LACONIA
ANNUAL BUDGET
FY 2023-2024**

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CITY OF LACONIA-EXPENDITURE PLAN
FISCAL YEAR 2023-2024

DEPARTMENT	2022-2023 COUNCIL	2023-2024 DEPT REQ	% DEPT 23-24	2023-2024 MANAGER	% MNGR 23-24	2023-2024 COUNCIL	% COUNCIL 23-24
1. ADMINISTRATION	\$279,215	\$276,500	-1.0%	\$276,440	-1.0%	\$276,440	-1.0%
a. CAPITAL OUTLAY	\$2,704,000	\$19,810,521	632.6%	\$2,647,000	-2.1%	\$2,647,000	-2.1%
b. NON DEPARTMENTAL	\$646,759	\$519,398	-19.7%	\$626,398	-3.1%	\$626,398	-3.1%
c. SPECIAL ITEMS	\$263,600	\$354,850	34.6%	\$304,600	15.6%	\$304,600	15.6%
d. INFORMATION TECH.	\$250,900	\$330,500	31.7%	\$330,500	31.7%	\$330,500	31.7%
e. LICENSING BOARD	\$12,969	\$13,363	3.0%	\$13,363	3.0%	\$13,363	3.0%
2. ASSESSING	\$255,994	\$267,359	4.4%	\$273,179	6.7%	\$273,179	6.7%
3. CODE ENFORCEMENT	\$188,151	\$203,386	8.1%	\$201,880	7.3%	\$201,880	7.3%
4. CONSERVATION COMM	\$3,500	\$6,100	74.3%	\$4,600	31.4%	\$4,600	31.4%
5. FINANCE							
a. FISCAL	\$762,887	\$761,027	-0.2%	\$757,077	-0.8%	\$757,077	-0.8%
b. EMPLOYEE BENEFITS	\$1,624,174	\$1,709,016	5.2%	\$1,693,616	4.3%	\$1,693,616	4.3%
c. INSURANCE	\$507,380	\$590,919	16.5%	\$590,919	16.5%	\$590,919	16.5%
d. PRINCIPAL & INTEREST	\$2,583,851	\$2,365,280	-8.5%	\$2,365,280	-8.5%	\$2,365,280	-8.5%
e. REIMBURSABLES	\$165,000	\$160,000	-3.0%	\$160,000	-3.0%	\$160,000	-3.0%
6. FIRE	\$5,301,311	\$5,851,899	10.4%	\$5,780,844	9.0%	\$5,780,844	9.0%
8. LEGAL	\$102,000	\$102,000	0.0%	\$99,000	-2.9%	\$99,000	-2.9%
9. LIBRARY	\$914,126	\$962,455	5.3%	\$957,845	4.8%	\$957,845	4.8%
10. PLANNING	\$322,789	\$364,942	13.1%	\$363,888	12.7%	\$363,888	12.7%
11. POLICE	\$7,505,910	\$8,438,628	12.4%	\$8,094,254	7.8%	\$8,094,254	7.8%
12. PUBLIC WORKS	\$3,014,165	\$3,201,686	6.2%	\$3,097,780	2.8%	\$3,097,780	2.8%
a. SOLID WASTE	\$2,789,481	\$3,004,164	7.7%	\$3,004,134	7.7%	\$3,004,134	7.7%
13. RECORDS							
a. CITY CLERK	\$168,095	\$224,801	33.7%	\$224,741	33.7%	\$224,741	33.7%
b. ELECTIONS	\$32,400	\$50,600	56.2%	\$50,600	56.2%	\$50,600	56.2%
14. RECREATION & FACILITIES	\$973,233	\$1,078,899	10.9%	\$989,933	1.7%	\$989,933	1.7%
a. CITY HALL MAINT	\$79,490	\$83,040	4.5%	\$83,040	4.5%	\$83,040	4.5%
b. COMMUNITY CENTER	\$46,155	\$48,230	4.5%	\$48,230	4.5%	\$48,230	4.5%
c. POLICE STATION	\$145,200	\$151,730	4.5%	\$151,730	4.5%	\$151,730	4.5%
15. WELFARE	\$86,523	\$87,250	0.8%	\$97,250	12.4%	\$97,250	12.4%
TOTAL CITY APPROPRIATION	\$31,729,257	\$51,018,543	60.8%	\$33,288,121	4.9%	\$33,288,121	4.9%

CITY OF LACONIA-ANTICIPATED REVENUES

FISCAL YEAR 2023-24

	<u>2022-23</u> <u>COUNCIL</u>	<u>2023-24</u> <u>DEPT REQ</u>	<u>%DEPT</u> <u>23-24</u>	<u>2023-24</u> <u>MANAGER</u>	<u>% MNGR</u> <u>23-24</u>	<u>2023-24</u> <u>COUNCIL</u>	<u>% COUNCIL</u> <u>23-24</u>
TAXES OTHER THAN PROPERTY TAX	\$286,000	\$278,000	-2.8%	\$278,000	-2.8%	\$278,000	-2.8%
INTERGOVERNMENTAL REVENUE	\$2,772,325	\$1,943,325	-29.9%	\$2,094,067	-24.5%	\$2,094,067	-24.5%
LICENSES, PERMITS & FEES	\$4,191,600	\$4,481,000	6.9%	\$4,296,100	2.5%	\$4,296,100	2.5%
CHARGES FOR SERVICES	\$2,238,350	\$2,284,233	2.0%	\$2,284,233	2.0%	\$2,284,233	2.0%
INTEREST ON GF DEPOSITS	\$150,000	\$225,000	50.0%	\$450,000	50.0%	\$450,000	200.0%
PARKING REVENUE	\$327,000	\$345,000	5.5%	\$345,000	5.5%	\$345,000	5.5%
PILOT	\$442,200	\$410,800	-7.1%	\$410,800	-7.1%	\$410,800	-7.1%
MISCELLANEOUS	\$584,150	\$490,150	-16.1%	\$662,935	13.5%	\$662,935	13.5%
TOTAL CITY NON-TAX REVENUE	\$10,991,625	\$10,457,508	-4.9%	\$10,821,135	-1.6%	\$10,821,135	-1.6%

Revenue Detail can be found in Finance section of the budget

TAX CAP CALCULATION

FISCAL YEAR 2023-24

FY23 Council Approved Amount Raised by Taxes	\$51,319,002
Allowable Increase - CPI *	\$4,105,520
Allowable Increase - New Construction **	\$1,103,723
FY24 Tax Cap	\$56,528,245

* 8.00% annualized, calendar year 2022

*** Value of New Construction April 2022 - March 2023* \$58,521,909

Total Allowable Increase (Cap Space) **\$5,209,243**

Breakdown by Jurisdiction			
	TARGET ALLOCATION OF CAP SPACE*	PROPOSED INCREASE IN TAX SPENDING	COMPARISON OF PROPOSED TO TARGET
CITY	\$2,087,710	\$1,784,499	(\$303,211)
SCHOOL	\$2,822,197	\$2,576,414	(\$245,783)
COUNTY	\$299,336	\$798,450	\$499,114
	\$5,209,243	\$5,159,363	(\$49,880)

* Assumes each jurisdictional increase is proportional to prior year allocation

REVENUE SOURCES	MS-24 FY 21-22	MS-24 FY 22-23	MS-24 FY 23-24 ESTIMATE
REVENUE FROM STATE SOURCES			
Adequate Education Aid***	11,695,549	11,655,009	13,738,284
Building Aid	670,195	563,629	487,005
Sped Aid (Catastrophic Aid)	178,499	169,307	169,307
Area Vocational/Alt School	1,065,000	1,065,000	1,065,000
Child Nutrition Grant	(1) 50,920	50,920	50,920
Child Nutrition	(1) 16,650	16,650	16,650
Other State		367,795	-
TOTAL REVENUE FROM STATE	13,676,813	13,888,310	15,527,166
REVENUE FROM FEDERAL SOURCES			
Other Federal (Direct From Federal)	200,000	200,000	200,000
TITLE I - X	1,523,940	1,523,940	1,523,940
Vocational Education	201,208	201,208	201,824
Adult Education	266,068	97,939	95,500
Child Nutrition Programs	(1) 767,210	709,000	767,210
Handicapped Programs	603,435	603,435	603,435
Medicaid Reimbursements	597,797	600,000	600,000
Grants from Other Sources	1,339,977	1,339,977	1,339,977
Other Federal	524,995	524,995	524,995
TOTAL REVENUE FROM FEDERAL	(2) 6,024,630	5,800,494	5,856,881
LOCAL REVENUE OTHER THAN TAXES			
Tuition - Adult Ed/ Alt Ed	-	80,000	80,000
Tuition - Summer School	1,500	1,500	1,500
Tuition - Handicap	20,000	20,000	20,000
Tuition - Voc Ed	355,000	355,000	355,000
Public Activities - Gate Receipts	5,000	5,000	5,000
Food Sales	(1) 498,827	498,827	498,827
Other Revenue -	244,601	140,196	110,915
Rental - Other	5,000	5,000	5,000
Transfer from Trust Funds	354,775	350,000	-
TOTAL REVENUE FROM LOCAL SOURCES	1,484,703	1,455,523	1,076,242
TOTAL ESTIMATED REVENUE	21,186,146	21,144,327	22,460,289
NET AMOUNT TO BE RAISED BY TAXES	21,849,830	23,841,195	24,445,483
TOTAL REVENUES	43,035,976	44,985,522	46,905,772
SUMMARY OF APPROPRIATIONS			
GENERAL FUND	37,100,956	39,218,631	41,140,704
FEDERAL/STATE PROJECTS	(2) 4,659,623	4,491,494	4,489,671
NUTRITIONAL PROGRAMS	(1) 1,275,397	1,275,397	1,275,397
TOTAL APPROPRIATION	43,035,976	44,985,522	46,905,772
venue from nutritional programs equals appropriations for nutritional programs fund 25	1,275,397	1,275,397	1,275,397
venue from federal sources excluding nutritional programs equals appropriation for federal projects fund 22.	4,659,623	4,491,494	4,489,671
	5,935,020	5,766,891	5,765,068

TAX RATE ESTIMATE

NET ASSESSED VALUATION	2,568,395,863	2,617,011,319	3,499,798,022
NET SCHOOL APPROPRIATION (LOCAL)	21,849,830	23,841,195	24,445,483
SCHOOL TAX PER \$1,000 VALUATION (LOCAL)	8.51	6.86	6.98
AMOUNT OF STATE GRANT***	7,097,374	7,797,331	8,366,197
AMOUNT OF STATE-WIDE TAX***	4,598,175	3,288,812	4,669,057
STATE WIDE EQUALIZED TAX RATE	1.83	0.97	1.36
TOTAL SCHOOL TAX RATE PER \$1,000	10.34	7.83	8.34
CHANGE IN TOTAL SCHOOL TAX RATE	(0.52)	(2.51)	0.51

***STATE GRANT PLUS STATE PROPERTY TAX EQUALS ADEQUATE EDUCATION AID

NET AMOUNT TO BE RAISED IN TAXES PLUS STATE PROPERTY TAX **26,448,005** **27,130,007** **29,114,540**

REVENUE/EXPENDITURE IMPACT

FISCAL YEAR 2023-2024

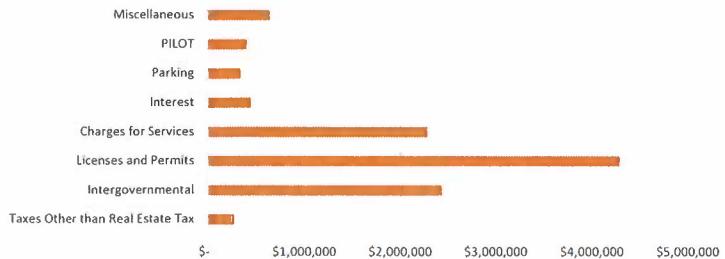
	<u>2022-23</u> <u>COUNCIL</u>	<u>2023-24</u> <u>DEPT REQ</u>	<u>%DEPT</u> <u>REQ</u>	<u>2023-24</u> <u>MANAGER</u>	<u>% CHANGE</u> <u>MNGR</u>	<u>2023-24</u> <u>COUNCIL</u>	<u>%</u> <u>CHANGE</u> <u>COUNCIL</u>
CITY							
TOTAL CITY APPROPRIATION	\$31,729,257	\$51,018,543	60.8%	\$33,288,121	4.9%	\$33,288,121	4.9%
LESS CITY EST REVENUES	\$10,991,625	\$10,457,508	-4.9%	\$10,821,135	-1.6%	\$10,821,135	-1.6%
LESS USE OF SURPLUS	\$685,000	\$685,000	0.0%	\$665,000	-2.9%	\$665,000	
NET CITY W/O ABATE. & CREDITS	\$20,052,632	\$39,876,035	98.9%	\$21,801,986	8.7%	\$21,801,986	
OVERLAY FOR ABATEMENTS	\$120,000	\$120,000	0.0%	\$120,000	0.0%	\$120,000	0.0%
WAR SERVICE CREDITS	\$430,000	\$430,000	0.0%	\$430,000	0.0%	\$430,000	0.0%
NET CITY	\$20,602,632	\$40,426,035	96.2%	\$22,351,986	8.5%	\$22,351,986	
LOCAL SCHOOL							
SCHOOL APPROPRIATION	\$38,850,836	\$40,891,704	5.3%	\$41,140,704	5.9%	\$41,140,704	5.9%
FED & SCH LUNCH FUNDS	\$5,766,891	\$5,765,068	0.0%	\$5,765,068	0.0%	\$5,765,068	0.0%
TOTAL SCHOOL APPROP	\$44,617,727	\$46,656,772	4.6%	\$46,905,772	5.1%	\$46,905,772	5.1%
LESS SCHOOL EST REVENUES	\$14,407,172	\$15,193,661	5.5%	\$16,603,408	15.2%	\$16,603,408	15.2%
LESS FED & SCH LUNCH REV	\$5,800,494	\$5,856,881	1.0%	\$5,856,881	1.0%	\$5,856,881	1.0%
TOTAL SCHOOL EST REV	\$20,207,666	\$21,050,542	4.2%	\$22,460,289	11.1%	\$22,460,289	11.1%
NET SCHOOL	\$24,410,061	\$25,606,230	4.9%	\$24,445,483	0.1%	\$24,445,483	0.1%
LOCAL COUNTY							
COUNTY TAX ASSESSMENT	\$3,017,497	\$3,815,947	26.5%	\$3,815,947	26.5%	\$3,815,947	26.5%
TOTAL LOCAL							
APPROPRIATIONS	\$79,914,481	\$102,041,262	27.7%	\$84,559,840	5.8%	\$84,559,840	5.8%
LESS NON-TAX REVENUES	\$31,884,291	\$32,193,050	1.0%	\$33,946,424	6.5%	\$33,946,424	6.5%
RAISED BY TAXES - LOCAL	\$48,030,190	\$69,848,212	45.4%	\$50,613,416	5.4%	\$50,613,416	5.4%
SCHOOL - STATE							
STATE ASSESSMENT	\$3,288,812	\$4,669,057	42.0%	\$4,669,057	42.0%	\$4,669,057	42.0%
TOTAL RAISED BY TAXES	\$51,319,002	\$74,517,269	45.2%	\$55,282,473	7.72%	\$55,282,473	7.7%
POTENTIAL TAX RATE IMPACT							
ASSESSED VALUATION	FY23 Actual \$3,441,276,113	FY24 \$3,499,798,022	1.70%	FY24 \$3,499,798,022	1.70%	FY24 \$3,499,798,022	1.70%
w/o UTILITIES	\$3,377,911,463	\$3,436,433,372	1.73%	\$3,436,433,372	1.73%	\$3,436,433,372	1.73%
EST. TAX RATE IMPACT	FY23 Actual	DEPT REQ		MANAGER **		COUNCIL	
CITY	\$6.17	\$11.55	\$ 5.38	\$6.39	\$ 0.22	\$6.39	\$ 0.22
LOCAL SCHOOL	\$6.86	\$7.32	\$ 0.46	\$6.98	\$ 0.12	\$6.98	\$ 0.12
COUNTY	\$0.85	\$1.09	\$ 0.24	\$1.09	\$ 0.24	\$1.09	\$ 0.24
STATE *	\$0.97	\$1.36	\$ 0.39	\$1.36	\$ 0.39	\$1.36	\$ 0.39
TOTAL	\$14.85	\$21.32	\$ 6.47	\$15.82	\$ 0.97	\$15.82	\$ 0.97
Potential Tax Rate Increase							

* Calculated on valuation w/o utilities

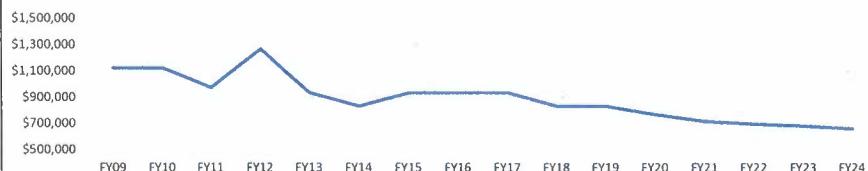
** Percentage increase calculated from prior year council approved budget

CITY OF LACONIA PROPOSED FY24 BUDGET

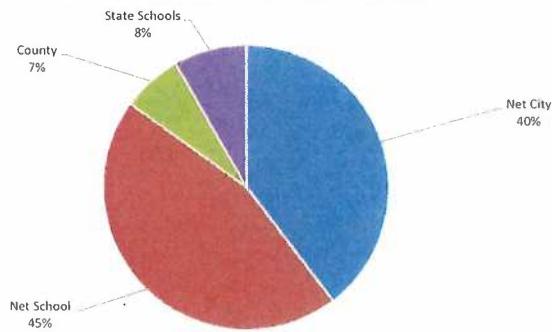
Revenues Other Than Property Tax by Category



Reliance on Surplus 2009-2023



FY 24 PROPOSED EXPENDITURES BY CATEGORY



FY24 CITY OF LACONIA SPENDING PLAN



	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24
City Clerk						
Moose Grant (record preservation)	\$10,000	\$0	\$10,000	\$10,000		
Center for Tech and Civic Life (elections)			\$7,761			
Fire						
FR-CARA		\$15,952				
Walmart Community Grant		\$2,500	\$2,500			\$2,500
Assistance to Firefighters			\$12,500		\$42,300	
Paramedic Training				\$15,000		
Police						
Granite Shield					\$50,000	
2023 NHHS Competitive Grant - Thermal Surveillance Equipment						\$146,068
2023 NHHS Competitive Grant - Emergency Response Vehicle						\$90,817
2023 NHHS Competitive Grant - Forensic Mapping						\$98,799
2023 NHHS Competitive Grant - Active Threat/Shooter Equipment						\$129,990
2023 NHHS Competitive Grant Critical Evidence and Equipment Storage Facility						\$236,000
COPS Microgrant for technology wall						\$325,000
COPS Microgrant for training and equipment						\$300,000
Bullet Proof Vest Partnership - DOJ						\$4,000
Highway Safety Speed Enforcement Equipment						\$60,000
Highway Safety CAR Equipment						\$70,000
Critical Infrastructure Hardening			\$120,000			
Critical Evidence & Equip. Storage Facility			\$250,000			
Opiod, Stimulant Substance Abuse				\$1,187,170 **		
Campus Hardening	\$95,000					
NHS Competitive Grant Recon Equipment					\$99,000	
NHS Competitive Grant Camera Trailers	\$98,000					\$99,000
DOJ-NHOTF		\$60,000	\$60,000	\$60,000		\$70,000
DWI Patrols	\$19,239	\$13,695	\$8,000	\$2,000	\$3,000	\$4,000
Seat Belt/Join the NH Clique		\$364	\$2,000	\$2,000	\$3,000	\$4,000
COPS Grant	\$125,000	\$100,000	\$75,000	\$400,000 **	\$187,500	\$125,000
Speed Enforcement-STEP	\$10,633	\$8,842	\$8,000	\$6,000	\$6,000	\$7,000
Highway Safety Grant/Pedestrian Bicycle	\$3,493	\$11,980		\$3,000	\$3,000	\$4,000
Op Safe Commute		\$2,463	\$5,000	\$2,000	\$2,000	\$3,000
JAG	\$14,500	\$14,500	\$30,479	\$16,000	\$16,000	\$20,000
Highway Safety E-ticket?MDT				\$8,000	\$5,000	\$5,000
Distracted Driving Patrols	\$12,826	\$6,194	\$5,000	\$2,000	\$2,000	\$3,000
ALERRT Training		\$1,000				
HSEEP Active Shooting Exercise	\$52,258	\$50,000	\$40,000		\$50,000	\$50,000
Underage Drinking						\$2,000
Granite Hammer Opiod Reduction	\$50,000	\$50,000	\$55,000	\$60,000	\$85,000	\$55,000
Ballistic Vest Partnership-BVP Equipment	\$3,500	\$3,500	\$40,000	\$2,500	\$8,000	\$8,000
Dartmouth Hitchcock Bicycle Helmet Grant		\$773		\$5,000	\$30,000	
NH Homeland Security Equipment Grant					\$5,000	\$5,000
					\$99,000	
Library						
Institute for Museum and Library Services						\$12,103
Parks						
Leavitt Community Center Grant						\$392,870
Planning						
DES Milfoil	\$10,000		\$23,364	\$20,000		\$20,000
Conservation Commission						
Public Works						
Design of Academy Street Bridge (Multi Year) (underway) (80%)						\$230,056
Upgrade of Academy Street Bridge (Multi Year) FY2022 (80%)		\$675,000				
Construction of Court Street Bridge (Multi year) FY2020 \$800,000 (80%)	\$800,000		\$1,914,400			
DES State Aid Grant Elm Street Sewer Infrastructure Improvement Project				\$600,000		
Message Board Grant				\$20,000		
Transportation Alternative Grant				\$1,000,000		\$1,000,000
DES - Used Oil Heating System Grant				\$5,000		
ARPA Stormwater grant						\$867,000
Admin/Finance						
ARPA FY23						\$867,000
CDFA - Navigating Recovery	\$350,000					
CDFA - LR Community Development	\$150,000					
CDBG Coronavirus			\$365,163			
WATER DEPARTMENT						
ARPA Cybersecurity						\$33,055
Drinking Water Groundwater Trust Fund - Sourcewater Protection						\$95,961
NH DES Sourcewater Protection						\$3,132
NHDES Large Alter System Lead Service Line Inventory						\$50,000
Total Anticipated Grants	\$2,481,222	\$2,259,390	\$389,604	\$4,154,726	\$3,421,903	\$2,473,192

** Three year grant

FY24 ANTICIPATED GRANTS - SUPPLEMENTAL - Includes Amendments

	Amount
Fire	
Walmart Community Grant	\$2,500
Supports department operations	
Grantor: Walmart	
Match: None	
Funds Supplies, Equipment	
This is not a multiyear grant	
Parks and Recreation	
CDFA Community Center Investment Grant	\$392,870
Improvements to Leavitt Park and Leavitt Park Clubhouse	
Grantor: CDFA	
Match: 15% match required, to be provided by trust funds and volunteer group	
Funds Building Improvements, Park Improvements	
This is not a multiyear grant	
Police	
2023 NHHS Competitive Grant - Thermal Surveillance Equipment	\$146,068
Purchase of thermal image binoculars that record and take still photos. Will be used for drug investigations and to assist in finding missing persons/suspects	
Grantor: NH Homeland Security	
Match: None	
Funds Equipment purchase	
This is not a multiyear grant	
2023 NHHS Competitive Grant - Emergency Response Vehicle	\$90,817
Purchase of a Heavy Duty pickup truck to be used for towing the Emergency Response Trailer that was previously purchased with Homeland Security funds.	
Grantor: NH Homeland Security	
Match: None	
Funds Equipment purchase	
This is not a multiyear grant	
2023 NHHS Competitive Grant - Forensic Mapping	\$98,799
Purchase of equipment specific to accident investigation/reconstruction to include a design built drone and accompanying software for 3D mapping	
Grantor: NH Homeland Security	
Match: None	
Funds Equipment purchase	
This is not a multiyear grant	

FY24 ANTICIPATED GRANTS - SUPPLEMENTAL - *Includes Amendments*

	Amount
2023 NHHS Competitive Grant - Active Threat/Shooter Equipment	\$129,990
Purchase of new active shooter equipment to provide each officer with their own plate carriers and ballistic helmet.	
Grantor: NH Homeland Security	
Match: None	
Funds Equipment purchase	
This is not a multiyear grant	
2023 NHHS Competitive Grant Critical Evidence and Equipment Storage Facility	\$236,000
Funding for a building to house all high end equipment and all critical evidence to keep the evidence out of the weather/elements so as not to degrade and devalue the evidence.	
Grantor: NH Homeland Security	
Match: None	
Funds Building a new structure	
This is not a multiyear grant	
COPS Microgrant for technology wall	\$325,000
Technology wall located in dispatch to provide instantaneous access to live video for critical incidents and response	
Grantor: US DOJ Community Oriented Policing Services	
Match: None	
Funds Equipment	
This is not a multiyear grant	
COPS Microgrant for training and equipment	\$300,000
Funds police bicycles and equipment, and sends 2 officers to be trained as instructors for police bicycles.	
Grantor: US DOJ Community Oriented Policing Services	
Match: None	
Funds Salaries, equipment	
This is not a multiyear grant	
Bullet Proof Vest Partnership - DOJ	\$4,000
Patrick Leahy Bulletproof Vest Partnership (BVP) Program pays for 50% of Bullet resistant vests. (Same as BVP below)	
Grantor: US DOJ	
Match: 50% cash match required	
Funds Equipment	
This is not a multiyear grant	
Highway Safety Speed Enforcement Equipment	\$60,000
Grant funds to purchase speed enforcement equipment such as speed boards and radar.	
Grantor: NH Dept. of Highway Safety	
Match: 25% cash match required	
Funds Equipment	
This is not a multiyear grant	

FY24 ANTICIPATED GRANTS - SUPPLEMENTAL - *Includes Amendments*

	Amount
Highway Safety CAR Equipment	\$70,000
Grant funds the purchase of equipment specifically directed at Crash Reconstruction	
Grantor: NH Dept. of Highway Safety	
Match: 20% in-kind match required	
Funds Equipment	
This is not a multiyear grant	
DOJ-NHDTF	\$70,000
Salary and benefits for a member of the Laconia Police Department to join the NH AG's office Drug task Force.	
Grantor: NH DOJ	
Match: None	
Funds Salaries and benefits	
This is not a multiyear grant	
DWI Patrols	\$4,000
Highway Safety grant directied at Enforcement of DWI laws	
Grantor: NH Dept. of Highway Safety	
Match: 20% in-kind match required	
Funds Overtime	
This is not a multiyear grant	
Seat Belt/Join the NH Clique	\$4,000
Highway Safety grant directied at Enforcement of seatbelt laws	
Grantor: NH Dept of Highway Safety	
Match: 20% in-kind match required	
Funds Overtime	
This is not a multiyear grant	
COPS Grant	\$125,000
Grantor: US DOJ Community Oriented Policing Services	
Match: 25% cash match required	
Funds Salaries and benefits	
This is not a multiyear grant	
Speed Enforcement-STEP	\$7,000
Highway Safety grant directied at Enforcement of speed laws	
Grantor: NH Highway Safety	
Match: 20% in kind match required	
Funds: Overtime	
This is not a multyear grant	
Highway Safety Grant/Pedestrian Bicycle	\$4,000
Enforcement of Pedestrian and Bicycles laws	
Grantor: NH Highway Safety	
Match: None	
Funds: Overtime	
This is not a multiyear grant	

FY24 ANTICIPATED GRANTS - SUPPLEMENTAL - *Includes Amendments*

	Amount
Op Safe Commute	\$3,000
Motor vehicle laws enforcement	
Grantor: NH Highway Safety	
Match: 20% in kind match required	
Funds: Overtime	
This is not a multyear grant	
JAG	\$20,000
Edward Byrne Memorial Justice Assistance Grant (JAG) Program The JAG Program provides states, tribes, and local governments with critical funding necessary to support a range of program areas including law enforcement,	
Grantor: US DOJ	
Match: None	
Funds: Equipment	
This is not a multyear grant	
Highway Safety E-ticket?MDT	\$5,000
Funding to purchase new MDT and e ticket equipment	
Grantor: NH Highway Safety	
Match: 50% cash match required	
Funds: Equipment	
This is not a multyear grant	
Distracted Driving Patrols	\$3,000
Motor vehicle laws enforcement	
Grantor: NH Highway Safety	
Match: 20% cash match required	
Funds: Overtime	
This is not a multyear grant	
HSEEP Active Shooting Exercise	\$50,000
Training for active shooter response	
Grantor: NH Homeland Security	
Match: None	
Funds: Salaries, Benefits, Overtime	
This is not a multyear grant	
Underage Drinking	\$2,000
Partnership with NH State Liquor to run underage sting operations of licensed alcohol sellers such as stores and restaurants	
Grantor: NH Liquor Commission	
Match: None	
Funds: Overtime	
This is not a multyear grant	

FY24 ANTICIPATED GRANTS - SUPPLEMENTAL - *Includes Amendments*

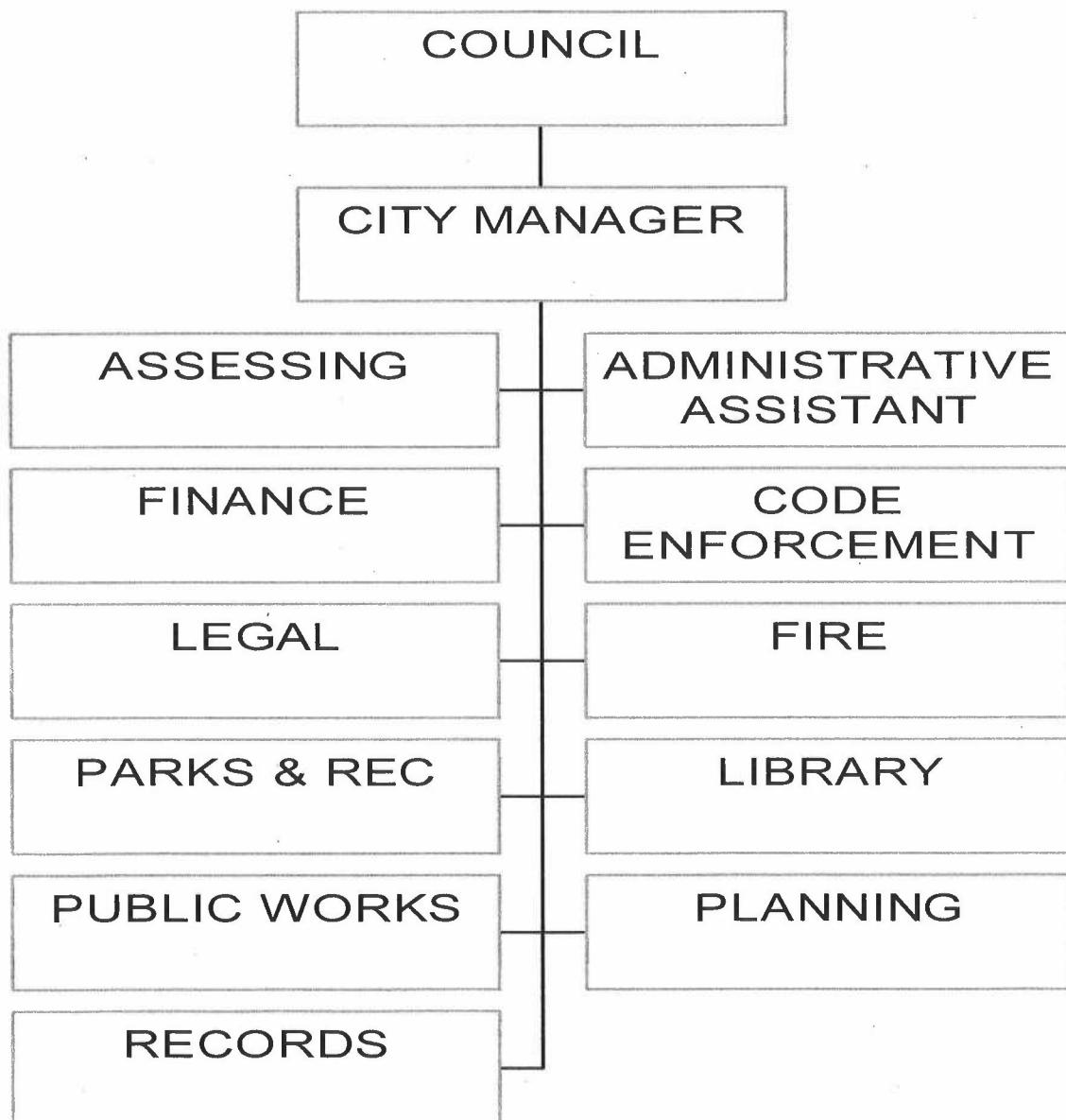
	Amount
Granite Shield/Law Enforcement Substance Abuse Reduction Initiative	\$55,000
Drug interdiction	
Grantor: NH DOJ	
Match: none	
Funds: Employee benefits, OT	
This is not a multyear grant	
Ballistic Vest Partnership-BVP Equipment	\$8,000
Patrick Leahy Bulletproof Vest Partnership (BVP) Program pays for 50% of Bullet resistant vests.	
Grantor: US DOJ	
Match: 50% cash match required	
Funds: Equipment	
This is not a multyear grant	
Dartmouth Hitchcock Bicycle Helmet Grant	\$5,000
Bicycle helmets provided by Dartmouth Hitchcock to be given to local children, including during the bicycle rodeo that is held every spring	
Grantor: Dartmouth Hitchcock	
Match: None	
Funds: Equipment	
This is not a multyear grant	
Planning	
DES Milfoil	\$20,000
Allows for removal of invasive waterborne plants by independent contractor	
Grantor: NH DES	
Match: None	
Funds: Outside Contract	
This is not a multyear grant	
WATER DEPARTMENT	
ARPA Cybersecurity	\$33,055
SCADA Upgrades for Treatment Plant	
Grantor: NH DES	
Match: None	
Funds: Equipment	
This is not a multyear grant	
Drinking Water Groundwater Trust Fund - Sourcedwater Protection	\$95,961
Railroad Corridor Land Purchase	
Grantor: NH Drinking Water and Groundwater Trust Fund/NH DES	
Match: 50% cash match required	
Funds: Supplies	
This is not a multyear grant	

FY24 ANTICIPATED GRANTS - SUPPLEMENTAL - Includes Amendments

	Amount
NH DES Sourcedwater Protection	\$3,132
Informational Signage on Paugus Bay in LWW Protection Area	
Grantor: NH DES	
Match: In kind match required	
Funds: Supplies	
This is not a multyear grant	
NHDES Large Ater System Lead Service Line Inventory	\$50,000
Lead Service Line Inventory and Investigation	
Grantor: NH DES	
Match: None	
Funds: Supplies, Equipment	
This is not a multyear grant	
Total Anticipated Grants	\$2,423,192



ADMINISTRATION



	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>23-24</u>	<u>23-24</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
SALARIES								
01 401 101 0001 Mayor-Council	\$ 17,200	\$ 17,200	\$ 17,048	\$ 17,200	17,200	17,200	17,200	17,200
01 401 101 0002 City Manager	150,062	157,045	162,726	163,038	169,477	163,800	163,800	163,800
01 401 101 0003 Admin. Asst	47,432	50,873	53,570	50,682	58,912	60,700	60,700	60,700
01 401 105 0000 Overtime	236	352	106	213	-	-	-	-
01 401 106 0000 Sick-Hurt	7	232	6,640	-	-	-	-	-
01 401-106-0001 Personal Time	972	953	1,112	4,447	-	-	-	-
01 401 107 0000 Holidays	2,087	2,264	2,356	2,432	-	-	-	-
01 401 108 0000 Vacations	1,367	1,899	2,034	884	-	-	-	-
01 401 109 0000 Longevity	30	30	30	60	30	60	-	-
01 401 115 0000 Salary Adj.	-	-	-	-	2,946	3,030	3,030	3,030
TOTAL SALARIES	\$219,392	\$230,615	\$239,214	\$245,596	\$248,565	\$244,790	\$244,730	\$244,730
OTHER								
01 401 201 0000 Telephones	\$ 1,872	\$ 1,769	\$ 1,830	\$ 1,812	1,800	1,300	1,300	1,300
01 401 207 0000 Postage	171	133	377	55	200	200	200	200
01 401 208 0000 Printing	-	-	-	-	100	100	100	100
01 401 210 0000 Notices	271	831	803	85	1,000	1,000	1,000	1,000
01 401 212 0000 Copier	4,356	3,055	1,664	181	2,200	1,800	1,800	1,800
01 401 214 0000 Supplies	715	811	230	421	900	600	600	600
01 401 242 0001 Travel-Mgr.	2,509	2,970	326	3,961	2,000	2,500	2,500	2,500
01 401 245 0000 Dues-NHMA	16,222	16,051	16,166	16,330	16,500	17,400	17,400	17,400
01 401 245 0001 Dues-Mgr.	1,275	1,326	1,399	110	1,450	1,110	1,110	1,110
01 401 245 0002 Conf-Dues-Council	500	500	-	-	500	500	500	500
01 401 303 0000 Miscellaneous.	1,929	1,556	1,026	8,349	1,000	1,000	1,000	1,000
01 401 303 0002 Emergency Management	500	-	-	-	1,000	1,000	1,000	1,000
01 401 101 0004 Economic Develop.Exp.	1,500	-	-	119	2,000	2,700	2,700	2,700
01 401 401 0000 Equipment	1,000	-	-	-	-	500	500	500
TOTAL OTHER	32,820	29,001	23,822	31,423	\$30,650	\$31,710	\$31,710	\$31,710
DEPT. O&M TOTAL	\$252,212	\$259,617	\$263,036	\$277,019	\$279,215	\$276,500	\$276,440	\$276,440

The Administration Division budget provides funding for the Mayor, Council, and City Manager's Office.

BUDGET HIGHLIGHTS

The Administration Division presents a 'hold the line' budget for FY24, with no new services or initiatives. Certain accounts have been adjusted to reflect historical averages.

		FY23-24 Manager	FY23-24 Council
RECREATION AND FACILITIES			
1	Leavitt Park Playground w/ complete ADA accessibility and playground safety guidelines	\$ -	\$ -
2	Smith Track Refurbishment	\$ 102,000	\$ 102,000
3	Scoreboard replacement for Robbie Mills Baseball Field	\$ 10,000	* \$ 10,000
4	Bond Beach Road Reclaimed and Pave Parking Lot	\$ -	\$ -
5	Playground Replacement at Endicott Rock Park (Weirs Beach)	\$ -	\$ -
6	Pave Opechee Park's Southern Parking Lot with Catch Basin	\$ -	\$ -
7	Maintenance Building Design		
8	Sports Field Equipment	\$ 60,000	\$ 60,000
9	Commercial Turf Care Equipment	\$ 25,000	\$ 25,000
10	Gale Avenue Waterfront Improvement	\$ -	\$ -
11	ADA Design for Tardif Park Playground access	\$ 10,000	\$ 10,000
12	ADA Construction for Tardif Park Playground access	\$ -	\$ -
13	ADA Opechee Park Facilities ADA/Improvements - Design Phase	\$ -	\$ -
FIRE			
14	Purchase 48 complete sets of Firefighter Personnel Protective Equipment.	\$ 65,000	\$ 65,000
15	Replace Weirs Ladder Truck	\$ -	\$ -
16	Purchase 48 "Bail Out" Firefighter Escape Systems	\$ 22,000	\$ 22,000
17	Replace Engine 2	\$ -	\$ -
18	Replace Rescue 1	\$ -	\$ -
19	Replace 6 gasoline powered smoke ejector fans	\$ -	\$ -
POLICE			
20	POLICE COMPUTER SERVER	\$ 116,000	\$ 116,000
21	POLICE TECHNOLOGY/ TRAINING EQUIPMENT	\$ 50,000	\$ 50,000
22	POLICE PORTABLE RADIOS	\$ 25,000	\$ 25,000
23	POLICE SURVEILLANCE CAMERAS	\$ -	\$ -
24	POLICE ENCLOSED IMPOUND BUILDING/EQUIPMENT STORAGE BUILDING	\$ -	\$ -
DEPARTMENT OF PUBLIC WORKS			
25	Maintain and Repair City Streets	\$ 1,500,000	\$ 1,500,000
26	Sidewalk Repair/Construction	\$ 100,000	\$ 100,000
27	Reconfigure Fingers on Dock	\$ -	\$ -
28	Annual Bridge Repair /Maintenance	\$ 300,000	\$ 300,000
29	Repair/maintain the City docks at Weirs Beach	\$ -	\$ -
30	Laconia parking garage project (Place holder pending Council decision)	\$ -	\$ -
31	City Wide Drainage Improvements	\$ 75,000	\$ 75,000
32	Weirs Blvd storm water Improvement project	\$ -	\$ -
33	City Costs share for Academy Street Bridge Replacement Project	\$ -	\$ -
34	Opechee Boat Ramp rehabilitation	\$ -	\$ -
35	Parking garage; Annual inspection and interim safety and facade repairs	\$ 25,000	\$ 25,000
36	Downtown Pedestrian Bridge Annual Inspection	\$ 6,000	\$ 6,000
37	Replace Public Works Building (Engineering)	\$ 10,000	\$ 10,000
38	Improve City accepted Public Gravel Roads	\$ 51,000	\$ 51,000
39	Replace bridge over Langley Brook on Weirs Blvd	\$ -	\$ -
40	White Oaks Road and Scenic Road ditches and culverts	\$ -	\$ -

FY 2023 -2024 BUDGET

ADMINISTRATION CAPITAL OUTLAY

		FY23-24 Manager	FY23-24 Council
41	DPW/City Documentation system	\$ -	\$ -
42	Storm water Engineering Studies and Design	\$ -	\$ -
43	Church St. / Beacon East Intersection ADA Upgrades	\$ -	\$ -
44	Fences, Guard Rails, Railings and Retaining Walls	\$ 50,000	\$ 50,000
45	Drainage Improvements at Pine St/ S. Main St intersection	\$ -	\$ -
46	Mechanic Street retaining wall	\$ -	\$ -
47	Replace bridge over cove on Hilliard Road	\$ -	\$ -
48	Aerial Mapping	\$ -	\$ -
49	City material processing center	\$ -	\$ -
50	Pole Barn at Public Works	\$ -	\$ -
51	Resurface Beacon Street West parking lot	\$ -	\$ -
52	Remediate Morin Road Landfill and DPW Demolition Storage Site	\$ 10,000	\$ 10,000
53	RRFB for North Main Street at Tremont Street	\$ -	\$ -
54	Replace Centenary Ave bridge over RR	\$ -	\$ -
55	Public Works parking lots at Bisson and Messer Streets	\$ -	\$ -
56	Cross walk across Endicott Street North	\$ 10,000	\$ 10,000
57	Design for Tardif Park Playground access	\$ -	\$ -
58	Construction for Tardif Park Playground access	\$ -	\$ -
59	Opechee Park Facilities ADA/Imp. - Design Phase	\$ -	\$ -
60	Flashing Solar Crosswalk	\$ 25,000	\$ 25,000
		\$ 2,647,000	\$ 2,647,000

INTERNAL SERVICE FUND

Replace EMS Deputy Car	\$ -	\$ -
DPW Vehicle Purchases	\$ 240,000	\$ 240,000
POLICE VEHICLES	\$ 225,000	\$ 225,000

* Paid from Impact Fees

CAPITAL OUTLAY HISTORY

Account Number	Account Description	FY21		FY22	
		Budget	Actual	Budget	Actual
01-497-437-0008	POLICE-RADIO REPLACEMENT	\$ -	\$ -	\$ 35,000	\$ 66,972
01-497-445-0021	FIRE-SELF CONTAINED BREATHING APPARATUS	\$ -	\$ -	\$ 125,000	\$ 125,000
01-497-500-0013	PUBLIC WORKS-STREET REPAIRS	\$ 1,410,000	\$ 1,195,870	\$ 1,250,000	\$ 1,099,447
01-497-500-0015	BRIDGE REPAIR & MAINTENANCE	\$ 35,000	\$ 27,173	\$ 40,000	\$ 10,969
01-497-500-0022	DPW Building Replacement	\$ 20,000	\$ -	\$ -	\$ -
01-497-500-0026	DPW-Building Repairs	\$ 15,000	\$ 13,499	\$ -	\$ -
01-497-500-0031	DPW-SIDEWALK REPAIRS/CONSTRUCTION	\$ 40,000	\$ 40,000	\$ 50,000	\$ 35,788
01-497-500-0039	DPW-FENCE/GUARDRAILS	\$ -	\$ -	\$ 20,000	\$ 16,403
01-497-500-0048	PARKING GARAGE DECK REPAIRS	\$ 20,000	\$ 20,000	\$ 25,000	\$ 11,198
01-497-500-0049	CITY WIDE DRAINAGE IMPROVEMENTS	\$ 75,000	\$ -	\$ 75,000	\$ 7,596
01-497-500-0054	DPW DOCUMENT PRESERVATION	\$ 10,000	\$ -	\$ -	\$ -
01-497-500-0055	STORMWATER ENG/STUDY/DESIGN	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
01-497-500-0067	MORIN RD LANDFILL SITE INVESTIGATION	\$ 10,000	\$ 895	\$ 10,000	\$ -
01-497-500-0068	ACADEMY ST BRIDGE REPAIR	\$ -	\$ -	\$ 100,000	\$ -
01-497-514-0000	Parking Garage Renovation	\$ -	\$ -	\$ -	\$ 7,000
	TOTAL	\$ 1,685,000	\$ 1,347,438	\$ 1,780,000	\$ 1,380,373

RECOMMENDED PROJECTS

RECREATION AND FACILITIES

Smith Track Refurbishment	\$102,000
The surface of the track needs an anticipated refurbishment in the form of an application of the colorized top surface to ensure even coloring and to replenish areas of surface wear. Refurbishment is a required and expected maintenance task and will prevent more major repairs in the future.	
Scoreboard replacement for Robbie Mills Baseball Field	\$10,000
The current scoreboard is broken and needs urgent replacement.	
Sports Field Equipment	\$60,000
Infield Groomer with attachments The infield groomer would include attachments such as, a laser grader, Mini box blade, multi-purpose rake, roller, vibraflex, mini tooth bar, stealth blades, profile blades, scarifiers, edging system, plug aerator, slit aerator, spreader, finisher, finish broom & a drag mat	
Commercial Turf Care Equipment	\$25,000
2 different mowers (48" & rough) with attachments The purchase of these types of riding or stand behind mowers will replace the existing mowers that are well past their life expectancy or have already failed. The attachments have not been chosen yet but could include a blower to make leaf clean up more efficient.	
ADA Design for Tardif Park Playground access	\$10,000
This is a necessary first step to becoming ADA accessible at these locations for the playgrounds. The playground itself is ADA compliant, but the access is not.	

FIRE

Purchase 48 complete sets of Firefighter Personnel Protective Equipment.	\$65,000
Every piece of the protective clothing ensemble meets its NFPA Standard expiration date 10 years from manufacture. Use of this equipment increases the chance of injury and liability on the City for using gear that is not up to Nationally accepted standards in the event a member is injured or killed wearing out of date equipment. (Each member of the department is to be provided 2 complete sets of in compliance gear, this purchase will get us in line with a proper and timely rotation)	
Purchase 48 "Bail Out" Firefighter Escape Systems	\$22,000
This would provide identical and in-date systems for all 40 floor firefighters and officers, 4 Chief officers and have 4 on hand for training and emergency replacement as needed due to damage or emergency loading (use)	

POLICE**POLICE COMPUTER SERVER** **\$116,000**

"The Dell VRTX Chassis and PowerEdge Blades have gone past EOL (12/31/2021), this means:

1. Compromised Data Security

- Security fixes / patches and firmware will not be available
- Lapses in support create significant enterprise security risks and leave systems open to possible malicious cyber-attacks.

2. Decreased Productivity

- Older equipment is more likely to fail due to its age, disrupting daily operations. Which results in costly downtime; identifying a suitable replacement takes time and will inevitably impact mean time to repair.

3. Higher Maintenance Costs

- Replacement parts or accessories become increasingly challenging and expensive to find as time passes and can also become discontinued.
- Creates more opportunities for "band-aid" solutions, meaning you may have to find software solutions to fix hardware problems or insufficiencies.
- Outdated technology makes it harder to support customers, requiring IT staff to spend additional hours monitoring daily operations and having to respond more often to emergency situations related to the infrastructure.

4. Problems with Scalability

- The volume and complexity of data center operations increase over time (ie: data processing, energy consumption, and modularity).
- Most of the servers in the environment are already running at 60-70% thresholds, meaning anything new could put resources at risk of overloading and create further performance issues.
- We have seen this already with the existing RDS server, which needed to be replaced. Due to this we have no more available server blade slots for future expansion or projects.

5. Non-Compliance

- IT infrastructure must remain compliant with regulatory standards, to meet the required levels of protection and functionality to support the department's needs.
- This is particularly important for data centers operating in government and financial institutions where data breaches can result in severe legal consequences and penalties. This is a critical need that has to be addressed before a catastrophic even occurs.

POLICE TECHNOLOGY/ TRAINING EQUIPMENT **\$50,000**

There are numerous advancements in police technology and equipment on a yearly basis. This annual request allows the Police Department to be able to stay on the cutting edge of these advancements in these areas. This is a critical need to maintain the cutting-edge Law Enforcement Services that the Laconia Police Department has worked hard to deliver.

POLICE PORTABLE RADIOS **\$25,000**

Portable radios have a service life of 10 years. Their warranty is approximately 5 years. Once the radios come to the end of their service life, Motorola does not make parts any longer and the radios are not able to be serviced unless there are old or used parts available for them. Due to this we have instituted a replacement plan for the portable radios.

PUBLIC WORKS**Maintain and Repair City Streets** **\$1,500,000**

The Department uses the full range of pavement management techniques to maintain and improve the condition of the roads. Roads that have been resurfaced in the last 5 years will be considered for crack sealing. While older roads will be considered for more extensive techniques that are necessary to extend the life of the surface. The rate of deterioration of roadways in this climate requires an annual appropriation of at least \$1,800,000 to stay ahead of the deterioration curve on our 85 + miles of paved roadways in Laconia.

Sidewalk Repair/Construction **\$100,000**

Sidewalks throughout the City have deteriorated and are in need of repair. Many pedestrian crossings are not ADA compliant. Some areas of the City have sidewalks to nowhere. Federal regulations require that sidewalks and crossings be brought to ADA standards when a road is paved. This project will systematically repair sidewalks, construct new sidewalks and modify intersections to make them ADA compliant.

Annual Bridge Repair /Maintenance **\$300,000**

DPW requests an increase in FY23/24 to complete improvements on Highland Street bridge. The Bridge Inspection Report completed by HEB Engineers in October 2019 reported that overall, the City's bridges are in good condition except for specific bridges where stand-alone CIP projects are being requested. This CIP will cover routine maintenance and repairs that will extend the life of the City's bridges and help prevent costly repairs. CIP includes \$80k/yr bond payment for Messer St full deck repair starting FY25.

City Wide Drainage Improvements **\$118,000**

The useful life of a substantial portion of the City's storm water infrastructure has been exceeded. Replacement of drainage is critical to protect the City's investment in its road network. Additional funding of this program will minimize the amount of road maintenance funds that are used to repair drainage systems under roads that are being resurfaced. Thus, this program will effectively increase the number of road miles that are maintained in a year. Specific drainage systems identified that require replacement and stormwater treatment is on Birchwood Way and the northern end of Elm Street.

Parking garage; Annual inspection and interim safety and facade repairs **\$30,000**

Fund the safety inspection of the parking garage. Repair any identified areas that need reinforcing due to corrosion. Repair existing cribbing. Based on the amount of decay , the garage needs to be inspected every year. This annual inspection should be continued until the parking garage is rehabilitated or replaced.

Downtown Pedestrian Bridge Annual Inspection **\$6,000**

The supporting members are showing extensive corrosion and loss of material at the structural steel connections. Based on the extent of corrosion, Public Works in consultation with an engineering firm limited the bridge to no more than 10 people at a time. The rate of deterioration is such that the bridge will need to be replaced in the near future. This pedestrian bridge is not eligible for the State Bridge Aid program.

Replace Public Works Building (Engineering) \$10,000

During the study to determine the feasibility and cost of stabilizing the building the contractor determined that the project was not feasible due to the soil conditions under the building. A space study is underway to determine if it is possible to site a new building on the existing site or if another site must be found. This project will fund the development of a concept upon completion of space study.

Improve City accepted Public Gravel Roads \$51,000

Snow removal operations before the roads freeze and as they begin to thaw plow the surface of gravel roads into the adjacent trees which cannot be removed by a grader. Over the course of several years the windrows build up and the surface of the gravel road gets lower. This creates drainage problems during all seasons of the year. The project will remove the material from the windrows that are among the trees and raise the surface elevation of the road to minimize the chances of flooding. The next road planned in this program is Crockett Road.

Fences, Guard Rails, Railings and Retaining Walls \$50,000

An increase for FY23/24 is requested for Weirs Blvd guardrail to make guardrail height compliant and conform to current standards. This program is to ensure the safety of the public using the City's roads and sidewalks. The City has retaining walls that need repair and/or replacement. Old cable guard rails need to be replaced and many of the guard rails do not meet current standards and when damaged in an accident must be replaced not repaired. Also there are various locations where fencing and railing need to be replaced for public safety.

Remediate Morin Road Landfill and DPW Demolition Storage Site \$10,000

NH DES has directed the City to begin the process to remediate the Morin Road landfill site that was closed in 1962 and was then used by DPW to store demolition debris from city infrastructure projects. Study will also determine if the site can be used to process limited reuse soils from road maintenance projects as part of the cover for the site.

Cross walk across Endicott Street North \$10,000

NH DOT does not fund the construction of crosswalks except at intersections with Traffic Signals. The City has received a request under the ADA process to provide access to the sidewalk on the east Side of Endicott Street North. The developer of 143 Endicott St North has committed \$11,000 of the \$36,000.

<u>Dept</u>	<u>Fund</u>	<u>Description</u>	CIP RANK	23-24	23-24	23-24
				DEPT REQUEST	MANAGER	COUNCIL
Fire DPW	ISF SSF	Purchase replacement for Engine #2 ** Misc Improvements ***	8	\$34,000	\$28,100	\$ -
Total City				\$ 34,000	\$ 28,100	\$ -

** Interest only payment in FY24

*** Costs will be incurred in FY25

BUDGET HIGHLIGHTS

The recommended budget includes two proposed bonds:

1. **Internal Service Fund** – Replacement of Fire Engine #2, estimated cost of \$935,000. Fifteen year bond with a projected interest rate of 2.9%. FY24 includes only first year interest payment.
2. **Sanitary Sewer Fund** – 10 year \$3,00,000 bond; costs to be incurred in FY25

FY 2023-2024 BUDGET
**ADMINISTRATION
NON DEPARTMENTAL**

OTHER	18-19 ACTUAL	19-20 ACTUAL	20-21 ACTUAL	21-22 ACTUAL	22-23 BUDGET	23-24 DEPT	23-24 MANAGER	23-24 COUNCIL
01-431-234-0002 ISF Transfer New Account Sewer Fund Subsidy	\$ -	\$ -	\$ 950,000	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
01 431 247 0000 SEA Education Reimb.	-	999	-	-	-	-	-	-
01 431 248 0000 Employee Service Awards	6,468	5,887	2,665	3,273	7,000	7,000	7,000	7,000
01 431 303 0000 Public Relations	314	1,524	3,937	6,212	5,500	5,500	5,500	5,500
01 431 304 0000 O/S Contract	3,523	2,948	1,925	605	4,000	4,000	4,000	4,000
01 431 343 0000 Contingency	500,000	394,000	34,624	61,605	220,000	50,000	157,000	157,000
01 431 345 0000 Cemeteries	999	355	4,500	3,850	4,500	4,500	4,500	4,500
01 431 346 0000 LWW Hydrant Services	33,756	33,756	33,756	33,756	33,756	33,756	33,756	33,756
01 431 357 0040 MC Week Consortium	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
01 431 357 0070 LR Public Access	27,157	31,551	31,400	29,677	26,683	30,142	30,142	30,142
01-431-360-0000 609 Main Street LLC (Colonial Theatre)			46,103					
01-431-360-0001 Colonial Lease *	-	-	22,552	144,960	192,000	201,700	201,700	201,700
01-431-360-0002 Colonial Operations **	-	-	72,000	145,305	148,320	152,800	152,800	152,800
DEPT. O&M TOTAL	\$577,217	\$476,020	\$1,208,462	\$434,243	\$646,759	\$519,398	\$626,398	\$626,398

* As per Lease and Land Use Agreement with 609 Main Street LLC

** As per Spectacle Management contract

2023 Council approved Contingency Detail	\$50,000	General
	\$15,000	For Transfer to Parking Kiosk Capital Reserve
	\$155,000	Fuel Contingency
	\$220,000	

2024 Manager Proposed Contingency Detail	\$50,000	General
	\$42,000	Longevity Pay Adjustment
	\$10,000	Mayor Engler Memorial Paving Stone
	\$55,000	Offset to FY25 Sewer Subsidy
	\$157,000	

The Non-Departmental Division budget includes numerous miscellaneous administrative city items that are not easily categorized into another department or division, as may be approved by Council.

BUDGET HIGHLIGHTS

- The FY24 request includes a new \$25,000 subsidy to the Sanitary Sewer Fund. As per Council vote, this is scheduled to increase to \$400,000 in FY25.
- Contingency decreases from \$220,000 to \$157,000.

	<u>18-19</u> <u>ACTUAL</u>	<u>19-20</u> <u>ACTUAL</u>	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>BUDGET</u>	<u>23-24</u> <u>DEPT</u>	<u>23-24</u> <u>MANAGER</u>	<u>23-24</u> <u>COUNCIL</u>
Social Service & Health								
01 489 480 0003 Senior Center	17,640	18,000	\$ 20,000	20,000	\$ 23,000	\$ 25,000	\$ 25,000	\$ 25,000
01 489 480 0005 Community Action	48,500	48,500	\$ 48,500	48,500	\$ 48,500	\$ 48,500	\$ 48,500	\$ 48,500
Hospice)	50,000	50,000	\$ 40,000	40,000	\$ 40,000	\$ 50,000	\$ 40,000	\$ 40,000
01 489 480 0008 Lakes Region VNA	-	-	\$ 10,000	10,000	\$ 10,000	\$ 25,000	\$ 15,000	\$ 15,000
01 489 480 0013 New Beginnings	3,575	3,470	\$ 3,470	3,575	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750
01 489 480 0014 Waypoint (Child & Family Services)	5,000	5,000	\$ 5,000	5,000	\$ 5,000	\$ 7,500	\$ 7,500	\$ 7,500
01 489 480 0027 LR Mental Health Center/Genesis	20,000	20,000	\$ 20,000	20,000	\$ 20,000	\$ 33,250	\$ 30,000	\$ 30,000
01 489 480 0028 Boys and Girls Club	8,000	7,000	\$ 8,000	8,000	\$ 8,000	\$ 7,500	\$ 7,500	\$ 7,500
01 489 480 0035 CASA	1,000	1,500	\$ 1,500	1,500	\$ 1,500	\$ 3,000	\$ 1,500	\$ 1,500
01-489-480-0016 Greater Lakes Child Advocacy Center						\$ 10,000	\$ 1,500	\$ 1,500
Community Enrichment								
01 489 480 0018 Lakes Region Assn	500	500	\$ 500	500	\$ 500	\$ 2,500	\$ 500	\$ 500
01 489 480 0023 LR Chamber of Commerce	165	365	\$ 365	365	\$ 200	\$ 200	\$ 200	\$ 200
01 489 480 0024 July 4 fireworks/Celebrate Laconia	12,000	13,000	\$ 13,000	13,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
01 489 480 0025 WOW Trail	10,000	10,000	\$ 10,000	3,594	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
01 489 480 0026 Weirs Beach fireworks	7,000	7,000	\$ 7,000	7,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
01-489-480-0036 Pumpkin Festival	-	-	\$ -	-	-	\$ 15,000	\$ 10,000	\$ 10,000
01-489-480-0037 July 4th Parade	-	-	\$ -	-	-	\$ -	\$ 5,000	\$ 5,000
Environmental Protection								
01 489 480 0031 Milfoil Treatment	20,919	39,312	\$ 15,593	27,760	\$ 40,000	\$ 60,000	\$ 45,000	\$ 45,000
01 489 480 0033 Lake Opechee Preservation	2,500	-	\$ -	-	-	\$ -	\$ -	\$ -
Commission Support								
01 489 480 0022 Human Relations	2,000	2,000	\$ 2,000	2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
01 489 480 0072 Laconia Heritage Commision	1,145	60	\$ 750	50	\$ 750	\$ 750	\$ 750	\$ 750
01 489 480 0073 Historic District Commision	-	-	\$ -	-	\$ 3,000	\$ 1,000	\$ 1,000	\$ 1,000
Safety								
01 489 480 0012 Humane Society	25,000	25,000	\$ 25,000	25,000	\$ 25,000	\$ 27,500	\$ 27,500	\$ 27,500
01 489 480 0017 Veterinarian Costs	304	1,440	\$ 118	636	\$ 400	\$ 400	\$ 400	\$ 400
TOTAL	235,248	252,147	230,796	236,480	263,600	354,850	304,600	304,600

Special Items appropriations support our community partners, who work to enhance the safety and quality of life of Laconia Citizens and visitors.

SOCIAL SERVICES AND HEALTH –Provides assistance to Laconia's most vulnerable citizens, the elderly, infirm, victims of abuse and children.

COMMUNITY ENRICHMENT –Supports community programs that help make Laconia a great place to live and raise a family.

ENVIRONMENTAL PROTECTION –Supports efforts to control the spread of the invasive milfoil plant in Laconia's lakes.

COMMISSION SUPPORT –Supports commissions created by Council to address priority projects and issues within our City.

SAFETY – Supports animal control efforts, including housing of stray animals, care of unclaimed injured animals, rabies quarantine, etc.

BUDGET HIGHLIGHTS

- A new \$10,000 appropriation in support of Pumpkin Festival
- A new \$5,000 appropriation in support of the July 4th parade
- A \$2,000 reduction in Historic District Commission expenses, reflective of actual spending over the last several years.
- A \$2,5000 increase to the Humane Society expenses to cover increased cost in housing and feeding animals brought to the facility by Laconia Police Department, the first such increase since 2010.

FY 2023-2024 BUDGET
ADMINISTRATION
INFORMATION TECHNOLOGY

	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>23-24</u>	<u>23-24</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
INFORMATION TECHNOLOGY								
01 432 303 0002 GIS	19,033	18,800	19,464	18,975	18,800	\$ 20,000	\$ 20,000	\$ 20,000
01 432 303 0003 Licenses	37,398	36,996	66,932	99,414	130,300	\$ 130,500	\$ 130,500	\$ 130,500
01 432 303 0004 Equipment	16,434	59,111	19,288	24,627	5,000	\$ 50,000	\$ 50,000	\$ 50,000
01 432 303 0005 Software	-	-	-	350	-	\$ -	\$ -	\$ -
01 432 303 0006 Internet	6,279	6,009	6,222	11,677	15,500	\$ 14,500	\$ 14,500	\$ 14,500
01 432 303 0007 Supplies	979	1,154	1,266	1,026	1,000	\$ 5,000	\$ 5,000	\$ 5,000
01 432 303 0008 Outside Contracts	21,103	19,150	7,455	33,828	10,000	\$ 86,300	\$ 86,300	\$ 86,300
01 432 303 0009 Training	2,329	1,158	2,208	3,352	3,400	\$ 3,400	\$ 3,400	\$ 3,400
01 432 303 0010 Website	5,696	6,611	6,386	7,606	7,500	\$ 8,600	\$ 8,600	\$ 8,600
01 432 303 0011 Email	-	10,088	9,579	-	-	\$ -	\$ -	\$ -
01 432 303 0012 Proj. Dev.	-	7,630	1,830	4,465	17,000	\$ 3,000	\$ 3,000	\$ 3,000
01 432 303 0013 Code Pal	1,850	1,850	2,035	2,035	-	\$ -	\$ -	\$ -
01 432 303 0014 Timekeeping	4,847	5,043	5,085	5,081	5,000	\$ 5,200	\$ 5,200	\$ 5,200
01 432 303 0015 Security	5,865	3,065	8,085	2,056	37,400	\$ 4,000	\$ 4,000	\$ 4,000
01 432 303 0016 Backup	6,507	-	-	-	-	\$ -	\$ -	\$ -
01-432-303-0017 IT Fax Lines	813	735	749	8	1,000	\$ -	\$ -	\$ -
TOTAL	\$129,134	\$177,398	\$156,584	\$214,499	\$250,900	\$330,500	\$330,500	\$330,500

The Information Technology Division is responsible for managing the City's technology systems, including but not limited to the computer network, website, communications, email and all related systems. Additional responsibilities include managing IT training and security and working with Departments to continually develop plans for using information technology to provide services more efficiently and in a more cost effective manner.

BUDGET HIGHLIGHTS

- **Consulting expenses increase from \$10,000 to \$86,300** to account for the recruitment of a Managed Service Provider in FY23. In FY23 this expense was budgeted in various other accounts, including Security (01-432-303-0015) and Project Development (01-432-303-0012). Additional funding came from salary and benefit savings. The MSP gives IT staff and the City as a whole access to specialized IT expertise in areas of systems engineering, network engineering, cyber security etc. that is not available in-house. This greatly enhances our ability to move toward an integrated, comprehensive system that will serve the needs of Laconia for years to come.
- **Project Development expenses** decrease from \$17,000 to \$3,000 as many of these research projects are accomplished under the new MSP contract.
- **Security expenses** decrease from \$37,000 to \$4,000 as 3rd party network monitoring expenses are covered by the MSP contract.

GIS - (01-432-303-0002)

Cartographic Associates	\$ 14,000
Environmental Systems Research (ESRI)	\$ 6,000
	\$ 20,000

Licenses - (01-432-303-0003)

Product

Beehive (DPW work order and asset tracking)	\$ 9,000
Clerkworks	\$ 6,000
SMSTurbo - Transfer Station	\$ 3,600
FacilityDude (Facility work order tracking)	\$ 7,200
Firehouse Software	\$ 11,369
IT Glue (IT workorder tracking)	\$ -
Laserfiche document management system	\$ 2,400
Miscellaneous Licensing	\$ 2,000
Munismart (Financial software)	\$ 23,600
NHGAP (Welfare Management System)	\$ 1,300
NinjaRMM	\$ 6,000
Office 365	\$ 17,000
Codepal moved from GL account 01-432-303-0013	\$ -
Planning Permitting Software	\$ 15,000
Vision Appraisal	\$ 16,000

New in FY23:

Servers - support renewal	\$ 10,000
	\$ 130,469

Internet - (01-432-303-0006)

Atlantic Broadband	\$ 11,000
Verizon Wireless	\$ 3,500
	\$ 14,500

Website - (01-432-303-0010)

GoDaddy	\$ 500
DOTGOV	\$ 500
CivicPlus Annual Website Hosting	\$ 7,600
	\$ 8,600

FY23 ACTIVITIES

- Successfully onboarded new MSP
- Managed IT infrastructure for most City departments;
- Managed City cybersecurity program
- Ensured that equipment and software is updated to maximize efficiency and security;
- Assisted departments with IT upgrades
- Managed IT security and provides training as needed
- Provided helpdesk support for non-IT functions such as audiovisual systems and security camera systems

FY24 OBJECTIVES

- Enhance security footprint through installation of firewall and other updates.
- Complete transfer to VPN methodology for remote access to the City network
- Work with all department to improve operations and efficiency
- Finalize recommendation for future data storage: local servers or cloud based.

SALARIES	18-19 ACTUAL	19-20 ACTUAL	20-21 ACTUAL	21-22 ACTUAL	23-24 BUDGET	23-24 DEPT	23-24 MANAGER	23-24 COUNCIL
01 404 101 0000 Clerk (PT)	\$5,776	\$4,628	\$6,000	\$7,007	\$10,319	\$11,063	\$11,063	\$11,063
01 404 105 0000 Overtime	11	0	6.34	7.19	100	100	100	100
TOTAL SALARIES	\$5,787	\$4,628	\$6,007	\$7,014	\$10,419	\$11,163	\$11,163	\$11,163
<i>Operating</i>								
01 404 207 0000 Postage	\$40	\$19	\$7	\$2	\$200	\$100	\$100	\$100
01 404 208 0000 Printing		\$	-	\$	-	\$	-	\$
01 404 212 0000 Copier	2	1	0	0	100	100	100	100
01 404 214 0000 Supplies	385	75	282	70	500	300	300	300
01 404 303 0000 Misc.	484	560	650	380	500	500	500	500
01 404 401 0000 Equipment	205	651	-	249	250	200	200	200
TOTAL OPERATING	\$1,116	\$1,306	\$939	\$702	\$1,550	\$1,200	\$1,200	\$1,200
<i>Internal Service</i>								
01 404 234 0000 ISF Vehicle Replace	363	500	500	500	\$1,000	\$1,000	\$1,000	\$1,000
Grand Total	\$7,266	\$6,434.33	\$7,446	\$8,216	\$12,969	\$13,363	\$13,363	\$13,363

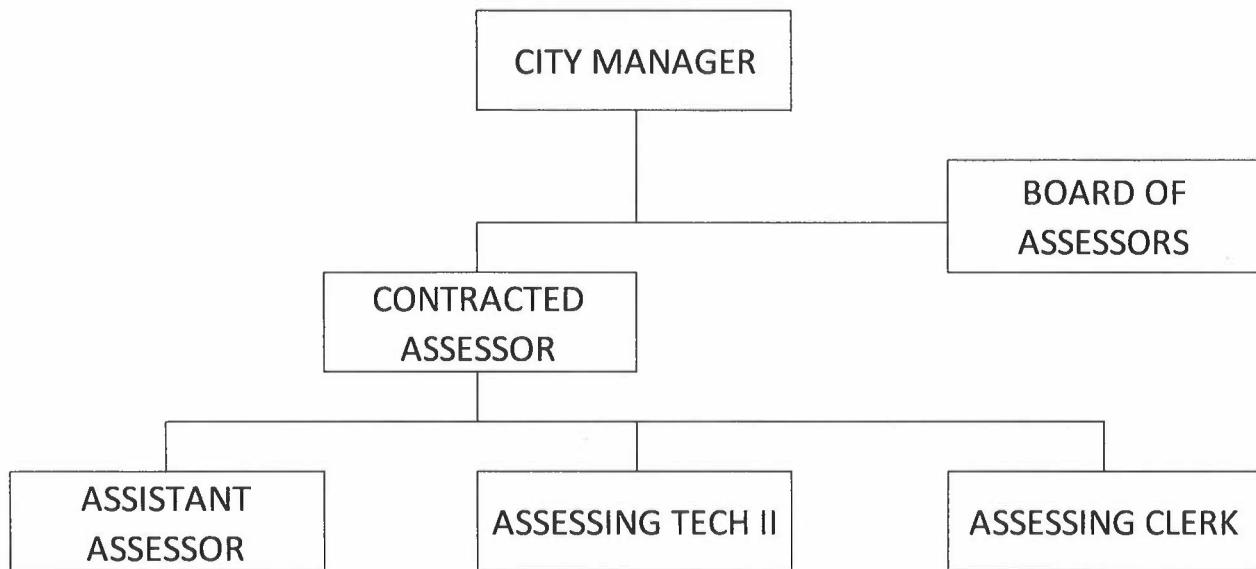
The Licensing Department processes requests for entertainment, raffles, and other activities that require licenses under City Code chapter 161

Budget Highlights

The FY24 budget proposes a maintenance budget, with no changes other than inflationary increases.



ASSESSING DEPARTMENT



	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>23-24</u>	<u>23-24</u>	<u>23-24</u>	<u>23-24</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
SALARIES								
01 411 101 0000 Salaries	\$129,365	\$85,419	\$ 99,142	121,510	\$ 135,780	\$ 143,300	\$ 143,300	\$ 143,300
01 411 105 0000 Overtime	486	562	72	\$ 94	-	-	-	-
01 411 106 0000 Sick-Hurt	1,723	2,436	1,953	\$ 3,031	-	-	-	-
01 411 106 0001 Personal Time	1,811	188	539	\$ 192	-	-	-	-
01 411 107 0000 Holidays	3,332	2,006	2,079	\$ 2,844	-	-	-	-
01 411 108 0000 Vacations	4,410	2,793	2,082	\$ 2,455	-	-	-	-
01 411 109 0000 Longevity	150	150	150	\$ 180	150	180	-	-
01 411 110 0000 Termination Pay	1,373	730	-	\$ -	-	-	-	-
01 411 115 0000 SalaryAdj.	-	-	-	\$ -	3,166	3,079	3,079	3,079
TOTAL SALARIES	\$142,649	\$94,284	\$106,018	\$ 130,308	\$139,097	\$146,559	\$146,379	\$146,379
OTHER								
01 411 201 0000 Telephones	\$1,213	\$1,279	1,399	\$ 1,220	1,400	1,400	1,400	1,400
01 411 207 0000 Postage	1,084	1,144	1,326	\$ 1,735	1,400	1,800	1,800	1,800
01 411 210 0000 Advertising	390	0	1,226	\$ 1,792	-	500	500	500
01 411 212 0000 Copier	2,707	2,251	1,618	\$ 1,732	2,000	1,800	1,800	1,800
01 411 214 0000 Supplies	2,959	1,692	54	\$ 4	1,700	1,700	1,700	1,700
01 411 229 0000 Registry-Deeds	137	14	-	\$ -	100	100	100	100
01 411 233 0000 Maint-Agreement	10,650	10,970	12,000	-	-	-	-	-
01 411 242 0000 Travel-Meetings	0	-	-	\$ 100	100	100	100	100
01 411 245 0000 Conference-Dues	420	265	120	\$ 800	800	800	800	800
01 411 247 0000 Training	82	2,353	1,540	\$ 571	1,600	1,600	1,600	1,600
01 411 304 0000 O/S Contracts	28,800	107,300	99,355	\$ 2,061	105,400	110,000	115,000	115,000
01 411 401 0000 Equipment	-	616	483	\$ 1,378	1,500	1,000	1,000	1,000
TOTAL OTHER	\$48,441	\$127,884	\$119,121	\$ 103,276	\$116,000	\$120,800	\$125,800	\$125,800
						4.14%	4.14%	0.00%
INTERNAL SERVICE FUNDS								
01 411 234 0000 Vehicle Repair	7,625	4,800	500	\$ 500	897	-	-	-
01 411 234 0001 Vehicle Replace...	7,625	4,800	500	-	1,000	1,000	1,000	1,000
TOTAL ASSESSING	\$198,715	\$226,968	\$225,638	\$ 234,083	\$255,994	\$267,359	\$273,179	\$273,179

BUDGET HIGHLIGHTS

The Assessing Department is responsible for valuing all real property within Laconia on an annual basis, reviewing personal and institutional exemptions, and performing a market value analysis and update to values.

FY23 Budget Highlights include:

- A decrease in equipment funds.
- An increase in postage as adjusted for increase in number of sales and the cost of postage.
- Recovery of pace of inspections that were slowed by pandemic.

ACTIVITES

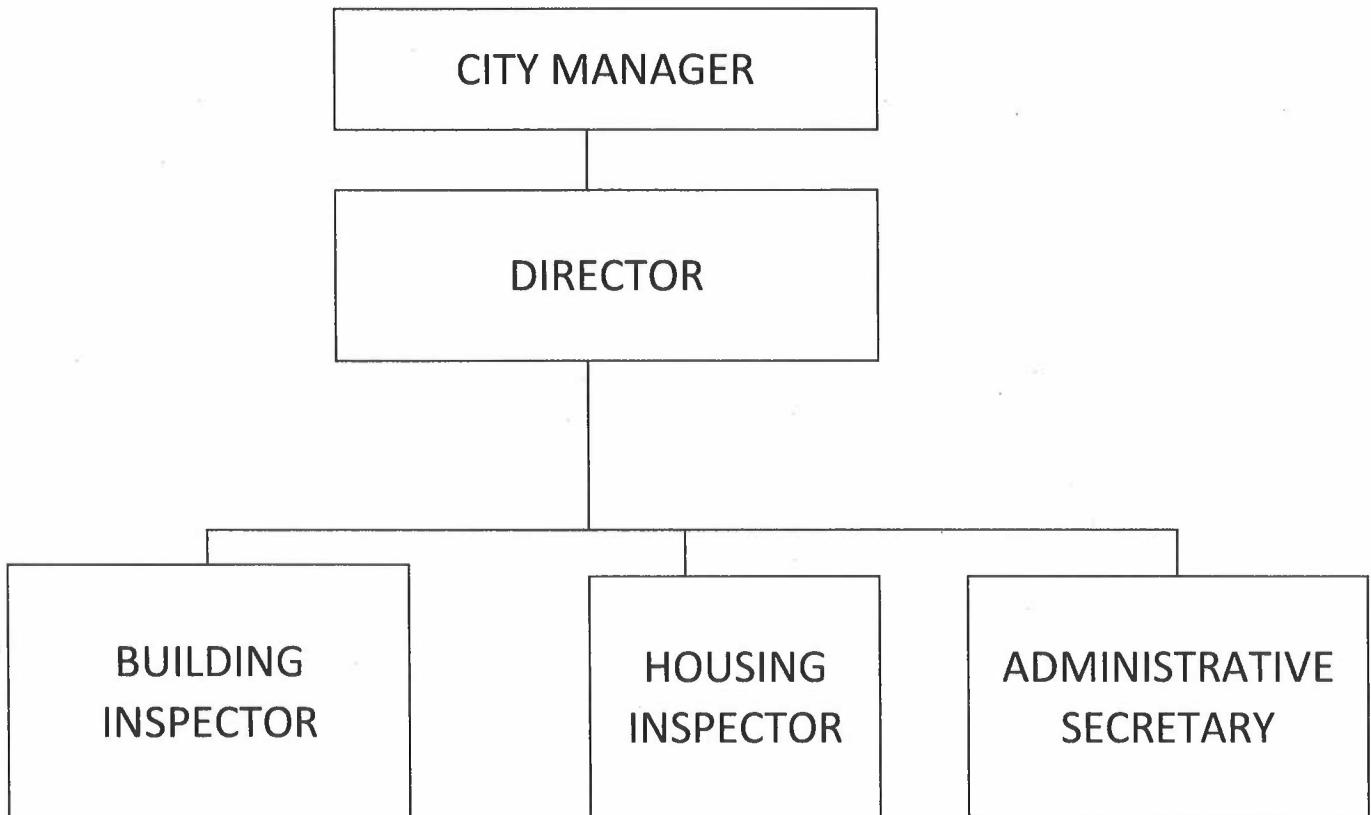
- Roughly 2,200 properties are visited annually for cyclical inspections.
- Roughly 500 properties are visited annually for building permits.
- Over 500 properties are visited annually for sales inspections.

FY24 OBJECTIVES

- Continue the cyclical inspection process.
- Review all properties that are issued building permits or construction that was incomplete as of April 1.
- Perform a sales analysis over the past year to determine if an update to values is appropriate.
- Increase public outreach on the results of value updates.
- Increase the process of granting institutional (Charitable, Religious and Educational) property exemptions to assure compliance with law.



CODE ENFORCEMENT



	<u>18-19</u> <u>ACTUAL</u>	<u>19-20</u> <u>ACTUAL</u>	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>BUDGET</u>	<u>23-24</u> <u>DEPT</u>	<u>23-24</u> <u>MANAGER</u>	<u>23-24</u> <u>COUNCIL</u>
SALARIES								
01 407 101 0000 Salaries	\$111,332	\$123,542	\$133,082	\$138,261	\$ 174,031	\$ 180,944	\$ 180,944	\$ 180,944
01 407 105 0000 Overtime	136	313	\$ 144	\$ 169	1,000	\$ 1,000	\$ 1,000	\$ 1,000
01 407 106 0000 Sick-Hurt	6,513	2,790	\$ 1,541	\$ 4,386	-	-	-	-
01 407 106 0001 Personal Time	1,250	1,135	\$ 1,247	\$ 897	-	-	-	-
01 407 107 0000 Holidays	4,272	4,848	\$ 4,609	\$ 4,892	-	-	-	-
01 407 108 0000 Vacations	2,971	4,633	\$ 1,639	\$ 4,560	-	-	-	-
01 407 109 0000 Longevity	60	-	\$ 90	\$ -	90	\$ 90	\$ -	\$ -
01 407 110 0000 Termination Pay	1,112	58	\$ 7,181	\$ 523	-	-	-	-
01 407 115 0000 Salary Adj.	-	-	\$ -	\$ -	1,539	\$ 4,835	\$ 4,835	\$ 4,835
TOTAL SALARIES	\$127,646	\$137,319	\$149,532	\$153,689	\$176,660	\$186,869	\$186,779	\$186,779
OTHER								
01 407 201 0000 Telephones	\$1,799	\$1,664	\$ 1,772.54	\$ 1,627.71	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800
01 407 207 0000 Postage	243	407	\$ 915.90	\$ 565.38	800	\$ 1,100	\$ 1,100	\$ 1,100
01 407 210 0000 Notices	78	68	\$ 210.00	\$ 357.77	400	\$ 400	\$ 400	\$ 400
01 407 212 0000 Copier	337	213	\$ 116.07	\$ 446.69	400	\$ 400	\$ 400	\$ 400
01 407 214 0000 Supplies	552	1,190	\$ 490.50	\$ 371.23	1,200	\$ 1,200	\$ 1,200	\$ 1,200
01 407 242 0000 Travel-Meetings	0	0	\$ -	\$ -	500	\$ 500	\$ 500	\$ 500
01 407 245 0000 Conference-Dues	295	439	\$ 270.00	\$ 222.00	400	\$ 400	\$ 400	\$ 400
01 407 247 0000 Training	745	920	\$ 1,047.99	\$ 381.98	700	\$ 700	\$ 700	\$ 700
01 407 304 0000 O/S Contracts	720	-	\$ -	\$ -	-	\$ -	\$ -	\$ -
01 407 305 0000 GIS Services	-	-	-	-	-	\$ -	\$ -	\$ -
01 407 304 0001 Prop Maint Enforcement	-	-	-	-	500	\$ 500	\$ 500	\$ 500
01 407 401 0000 Equipment	1,147	260	\$ 159.98	\$ -	900	\$ 900	\$ 900	\$ 900
01 407 999 9999 Code Transfer In/Out	-	-	-	-	-	\$ -	\$ -	\$ -
TOTAL OTHER	\$5,916	\$5,162	\$4,983	\$3,973	\$7,600	\$7,900	\$7,900	\$7,900
						3.95%	0.00%	0.00%
<i>Internal Service</i>								
01 407 234 0000 ISF Vehicle Repair	1,834	4,373	9,842	2,800	2,891	\$ 5,792	\$ 4,920	\$ 4,920
01 407 234 0001 ISF Vehicle Replacem	-	-	235	500	1,000	\$ 2,825	\$ 2,281	\$ 2,281
	1,834	4,373	10,077	3,300	3,891	8,617	7,201	7,201
Grand Total	\$135,395	\$146,853	\$164,592	\$160,961	\$188,151	\$203,386	\$201,880	\$201,880

The Code Enforcement Department is responsible for the enforcement of all building codes and acts as the enforcement agency for certain aspects of the zoning ordinances. The Code Department is the issuing agent for:

- ✓ Building permits (both commercial and residential)
- ✓ Certificate of occupancy
- ✓ Demolition permits
- ✓ Electrical permits
- ✓ Receiving code or housing complaints

The Director of Code Enforcement is also responsible for building, electrical, and numerous other inspections, to ensure compliance with building codes and public safety.

BUDGET HIGHLIGHTS

The FY24 budget proposal represents a hold the line proposal with no major new initiatives.

FY23 ACTIVITIES

The department was busy with issuing permits and doing the necessary inspections. The number of permits was down slightly in the past year, but the dollar value was up considerably, which followed the previous year that was also substantially higher. The number of smaller projects by individual homeowners decreased as the year progressed reflecting interest rate increases and material costs, but the higher value projects continued.

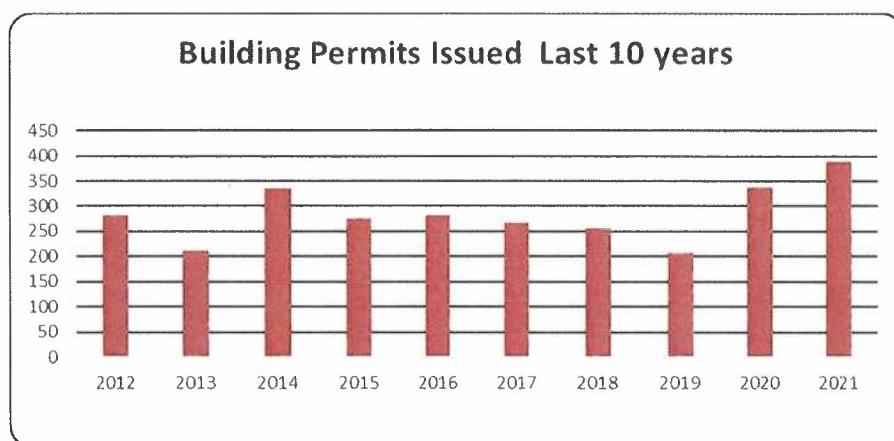
Property maintenance issues, including inspections and enforcement, continue to be a priority. The Housing Inspector does this function with notices to property owners outlining the issues and various forms of follow-up. The same staff member is also responsible for doing the inspections needed to fulfill the requirements of the Short-Term Lodging ordinance and acts as a back up to the Building Inspector.

The Code Department also supports the Heritage Commission which has seen an average number of requests for demolition permits of buildings that meet their review criteria (50 years old or older and greater than 750 square feet of floor space). The commission continues to be frustrated by their lack of power to stop demolition of some buildings they feel are important to preserve. Staff are investigating possible updates to the ordinance to address this issue but will need City Council support in doing so.

	Code Enforcement Activities					
	Assessing Year					
	16-17	17-18	18-19	19-20	20-21	21-22
Building permits	281	266	257	206	338	388
Value of permits **	\$32,501,144	\$22,848,982	\$17,496,469	\$15,649,958	\$33,005,656 *	\$48,615,456 *
Demo Permits	18	24	25	16	35	40
Value of permits**	\$654,800	\$1,066,400	\$1,438,300	\$460,800	\$4,219,792	\$2,509,250
Electrical Permits	240	223	245	237	253	317
Value of permits**	\$3,259,586	\$2,417,992	\$1,751,664	\$2,604,379	\$2,139,589	\$4,522,193
Inspections performed	1,065	866	992	925	1306	1376
Property Maint cases	58	47	42	48	57	52

* Building Permit Value also includes partial amount in Electric Permit value

** FY17 represents individual properties, not separate/multiple inspections at same property.



FY24 OBJECTIVES

The department's major initiative for FY 2024 will be the implementation of the SmartGov system in conjunction with the Planning Department. This system will replace our current antiquated system to process permits and applications. With this system we will be switching to a primarily digital process which will decrease the amount of time to process these items and provide access to other city departments of the data related to the applications and permits. The system will allow access to plans for employees in the field doing inspections through remote internet connection. The department will also continue to support all activities that it has traditionally done.

The department is not expecting any major impact regarding inspections related to the State School property until FY 25.



CONSERVATION COMMISSION

	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>23-24</u>	<u>23-24</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
OTHER								
01 422 207 0000 Postage	\$10	\$40	\$37	\$382	\$100	\$200	\$200	\$200
01 422 208 0000 Printing	\$0	\$0	5	\$0	\$0	\$0	\$0	\$0
01 422 212 0000 Copier	9	9	16	13	100	\$100	\$100	\$100
01 422 214 0000 Supplies	28	77	0	114	200	\$200	\$200	\$200
01 422 239 0000 Weed Watchers	1,000	0	0	0	1,000	\$3,500	\$2,000	\$2,000
01 422 247 0000 Training	440	420	70	155	500	\$500	\$500	\$500
01 422 303 0000 Misc.	300	135	64	500	200	\$200	\$200	\$200
01 422 390 0000 Annual Fees	800	1,175	1,100	1,150	1,400	\$1,400	\$1,400	\$1,400
TOTAL OTHER	\$2,586	\$1,854	\$1,291	\$2,315	\$3,500	\$6,100	\$4,600	\$4,600
DEPT. O&M TOTAL	\$2,586	\$1,854	\$1,291	\$2,315	\$3,500	\$6,100	\$4,600	\$4,600

The City of Laconia's Conservation Commission was established in August of 1987 for "the proper utilization and protection of natural resources and for the protection of watershed resources in the City". The Conservation Commission consists of 5 members, up to 3 alternate members, and advisory members. This five-member volunteer Commission, appointed by the City Council, is responsible for public outreach and education, managing the city-owned conservation lands and looking to acquire more, and reviewing wetland applications and making recommendations to the Planning Board.

BUDGET HIGHLIGHTS

- The FY24 budget includes an increase in the Weed Watchers program, which has been severely underfunded in recent years.

FY23 ACTIVITIES

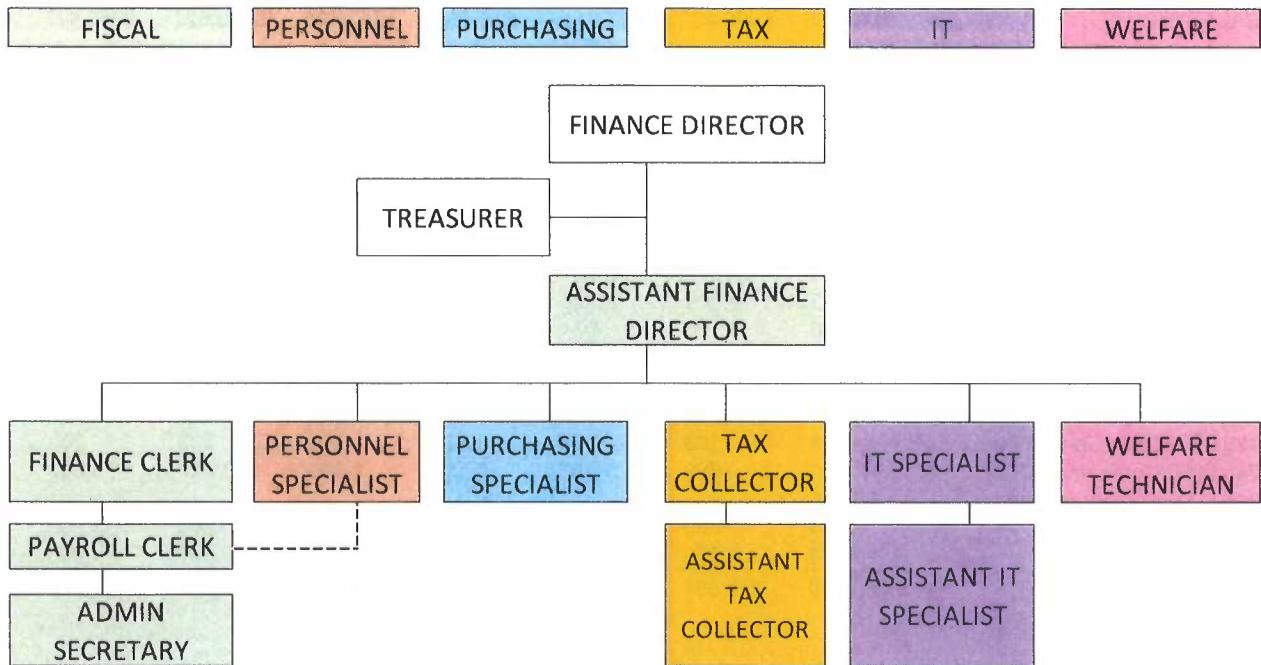
- The Commission worked with DPW for improvements at City owned land on Pickerel Pond Road
- The Commission was active in improvements to the boat launch on Messer Street and monitoring the boats there for invasive species.
- The Commission updated the City's Natural Resources Inventory and produced an updated chapter of the Master Plan for Natural Resources with several suggested goals.

FY24 OBJECTIVES

- The Commission will continue to look for appropriate land for the City to acquire or put under restrictive easements to have more land under conservation status.
- The Commission wants to work with the City Council to change the formula and process of allocating money to the Conservation Fund derived from the penalties of land taken out of current use.
- The Commission is interested in finding locations in existing wetlands and brooks to create areas for flood water to be temporarily retained to relieve flooding downstream.



FINANCE



	<u>18-19</u> <u>ACTUAL</u>	<u>19-20</u> <u>ACTUAL</u>	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>BUDGET</u>	<u>23-24</u> <u>DEPT</u>	<u>23-24</u> <u>MANAGER</u>	<u>23-24</u> <u>COUNCIL</u>
SALARIES								
01 403 101 0000 Salaries	\$519,608	\$568,559	\$ 626,349	\$ 606,723	\$ 623,430	\$ 622,500	\$ 622,500	\$ 622,500
01 403 105 0000 Overtime	544.8	352.01	272	621	500	500	500	500
01 403 106 0000 Sick-Hurt	2,813	4,254	3,494	9,195	-			
01 403 106 0001 Personal Time	2,398	3,415	1,945	3,303	-			
01 403 107 0000 Holidays	9,371	8,724	12,869	11,628	-			
01 403 108 0000 Vacations	7,877	3,623	10,904	8,952	-			
01 403 109 0000 Longevity	450	450	450	420	450	150	-	-
01 403 110 0000 Termination Pay	35,247	1,058	21,027	35,621	-			
01 403 115 0000 Salary Adj.	-	-	-	-	28,205	27,477	27,477	27,477
TOTAL SALARIES	\$578,308	\$590,433	677,311	676,463	\$652,585	\$650,627	\$650,477	\$650,477
OTHER								
01 403 201 0000 Telephones	\$2,738	\$2,064	\$ 2,385	\$ 1,902	\$ 2,600	900	900	900
01 403 207 0000 Postage	16,600	16,287	15,799	15,707	17,000	17,000	17,000	17,000
01 403 212 0000 Copier	3,739	4,215	2,590	3,062	3,000	3,000	3,000	3,000
01 403 214 0000 Supplies	7,908	6,778	9,823	7,559	6,000	7,000	7,000	7,000
01 403 214 0001 Supplies - OREO/Fees	6,196	298	5,721	(85)	2,000	1,000	1,000	1,000
01 403 221 0000 Audit	42,350	35,343	55,061	43,866	52,150	50,000	50,000	50,000
01 403 225 0000 Mortgage Research	2,493	2,529	1,755	1,854	2,500	2,000	2,000	2,000
01 403 229 0000 Registry of Deeds	1,228	1,170	974	873	1,300	1,000	1,000	1,000
01 403 230 0000 I Cloud Paperless fee	15	-	3,257	5,848	10,000	10,000	10,000	10,000
01 403 233 0000 Maint. Agreements	8,522	8,089	9,806	7,227	9,550	5,900	5,900	5,900
01 403 237 0000 Records Disposition	-	145	710	402	200	400	400	400
01 403 238 0000 Bank Service Fees	383	103	66	217	200	200	200	200
01 403 245 0000 Conference-Dues	821	692	460	1,556	1,000	3,800	3,000	3,000
01 403 246 0000 Temporary Labor	66,918	-	-	-	-	-	-	-
01 403 247 0000 Training	344	880	900	2,150	802	5,200	3,200	3,200
01 403 401 0000 Equipment	714	1,059	462	434	1,000	2,000	1,000	1,000
TOTAL OTHER	\$ 160,969	\$79,651	\$109,769	\$92,573	\$ 109,302	\$ 109,400	\$ 105,600	\$ 105,600
<i>Internal Service</i>								
01 403 234 0000 Vehicle Replacement	668	500	500	500	1,000	1,000	1,000	1,000
Grand Total	\$739,945	\$670,584	\$787,580	\$769,536	\$762,887	\$761,027	\$757,077	\$757,077

The Fiscal Division is charged with creating and sustaining a dynamic fiscal structure to meet legal requirements and support the attainment of the overall city mission. To that end, the department applies recommended business practices in Accounting, Auditing, and Financial Reporting, Asset and Risk Management, and Debt Administration.

The Division supports financial policy development that promotes fiscal security, long-term self-reliance, and the efficient use of labor while providing the highest level of customer service and information.

BUDGET HIGHLIGHTS

The FY24 Fiscal Division Budget request is slightly (\$1,860) below the FY23 request due to several operational shifts from the prior fiscal year. These include:

- **Decrease in salary expense** FY 23 saw the departure of several long term employees. The positions have been filled with new employees who are not as high on the salary scale. Consequently, the 'Total Salaries' request are slightly below FY23 levels, even when step and inflationary increases are factored in.
- **Decrease in telephone and maintenance agreement accounts.** This is reflective of the transfer from a traditional phone system to a more cost effective VOIP system, which was implemented city wide by the IT staff last year.
- **Increase the Training and the Conference and Dues account.** This is due to the loss of experienced employees referenced above. During FY23 we lost our Personnel Specialist (20+ years of experience), Purchasing Specialist (10+ years of experience) and IT Specialist (5+ years of experience). All vacancies were filled with internal candidates. While these are excellent employees, they need training and exposure to their peers in other communities to be fully effective. These increases provide the training needed to reduce this transition time to the absolute minimum.

FINANCE ACTIVITIES

Fiscal Administration:

- Process weekly payroll and accounts payables for City departments,
- Provides bi-monthly and on-demand updates of general ledger accounts for City, Library and School expendable and non-expendable trust funds, Internal Service Fund, special revenue funds, TIF Districts and capital funds;
- manage grant funds;
- coordinate the annual audit process;
- prepare annual budget and ACFR

- complete financial reporting to the State and Federal government

Personnel Administration:

- Coordinate recruitments and terminations
- Administer health, retirement, flexible spending and other benefit programs;
- Maintain employee training programs
- Monitor compliance with state and federal regulations;
- Maintain employee files;
- Assist City Manager in negotiation of collective bargaining agreements;
- Coordinate workplace safety program;
- Administer drug and alcohol screening program;
- Administer policies and union contracts.

Purchasing:

- Coordinate purchasing for most city departments,
- manage purchase orders and supply contracts.
- Coordinate liability insurance claims.
- Track inventory and fixed assets.

Tax Collection:

- Prepare semi-annual tax warrants
- Prepare and mail tax bills, collects taxes owed
- Manages tax lien and tax deed process
- Prepare necessary state reports

FINANCE OBJECTIVES

- Process Payroll, Accounts Payable, Debt Management, Revenue Collection in most efficient manner possible.
- Maintain accounts consistent with generally accepted accounting standards
- Provide training and guidance necessary to ensure a fully proficient staff.
- Provide City Council, City Manager, department heads and staff with fiscal information needed to make informed decisions
- Provide departments with exceptional human resource services.
- Address FY22 ACFR recommendations
- Leverage our new Managed Service Provider to enhance IT functionality and security, and to develop a more comprehensive roadmap for network development.

Dues

	# of Emp.	Total
NH Gov. Finance Officers Assoc	5	\$ 250
Soc. Of Human Resource Management	2	\$ 438
Assoc. of NH Pub. Employer HR Admin.	2	\$ 30
HR Association of Greater Concord	1	\$ 130
National Inst. Of Government Purchasing	1	\$ 195
NH Tax Collectors Association	2	<u>\$ 100</u>
		\$ 1,143

Conferences

	# of Emp.	Total
NHGFOA Annual Conference	3	\$ 600
Tax Collector Workshop (semiannual)	2	\$ 200
Trustee of Trust Fund workshops	3	\$ 300
Misc. workshops as scheduled		<u>\$ 700</u>
		\$ 1,800

Training

	# of Emp.	Total
Gov. Accounting Certificate Program	1	\$ 570
Society of HR Management Certificate	1	\$ 1,200
NIGP Public Procurement Assoc. Designation	1	\$ 950
Misc. training as scheduled		<u>\$ 500</u>
		\$ 3,220

FY 2023-2024 BUDGET

FINANCE

BENEFITS , INSURANCE, REIMBURSMENT

EMPLOYEE BENEFITS

	<u>18-19</u> <u>ACTUAL</u>	<u>19-20</u> <u>ACTUAL</u>	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>23-24</u> <u>BUDGET</u>	<u>23-24</u> <u>DEPT</u>	<u>23-24</u> <u>MANAGER</u>	<u>23-24</u> <u>COUNCIL</u>
OTHER								
01 429 120 0000 Social Security	\$333,984	\$336,374	\$ 357,632	\$ 372,959	\$ 387,206	\$ 421,037	\$ 420,534	\$ 420,534
01 429 130 0000 Health Insurance*	774,366	710,682	634,030	647,814	886,060	\$ 903,302	\$ 892,017	\$ 892,017
01-429-130-0001 Dental Insurance*	-	-	-	-	-	\$ 21,304	\$ 20,804	\$ 20,804
01 429 135 0000 Retirement	242,185	233,180	244,465	318,722	350,908	\$ 363,373	\$ 360,261	\$ 360,261
DEPT. O&M TOTAL	\$1,350,535	\$1,280,235	\$1,236,127		\$1,624,174	\$1,709,016	\$1,693,616	\$1,693,616

*Health and Dental Insurance costs are projected at current enrollment. This total includes optout payouts for employees not enrolled.

INSURANCE

	<u>18-19</u> <u>ACTUAL</u>	<u>19-20</u> <u>ACTUAL</u>	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>23-24</u> <u>BUDGET</u>	<u>23-24</u> <u>DEPT</u>	<u>23-24</u> <u>MANAGER</u>	<u>23-24</u> <u>COUNCIL</u>
OTHER								
01 433 123 0000 Unemployment Ins	\$4,787	\$0	\$ -	\$ -	\$ 6,288	\$ 3,000	\$ 3,000	\$ 3,000
01 433 125 0000 Workers Comp. In:	210,405	217,659	209,446	195,285	207,100	\$ 262,000	\$ 262,000	\$ 262,000
01 433 218 0000 Property & Liability	256,189	241,825	258,950	193,284	285,492	\$ 316,419	\$ 316,419	\$ 316,419
01 433 218 0002 Wellness Program	628	0	273	706	1,500	\$ 1,500	\$ 1,500	\$ 1,500
01 433 218 0003 Safety Training	0	150	-	597	1,000	\$ 1,000	\$ 1,000	\$ 1,000
01 433 218 0007 Claims	2,865	7,675	7,585	(16,261)	6,000	\$ 7,000	\$ 7,000	\$ 7,000
TOTAL OTHER	\$474,873	\$467,310	\$476,254	\$373,611	\$ 507,380	\$ 590,919	\$ 590,919	\$ 590,919
DEPT. O&M TOTAL	\$474,873	\$467,310	\$476,254	\$373,611	\$ 507,380	\$ 590,919	\$ 590,919	\$ 590,919

REIMBURSEMENTS

	<u>18-19</u> <u>ACTUAL</u>	<u>19-20</u> <u>ACTUAL</u>	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>BUDGET</u>	<u>23-24</u> <u>DEPT</u>	<u>23-24</u> <u>MANAGER</u>	<u>23-24</u> <u>COUNCIL</u>
OTHER								
01 427 901 0020 Recreation & Facil	\$5,630	\$5,620	\$ 0	\$ 0	\$ 5,000	\$ -	\$ -	\$ -
01 427 901 0040 Police	152,038	210,000	379,093	119,693	160,000	\$ 160,000	\$ 160,000	\$ 160,000
01 340 437 0005 Transport Fees	225	-	-	-	-	\$ -	\$ -	\$ -
01 340 445 0001 Belmont Fire	55,178	-	-	-	-	\$ -	\$ -	\$ -
01 427 901 0080 Fire	-	-	-	-	-	\$ -	\$ -	\$ -
TOTAL OTHER	\$213,071	\$215,620	\$379,093	\$119,693	\$165,000	\$160,000	\$160,000	\$160,000
DEPT. O&M TOTAL	\$213,071	\$215,620	\$379,093	\$119,693	\$165,000	\$160,000	\$160,000	\$160,000

These expenses are also reflected as revenue and therefore have no impact on the tax rate,

EMPLOYEE BENEFITS

This division provides for:

- FICA and Medicare payments for all departments except Public Works, Solid Waste, Internal Service Fund and Sanitary Sewer.
- Health and Dental insurance premiums for all employees except those in Fire, Police, Public Works, Solid Waste, Internal Service and Sanitary Sewer departments, less anticipated employee contributions.
- City contribution to the New Hampshire Retirement System (NHRS) for all departments except Fire, Police, Public Works, Solid Waste, Internal Service and Sanitary Sewer.

BUDGET HIGHLIGHTS

- Dental Insurance appears a separate line for the first time. Dental insurance was offered to non-fire personnel for the first time in FY23 and was included in the Health Insurance line for that year.
- Health Insurance rate increase of 6.0%
- Retirement employer contribution for Group I employees is budgeted at 13.35% a reduction from the 14.06% charged in the previous biennium.

INSURANCE

This division provides Unemployment, Workers Compensation and Property & Liability Insurance policies through Primex, as well as Wellness and Safety programs designed to mitigate risks. It also provides a Claims account for processing insurance claims and reimbursements. A portion of all insurance charges are distributed to SSF, ISF, EMS, LWW and Airport as appropriate.

BUDGET HIGHLIGHTS

- Worker's Compensation and Property & Liability insurance rates have increased as the budget does not assume that a credit will be applied, as it has been in prior years.
- Unemployment Insurance rate decreases to reflect an applied credit.

REIMBURSEMENTS

This is the division in which the City budgets for reimbursable 'business like' services provided by departments within the General Fund.

BUDGET HIGHLIGHTS

- Police special duty salary and benefit expenses are expected to remain stable.

		18-19 ACTUAL	19-20 ACTUAL	20-21 ACTUAL	21-22 ACTUAL	22-23 BUDGET	23-24 DEPT	23-24 MANAGER	23-24 COUNCIL
01-310-023-0000	INTEREST ON TAXES	85,346	63,555	59,211	52,852	70,000	52,000	52,000	52,000
01-310-024-0000	PEN & INT ON DEEDED PROPERTY	1,026	2,479	21,388	16,154	-	-	-	-
01-310-027-0000	REDEMPTION INTEREST	163,550	106,635	109,433	72,839	60,000	70,000	70,000	70,000
01-310-028-0000	OTHER TAX REVENUE-LRBP	20,366	26,772	36,755	25,148	36,000	36,000	36,000	36,000
01-310-031-0000	BOAT TAX	96,741	103,133	119,345	120,841	120,000	120,000	120,000	120,000
	TAXES OTHER THAN PROP. TAX	367,030	302,574	346,133	287,833	286,000	278,000	278,000	278,000
01-320-001-0000	SHARED REVENUES	-	396,002	377,901	0	-	-	-	-
01-320-002-0000	ADD ROOMS & MEALS	847,103	848,715	845,521	1,220,747	1,290,000	1,600,000	1,489,000	1,489,000
01-320-004-0000	LANDFILL REIMB	6	1,000	-	-	-	-	-	-
01-320-005-0000	RAILROAD USER FEES	3,365	3,685	2,137	3,750	3,000	3,000	3,000	3,000
01-320-011-0000	HIGHWAY BLOCK GRANT	329,780	348,618	329,483	325,144	590,000	340,000	407,419	407,419
01-320-011-0001	GRANT (SB38) 2017	12,127	-	-	0	-	-	-	-
01-320-011-0002	HB1221	-	-	-	0	160,000	-	-	-
01-320-011-0003	SB401	-	-	-	0	699,000	-	194,323	194,323
01-320-019-0000	NH FOREST LAND	335	344	330	332	325	325	325	325
	COVID - Federal			79,675	0	20,000	-	-	-
01-320-020-0001	COVID FUNDS - FEMA	-	37,102	10,215	48,351	10,000	-	-	-
01-320-020-0002	COVID FUNDS - STATE	-	204,852	482,804	0	-	-	-	-
	INTERGOVERNMENTAL REVENUE	1,192,715	1,840,318	2,128,066	1,598,324	2,772,325	1,943,325	2,094,067	2,094,067
01-330-001-0000	MOTOR VEHICLE PERMIT FEES	3,101,001	3,088,463	3,298,465	3,398,467	3,500,000	3,784,900	3,600,000	3,600,000
01-330-015-0000	DOG LICENSES	8,376	10,313	12,610	11,152	12,000	12,000	12,000	12,000
01-330-023-0000	BUILDING-ZONING FEES	93,411	114,534	165,089	166,702	150,000	150,000	150,000	150,000
01-330-027-0000	COST,FEES-TAX COLLECTOR	20,920	19,319	15,074	13,100	17,000	17,000	17,000	17,000
01-330-039-0000	FEES-CITY CLERK	(28,224)	122,088	131,702	123,697	130,000	132,000	132,000	132,000
01-330-039-0001	FEES - BOAT AGENT FEES	2,065	1,903	2,865	3,165	2,500	3,000	3,000	3,000
01-330-039-0002	FEES - POLE LICENSES	80	80	-	0	100	100	100	100
01-330-043-0000	LICENSES/PERMITS	6,913	6,265	7,040	6,170	7,000	7,000	7,000	7,000
01-330-045-0000	FRANCHISE FEE	320,319	305,235	296,491	315,055	310,000	310,000	310,000	310,000
01-330-047-0000	MASTER ALARM FEES	63,166	57,900	65,900	65,100	63,000	65,000	65,000	65,000
	LICENSES, PERMITS FEES	3,588,026	3,726,100	3,995,235	4,102,608	4,191,600	4,481,000	4,296,100	4,296,100
01-340-001-0000	AMBULANCE SERVICE REIMBURS	(10,583)	-	-	-	-	-	-	-
01-340-003-0000	MISC REIMBURSABLES	-	-	-	-	-	-	-	-
01-340-437-0001	REIMB-POLICE-GUN PERMITS	760	550	1,135	595	500	500	500	500
01-340-437-0003	REIMB-POLICE-TRAINING	-	350	275	175	-	-	-	-
01-340-437-0004	REIMB-POLICE-EXTRA DUTY	152,038	210,523	491,335	141,655	300,000	200,000	200,000	200,000
01-340-437-0005	REIMB-TRANSPORT FEES	225	11,505	100	0	350	350	350	350
01-340-479-0001	REIMB-PARKS & REC-FIELD LIGHTS	1,100	3,546	10,000	7,653	5,000	5,000	5,000	5,000
01-340-479-0002	REIMB-PARKS & REC ASSOC UTIL	8,189	4,233	2,610	4,851	4,000	4,000	4,000	4,000
01-340-479-0003	REIMB-PARKS & REC-SWIM LESSONS	1,135	-	0	-	-	-	-	-
01-360-058-0000	REVENUE-PUBLIC WORKS	3,389	6,366	21,153	17,882	10,000	20,000	20,000	20,000
01-360-058-0001	SOLID WASTE-STICKERS	29,332	29,823	44,757	45,273	60,000	52,000	52,000	52,000
01-360-058-0002	SOLID WASTE-TRASH A	124,183	112,260	93,661	92,089	130,000	52,503	52,503	52,503
01-360-058-0003	SOLID WASTE-TRASH B	67,360	61,643	97,739	85,118	92,000	180,380	180,380	180,380
01-360-058-0004	SOLID WASTE-TRASH C	474,512	606,423	703,124	890,809	1,000,000	1,000,000	1,000,000	1,000,000
01-360-058-0005	SOLID WASTE-COUPONS	21,111	3,008	1,746	2,229	-	1,000	1,000	1,000
01-360-058-0006	SOLID WASTE-DEMO	286,406	297,913	278,340	539,670	425,000	573,600	573,600	573,600
01-360-058-0007	REVENUE-POLICE	4,909	4,278	25,385	3,250	10,000	4,000	4,000	4,000
01-360-058-0008	REVENUE-FIRE	30,394	33,741	35,060	47,539	65,000	42,000	42,000	42,000
01-360-058-0009	REVENUE-PLANNING	18,704	34,360	44,648	50,430	50,000	50,000	50,000	50,000
01-360-058-0010	TRASH-E WASTE	26,003	21,796	24,049	23,000	24,000	26,400	26,400	26,400
01-360-058-0012	REVENUE-PARKS & REC	5,630	5,621	2,265	2,114	6,000	5,000	5,000	5,000
01-360-058-0013	REVENUE-POLICE FALSE ALARMS	3,850	2,150	4,500	4,050	4,500	4,500	4,500	4,500
01-360-058-0014	SOLID WASTE-E WASTE COUPONS	847	1,129	39	0	-	-	-	-
01-360-058-0015	TRASH-WM PASS THRU TRASH	11,145	13,308	14,148	25,629	11,000	30,000	30,000	30,000
01-360-058-0016	TRASH-WM PASS THRU DEMO	15,477	11,196	6,474	0	15,000	1,000	1,000	1,000
01-360-058-0017	REVENUE-PLANNING SPEC EVENTS	875	555	800	1,075	1,000	1,000	1,000	1,000
01-360-058-0019	STREET DAMAGE CHARG	-	-	18,413	16,250	15,000	15,000	15,000	15,000
01-360-058-0020	SOLID WASTE - BULK ITEMS	4,516	7,726	10,836	11,072	10,000	15,000	15,000	15,000
01-360-058-0021	Transfer Station Gilford Res	-	15,316	206	615	-	-	-	-
01-360-058-0022	DPW VIOLATION REVENUE	-	-	2,500	2,000	-	1,000	1,000	1,000
	CHARGES FOR SERVICES	1,281,507	1,499,317	1,935,295	2,015,023	2,238,350	2,284,233	2,284,233	2,284,233

		18-19 ACTUAL	19-20 ACTUAL	20-21 ACTUAL	21-22 ACTUAL	22-23 BUDGET	23-24 DEPT	23-24 MANAGER	23-24 COUNCIL
01-350-001-0000	INTEREST ON GEN. FUND DEPOSITS	366,987	638,941	103,473	27,743	150,000	225,000	450,000	450,000
01-350-011-0000	ENDICOTT PARK KIOSKS	25,000	25,000	25,000	25,000	30,000	30,000	30,000	30,000
01-350-015-0000	LAKESIDE PARKING KIOSKS	146,777	139,414	123,510	146,543	275,000	280,000	280,000	280,000
01-350-016-0000	COLONIAL CONDO PARKING				29,160	-	-	-	-
01-350-019-0000	PARKING VIOLATIONS	15,000	15,200	23,346	16,684	22,000	35,000	35,000	35,000
	PARKING	186,777	179,614	171,856	217,387	327,000	345,000	345,000	345,000
01-350-023-0000	PILOT-LHA HIRISE ELD HSING/STAFF	19,146	39,881	60,488	14,883	38,000	13,000	13,000	13,000
01-350-023-0003	PILOT-LAKE VILLAGE ELD HOUSING(L	52,982	53,568	51,862	50,197	52,000	45,000	45,000	45,000
01-350-023-0004	PILOT-TAYLOR HOME	125,864	421,138	304,299	317,123	315,000	320,000	320,000	320,000
01-350-023-0005	PILOT-CAP	15,947	20,046	15,318	15,665	16,000	14,100	14,100	14,100
01-350-023-0006	PILOT-SKATE CLUB	12,486	12,895	12,189	11,985	12,000	10,500	10,500	10,500
01-350-023-0007	PILOT-STATE	8,828	9,519	9,186	9,247	9,200	8,200	8,200	8,200
	PILOT	235,253	557,047	453,342	419,100	442,200	410,800	410,800	410,800
01-340-445-0001	REIMB - FIRE BELMONT INTERMUNIC	55,718	-	-	-	-	-	-	-
01-350-031-0000	SSF REIMB TO GENERAL FUND	17,000	18,550	25,000	20,000	25,000	25,000	25,000	25,000
01-350-037-0000	SALE OF TAX DEEDED PROPERTY	-	15,940	-	20,419	-	-	-	-
01-360-017-0000	BANNER POLES FEES	-	-	-	-	-	-	-	-
01-360-031-0000	DOG VIOLATIONS	2,674	850	580	1,125	850	850	850	850
01-360-051-0000	MARRIAGE LICENSES	1,230	1,153	1,802	485	1,200	1,200	1,200	1,200
01-360-052-0000	VITAL RECORDS RESEARCH FEES	27,704	23,503	29,590	25,608	27,000	27,000	27,000	27,000
01-360-053-0000	WELFARE LIEN REIMBURSEMENTS	1,770	-	1,816	0	2,000	2,000	2,000	2,000
01-360-057-0000	MISC REVENUE	30,123	43,430	72,651	53,178	40,000	40,000	41,000	41,000
01-360-057-0001	MISC SALE OF LAND	815,961	77,679	-	1	77,000	77,000	77,000	77,000
01-360-059-0000	CONCORD COOP REVENUE	134,593	-	43,979	-	-	-	-	-
01-360-059-0001	COLONIAL DEBT SERVICE	-	-	97,577	145,256	164,000	164,000	164,000	164,000
01-360-060-0000	LEASES	729	-	-	5	-	-	-	-
01-360-060-0120	LEASES-PARKS & REC	12,631	12,000	12,000	12,000	12,000	12,000	12,000	12,000
01-360-060-0130	SOLAR ARRAY RENTAL REVENUE	-	1,000	1,000	1,000	45,000	45,000	45,000	45,000
01-360-067-0010	OVER & SHORT-CITY CLERK	(211)	(306)	(114)	47	-	-	-	-
01-360-067-0020	OVER & SHORT-TAX COLLECTOR	9	(27)	(5)	0	-	-	-	-
01-360-067-0030	OVER & SHORT- SOLID WASTE	-	-	7	4	-	-	-	-
01-360-071-0001	POLICE- LOST & FOUND	-	5,172	70	-	-	-	-	-
01-360-071-0002	OPIOD SETTLEMENT	-	-	5,014	-	-	-	-	-
01-360-072-0000	RESTITUTION-FINES	3,414	4,850	4,193	2,777	5,000	-	-	-
01-360-079-0000	PRINTOUTS	200	191	275	208	100	100	100	100
01-360-110-0000	NHIT PREMIUM RETURN	-	-	-	0	89,000	-	-	-
01-360-110-0001	TRANS FROM MUNI TRANSPORATION	-	3,000	96,000	96,000	96,000	96,000	96,000	96,000
01-390-999-9999	TFR IN/OUT FROM GENERAL FUND	18,876	-	-	0	-	-	171,785	171,785
	MISCELLANEOUS	1,122,421	206,985	391,434	378,113	584,150	490,150	662,935	662,935
	GRAND TOTAL	8,340,717	8,950,894	9,524,833	9,046,130	10,991,625	10,457,508	10,821,135	10,821,135
ABATEMENTS/OVERLAY FOR ABATEMENTS		150,171	75,613	102,116	36,925	120,000	120,000	120,000	120,000
WAR SERVICE CREDITS		410,200	427,200	425,200	425,200	430,000	430,000	430,000	430,000
01-390-999-9999	TFR IN/OUT FROM GENERAL FUND	\$ 20,000.00	Invest NH Funds						
		\$ 10,000.00	Welfare Non-Cap Reserve Fund						
		\$ 10,000.00	Impact Fees - Recreation (Robbie Mills Scoreboard Replacement Capital Project)						
		\$ 46,772.00	Messer St. Bridge Non-Cap Reserve						
		\$ 62,000.00	Trans. From Non-cap reserve, previously allocated for Weirs Docks, now allocated for city drainage						
		\$ 15,000.00	ARPA funds previously set aside for Ironman						
		\$ 8,013.00	Application of inactive Non-Cap Reserve funds to current projects						
		\$ 171,785.00							

This is the division through which the Finance Department and the City Manager track general fund revenues from taxes other than property tax, from state and federal government, from license and permit fees, charges for City services, parking, earned interest and other sources.

BUDGET HIGHLIGHTS

- **Rooms and Meals Tax** Projected increase of \$310,000 from FY23 budget estimate represents a 7% increase over the FY23 actual allocation of \$1,489,077. Estimate based on recent experience.
- **Highway Block Grant** The projected decrease reflects a projected decrease in special state allocations under SB270, which have been cut by 30% from the similar allocations designated in the current state budget under SB401
- **SB401** This account reflects the bridge aid portion of the current SB401 state allocation. The FY24 proposed state budget replaces this with SB270, which is funded at a level 44% below FY23 levels.
- **Covid funds** The budget assumes that Covid related programs will phase out in FY24
- **Motor Vehicle Permit Fees** The budget projects that the steady increase seen in recent years will continue.
- **Reimbursement – Police Special Duty** – The \$100,000 decrease reflect recent trends.
- **Transfer Station Income** – Collectively these accounts are expected to reflect increased revenue of \$151,483 in FY24 due to increased usage and rate increases recently enacted by Council
- **Interest on General Fund Deposits** – recent interest rate hikes and improvement in the management of deposits is expected to increase income by \$300,000.
- **PILOT** – PILOT income is expected to drop by \$31,400 due to the recent drop in the City tax rate.
- **Transfers in/out of the General Fund** - The account includes transfers of \$86,772 into the General Fund to offset the cost of various expenses planned for FY24.

<u>BONDED DEBT MUNICIPAL BONDS</u>	ORIGINAL DEBT	YRS	Bal. Due 7/1/2023	YRS REM.	FY22-23 P & I	FY23-24 PRINCIPAL	FY23-24 INTEREST	FY23-24 P & I	% Change
2002 Capital Imp	\$2,029,000	20	\$0	0	\$102,500	\$0	\$0	\$0	-100.0%
2003 Library Renovation & addition	\$2,347,500	20	\$110,000	1	\$117,326	\$110,000	\$2,613	\$112,613	-4.0%
2010 Weirs Boardwalk	\$800,000	20	\$245,000	7	\$46,742	\$35,000	\$9,992	\$44,992	-3.7%
2010 Anthony Drive Drainage Improvements*	\$216,589	20	\$87,059	8	\$13,688	\$10,883	\$2,493	\$13,376	-2.3%
2011 Endicott Water Line/Weirs Bdwlk Supplement	\$565,000	20	\$226,000	8	\$37,607	\$28,250	\$8,318	\$36,568	-2.8%
2012 Fire Engine/Salt Shed (also in ISF)	\$520,000	10	\$0	0	\$52,625	\$0	\$0	\$0	-100.0%
2013 Smith Track/Weirs Community Park	\$850,000	10	\$85,000	1	\$88,111	\$85,000	\$1,037	\$86,037	-2.4%
2016 Endicott Rock/Lakeside/Messer Drainage	\$1,600,000	20	\$1,120,000	14	\$111,640	\$80,000	\$29,536	\$109,536	-1.9%
2018 General Street, Sidewalk, Drainage Improvements	\$2,500,000	10	\$1,250,000	5	\$282,250	\$250,000	\$26,875	\$276,875	-1.9%
2020 Court St Bridge, Endicott Water, Lkport sewer (also in SSF)	\$750,000	20	636,863	17	\$55,743	37,462	\$17,282	\$54,744	-1.8%
2020 Court St 2, Fire Engine, DPW Truck	\$2,025,000	10	1,417,500	8	\$234,073	202,500	\$27,433	\$229,933	-1.8%
2020 Colonial Theater Renovation (also in DTIF)	\$6,700,000	25	5,895,395	23	\$287,490	268,202	\$9,677	\$277,879	-3.3%
2021 Refund PD/Fire Radio, Tower, Disp.	\$630,000	8	481,188	6	\$86,195	76,090	\$10,105	\$86,195	0.0%
2021 Refund 2018 Gen. Sidewalk/Drainage	\$2,000,000	8	1,523,557	6	\$272,913	240,918	\$31,995	\$272,913	0.0%
2021 Refund 2015 Capital Improvements (Also in DTIF)	\$4,798,473	15	4,181,922	13	\$377,058	285,335	\$91,724	\$377,058	0.0%
2021 Church Street Property Acquisition	\$683,000	10	546,400	8	\$81,516	68,300	\$11,748	\$80,048	-1.8%
2021 Road Improvement Bond	\$1,312,400	10	1,180,000	9	\$195,956	135,000	\$56,738	\$191,738	-2.2%
2022 Trash Collection Totes		10		10	\$14,000	75,940	\$38,836	\$114,776	
TOTAL CITY			\$18,985,884		\$2,457,433	\$1,988,879	\$376,401	\$2,365,280	-3.7%
SCHOOL BONDS									
2002 School Renovations	\$4,123,300	20	\$0	0	\$215,045	\$0	\$0	\$0	-100.0%
2008 MM School Construction	\$22,644,000	29	\$6,940,239	14	\$1,451,788	\$668,144	\$783,137	\$1,451,281	0.0%
2011 QZAB Bond - Huot Ctr Renovation 1st	\$2,103,000	19	\$885,300	8	\$110,700	\$110,700	-	\$110,700	0.0%
2012 QZAB Bond - Huot Ctr Renovation 2nd	\$4,397,000	19	\$2,785,000	12	\$205,000	\$210,000	-	\$210,000	2.4%
2014 School Huot Supplement	\$1,000,000	20	\$550,000	11	\$63,513	\$50,000	\$12,338	\$62,338	-1.9%
2014 QZAB Bond - LHS Renovation	\$1,828,000	21	\$1,210,000	13	\$82,500	\$84,000	-	\$84,000	1.8%
TOTAL SCHOOLS			\$12,370,539		\$2,128,546	\$1,122,844	\$795,474	\$1,918,319	-9.9%
GENERAL FUND TOTAL			\$31,356,423		\$4,585,979	\$3,111,724	\$1,171,875	\$4,283,599	-13.6%
INTERNAL SERVICE FUND BONDS									
2012 Fire Engine Replacement (also in GF)	\$580,000	10	\$0	0	\$58,697	\$0	\$0	\$0	-100.0%
2023 Fire Engine Replacement	\$935,000	10	\$0	0	\$0	\$0	\$28,100	\$28,100	
TOTAL INTERNAL SERVICE FUND			\$0		\$58,697	\$0	\$0	\$0	-100.0%
SEWER BONDS									
2020 Court St Bridge, Endicott Water, Lkport sewer (also in GF)	\$1,500,000	20	\$1,275,638	17	\$111,654	\$75,038	\$34,616	\$109,654	-1.8%
2022 Elm Street Sewer Project							\$32,931	\$32,931	
TOTAL SEWER			\$1,275,638		\$111,654	\$75,038	\$67,547	\$142,585	27.7%
WATER BONDS									
2009 Water Tank	\$1,500,000	20	\$490,000	7	\$90,065	\$70,000	\$16,551	\$86,551	-3.9%
2020 Water Line Repair and Replacement	\$1,800,000	20	\$1,659,205	18	\$124,898	\$82,589	\$41,257	\$123,846	-0.8%
TOTAL WATER			\$2,149,205		\$214,963	\$152,589	\$57,808	\$210,397	-2.1%
DOWNTOWN TIF Bonds									
2021 Refund 2015 Capital Improvements (also in GF)	\$1,278,620	15	1,040,046	13	\$100,472	76,031	\$24,441	\$100,472	0.0%
2020 Colonial Theater Renovation (also in GF)				23	\$210,000		\$210,000	\$210,000	
TOTAL DOWNTOWN TIF			\$1,040,046		\$310,472	\$76,031	\$234,441	\$310,472	0.0%
WEIRS TIF BONDS									
2015 Capital Improvements	\$1,600,000	20	\$1,186,499	14	\$108,839	\$71,218	\$37,620	\$108,838	0.0%
TOTAL WEIRS TIF			\$1,186,499		\$108,838	\$71,218	\$37,620	\$108,838	0.0%
GRAND TOTAL			\$37,007,811		\$5,390,603	\$3,486,600	\$1,569,291	\$5,055,891	-6.2%

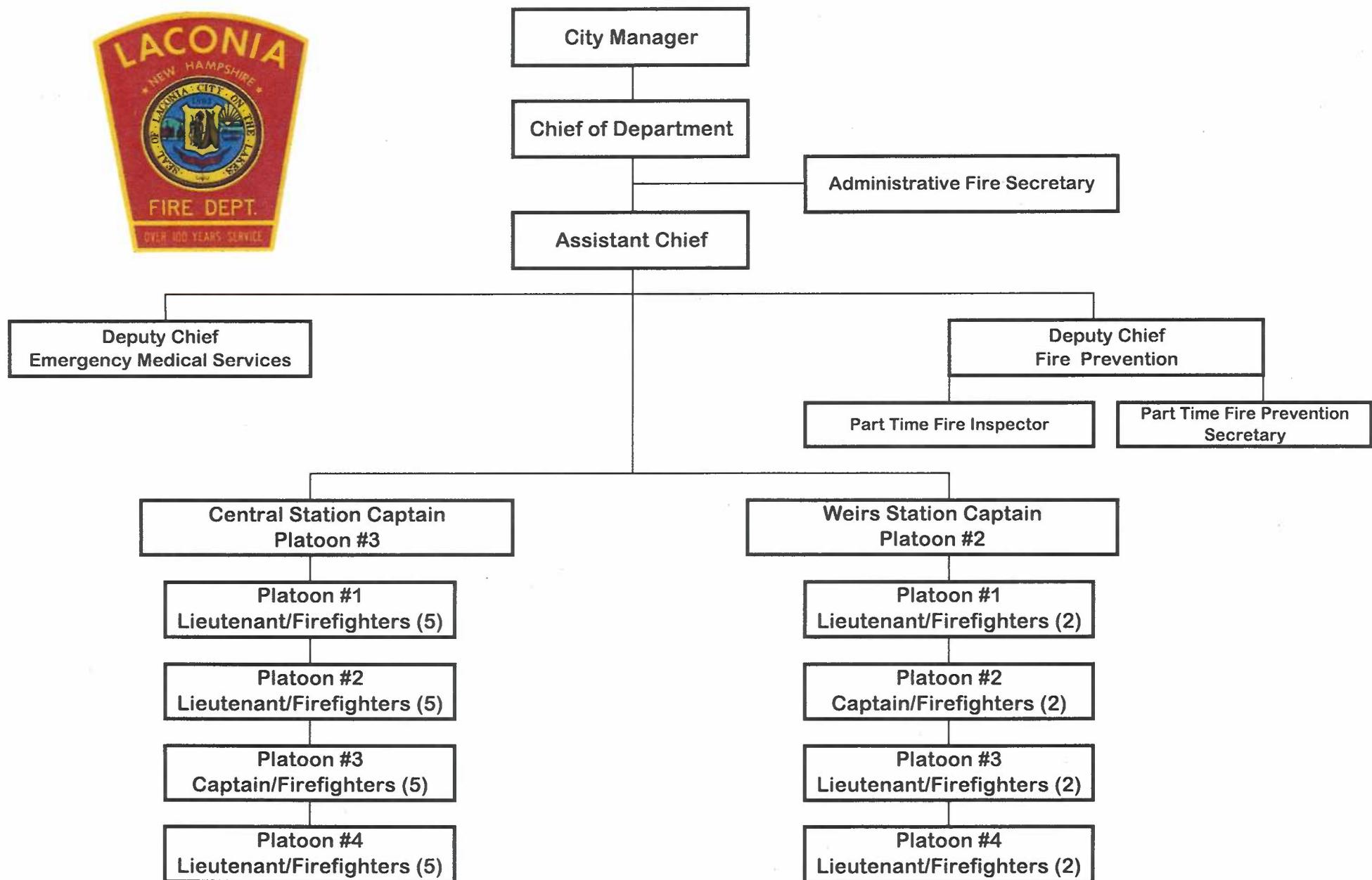
* Constructed with ARRA funds from the State Revolving Loan Fund. This loan forgives 50% of the principal at the time of repayment.
Interest is paid only on the City's share of the debt.

This is the division through which the Finance Department manages bonds and long-term loan payments for state projects.

BUDGET HIGHLIGHTS

- Two bonds were fully paid in FY23 and do not appear in the FY24 Budget
 - 2002 Capital Improvement Bond (General Fund and School Department)
 - 2012 Fire Engine/Salt Shed Bond (General Fund and ISF)
- The FY 24 budget includes the first full payment for the FY23 Tote Bond, increased expenditure of \$114,776
- The FY24 budget includes an interest only payment on the proposed Fire Engine replacement bond in the ISF, expected expenditure of \$28,100

LACONIA FIRE DEPARTMENT ORGANIZATION CHART



	18-19 ACTUAL	19-20 ACTUAL	20-21 ACTUAL	21-22 ACTUAL	22-23 BUDGET	23-24 DEPT	23-24 MANAGER	23-24 COUNCIL
SALARIES								
01 445 101 0000 Regular Salaries*	\$2,083,367	\$2,202,443	\$2,123,825	2,074,175	\$2,427,955	\$ 2,797,474	\$ 2,797,474	\$ -
01 445 101 0039 Hiring Incentive	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000	-
01 445 105 0000 Extra Duty Coverage	\$49,095	\$69,734	\$ 97,138	271,221	85,000	\$ 95,000	\$ 90,000	-
01 445 105 0001 Extra Duty Special Events	\$4,556	\$636	\$ (311)	3,957	25,000	\$ 25,000	\$ 25,000	-
01 445 106 0000 Sick-Injury Coverage	\$53,982	\$51,234	\$ 115,977	133,273	70,000	\$ 80,000	\$ 80,000	-
01-445-106-0001 Personal Coverage	\$32,899	\$52,153	\$ 53,689	55,149	80,000	\$ 80,000	\$ 80,000	-
01 445 107 0000 Holidays	\$114,163	\$119,832	\$ 130,256	127,016	132,000	\$ 132,000	\$ 132,000	-
01 445 108 0000 Vacation	\$103,159	\$94,079	\$ 121,917	137,067	139,000	\$ 139,000	\$ 139,000	-
01 445 109 0000 Longevity	\$1,740	\$1,740	\$ 1,980	1,740	1,980	\$ 1,800	\$ -	-
01 445 110 0000 Termination Pay	\$12,695	\$0	\$ 71,950	48,601	-	\$ -	\$ -	-
01 445 111 0000 Contractual EMT-Incentive	\$15,000	\$16,500	\$ 15,750	15,750	15,750	\$ 15,750	\$ 15,750	-
01 445 112 0000 Educational Stipends	\$25,700	\$30,954	\$ 26,350	24,300	31,000	\$ 31,000	\$ 31,000	-
01 445 115 0000 Salary Adj.	\$ -	\$ -	\$ -	0	19,300	\$ 14,100	\$ 14,100	-
01 445 130 0000 Health Insurance	\$594,521	\$591,845	\$ 615,408	599,436	688,476	\$ 725,400	\$ 725,400	-
01 445 132 0000 F.F. Insurance	\$820	\$820	\$ 1,148	1,148	1,200	\$ 1,200	\$ 1,200	-
01 445 135 0000 Retirement	763,794	740,172	\$ 802,212	933,823	952,120	\$ 986,502	\$ 986,502	-
TOTAL SALARIES	\$3,855,492	\$3,972,142	\$4,177,287	\$4,426,654	\$4,668,781	\$5,134,226	\$5,127,426	\$0
OTHER								
01 445 201 0000 Telephones	\$7,744	\$8,500	\$ 11,452	6,023.09	\$ 8,200	\$ 8,200	\$ 8,200	\$ -
01 445 202 0000 Lights-Power	\$38,044	\$34,150	\$ 38,583	37,135.80	38,500	\$ 39,000	\$ 39,000	-
01 445 203 0000 Water-Sewer	\$4,197	\$4,612	\$ 4,402	5,020.28	4,600	\$ 4,600	\$ 4,600	-
01 445 204 0000 Heating Fuel	\$18,091	\$15,228	\$ 16,015	14,359.31	17,500	\$ 18,000	\$ 18,000	-
01 445 212 0000 Copier	\$2,449	\$2,677	\$ 1,283	1,890.93	2,500	\$ 2,500	\$ 2,500	-
01 445 214 0000 Supplies-Department	\$6,832	\$4,392	\$ 5,434	5,433.48	7,000	\$ 7,000	\$ 7,000	-
01 445 233 0000 Maint.-Equipment	\$6,810	\$2,279	\$ 7,694	10,405.49	8,000	\$ 9,000	\$ 9,000	-
01 445 233 0001 Maint.-Fire Alarms	\$577	\$969	\$ 1,375	902.94	5,000	\$ 5,000	\$ 5,000	-
01 445 233 0003 Maint.-Radios	\$90	\$1,122	\$ 1,961	847	2,500	\$ 2,500	\$ 2,500	-
01 445 235 0000 Maint.-Station Repairs	\$13,703	\$23,512	\$ 11,110	12,865.04	12,000	\$ 13,000	\$ 13,000	-
01 445 235 0001 Maint-Station Supplies	\$7,126	\$5,539	\$ 7,519	7,698.30	7,000	\$ 8,000	\$ 8,000	-
01 445 245 0000 Conference/Dues	\$1,751	\$1,961	\$ 2,288	1,872.70	2,500	\$ 2,500	\$ 2,500	-
01 445 247 0000 Training	\$1,038	\$5,216	\$ 3,047	2,720.00	6,000	\$ 6,000	\$ 6,000	-
01 445 247 0003 Career Development	\$444	\$3,349	\$ 1,095	2,518.89	1,500	\$ 1,500	\$ 1,500	-
01 445 251 0000 Uniform Allowance	\$23,089	\$22,587	\$ 17,450	14,600.42	18,000	\$ 20,000	\$ 20,000	-
01 445 251 0001 Protective Clothing	\$20,749	\$8,687	\$ 7,335	10,899.47	25,000	\$ 25,000	\$ 20,000	-
01 445 253 0000 Physical Exams	\$10,758	\$4,956	\$ 4,100	4,653.00	11,000	\$ 11,000	\$ 11,000	-
01 445 304 0000 O/S Contracts	\$19,761	\$17,432	\$ 15,269	24,795.23	20,000	\$ 30,000	\$ 25,000	-
01 445 359 0000 Fire Prevention-Administratior	\$1,472	\$916	\$ 995	1,250.14	1,000	\$ 1,000	\$ 1,000	-
01 445 359 0001 Fire Prevention-Public Education	\$0	\$0	\$ 930	0	500	\$ 500	\$ 500	-
01 445 367 0000 Emergency Management -CE	\$2,000	\$1,000	\$ 500	500	500	\$ 500	\$ 500	-
01 445 375 0000 LR Mutual Fire O/S	\$142,061	\$145,188	\$ 149,248	155,609.00	153,731	\$ 159,383	\$ 159,383	-
01 445 401 0000 Equipment	\$11,123	\$11,438	\$ 10,730	3,408.52	13,000	\$ 13,000	\$ 13,000	-
01 445 401 0002 Equipment-Training	\$0	\$196	\$ -	1,199.00	1,000	\$ 1,000	\$ 1,000	-
01 445 401 0004 Special Events Coverage	\$517	\$486	\$ 1,364	0	500	\$ 500	\$ 500	-
01 445 403 0007 Radio Pager Replacement	\$1,507	\$1,458	\$ 0	0	-	-	-	-
01 445 901 9998 LRGH Reimbursement	(10,583)	-	-	-	-	-	-	-
01 445 901 9999 Belmont Intermunicipal Agree	(55,718)	-	-	-	-	-	-	-
01 445 999 9999 Fire Transfer In/Out	-	-	-	-	-	-	-	-
TOTAL OTHER	\$275,630	\$327,850	\$321,181	\$326,608	\$367,031	\$388,683	\$378,683	\$0
<i>Internal Service</i>								
01 445 234 0000 Vehicle Repair	\$80,000	\$98,402	\$ 42,191	118,230.96	145,066	\$ 176,184	\$ 149,625	-
01 445 234 0001 Vehicle Replacement	115,000	117,000	\$ 210,957	120,638.04	120,433	\$ 152,806	\$ 152,806	-
ISF TOTAL	\$195,000	\$215,402	\$253,148	\$238,869	\$265,499	\$328,990	\$302,431	\$0
Total Fire Budget	\$4,326,122	\$4,515,394	\$4,751,616	\$4,992,131	\$5,301,311	\$5,851,899	\$5,808,540	\$0

*Regular Salaries reflects Step and COLA increases on the date of the employee's anniversary.

The Laconia Fire Department works to provide an effective and efficient level of fire, rescue, hazardous material and pre-hospital emergency medical services. In addition, the department provides Fire Safety Education to school students, and local businesses. These services are provided out of two fire stations located in Downtown Laconia and at the Weirs.

BUDGET HIGHLIGHTS

- Extra Duty Coverage increases from \$85,000 to \$90,000 The department would like to improve its current succession planning for Chief Officer positions. There is currently minimal interest from shift-level personnel due to these positions educational requirements and salaries. This increase will help offset overtime costs for those who attend the following accredited programs:
 - NH Supervisors Academy –8 Weeks/12 in class hours
 - NH Certified Public Manager –12 Month's/48 in class hours
- Outside Contracts increases from \$20,000 to \$25,000 The Central Station has three projects targeted in 2023 that are generally not part of O/S services and above routine maintenance.
 - Professional Carpet Cleaning –Attempting to clean/disinfect on an annual basis
 - Basic air duct cleaning –Has not been completed in six years
 - Replacement of a backflow preventer –has failed multiple times and will most likely need to be replaced if it fails again.
- Lakes Region Mutual Fire O/S increase of \$7,048.00 for services provided by Lakes Region Mutual Fire Aid is due to the funding formula and increase in their 2023 operating budget.
- All other increases are due to an increase in personnel and costs of services/products
 - 01 445 202 0000 Lights/Power + \$500.00
 - 01 445 204 0000 Heating Fuel + \$500.00
 - 01 445 233 0000 Maint. Equipment + \$1000.00
 - 01 445 235 0000 Maint. Station Repairs + \$1000.00
 - 01 445 235 0001 Maint. Station Supplies + \$1000.00
 - 01 445 251 0000 Uniform Allowance + \$2,000.00



LEGAL

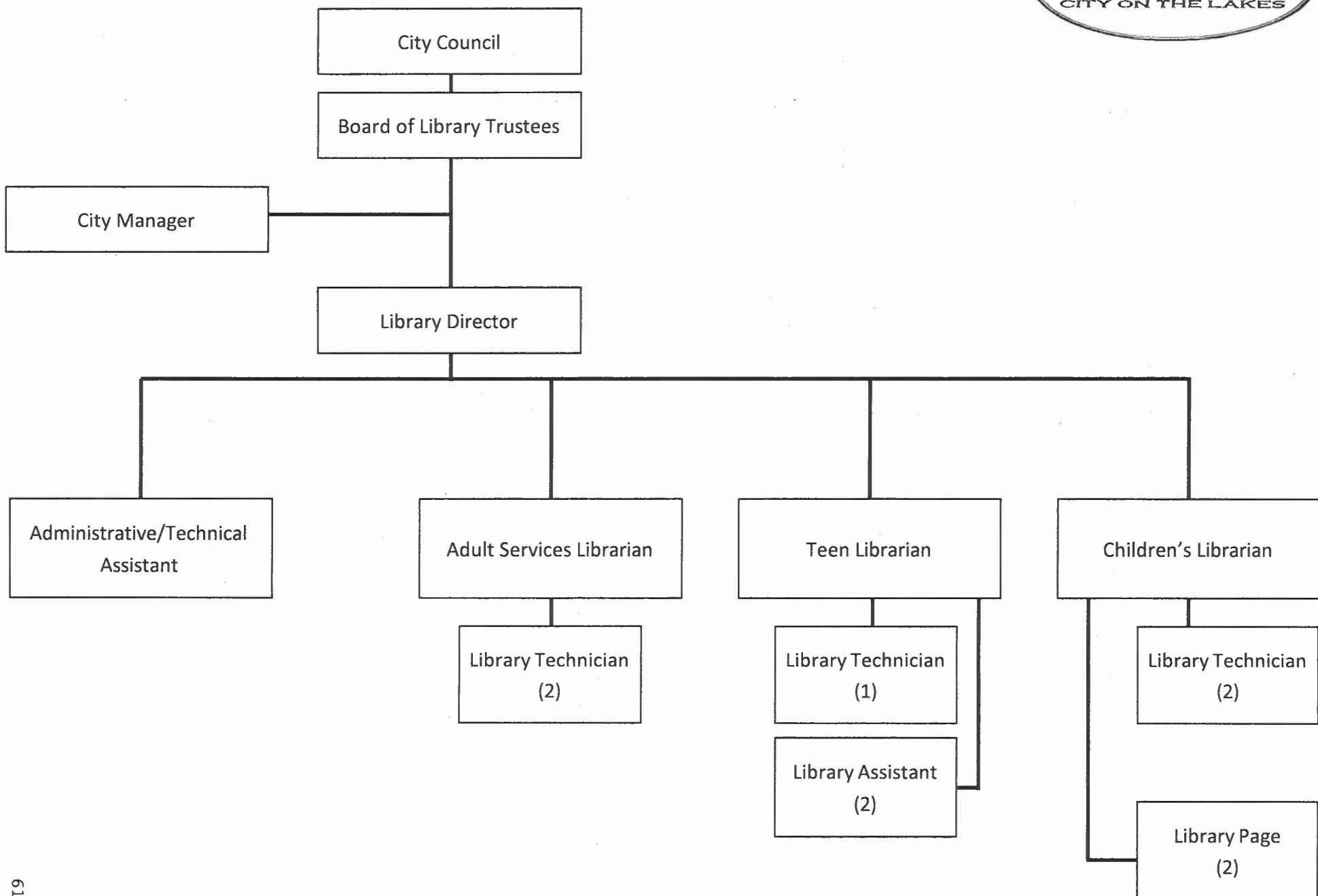
	<u>18-19</u> <u>ACTUAL</u>	<u>19-20</u> <u>ACTUAL</u>	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>BUDGET</u>	<u>23-24</u> <u>DEPT</u>	<u>23-24</u> <u>MANAGER</u>	<u>23-24</u> <u>COUNCIL</u>
OTHER								
01 402 225 0000 Law Books	\$ -		\$ 78	\$ -	\$ -	\$ -	\$ -	\$ -
01 402 225 0001 Special Outside Litigation	354	754	2,184	7,889	10,000	10,000	10,000	10,000
01-402-225-0002 123 Elm St Settlement	-	173	-	-	-	-	-	-
01 402 225 0003 General Code Update	2,075	6,190	545	4,898	2,000	2,000	4,000	4,000
01 402 225 0005 Litigation	6,624	31,817	29,159	29,328	30,000	30,000	30,000	30,000
01 402 225 0006 Retainer	39,014	47,117	46,748	47,300	50,000	50,000	50,000	50,000
01 402 225 0007 Negotiator	927	375	1,825	2,500	10,000	10,000	5,000	5,000
TOTAL OTHER	\$ 48,993	\$ 86,425	\$ 80,540	\$ 91,915	\$ 102,000	\$ 102,000	\$ 99,000	\$ 99,000
DEPT. O&M TOTAL	\$ 48,993	\$ 86,425	\$ 80,540	\$ 91,915	\$ 102,000	\$ 102,000	\$ 99,000	\$ 99,000

Provides for professional legal representation in the areas of litigation, contract development and administration and negotiation through contract.

BUDGET HIGHLIGHTS

- Decrease in Negotiator account, which had been increased in FY23 to accommodate labor contract renewals.

LIBRARY



	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>23-24</u>	<u>23-24</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
SALARIES								
01 481 101 0000 Salaries	\$467,788	\$431,114	\$448,650	\$467,163	\$ 583,576	\$ 587,385	\$ 587,385	\$ 587,385
01 481 105 0000 Overtime	539	85	-	490	-	\$ -	\$ -	\$ -
01 481 106 0000 Sick-Hurt	12,430	17,577	8,967	17,536	-	\$ -	\$ -	\$ -
01 481 106 0001 Personal Time	2,253	3,424	2,967	4,507	-	\$ -	\$ -	\$ -
01 481 107 0000 Holidays	15,882	15,857	14,938	18,811	-	\$ -	\$ -	\$ -
01 481 108 0000 Vacations	17,580	17,872	10,514	22,807	-	\$ -	\$ -	\$ -
01 481 109 0000 Longevity	540	390	450	270	540	\$ 210	\$ -	\$ -
01 481 110 0000 Termination Pay	19,022	1,981	-	47,045	-	\$ -	\$ -	\$ -
TOTAL SALARIES	\$536,035	\$488,301	\$486,486	\$578,629	\$584,116	\$587,595	\$587,385	\$587,385
OTHER								
01 481 201 0000 Telephones	\$3,830	\$3,599	\$4,730	\$3,948	4,080	\$ 3,300	\$ 3,300	\$ 3,300
01 481 201 0001 Internet/Cable	2,451	2,639	2,556	3,342	2,660	\$ 3,200	\$ 3,200	\$ 3,200
01 481 202 0000 Lights-Power	39,188	32,630	40,592	42,965	41,200	\$ 49,800	\$ 49,800	\$ 49,800
01 481 203 0000 Water-Sewer	3,457	3,065	2,188	2,862	3,000	\$ 3,400	\$ 3,400	\$ 3,400
01 481 204 0000 Fuel	20,832	18,530	18,422	19,118	21,630	\$ 23,000	\$ 23,000	\$ 23,000
01 481 207 0000 Postage	1,397	1,654	945	1,066	1,500	\$ 1,260	\$ 1,260	\$ 1,260
01 481 208 0000 Printing	1,561	1,043	0	1,121	500	\$ 500	\$ 500	\$ 500
01 481 214 0001 Supplies-Library	7,080	8,142	8,542	8,095	8,240	\$ 8,500	\$ 8,500	\$ 8,500
01 481 214 0002 Supplies-Building	2,939	3,078	979	1,814	2,600	\$ 3,200	\$ 3,200	\$ 3,200
01 481 214 0003 Supplies-Office	3,355	3,860	2,833	4,468	4,200	\$ 4,500	\$ 4,500	\$ 4,500
01 481 233 0000 Maint.-Equipment	8,887	6,504	10,891	6,179	9,300	\$ 9,300	\$ 9,300	\$ 9,300
01 481 235 0000 Maint.-Building/Janitorial	59,310	63,826	71,711	62,785	62,000	\$ -	\$ -	\$ -
01 481 235 0001 Maint-ILS Software	17,591	7,407	5,360	4,740	7,500	\$ 5,400	\$ 5,400	\$ 5,400
01 481 235 0002 Maint- Software	928	4,587	160	0	2,500	\$ 1,000	\$ 1,000	\$ 1,000
01 481 235 0003 Maint-Elevator	3,662	4,722	2,914	7,698	4,500	\$ 4,500	\$ 4,500	\$ 4,500
01 481 235 0004 Maint-HVAC	10,512	11,574	9,856	23,222	15,600	\$ 12,000	\$ 12,000	\$ 12,000
01 481 235 xxxx Maint - Building						\$ 66,600	\$ 64,600	\$ 64,600
01 481 235 xxxx Maint. Janitorial						\$ 35,400	\$ 33,000	\$ 33,000
01 481 242 0000 Travel	2,311	1,283	49	108	1,500	\$ 1,500	\$ 1,500	\$ 1,500
01 481 245 0000 Dues	405	1,475	235	703	1,000	\$ 1,000	\$ 1,000	\$ 1,000
01 481 247 0000 Education/Training	1,129	369	650	160	1,000	\$ 1,000	\$ 1,000	\$ 1,000
01 481 257 0000 Books	76,841	62,282	63,610	61,485	67,000	\$ 68,000	\$ 68,000	\$ 68,000
01 481 259 0010 Non-Print Media	16,224	28,939	31,717	31,892	32,000	\$ 33,000	\$ 33,000	\$ 33,000
01 481 259 0020 Periodicals	9,056	10,039	9,631	9,095	10,000	\$ 8,300	\$ 8,300	\$ 8,300
01 481 263 0000 Programs	17,383	10,996	7,773	12,569	14,000	\$ 15,500	\$ 15,500	\$ 15,500
01 481 363 0000 Gale Park	1,862	2,507	994	1,311	2,000	\$ 1,400	\$ 1,400	\$ 1,400
01 481 401 0000 Equipment	7,790	7,169	14,098	10,680	10,000	\$ 10,000	\$ 10,000	\$ 10,000
01 481 403 0000 Library Trust	-	-	-	-	500	\$ 300	\$ 300	\$ 300
01 481 404 0000 Legal	-	-	1,289	-				
01 481 405 0001 Archiving	-	-	-	-	500	\$ 300	\$ 300	\$ 300
TOTAL OTHER	\$319,982	\$301,916	\$312,723	\$321,424	\$330,010	\$374,860	\$370,460	\$370,460
Grand Total	\$856,017	\$790,217	\$799,209	\$900,053	\$914,126	\$962,455	\$957,845	\$957,845
Reimbursement Library Trust	(2,351)	-	-	(14,327)	-	-	-	-
Net	853,666	790,217	799,209	885,726	914,126	962,455	957,845	957,845

The purpose of the Laconia Public Library is to provide all members of its community access to materials which can improve their minds, broaden their lives, and fulfill their cultural, civic, intellectual, educational, and recreational needs. An important part of the library's effort is to develop a collection of reference materials in a variety of formats which will serve the reference needs of the community. Additional emphasis will be to provide preschool children with early childhood experiences in reading which will foster life-long reading habits.

BUDGET HIGHLIGHTS

The upkeep of the historic 120-year-old Gale Memorial Library building, and the now 18-year-old addition is costlier due to the frequency and scope of repairs. Additionally, there is an overall rise in costs. Maintenance items include flooring, interior and exterior painting, as well as more significant projects including stabilizing the Main Street granite steps and a 3-year effort to identify and remediate water penetration in the south chimney.



South chimney water penetration in the Children's Room, Lower Level.



South chimney water penetration in the Periodicals Room, Main Level.

- **Reallocation of Maintenance-Building budget** (including janitorial) from \$62,000 in FY23 to \$0 in FY24
- **New Account in FY24** - Maintenance-Building budget request (excluding janitorial): \$66,600
- **New Account in FY24** Maintenance-Janitorial budget request: \$35,400
- **Inflationary increases** in Books, Nonprint Media, Programs accounts, partially offset with a decrease in periodicals account.

*Prior to FY24, janitorial costs were included in the Maintenance-Building line item.

ACTIVITIES**CIRCULATION & LIBRARY VISITS**

	FY22	FY21
Total Items Circulated:	91,069	71,180
Visits to the Library:	64,294	37,414
Program Attendance:	3,770	1,974

RESEARCH

Computer Sessions:	4,786	3,435
Reference Questions Answered:	9,412	n/a
Ancestry Library Edition Searches:	5,450	3,086

COLLECTIONS

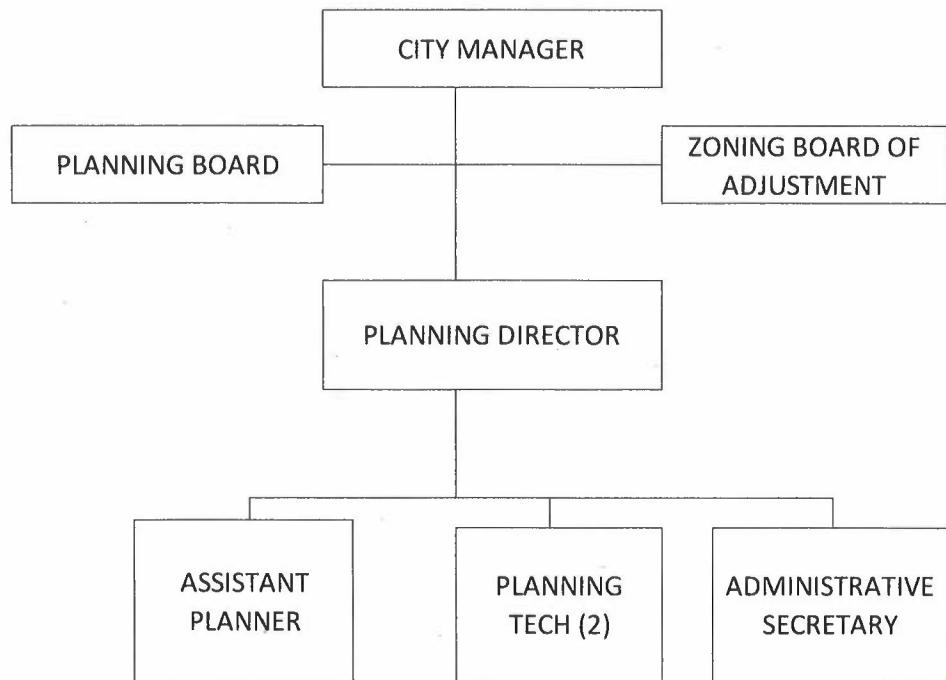
Total Physical Volumes: 59,944
Electronic Content available through Hoopla and NH Downloadable Books Consortium

FY24 OBJECTIVES

- Increase Circulation, Library Visits, and Program Attendance.
- Resolve the south chimney water penetration issue.



PLANNING



	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>23-24</u>	<u>23-24</u>	<u>23-24</u>	<u>23-24</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
SALARIES								
01 405 101 0000 Salaries	\$ 222,602	\$ 242,558	\$ 242,198	\$ 242,198	\$ 275,898	\$ 289,359	\$ 289,359	\$ 289,359
01 405 105 0000 Overtime	2,990	2,871	4,820	4,820	3,500	3,600	3,600	3,600
01 405 106 0000 Sick-Hurt	4,474	2,730	217	217	-	-	-	-
01 405 106 0001 Personal Time	997	1,072	2,509	2,509	-	-	-	-
01 405 107 0000 Holidays	5,146	5,242	5,510	5,510	-	-	-	-
01 405 108 0000 Vacations	5,332	3,807	5,761	5,761	-	-	-	-
01 405 109 0000 Longevity	60	60	60	60	-	90	-	-
01 405 110 0000 Termination Pay	3,968	-	1,590	1,590	-	-	-	-
01 405 115 0000 Salary Adj.	-	-	-	-	6,591	7,100	7,100	7,100
TOTAL SALARIES	\$245,568	\$258,340	\$262,664	\$262,664	\$285,989	\$300,149	\$300,059	\$300,059
OTHER								
01 405 201 0000 Telephones	\$ 1,891	\$ 1,197	\$ 1,297	\$ 1,297	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
01 405 207 0000 Postage	1,828	2,816	6,369	6,369	3,000	4,000	4,000	4,000
01 405 210 0000 Notices	5,445	4,446	7,050	7,050	5,000	5,000	5,000	5,000
01 405 212 0000 Copier	1,319	2,735	1,490	1,490	1,900	1,900	1,900	1,900
01 405 214 0000 Supplies	1,434	908	875	875	1,200	1,200	1,200	1,200
01 405 242 0000 Travel-Meetings	301	468	-	-	900	900	900	900
01 405 245 0000 Conference-Dues	602	208	448	448	900	900	900	900
01 405 247 0000 Training	600	2,194	814	814	1,300	1,300	1,300	1,300
01 405 304 0000 O/S Contracts	-	-	5,000	5,000	-	20,000	20,000	20,000
01 405 305 0000 GIS Services	-	-	-	-	500	500	500	500
01 405 306 0000 City Master Plan	-	-	-	-	1,500	1,500	1,500	1,500
01 405 333 0000 L.R. Planning Cor	14,713	15,241	15,241	15,241	16,400	17,000	17,000	17,000
01 405 401 0000 Equipment	936	1,112	873	873	1,200	1,200	1,200	1,200
TOTAL OTHER	\$29,070	\$31,326	\$39,456	\$39,456	\$35,800	\$57,400	\$57,400	\$57,400
Internal Service								
01 405 234 0000 Vehicle Repair						6,393	5,429	5,429
01 405 234 0001 Vehicle Replacement	740	3,000	500	500	1,000	1,000	1,000	1,000
TOTAL ISF						7,393	6,429	6,429
Grand Total	\$275,378	\$292,666	\$302,620	\$302,620	\$322,789	\$364,942	\$363,888	\$363,888

FY24 O/S Contract amount related to review of State School Property

The Laconia Planning Department reviews land use, development, and zoning issues in Laconia. The Planning Department is usually the first stop in building or establishing a new business or development in the City.

The Planning Department provides support for the Planning Board, Zoning Board of Adjustment (ZBA), Capital Improvements Committee (CIP), and the Special Events Review Committee (SERC), which now encompasses the former Motorcycle Technical Review Committee (MTRC). Each of these committees provide reviews for larger or more complex residential and commercial projects.

BUDGET HIGHLIGHTS

- The FY24 budget proposal includes a \$20,000 appropriation for contracted services related to the proposed State property. This cost is offset through an Invest NH award.

PLANNING ACTIVITIES

Activity for calendar year 2022 continued at a brisk pace, which has been true for multiple years. However, near the end of 2022 and into 2023 there was a slow down of small projects by individuals due to the recent interest rate hikes and the high cost of materials. Several projects approved in 2021 or 2022 were underway, including an 89-unit single family and duplex condo project on Endicott Street East, the redevelopment of the former Thurston's Marina into North Water Marina, and a 48-unit townhouse condo project on Endicott Street North. Also continuing in 2022 was the trend for older lakefront residential structures to be demolished and replaced with expensive structures. In addition, the Lilac Valley project, phase 3 off Old Prescott Hill Road, which has been on hold for several years, started construction of 29 units of affordable housing. The Langley Cove project of 291 condos, approved in 2018, is projected to start in 2023.

The department is actively involved with other city departments working with the proposed developer of the former State School property. This is projected to be multi-million-dollar mixed use development which will drastically change the area of the property and the immediate vicinity, but also have far ranging future effects on the entire city.

Ongoing activities of the Planning office include: Administration of land use applications, including major and minor site plan review, conditional use permits, reviewing and recording as-builts, lot mergers, variances and special exceptions including review, research, and site visits. Preparation of packets, including agendas, submission materials, staff reports and minutes for the Planning Board and its various

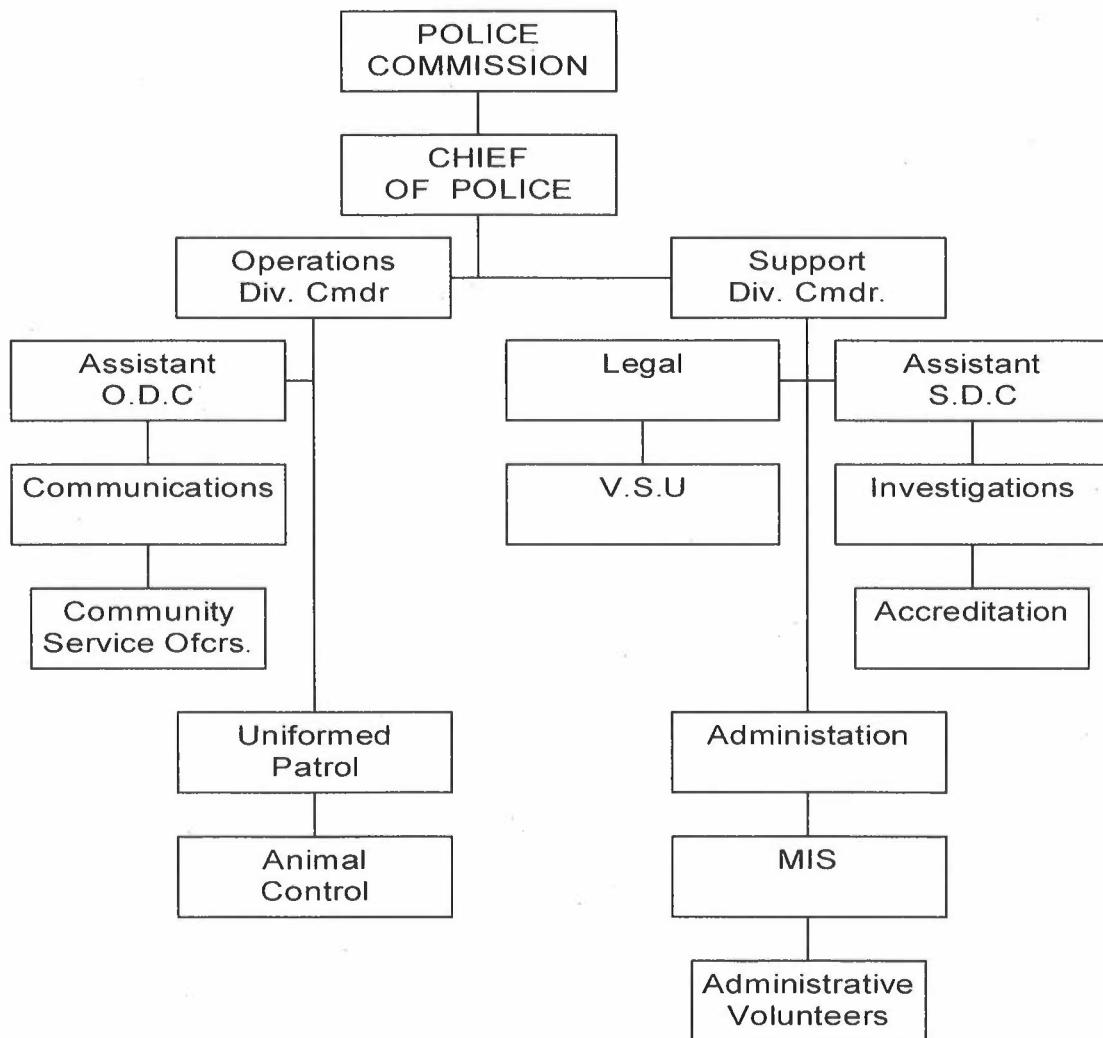
subcommittees, the Zoning Board of Adjustment, Technical Review Committee, Motorcycle Technical Review Committee, Special Events Review Committee, Conservation Commission, Heritage Commission, Historic District Commission, and Capital Improvement Committee. We provide the public with access to records and assist applicants in the land use permitting process. We also coordinate and initiate activities and provide City liaison functions with other governmental units, adjacent communities, regional entities, and community-based organizations. We also participate in regional planning efforts through the Lakes Region Planning Commission.

FY 24 Objectives

The department will continue to work with the Planning Board and the City Council to implement the suggestions of the 2018 Master Plan Land Use Chapter and discuss a few minor updates to this chapter. The city has already accomplished six of the thirteen recommendations and is working on others. This has resulted in amendments to the Zoning Ordinance and the Site Plan Regulations. The department has also started updating other remaining chapters of the Master Plan and adopted an updated Natural Resources chapter in 2022. We are committed to coordinating and initiating activities and providing City liaison functions with other governmental units, adjacent communities, regional entities, and community-based organizations. Together with the Conservation Commission, we will consider updates to select ordinances and regulations concerning the management of stormwater to better protect our natural freshwater bodies. We are implementing an on-line software system (SmartGov) to accept and process applications to continue our focus on customer service and streamlining the customer experience with Planning and other departments. In 2023 we will start engaging a third-party company to monitor Short Term Rentals in the city and to help with our ongoing permitting and enforcement efforts.



LACONIA POLICE DEPARTMENT



	<u>18-19</u> <u>ACTUAL</u>	<u>19-20</u> <u>ACTUAL</u>	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>BUDGET</u>	<u>23-24</u> <u>DEPT</u>	<u>23-24</u> <u>MANAGER</u>	<u>23-24</u> <u>COUNCIL</u>
SALARIES								
01 437 101 0000 Salaries	\$3,126,151	\$3,314,968	\$ 3,381,852	3,555,748	\$ 4,069,181	\$ 4,415,500	\$ 4,415,500	\$ 4,415,500
01 437 101 0014 Police Commission	3,500	3,300	3,600	3,600	3,600	\$ 3,600	\$ 3,600	\$ 3,600
01 437 101 0020 Special Duty/Part Time Salaries	94,008	132,755	130,336	104,662	100,000	\$ 105,000	\$ 105,000	\$ 105,000
01 437 101 0030 Extra Duty Hiring Incentive	124,024	163,249	-	0	0	10,000	\$ 15,000	\$ 15,000
01 437 101 0041 Shift Differential	36,319	43,703	55,405	55,980	50,000	\$ 91,584	\$ 91,584	\$ 91,584
01 437 101 0050 Overtime	142,198	35,544	15,232	8,895	145,000	\$ 150,000	\$ 70,000	\$ 70,000
01-437-101-0051 Holiday OT	-	41,395	68,044	79,341	-	-	-	-
01-437-101-0052 Incident OT	-	11,520	17,920	12,525	-	-	-	-
01-437-101-0053 Court OT	-	11,390	3,904	11,974	-	-	-	-
01-437-101-0054 Shift Coverage OT	-	18,830	30,950	64,241	-	-	-	-
01 437 102 0010 Halftime	1,754	-	-	0	-	-	-	-
01 437 106 0000 Sick-Hurt	65,390	41,688	110,953	97,086	-	-	-	-
01 437 106 0001 Personal Time	1,418	363	1,075	0	-	-	-	-
01 437 107 0000 Holidays	31,523	28,928	44,786	40,726	53,000	\$ 110,735	\$ 70,000	\$ 70,000
01 437 109 0000 Longevity	32,386	26,800	25,773	32,587	37,902	\$ 40,967	\$ 40,967	\$ 40,967
01 437 110 0000 Termination Pay	59,248	69,125	5,058	720	-	-	-	-
01 437 111 0000 Educational Stipends	20,970	17,000	20,900	30,650	31,750	\$ 32,650	\$ 32,650	\$ 32,650
01 437 130 0000 Health Insurance*	855,664	783,717	866,286	899,096	953,940	\$ 1,080,787	\$ 1,010,026	\$ 1,010,026
01 437 130 0001 Dental Insurance	-	-	-	-	-	\$ 18,516	\$ 18,516	\$ 18,516
01 437 135 0000 Retirement	944,596	918,343	1,034,117	1,218,588	1,279,545	\$ 1,414,774	\$ 1,329,132	\$ 1,329,132
TOTAL SALARIES	\$5,539,150	\$5,662,617	\$5,816,191	6,216,420	\$6,733,918	\$7,479,113	\$7,201,975	\$7,201,975
OTHER								
01 437 201 0000 Telephone	\$32,331	\$26,808	\$ 27,116	29,032	21,000	\$ 2,000	\$ 2,000	\$ 2,000
01 437 207 0000 Postage	985	966	\$ 286	2,255	1,600	\$ 1,600	\$ 1,600	\$ 1,600
01 437 208 0000 Printing	2,396	3,788	\$ 3,473	2,655	3,100	\$ 3,200	\$ 3,200	\$ 3,200
01 437 212 0000 Copier	7,354	7,245	\$ 4,352	6,348	7,200	\$ 7,300	\$ 7,300	\$ 7,300
01 437 214 0000 Supplies	8,229	10,429	\$ 9,303	8,830	9,250	\$ 10,000	\$ 10,000	\$ 10,000
01 437 233 0000 Maint.-Equipment	22,970	44,356	\$ 121,636	17,260	24,000	\$ 25,000	\$ 24,000	\$ 24,000
01 437 233 0010 Maint.-Radio	795	1,766	\$ 6,943	16,695	5,000	\$ 5,000	\$ 5,000	\$ 5,000
01 437 233 0020 Maint.-Computer	256	1,735	\$ 3,291	740	5,000	\$ 5,000	\$ 5,000	\$ 5,000
01 437 245 0000 Conference-Dues	1,550	1,360	\$ 1,905	2,301	2,500	\$ 3,000	\$ 3,000	\$ 3,000
01 437 247 0000 Training	44,636	70,313	\$ 49,051	60,288	75,000	\$ 80,000	\$ 70,000	\$ 70,000
01 437 251 0000 Uniform Allowance	50,462	66,601	\$ 31,294	49,769	42,000	\$ 43,000	\$ 42,000	\$ 42,000
01 437 303 0000 Misc.	48,236	173,772	\$ 70,506	48,757	32,000	\$ 35,000	\$ 32,000	\$ 32,000
01 437 304 0000 O/S Contracts	158,387	161,251	\$ 176,066	299,849	270,000	\$ 368,811	\$ 365,000	\$ 365,000
01 437 304 0001 Accreditation	4,615	4,665	\$ 1,025	4,615	5,000	\$ 5,000	\$ 5,000	\$ 5,000
01-437-401-0000 Equipment	-	3,180	-	-	-	\$ -	\$ -	\$ -
01 437 401 0004 Computer Equipment	8,207	21,972	\$ 30,111	19,857	18,000	\$ 20,000	\$ 20,000	\$ 20,000
TOTAL OTHER	\$391,408	\$600,207	\$536,359	\$569,251	\$520,650	\$613,911	\$595,100	\$595,100
INTERNAL SERVICE								
01 437 234 0000 Vehicle Repair	\$94,000	\$87,500	\$ 83,176.90	82,599.96	87,293	\$ 179,748	\$ 152,652	\$ 152,652
01 437 234 0001 Vehicle Replacement	110,000	105,000	\$ 89,008.37	140,028.96	164,049	\$ 165,856	\$ 144,527	\$ 144,527
Total ISF	\$204,000	\$192,500	\$172,185	\$222,629	\$251,342	\$345,604	\$297,179	\$297,179
POLICE REIMBURSABLE **	(152,798)	-	-	-	-	-	-	-
POLICE TOTAL	\$5,981,760	\$6,455,324	\$6,524,735	\$7,008,300	\$7,505,910	\$8,438,628	\$8,094,254	\$8,094,254

It is the mission of the Laconia Police Department to enhance the quality of life for residents, business people, and visitors to the City of Laconia. Our function is to prevent crime, to protect people and property, and to enforce state statutes and local ordinances. This shall be done with common sense, fairness and respect for the constitutional rights of all people. In meeting our mission, we will build positive relationships; encouraging citizen involvement in the identification and solution of problems within the community and adhere to the following core values: Integrity, Respect, Service and Teamwork.

BUDGET HIGHLIGHTS

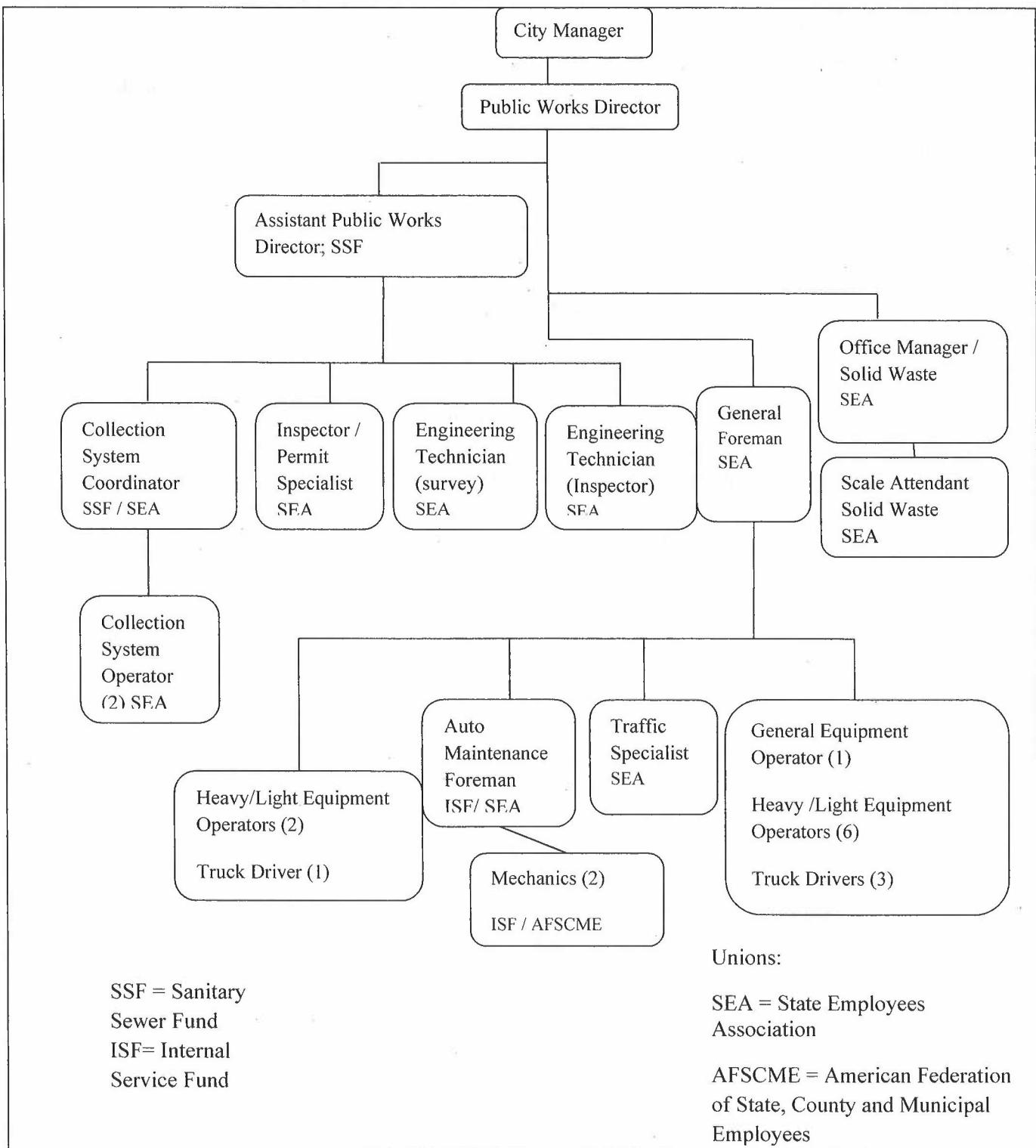
- A significant **reduction** (\$19,000) in **telephone expenses** that is reflective of the switchover to the VOIP phone system in 2022
- An **increase** of approximately \$17,000 in the **holiday line item** in order to more accurately reflect true costs
- A **large increase** (\$95,000) to the **outside contracted services** driven by increased contractual costs for body cams, cruiser cams, tasers, and virtual reality training

FY24 OBJECTIVES

- Further expansion of certain community policing programs
- Continue with relevant and important technology to advance policing in the City of Laconia
- Continue with PET (Prevent, Education, Treatment) work in the area of substance abuse and misuse
- Continue the momentum gained last year to continue the work associated with the homelessness issues



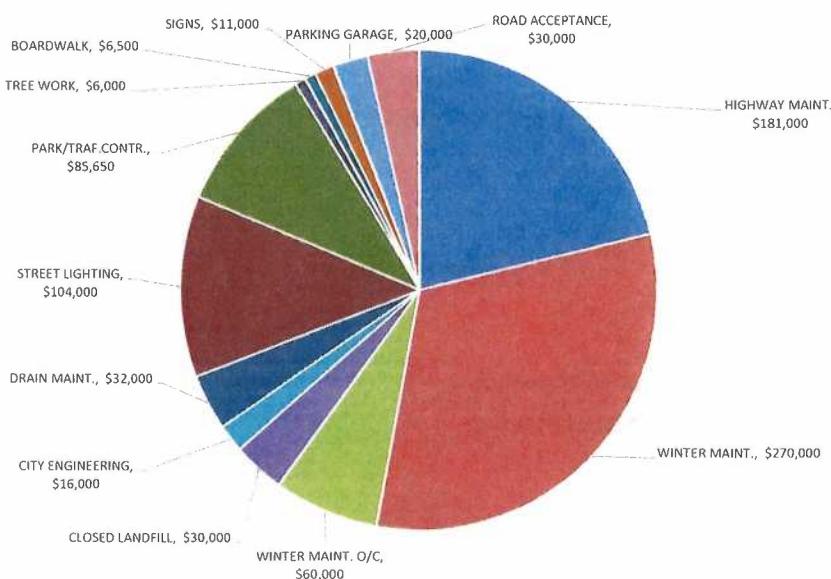
DEPARTMENT OF PUBLIC WORKS



		18-19 ACTUAL	19-20 ACTUAL	20-21 ACTUAL	21-22 ACTUAL	23-24 BUDGET	23-24 DEPT	23-24 MANAGER	23-24 COUNCIL
SALARIES									
01 599 101 0000	Regular Salaries	\$839,463	\$879,545	\$868,149	\$886,163	\$ 999,912	\$ 1,046,000	\$ 1,046,000	\$ 1,046,000
01 599 105 0000	Overtime	116,781	98,461	76,774	119,833	90,950	\$ 95,000	\$ 95,000	\$ 95,000
01 599 106 0000	Sick-Hurt	33,288	35,168	27,158	23,130	-	-	-	-
01-500-106-0001	Personal Time	-	-	-	-	12,106	-	-	-
01 599 107 0000	Holidays	30,354	31,948	33,615	34,368	-	-	-	-
01 599 108 0000	Vacations	29,495	39,700	33,219	34,866	-	-	-	-
01 599 109 0000	Longevity	870	900	930	1,050	930	\$ 1,000	\$ -	\$ -
01 599 110 0000	Termination Pay	18,671	860	119	214	-	\$ -	\$ -	\$ -
01 516 120 0000	Social Security	80,312	77,031	74,652	80,851.11	83,451	\$ 87,700	\$ 87,700	\$ 87,700
01 516 130 0000	Health Insurance*	275,798	295,830	327,667	283,099.33	338,688	\$ 296,466	\$ 296,466	\$ 296,466
01-516-130-0001	Dental Insurance	-	-	-	-	-	\$ 5,600	\$ 5,600	\$ 5,600
01 516 135 0000	Retirement	118,640	110,930	105,226	144,635.43	152,335	\$ 153,500	\$ 153,500	\$ 153,500
01 599 110 0000	Stipends	-	-	-	-	7,200	\$ -	\$ -	\$ -
01 599 115 0000	Salary Adj.	-	-	-	-	5,304	\$ 5,400	\$ 5,400	\$ 5,400
TOTAL SALARIES		\$1,543,672	\$1,570,373	\$1,547,508	\$1,620,316	\$1,678,770	\$1,690,666	\$1,689,666	\$1,689,666
SUPPLIES									
01 500 000 1000	HIGHWAY MAINT.	261,080	217,051	144,367	181,242	\$ 156,000	\$ 181,000	\$ 181,000	\$ 181,000
01 502 000 1000	WINTER MAINT.	422,984	216,819	135,780	232,504	265,000	\$ 290,000	\$ 270,000	\$ 270,000
01 503 000 1000	WINTER MAINT. O/C	32,921	21,024	35,767	32,627	54,000	\$ 60,000	\$ 60,000	\$ 60,000
01 504 000 1000	CLOSED LANDFILL	27,772	1,887	21,507	8,863	30,000	\$ 30,000	\$ 30,000	\$ 30,000
01 505 000 1000	CITY ENGINEERING	11,599	18,499	21,032	16,337	16,000	\$ 16,000	\$ 16,000	\$ 16,000
01 506 000 1000	STREET SWEEPING	10,575	85	-	-	-	\$ -	\$ -	\$ -
01 507 000 1000	DRAIN MAINT.	37,074	12,435	2,905	10,789	32,000	\$ 32,000	\$ 32,000	\$ 32,000
01 509 000 1000	STREET LIGHTING	128,956	139,202	118,444	94,507	125,000	\$ 104,000	\$ 104,000	\$ 104,000
01 510 000 1000	PARK/TRAF.CONTR.	87,652	72,795	53,859	78,567	78,000	\$ 85,650	\$ 85,650	\$ 85,650
01 511 000 1100	TREE WORK	1,585	2,642	1,178	-	6,000	\$ 6,000	\$ 6,000	\$ 6,000
01 512 000 1200	BOARDWALK	4,690	3,507	5,213	5,658	7,000	\$ 6,500	\$ 6,500	\$ 6,500
01 513 000 1300	SIGNS	11,542	6,044	10,216	793	16,000	\$ 11,000	\$ 11,000	\$ 11,000
01 514 000 1400	PARKING GARAGE	10,067	39,278	17,490	3,772	20,000	\$ 20,000	\$ 20,000	\$ 20,000
01 515 000 1500	ROAD ACCEPTANCE	-	2,275	14,025	13,275	20,000	\$ 20,000	\$ 30,000	\$ 30,000
Supply Costs		\$1,048,498	\$753,543	\$581,783	\$678,935	\$825,000	\$862,150	\$852,150	\$852,150
Less ISF Transfers			(209,500)						
Net Operating			\$838,998						
INTERNAL SERVICE									
01-500-234-0001	Vehicle Replacement				103,715.04	120,077	\$ 153,344	\$ 131,671	\$ 131,671
	Vehilce Repair				291,523.87	390,318	\$ 495,526	\$ 424,293	\$ 424,293
	Total ISF **	\$209,500	\$263,492	\$354,110	\$395,239	\$510,395	\$648,870	\$555,964	\$555,964
TOTAL PUBLIC WORKS DEPT.		\$2,592,170	\$2,587,408	\$2,483,401	\$2,694,489	\$3,014,165	\$3,201,686	\$3,097,780	\$3,097,780

* Health Insurance costs are projected at current enrollment. This total includes optout payouts for employees not enrolled.

** Prior to FY22 ISF transfers have been included in DPW functional reporting units



Public Works maintains the City's public transportation network, stormwater drainage and sanitary sewer infrastructure, and the solid waste program:

BUDGET HIGHLIGHTS

- **New Federal Commercial Drivers License (CDL) regulations** requires all operators to complete a training program that meets federal standards before obtaining a commercial driver's license. Small Municipalities do not have the staff and other resources to meet these requirements. Estimate cost of training is \$5,500 per employee.
- **Construction and transportation industry salaries and benefits increased** significantly resulting in the Departments' salaries no longer being competitive in the region.
- **Inflation** impacted the cost of the Department's materials and contracted Department purchases.

ACTIVITIES

- Projects completed during the 2022 construction season
 - Reconstruction of Franklin Street - phase 2
 - Mass Ave - drainage repairs and overlay
 - Jefferson Ave - drainage repairs and overlay
 - Mechanic Street from Union to Clinton - reconstruction,
 - Clinton, Hill Prospect Cole
 - North/ VanBuren - overlay
 - Union Ave from Stark to town line with Gilford - overlay
 - Durkee Street- overlay
 - Addison Street - overlay
 - Beech Street- overlay
 - Mile Hill from Beech St to Belmont town line - overlay
 - Crescent Street - overlay

FY 2024 Objectives

- Hire and train new staff.
- Execute the 2023 road construction program.
- Repair Messer and Highland Street Bridges

	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>23-24</u>	<u>23-24</u>	<u>23-24</u>	<u>23-24</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
SALARIES								
01 493 101 0000 Salaries	\$49,982	\$38,622	\$ 34,503	\$ 35,238	\$ 47,604	\$ 51,275	\$ 51,275	\$ 51,275
01 493 101 0001 Br.Dump,In House Trash	13,242	25,376	18,933	19,702	22,000	\$ 22,000	\$ 22,000	\$ 22,000
01 493 101 0002 Substitutes	1,006	102	0	0	-	-	-	-
01 493 101 0005 Hazardous Waste	50	356	0	2,218	-	-	-	-
01 493 105 0000 Overtime	8,088	5,859	4,539	16,444	7,000	\$ 10,000	\$ 10,000	\$ 10,000
01 493 106 0000 Sick	5,828	3,946	0	410	-	-	-	-
01 493 106 0001 Personal Time	1,066	546	138	611	-	-	-	-
01 493 107 0000 Holidays	1,444	1,324	1,508	1,570	-	-	-	-
01 493 108 0000 Vacations	2,594	1,771	1,281	999	-	-	-	-
01 493 109 0000 Longevity	30	30	30	30	30	\$ 30	\$ 30	\$ 30
01 493 120 0000 Social Security	6,631	5,962	5,043	5,585	5,860	\$ 6,370	\$ 6,370	\$ 6,370
01 493 130 0000 Health Insurance*	19,659	20,405	31,803	15,975	23,972	\$ 12,775	\$ 12,775	\$ 12,775
01 493 130 0001 Dental Insurance*	-	-	-	-	-	-	-	-
01 493 135 0000 Retirement	8,371	6,485	5,695	7,900	5,656	\$ 7,014	\$ 7,014	\$ 7,014
TOTAL SALARIES	\$117,990	\$110,784	\$103,471	\$106,683	\$112,122	\$109,464	\$109,434	\$109,434
OTHER								
01 493 201 0000 Telephone	\$1,129	\$951	\$ 1,318	\$ 1,195	\$ 1,350	\$ 1,100	\$ 1,100	\$ 1,100
01 493 202 0000 Lights-Power	2,396	2,065	1,817	1,606	2,300	\$ 2,300	\$ 2,300	\$ 2,300
01 493 214 0000 Supplies	49,387	11,459	13,216	15,647	20,000	\$ 20,000	\$ 20,000	\$ 20,000
01 493 214 0001 Supplies - Recycle Totes	-176	667	(216)	(180)	-	-	-	-
01 493 251 0000 Clothing Allowance	400	-	-	-	400	\$ 400	\$ 400	\$ 400
01 493 304 0001 Transfer Station	382,473	396,556	387,672	366,442	497,000	\$ 542,700	\$ 542,700	\$ 542,700
01 493 304 0002 Collection Contract	389,826	410,889	391,641	506,116	644,018	\$ 652,200	\$ 652,200	\$ 652,200
01 493 304 0003 Concord Cooperative	747,205	892,374	867,632	1,240,859	1,183,000	\$ 1,312,300	\$ 1,312,300	\$ 1,312,300
01 493 304 0004 Hazardous Waste	16,484	17,562	17,085	16,712	17,500	\$ 17,700	\$ 17,700	\$ 17,700
01 493 304 0007 Recycle-Contract	259,811	280,480	235,282	243,319	305,991	\$ 340,000	\$ 340,000	\$ 340,000
01 493 304 0008 Tire Disposal	1,650	4,100	4,450	4,373.00	4,800	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL OTHER	\$1,850,585	\$2,017,103	\$1,919,898	\$2,396,089	\$2,676,359	\$2,893,700	\$2,893,700	\$2,893,700
<i>Internal Service</i>								
01 493 234 0000 Vehicle Replacement	\$1,719	\$1,700	\$500	\$500	1,000	\$ 1,000	\$ 1,000	\$ 1,000
Grand Total	\$1,970,294	\$2,129,587	\$2,023,869	\$2,503,272	\$2,789,481	\$3,004,164	\$3,004,134	\$3,004,134

*Health & Dental Insurance costs are projected at current enrollment levels. This total includes payouts for employees not enrolled.

Breakdown by Function		
	FY 24 Proposed	%
Transfer Station Cost *	\$1,557,268	51.84%
Curbside Cost **	\$1,429,196	47.57%
Hazardous Waste	\$17,700	0.59%
TOTAL	\$3,004,164	100.00%
* Total cost, less Curbside and Hazardous Waste		
** Collection, Contract, Recycle Contract and 1/3 of Concord Cooperative Expense		

Transfer Station Net Cost		
	FY24 Proposed	
Income *	\$1,879,883	
Expense	\$1,557,268	
Net	\$322,615	
* Trash A, B & C, Coupons, Demo, Pass-through, Bulk Items, e-Waste		

Public Works operates the solid waste system to disposed various types of solid waste generated by the residents and business in the City of Laconia

BUDGET HIGHLIGHTS

Cost of operating the system:

- Transfer station fees pay the cost of operating and disposing of the solid waste brought to the transfer station by customers.
- Property taxes pay the costs of collecting solid waste curbside collection and the disposal of the waste

The conversion from manual to automated solid waste collection occurred in May 2023.

Landfill/incinerator space is a commodity as well as the recyclables collected at the curb or brought to the transfer station. Costs associated with these commodities impacted the program's budget.

Additionally, inflation and employee cost resulted in increases in curbside collection costs. The City's costs of operating the solid waste system experienced significant increases in:

- Collection Costs
 - Prior to October 1, 2022 (manual) \$55,474.00/month
 - After October 1st (manual) \$93,833.33/month
 - After October 1st (automated) \$71,250.00/month
- Trash hauling and tipping fees;
 - Prior to Jan 1st \$92.51/ton
 - After Jan 1t \$100.51/ton
 - Note; hauling fees are updated 3 times per year. A cola adjustment in may and a fuel adjustment in Jan and July
- The value of recyclables decreased as the economy slowed. Cost of processing recycling:
 - Month of July 2022 \$55/ton
 - Month of Feb 2023 \$148/ton

ACTIVITIES

FY 2022:

Transfer station received:

- 15,906 tons of Household trash of which 25 to 27% comes from curbside collection the remaining is brought by paying customers.
- 2954 tons of construction and demolition debris.

Cardboard collection center at 257 Messer Street

- 68 tons

Recycling:

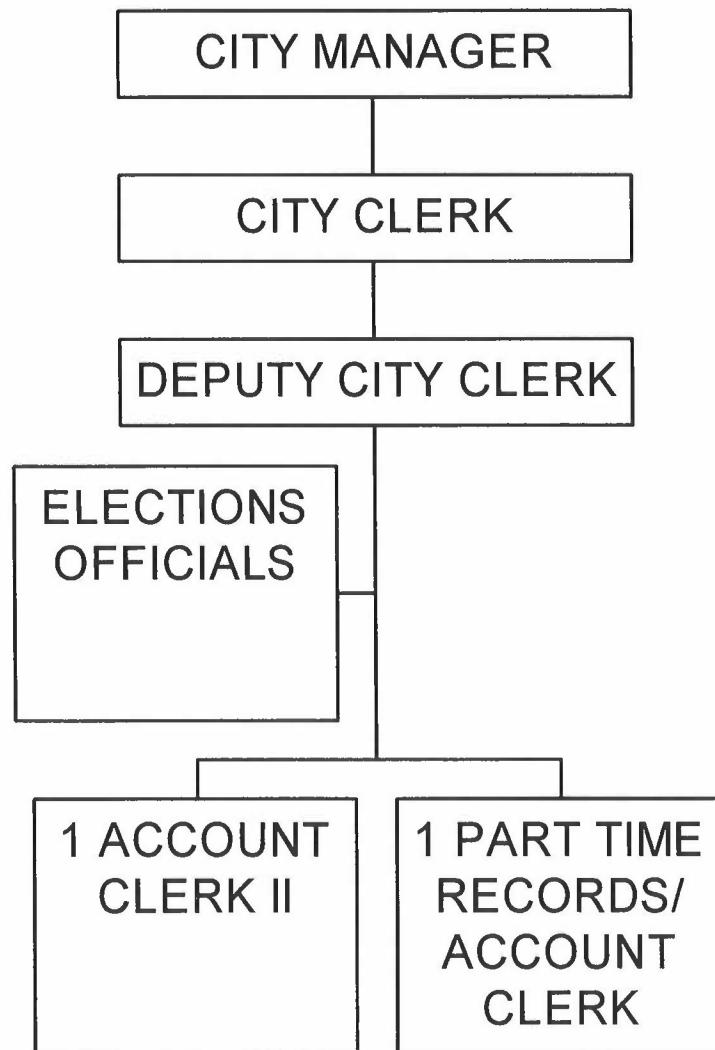
- 769 tons of curbside recycling was processed and returned to the manufacturing stream.

FY 2024 OBJECTIVES

- Prepare the residents and businesses for the first winter of automated trash collection
- Annual free dump day in the spring of 2024
- Annual household hazardous waste day in the summer of 2024
- Continue to provider the same level of service as in FY 2023



RECORDS



	<u>18-19</u> <u>ACTUAL</u>	<u>19-20</u> <u>ACTUAL</u>	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>BUDGET</u>	<u>23-24</u> <u>DEPT</u>	<u>23-24</u> <u>MANAGER</u>	<u>23-24</u> <u>COUNCIL</u>
SALARIES								
01 415 101 0000 Salaries	\$123,945	\$130,559	\$142,026	\$136,826	\$142,690	\$195,935	\$195,935	\$195,935
01 415 105 0000 Overtime	\$885	\$635	\$814	\$805	1,000	2,000	2,000	2,000
01 415 106 0000 Sick-Hurt	\$2,831	\$1,789	\$1,947	\$1,888	-	-	-	-
01 415 106 0001 Personal Time	\$1,106	\$977	\$984	\$1,635	-	-	-	-
01 415 107 0000 Holidays	\$3,433	\$3,754	\$3,983	\$4,224	-	-	-	-
01 415 108 0000 Vacations	\$2,370	\$3,417	\$3,259	\$4,317	-	-	-	-
01 415 109 0000 Longevity	\$30	\$60	\$90	\$90	60	60	-	-
01 415 110 0000 Termination Pay	\$0	\$0	\$0	\$1,530	-	-	-	-
01 415 115 0000 Salary Adj.	-	-	-	-	1,995	1,956	1,956	1,956
TOTAL SALARIES	\$134,600	\$141,190	\$153,102	\$151,315	\$145,745	\$199,951	\$199,891	\$199,891
OTHER								
01 415 201 0000 Telephones	\$1,233	\$1,575	\$1,781	\$1,533	1,200	1,000	1,000	1,000
01 415 207 0000 Postage	-\$6,271	-\$6,335	-\$12,866	-\$10,872	1,200	1,200	1,200	1,200
01 415 208 0000 Printing			\$1,282		-	-	-	-
01 415 212 0000 Copier	\$1,908	\$2,352	\$1,477	\$1,365	1,600	2,300	2,300	2,300
01 415 214 0000 Supplies	\$1,128	\$642	\$500	\$1,999	1,500	1,500	1,500	1,500
01 415 237 0000 Records Disposition	\$0	\$53	\$0	\$15	150	150	150	150
01 415 237 0001 Records Preservation	\$4,000	\$0	\$4,000	\$6,000	4,000	6,000	6,000	6,000
01 415 245 0000 Conference-Dues	\$1,821	\$377	\$788	\$486	3,500	3,500	3,500	3,500
01 415 248 0000 Dog License Exp.	\$1,323	\$1,598	\$1,773	\$1,160	1,800	1,800	1,800	1,800
01 415 303 0000 Misc.	\$1,511	\$2,102	\$2,066	\$3,850	2,000	2,000	2,000	2,000
01 415 306 0000 State MV Reg. Exp.	\$700	\$1,026	\$1,212	\$798	1,200	1,200	1,200	1,200
01 415 306 0001 City MV Reg. Exp.	\$526	\$1,744	\$1,235	\$1,173	1,200	1,200	1,200	1,200
01 415 401 0000 Equipment	\$613	\$481	\$1,086	\$1,684	2,000	2,000	2,000	2,000
TOTAL OTHER	\$8,493	\$5,614	\$4,334	\$9,190	\$21,350	\$23,850	\$23,850	\$23,850
<i>Internal Service</i>								
01 415 234 0000 Vehicle Replacement	\$90	\$250	\$0	\$500	1,000	1,000	1,000	1,000
Grand Total	\$143,183	\$147,054	\$157,436	\$161,005	\$168,095	\$224,801	\$224,741	\$224,741

The City Clerk's Records Division assists persons in Laconia who are seeking to register their motor vehicles, trailers and boats, to process plate changes, duplicate registrations and replacement decals, to register their dogs, to obtain vital records and marriage licenses, to amend vital records for adoptions, legal name changes and corrections, to register to vote, to obtain an absentee ballot, to purchase transfer station and bulky item stickers, to purchase beach stickers, to pay parking tickets, to file aquatherm permits, to file state des permits, to file legal filings, to register as a landlord agent, and to obtain city records. In addition to assisting customers in person the Clerk's office handles thousands of phone calls to give advice on how to conduct transactions, documents that are needed, directions to various landmarks, prepares and facilitates all local, state, and federal elections, processes all monies received through other city departments and prepares several reconciliations and transfers of accounts on a daily, weekly, and monthly basis.

BUDGET HIGHLIGHTS

- ***SALARIES:*** One full time employee is being requested to replace the employee lost during the consolidation of 2 department head positions in 2022.
- ***RECORDS PRESERVATION:*** This line has increased for the preservation and binding of one additional (1) historical archive – the current project is for Council Minutes dating back to 1893. Over the 100 or more years since these records originated, they have been subject to wear, and they are of significant historical value to the City. This line item is being funded to allow for three (3) volumes per year to be preserved.

ACTIVITIES

• NUMBER OF MOTOR VEHICLE TRANSACTIONS PROCESSED:	22,813
• NUMBER OF BOAT REGISTRATIONS PROCESSED:	664
• NUMBER OF VITAL RECORDS ISSUED:	4,531
• NUMBER OF MARRIAGE LICENSES ISSUED:	142
• NUMBER OF VOTERS REGISTERED/UPDATED:	629
• NUMBER OF ABSENTEE BALLOTS APPLICATIONS:	1,062
• NUMBER OF TRANSFER STICKERS SOLD:	1,928
• NUMBER OF TRANSFER STATION DAY PASSES SOLD:	627
• NUMBER OF BULKY ITEM STICKERS SOLD:	1,720
• NUMBER OF BEACH STICKERS SOLD:	438
• NUMBER OF DOGS REGISTERED:	1,451

FY 24 Objectives

- To continue to provide high quality customer service to all our residents and customers in a friendly professional manner.
- To prepare for the presidential primary election.
- To increase online service offerings (ex. parking ticket payments, beach, and dump stickers)
- To plan for the combination of the Clerk and Tax Office.

	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>23-24</u>	<u>23-24</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT</u>	<u>MANAGER</u>	<u>COUNCIL</u>
SALARIES								
01 417 101 0000 Elections	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 30,000	\$ 30,000	\$ 30,000
01 417 101 0001 Ward 1	3,905	3,869	3,951	3,224	-	-	-	-
01 417 101 0002 Ward 2	3,245	2,953	4,311	2,423	-	-	-	-
01 417 101 0003 Ward 3	4,021	3,607	4,740	3,180	-	-	-	-
01 417 101 0004 Ward 4	2,013	1,954	2,170	1,807	-	-	-	-
01 417 101 0005 Ward 5	2,639	2,225	2,270	1,364	-	-	-	-
01 417 101 0006 Ward 6	6,171	5,360	5,678	3,726	-	-	-	-
01 417 101 0010 Ward Officials	-	-	-	-	-	-	-	-
TOTAL SALARIES	\$21,994	\$19,968	\$23,121	\$15,723	\$18,000	\$30,000	\$30,000	\$30,000
OTHER								
01 417 207 0000 Postage	\$689	\$404	\$2,503	\$560	\$ 3,000	3,000	3,000	3,000
01 417 208 0000 Printing	2,762	1,483	2,606	3,295	3,000	3,500	3,500	3,500
01 417 210 0000 Notices	116	357	527	349	600	600	600	600
01 417 214 0000 Supplies	5,478	3,452	8,424	5,195	4,500	6,000	6,000	6,000
01 417 233 0000 Maint.-Agreement	2,104	1,750	2,897	4,291	2,300	4,500	4,500	4,500
01 417 304 0000 O/S Services(Police)	-	-	-	-	-	-	-	-
01 417 401 0000 Equipment	-	76	-	-	2,000	2,000	2,000	2,000
TOTAL OTHER	\$11,150	\$7,521	\$16,958	\$13,690	\$13,400	\$19,600	\$19,600	\$19,600
<i>Internal Service</i>								
01 415 234 0000 Vehicle Replacement	-	250	500	500	1,000	1,000	1,000	1,000
Grand Total	33,144	27,739	40,579	29,913	32,400	50,600	50,600	50,600

The Elections budget covers salaries for election staff for all six wards, the postage fees for mailing absentee ballots, the maintenance costs for the election machines, costs for programming the machine's memory cards for municipal elections and the purchasing of ballots for municipal elections.

FY 2023-2024 will have the following elections:

September 2023 Municipal Primary (if necessary)
November 2023 Municipal General Election
January/February 2024 Presidential Primary Election
May 2024 State Primary Election (if SB133 passes)

BUDGET HIGHLIGHTS

- ***SALARIES:*** This item was increased with the intent to give our current elected officials an increase in their Election Day pay, since the surfacing of SB133 we are leaving the pay as is since we are budgeting for a possible 4th election in this budget year.

ACTIVITIES

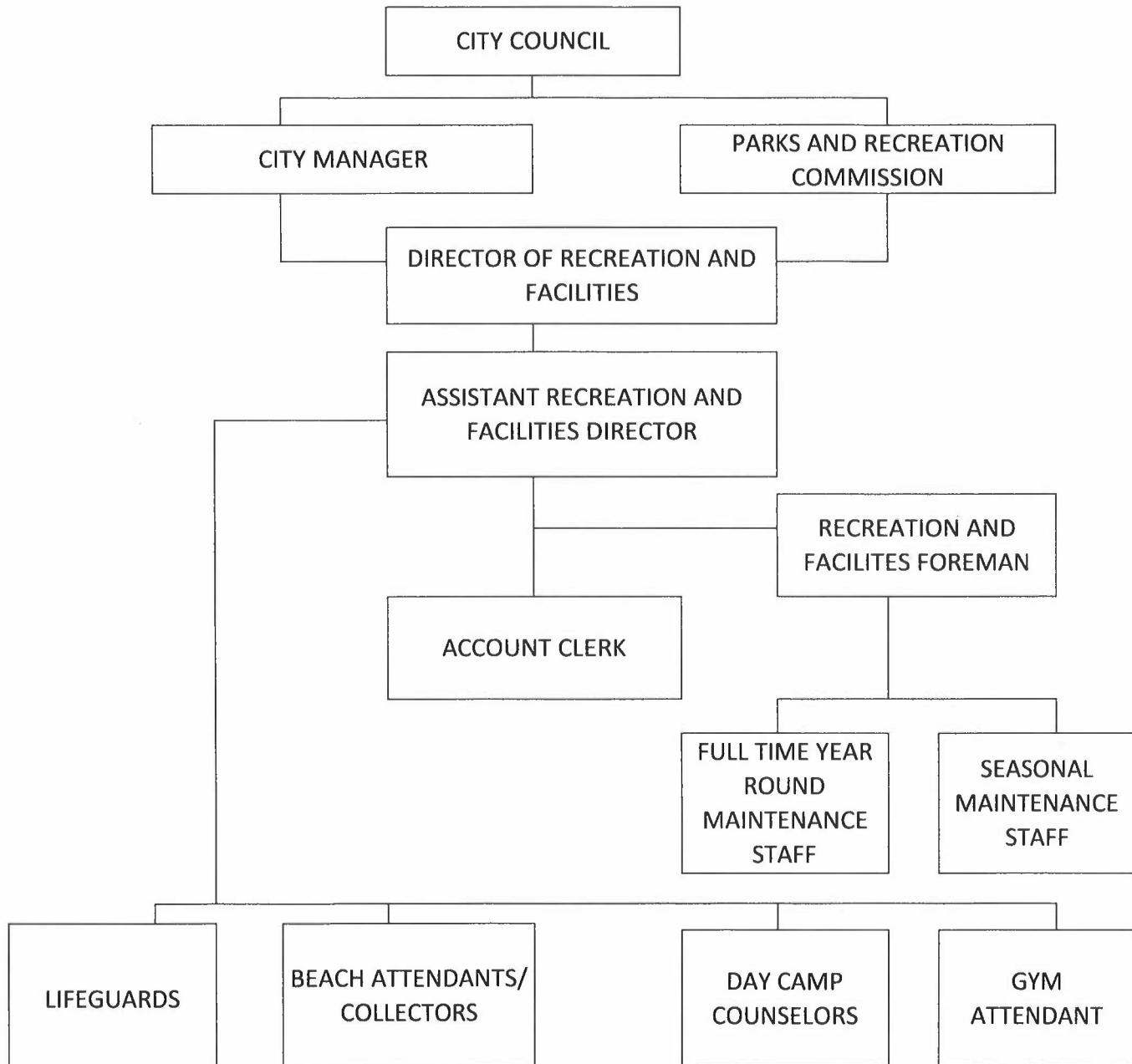
- Prepare for upcoming elections,
- Review law changes
- Attend trainings provided by the Secretary of State's office and the Laconia City Clerk

FY 24 Objectives

- Begin setting aside money for the replacement of the Election counting devices.
- Look into the process of implementing E-Poll Books



RECREATION AND FACILITIES



	18-19 ACTUAL	19-20 ACTUAL	20-21 ACTUAL	21-22 ACTUAL	22-23 BUDGET	23-24 DEPT	23-24 MANAGER	23-24 COUNCIL
SALARIES								
01 479 101 0000 Salaries	\$319,835	\$315,560	\$336,724	\$299,689	\$460,031	\$475,600	\$464,507	\$464,507
01 479 103 0000 Temporary	81,982	59,870	85,064	126,259	130,000	182,000	130,000	130,000
01 479 105 0000 Overtime	10,664	5,718	4,839	5,642	9,500	10,000	10,000	10,000
01 479 106 0000 Sick-Hurt	6,705	6,233	3,515	32,148	-	-	-	-
01 479 106 0001 Personal Time	4,365	2,896	3,085	3,998	-	-	-	-
01 479 107 0000 Holidays	10,559	10,364	10,009	10,274	-	-	-	-
01 479 108 0000 Vacations	15,582	6,113	8,455	6,667	-	-	-	-
01 479 109 0000 Longevity	570	300	330	360	660	660	-	-
01 479 110 0000 Termination Pay	22,394	4,064	495	1,506	-	-	-	-
01 479 115 0000 Salary Adj	-	-	-	-	6,397	6,745	6,745	6,745
TOTAL SALARIES	\$472,657	\$411,120	\$452,515	\$486,543	\$606,588	\$675,005	\$611,252	\$611,252
OTHER								
01 479 201 0000 Telephone	\$5,719	\$5,844	\$5,456	\$6,064	5,500	\$5,750	\$5,750	\$5,750
01 479 202 0000 Lights-Power**	22,307	20,282	35,128	28,031	24,300	25,800	25,800	25,800
01 479 203 0000 Water-Sewer**	12,834	15,116	15,342	11,470	16,000	16,700	16,700	16,700
01 479 204 0000 Heating Fuel**	13,148	7,914	6,027	5,817	11,250	11,750	11,750	11,750
01 479 207 0000 Postage	114	75	184	102	300	250	250	250
01 479 208 0000 Printing	9,176	3,317	2,821	2,189	4,000	4,000	4,000	4,000
01 479 212 0000 Copier	1,330	1,314	780	1,545	1,400	1,400	1,400	1,400
01 479 214 0001 Supplies-Maintenance	7,855	9,337	7,350	4,132	8,750	9,000	9,000	9,000
01 479 214 0002 Supplies-Programs	5,508	4,995	7,307	6,576	7,000	8,000	8,000	8,000
01 479 214 0003 Supplies-Office	1,106	4,648	1,894	2,113	2,000	3,000	3,000	3,000
01 479 233 0000 Maint-Equipment	7,256	4,960	5,249	4,274	6,000	16,000	6,000	6,000
01 479 235 0000 Maint-Buildings	12,037	9,096	3,325	3,422	15,000	15,000	15,000	15,000
01 479 235 0001 Maint-Park Houses	5,823	4,874	2,765	3,449	7,000	7,000	7,000	7,000
01 479 235 0002 Maint-Grounds	41,605	59,707	77,088	107,474	107,000	107,000	107,000	107,000
01 479 245 0000 Conference-Dues	1,479	1,525	419	1,422	3,000	3,500	3,500	3,500
01 479 247 0000 Training	2,845	596	623	4,724	1,000	1,000	1,000	1,000
01 479 251 0000 Uniform Allowance	1,965	1,832	1,466	2,484	2,400	2,800	2,800	2,800
01-479-306-0001 Tree Program	-	-	-	-	2,320	2,400	2,400	2,400
01 479 303 0000 Misc	7,074	996	888	985	1,000	1,000	1,000	1,000
01 479 304 0000 O/S Contracts	12,876	10,738	10,681	4,363	35,000	50,000	50,000	50,000
01-479-303-xxxx Playground Improvement				0	15,000	15,000	12,000	12,000
01 479 306 0000 Adopt a Spot	65	1,023	2,600	860	2,000	2,000	2,000	2,000
01 479 401 0000 Equipment	5,318	5,688	12,986	63,531	7,000	7,000	7,000	7,000
01-479-401-0012 Weirs Comm Park Imp	-	8,116	-	5,047	-	-	-	-
TOTAL OTHER	\$177,440	\$181,994	\$200,378	\$270,076	\$284,220	\$315,350	\$302,350	\$302,350
<i>Internal Service</i>								
01 479 234 0000 Vehicle Replacement	\$41,116	\$37,000	\$20,910	\$21,250	31,262	32,458	28,700	28,700
01 479 234 0001 Vehicle Repair	25,000	\$26,000	\$45,307	\$49,350	51,163	56,086	47,631	47,631
TOTAL ISF	66,116	63,000	66,217	70,600	82,425	88,544	76,331	76,331
***RECREATION REIMBURSABLES	(10,424)	-	-	-	-	-	-	-
Grand Total	\$705,788	\$656,113	\$719,110	\$827,219	\$973,233	\$1,078,899	\$989,933	\$989,933

**Park house utilities, see narratives

*** Accounts 01-340-479-0001, 0002, 0003

The Recreation and Facilities Department provides Laconia residents and visitors with a full range of recreational opportunities through development and maintenance of parks, community centers/park houses, athletic fields athletic courts, and beaches. In addition, the department administers recreational programs for youth, senior and other populations.

The Department is also charged with maintenance and repair of most City facilities, including City Hall, Police Station, cemeteries, parks/playgrounds, etc.

BUDGET HIGHLIGHTS

- **An increase in our Salaries line expense.** We would like to add an additional employee to our team who would be responsible for building maintenance. This area tends to be neglected more during the spring, summer and fall due to the high standards we strive for in our parks. This person would allow us to have the same standard in our buildings.
- **An increase in Maintenance – Equipment expense.** This significant jump is due to the need to replace aged out equipment on an annual basis. Some of our equipment is not worth the time and money to repair.
- **An increase in our O/S Contracts.** This line is being increased to allow the department to outsource some tasks such as park bathroom cleaning and cemetery and miscellaneous mowing.

Recreation & Facilities Department Activities

- Maintain 20 parks year-round.
- Mow approximately 1,240,450 sq. ft. weekly
- 15 Athletic Fields totaling approximately 859,450 sq.ft. of mowing 2-3 times per week and lining.
- 13 Athletic Courts
- 18 City Buildings including inside and outside maintenance.
 - City Hall
 - Police Department
 - Central Fire Station
 - Community Center
 - Weirs Fire Station
 - Laconia Public Library
 - Goss Reading Room
 - Park Houses
 - Leavitt Park House
 - Opechee Cove Park House

- Tardif Park House
- Weirs Community Center
- Concession Stands with bath houses.
 - Laconia Little League
 - Leavitt Park
 - Robbie Mills Sports Complex
- Bath Houses
 - Bartlett Beach
 - Bond Beach
 - Weirs Beach
 - Weirs Community Park
- 9 Baseball/softball diamonds
- 9 Playgrounds
- 9 Cemeteries totaling approximately 123,500 sq.ft.
- 5 Beaches
- 18 irrigation systems
- 23 Restrooms cleaned daily during the summer season with 37 toilets and 9 urinals.
- 30 Areas with Plant Beds (some are adopted through the Adopt A Spot Program)
- 28 Other areas that are mowed weekly.
- 2 Linear Parks (WOW Trail and Riverwalk)
- 1 Skate Park
- Completed 4,468 work orders in FY21.
- Provide City sponsored programs for adults and children.
- Provide meeting space for City youth and adult sports programs.
- Maintain and schedule all Facility Use Requests brought to the department.
- Maintain and schedule all interscholastic athletic facilities (outside the LHS turf field)
- Provide meticulous and highly scrutinized field preparations for the Robbie Mills Baseball Field (Laconia High School, NHIAA tournament games and Senior Muskrats).
- Provided childcare at the Opechee Day Camp.
- Maintain winter ice rinks and sledding hill.
- Remove snow and ice from 10 parking lots, 21 walkways and 26 doors.
- No Christmas Village this past year due to COVID-19
- Special events set up and break down.

Recreation & Facilities Department 2023 – 2024 Goals

- Keep working toward the goal of becoming ADA compliant at all parks and facilities.
- Constantly improving the aesthetics of the parks and facilities.
- Seek and implement creative methods to attract qualified seasonal staff.
- Increase programming.

CITY HALL

	<u>18-19</u> <u>ACTUAL</u>	<u>19-20</u> <u>ACTUAL</u>	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>BUDGET</u>	<u>23-24</u> <u>DEPT</u>	<u>23-24</u> <u>MANAGER</u>	<u>23-24</u> <u>COUNCIL</u>
OTHER								
01 419 202 0000 Lights-Power	\$17,937	\$15,781	\$ 17,009	\$ 19,982	\$ 18,550	\$ 19,400	\$ 19,400	\$ 19,400
01 419 203 0000 Water-Sewer	2,959	2,021	2,244	2,076	2,000	2,090	2,090	2,090
01 419 204 0000 Fuel	8,106	7,574	8,311	8,817	8,350	8,700	8,700	8,700
01 419 214 0000 Supplies	2,378	3,383	3,352	2,884	4,000	4,000	4,000	4,000
01 419 233 0000 Maint-Equip	2,738	2,554	3,319	3,042	3,090	3,200	3,200	3,200
01 419 235 0000 Maint-Building	3,814	6,361	2,460	11,456	6,000	6,250	6,250	6,250
01 419 304 0000 Outside Contracts	<u>32,720</u>	<u>39,841</u>	<u>42,214</u>	<u>44,780</u>	<u>37,500</u>	<u>39,400</u>	<u>39,400</u>	<u>39,400</u>
TOTAL OTHER	\$70,651	\$77,514	\$78,909	\$93,038	\$79,490	\$83,040	\$83,040	\$83,040
DEPT O&M TOTAL	\$70,651	\$77,514	\$78,909	\$93,038	\$79,490	\$83,040	\$83,040	\$83,040

COMMUNITY CENTER

	<u>18-19</u> <u>ACTUAL</u>	<u>19-20</u> <u>ACTUAL</u>	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>23-24</u> <u>COUNCIL</u>	<u>23-24</u> <u>DEPT</u>	<u>23-24</u> <u>MANAGER</u>	<u>23-24</u> <u>COUNCIL</u>
OTHER								
01 480 202 0000 Lights-Power	\$7,478	\$6,421	\$ 6,305	\$ 8,190	\$ 8,950	9,350	9,350	9,350
01 480 203 0000 Water-Sewer	\$1,159	\$1,283	\$ 1,072	\$ 1,180	1,330	1,380	1,380	1,380
01 480 204 0000 Fuel	\$11,995	\$10,283	\$ 8,223	\$ 10,722	10,300	10,750	10,750	10,750
01 480 214 0000 Supplies	\$818	\$730	\$ 620	\$ 413	875	900	900	900
01 480 235 0000 Maintenance	\$15,600	\$2,293	\$ 2,086	\$ 3,335	4,000	4,150	4,150	4,150
01 480 304 0000 Outside Contracts	<u>\$20,784</u>	<u>\$23,255</u>	<u>\$ 22,545</u>	<u>\$ 23,217</u>	<u>20,700</u>	<u>21,700</u>	<u>21,700</u>	<u>21,700</u>
TOTAL OTHER	\$57,834	\$44,265	\$40,851	\$47,058	\$46,155	\$48,230	\$48,230	\$48,230
DEPT O&M TOTAL	\$57,834	\$44,265	\$40,851	\$47,058	\$46,155	\$48,230	\$48,230	\$48,230

POLICE STATION

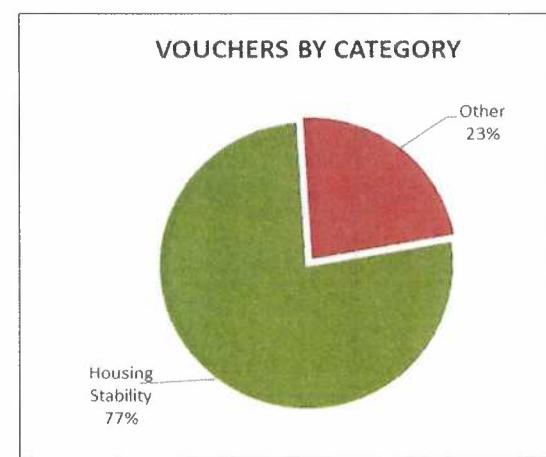
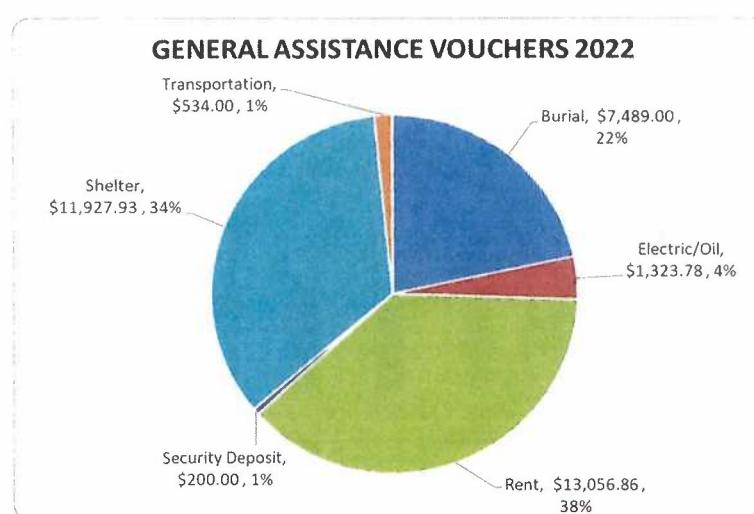
	<u>18-19</u> <u>ACTUAL</u>	<u>19-20</u> <u>ACTUAL</u>	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>23-24</u> <u>COUNCIL</u>	<u>23-24</u> <u>DEPT</u>	<u>23-24</u> <u>MANAGER</u>	<u>23-24</u> <u>COUNCIL</u>
OTHER								
01 435 202 0000 Lights-Power	\$40,420	\$35,761	\$ 36,215	\$ 45,507	\$ 39,300	41,070	41,070	41,070
01 435 203 0000 Water-Sewer	3,004	2,437	\$ 2,537	\$ 2,467	3,500	3,650	3,650	3,650
01 435 204 0000 Fuel	30,830	21,329	\$ 16,247	\$ 21,201	33,900	35,420	35,420	35,420
01 435 214 0000 Supplies	2,546	2,492	\$ 2,423	\$ 3,267	3,000	3,130	3,130	3,130
01 435 235 0000 Maint-Building	9,449	14,990	\$ 9,815	\$ 28,429	12,000	12,500	12,500	12,500
01 435 304 0000 O/S Contracts	<u>44,389</u>	<u>58,853</u>	<u>\$ 50,766</u>	<u>\$ 75,697</u>	<u>53,500</u>	<u>55,960</u>	<u>55,960</u>	<u>55,960</u>
TOTAL OTHER	\$130,638	\$135,862	\$118,002	\$176,568	\$145,200	\$151,730	\$151,730	\$151,730
Transfer in from 437-police	0	0	0	0	0	0	0	0
DEPT O&M TOTAL	\$130,638	\$135,862	\$118,002	\$176,568	\$145,200	\$151,730	\$151,730	\$151,730



WELFARE



	<u>18-19</u> <u>ACTUAL</u>	<u>19-20</u> <u>ACTUAL</u>	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>BUDGET</u>	<u>23-24</u> <u>DEPT</u>	<u>23-24</u> <u>MANAGER</u>	<u>23-24</u> <u>COUNCIL</u>
SALARIES								
01 477 101 0000 Salaries	\$62,312	\$55,657	\$ 36,976	37,820	44,048	46,300	46,300	46,300
01 477 105 0000 Overtime	331	71	98	17	500	500	500	500
01 477 106 0000 Sick-Hurt	7,809	2,979	698	1,776	-	-	-	-
01 477 106 0001 Personal Time	543	765	218	471	-	-	-	-
01 477 107 0000 Holidays	3,126	2,989	1,665	1,782	-	-	-	-
01 477 108 0000 Vacations	4,470	5,683	840	928	-	-	-	-
01 477 109 0000 Longevity	150	150	-	-	-	-	-	-
01 477 110 0000 Termination Pay	-	13,937	-	-	-	-	-	-
01 477 115 0000 SalaryAdj.	-	-	-	-	-	-	-	-
TOTAL SALARIES	\$78,742	\$82,231	\$40,496	\$42,794	\$44,548	\$46,800	\$46,800	\$46,800
OTHER								
01 477 201 0000 Telephones	\$1,652	\$1,132	\$ 1,173	1,009	\$1,200	\$200	\$200	\$200
01 771 207 0000 Postage	74	101	\$ 7	12	75	50	50	50
01 477 212 0000 Copier	479	980	\$ 300	137	800	500	500	500
01 477 214 0000 Supplies	442	1,141	\$ 332	102	400	400	400	400
01 477 242 0000 Travel-Meetings	-	-	-	-	-	-	-	-
01 477 245 0000 Conference-Dues	575	70	\$ 120	95	500	300	300	300
01 477 247 0000 Training	-	-	-	-	-	-	-	-
01 477 304 0000 O/S Contracts	228	210	-	120	-	-	-	-
01 477 315 0000 City Relief	69,639	32,673	\$ 20,999	40,993	40,000	40,000	50,000	50,000
01 477 401 0000 Equipment	-	216	-	-	-	-	-	-
01 477 499 0000 Reimbursements	(2,739)	(6,190)	\$ (1,802)	(43,915)	(2,000)	(2,000)	(2,000)	(2,000)
TOTAL OTHER	\$70,349	\$30,333	\$21,130	-\$1,449	\$40,975	\$39,450	\$49,450	\$49,450
Internal Service								
01 477 234 0000 Vehicle Rental	78	350	500	500	1,000	1,000	1,000	1,000
Grand Total	\$149,168	\$112,914	\$62,126	\$41,845	\$86,523	\$87,250	\$97,250	\$97,250



Shelter Vouchers	#	Total	Average
Hotel	13	\$ 10,177.93	\$ 782.92
Shelter	9	\$ 1,750.00	\$ 194.44
		\$ 11,927.93	

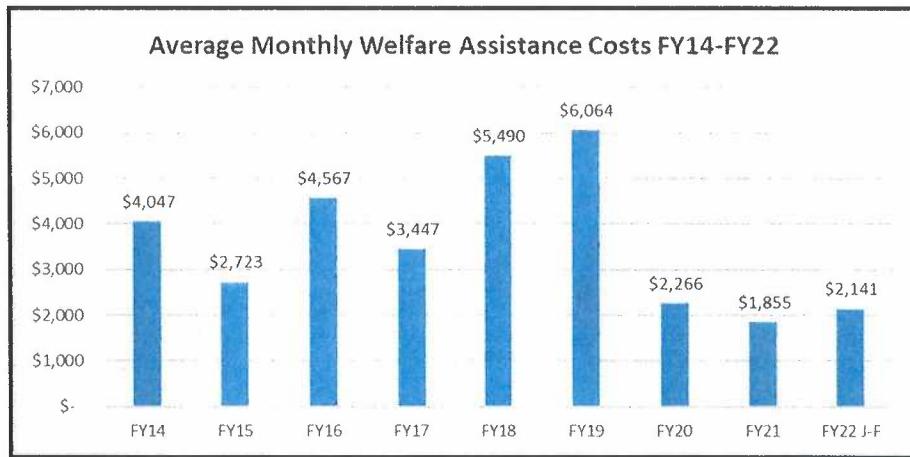
The Welfare Department assists persons in Laconia who are unable to provide for themselves, as required under RSA 165. It is a part of the overall City response to homelessness and related issues, along with the efforts of the Police Department, the Mayor's Homelessness Task Force, and others.

BUDGET HIGHLIGHTS

- **A reduction in telephone expenses**, reflective of the City's switch to a VOIP phone system in 2022
- **A \$10,000 increase in expected relief expenses**. It is expected that the demand for Welfare assistance will increase due to the sunset of State covid-related assistance programs. The increase will be offset with a \$10,000 draw down from the Welfare Reserve fund, leaving a balance of \$40,000 in the reserve fund.

ACTIVITIES

- Number of Client Contacts 2022 (does not include telephone inquiries): 287
- Number of Vouchers Issued 2022: 68
- Average Voucher amount 2022: \$507.82



FY24 OBJECTIVES

- Fulfill the City's obligation to assist those in need of assistance, as per RSA 165
- Maintain working relationships with community partners, such as Laconia Police Department, Lakes Region Mental Health, Isaiah's Café, Belknap House, Carey House, St. Vincent DePaul, etc.
- Work to assist clients in finding long-term solutions in addition to meeting short-term needs.



ENTERPRISE FUNDS

SANITARY SEWER FUNDS LACONIA WATER WORKS

Enterprise funds are created by Council under the provisions of NH rule Rev 1703.01 (c) (1):

- (1) Enterprise fund(s) which may be used to account for operations:
 - a. That are financed and operated similar to private business enterprises where the intent of the governing body is that the expenses, including depreciation, of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges; or
 - b. Where the governing body has decided that periodic determination of revenues earned, expenses incurred, and net income is appropriate for:
 1. Capital maintenance;
 2. Public policy;
 3. Management control;
 4. Accountability; or
 5. Other public purposes;

SANITARY SEWER FUND SUMMARY
FY 2023-2024 BUDGET

	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2023-24 DEPT.	2023-24 MANAGER	2023-24 COUNCIL
SSF OPERATING EXP.	3,875,957	3,982,717	4,632,096	5,435,845	5,426,614	5,426,614
SSF CAPITAL EXP.	1,338,525	1,059,801	2,630,000	-	-	-
<u>SSF EXPENSES</u>	5,214,482	5,042,518	7,262,096	5,435,845	5,426,614	5,426,614
SSF OPERATING REVENUE	4,966,734	4,852,739	4,646,124	5,209,497	5,209,497	5,209,497
SSF INTEREST INCOME	1,698	2,904	2,000	3,000	3,000	3,000
SSF CONTRIB. CAPITAL	-	187,701	88,813	-	-	-
SSF GEN. FUND SUBSIDY	-	-	-	25,000	25,000	25,000
<u>SSF INCOME</u>	4,968,433	5,043,344	4,736,937	5,237,497	5,237,497	5,237,497
To/Fr Retained Earnings	(246,050)	826	(2,525,159)	(198,348)	(189,117)	(189,117)

LACONIA WATER WORKS SUMMARY
FY 2023-2024 BUDGET

	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2023-24 DEPT.	2023-24 MANAGER	2023-24 COUNCIL
TOTAL SALARIES, OTHER	\$2,863,046	\$2,951,895	\$3,307,662	\$3,531,959	\$3,531,959	\$3,531,959
LWW OPERATING EXP.	\$2,863,046	\$2,951,895	\$3,307,662	\$3,531,959	\$3,531,959	\$3,531,959
LWW OPERATING REVENUE	\$3,024,131	\$2,941,337	\$2,909,700	\$3,276,105	\$3,276,105	\$3,276,105
Interest Income	6,799	7,225	7,500	10,000	10,000.00	10,000.00
Additional Income	2,006,077	215,248	393,714	247,240	247,240	247,240
LWW INCOME	\$5,037,007	\$3,163,810	\$3,310,914	\$3,533,345	\$3,533,345	\$3,533,345
LACONIA WATER WORKS CAPITAL OUTLAY	\$657,069	\$1,509,894	\$708,000	\$715,000	\$715,000	\$715,000
BOND PRINC. PAYMENT	\$75,000	\$152,095	\$131,974	\$132,764	\$132,764	\$132,764

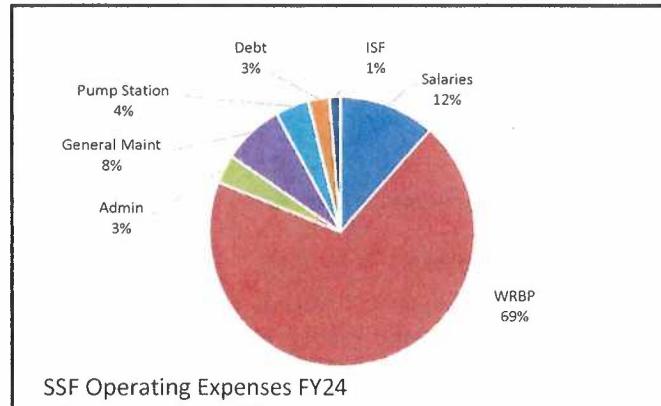
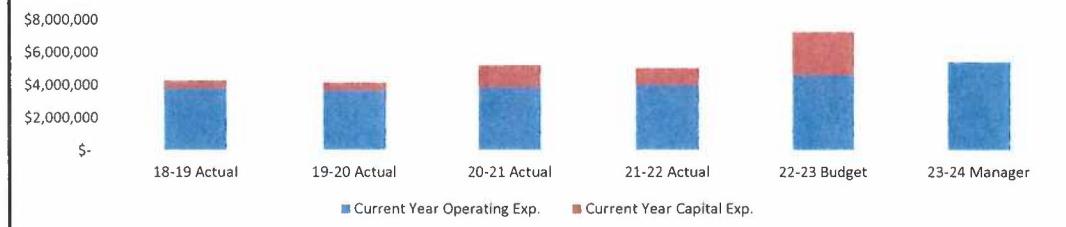
REVENUES

	Description	18-19	19-20	20-21	21-22	22-23	23-24	23-24	23-24
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	DEPT	MANAGER	COUNCIL
90-301-002-0000	Cont. Capital	\$ -	\$ 98,888	\$ -	\$ 187,701	\$ 88,813	\$ -	\$ -	\$ -
	General Fund Subsidy						25,000	25,000	25,000
90-302-001-0000	Rental Charges	3,866,865	4,137,600	4,368,210	4,336,653	\$ 4,646,124	4,596,852	4,596,852	4,596,852
90-302-001-0001	Sewer Only	323,603	342,173	356,464	355,564	-	376,898	376,898	376,898
90-302-001-0020	Lakeland/Abenaki	59,166	57,853	86,096	64,124	-	67,971	67,971	67,971
90-302-001-0030	Gilford Sewer	-	-	14,825	-	-	14,825	14,825	14,825
90-302-001-0040	LWW to Sewer	16,701	19,817	24,544	11,558	-	12,251	12,251	12,251
90-302-001-0051	Abatements	(1,623)	(679)	(3,118)	(543)	-	(1,000)	(1,000)	(1,000)
90-304-001-0001	Interest	1,751	1,566	1,278	1,022	-	1,000	1,000	1,000
90-305-001-0000	Other Revenue	34,419	32,860	117,756	83,710	-	140,000	140,000	140,000
90-330-001-0001	Cost/fees sewer only	998	1,070	681	652	-	700	700	700
90-350-001-0000	Interest on Deposits	3,616	3,014	1,698	2,904	\$ 2,000	3,000	3,000	3,000
	Current Year Revenue	4,305,496	4,694,163	4,968,433	5,043,344	4,736,937	5,237,497	5,237,497	5,237,497
		\$ 4,301,880				\$ 613,131			
		\$ -				\$ 4,966,734			\$ 5,040,440

SUMMARY

	18-19 Actual	19-20 Actual	20-21 Actual	21-22 Actual	22-23 Budget	23-24 Manager	23-24 Council
Current Year Revenue	\$ 4,305,496	\$ 4,694,163	\$ 4,968,433	\$ 5,043,344	\$ 4,736,937	\$ 5,237,497	\$ 5,237,497
Current Year Operating Exp.	\$ 3,805,551	\$ 3,632,331	\$ 3,875,957	\$ 3,982,717	\$ 4,632,096	\$ 5,426,614	\$ 5,426,614
Current Year Capital Exp.	\$ 491,775	\$ 527,259	\$ 1,338,525	\$ 1,059,801	\$ 2,630,000	\$ -	\$ -
Total Current Year Expenses	\$ 4,297,326	\$ 4,159,590	\$ 5,214,482	\$ 5,042,518	\$ 7,262,096	\$ 5,426,614	\$ 5,426,614
	\$ 8,170	\$ 534,572	\$ (246,050)	\$ 826	\$ (2,525,159)	\$ (189,117)	\$ (189,117)

SSF Expenses



EXPENSES

		18-19 <u>ACTUAL</u>	19-20 <u>ACTUAL</u>	20-21 <u>ACTUAL</u>	21-22 <u>ACTUAL</u>	22-23 <u>BUDGET</u>	23-24 <u>DEPT</u>	23-24 <u>MANAGER</u>	23-24 <u>COUNCIL</u>
SALARIES									
90 400 101 0000	Regular Salaries	\$282,873	\$261,726	\$322,244	\$363,516	\$ 465,725	\$ 346,811	\$ 346,811	\$ 346,811
90 400 105 0000	Overtime	11,974	11,856	8,231	26,240	15,000	16,275	16,275	16,275
90 400 106 0000	Sick-Hurt	8,467	11,272	14,979	16,074				
90-409-106-0001	Personal Time	-	-	-	3,488				
90 400 107 0000	Holidays	13,226	12,471	14,456	14,942	-			
90 400 108 0000	Vacations	8,972	15,458	12,369	17,973	-			
90 400 109 0000	Longevity	180	150	210	240	360	391	-	-
90 400 110 0000	Termination Pay	-	16,878	10,502	-	-			
90 461 000 0000	Employee Benefits	227,991	226,425	255,590	-	-			
90-461-120-0000	Social Security	-	-	-	39,484	36,775	28,363	28,363	28,363
90-461-130-0000	Health Insurance	-	-	-	168,630	167,699	177,761	177,761	177,761
90-461-135-0000	Retirement	-	-	-	70,370	66,155	49,766	49,766	49,766
90 400 110 0000	Stipends	-	1,600	-	-	2,500	2,550	2,550	2,550
90 400 115 0000	Salary Adj.	-	-	-	-	4,511	4,730	4,730	4,730
90 204 001 0000	OPEB Liability	-	-	-	-	-	-	-	-
TOTAL SALARIES		\$553,683	\$557,837	\$638,581	\$720,957	\$762,725	\$626,647	\$626,256	\$626,256
OPERATING - ADMIN									
90 400 245 0000	Training	2,230	3,789	5,600	5,600	4,000	4,080	4,080	4,080
90 401 304 0000	CLERICAL, GF	28,994	30,422	25,780	38,220	\$ 30,000	30,600	30,600	30,600
90 403 214 0000	BILLING EXPENSE	139,496	139,863	162,243	138,889	145,000	152,000	152,000	152,000
90 406 304 0000	Winn River Basin	2,152,704	2,337,431	2,214,485	2,574,458	2,705,180	3,767,501	3,767,501	3,767,501
OPERATING - GENERAL MAINTENANCE									
90 409 000 1000	SEWER MAINT.	320,766	383,528	411,231	232,187	\$ 410,000	250,000	250,000	250,000
90 465 999 9999	Misc Sewer Exp	442,884	-	86,727	7,500	175,000	150,000	150,000	150,000
90-407-301-0000	Meter reading units	7,092	9,458	4,128	3,526	6,000	6,480	6,480	6,480
OPERATING - PUMP STATION MAINTENANCE									
90 421 000 1000	PUMP STA. MAINT.	66,202	75,692	72,037	36,649	100,000	102,000	102,000	102,000
90 423 000 1000	Keasor Ct.	3,689	2,157	3,619	2,333	5,000	5,250	5,250	5,250
90 425 000 1000	Lawrence St.	4,686	4,269	11,025	2,488	5,000	5,250	5,250	5,250
90 426 000 1000	Old N Main Street	4,042	6,581	11,779	9,279	6,500	6,825	6,825	6,825
90 428 000 1000	Black Brook	12,959	8,844	14,074	31,197	10,000	10,500	10,500	10,500
90 430 000 1000	Langley Cove	6,876	7,335	11,318	5,368	8,000	8,400	8,400	8,400
90 434 000 1000	Paugus	11,842	18,806	12,754	9,289	8,000	8,400	8,400	8,400
90 436 000 1000	Lakeside Ave	3,539	5,737	5,456	4,282	5,500	5,775	5,775	5,775
90 438 000 1000	Shore Drive	6,083	6,306	33,066	6,349	6,000	6,300	6,300	6,300
90 439 000 1000	Christmas Island	2,290	1,829	3,177	1,932	5,000	5,250	5,250	5,250
90 440 000 1000	Hillcrest Drive	6,654	2,805	3,617	4,999	10,000	10,500	10,500	10,500
90 441 000 1000	Edgewater Ave.	1,921	1,846	3,481	2,842	4,000	4,200	4,200	4,200
90 443 000 1000	Mass. Ave.	11,411	5,423	6,034	8,605	6,000	6,300	6,300	6,300
90 444 000 1000	Channel Lane	695	890	2,333	10,253	1,000	1,050	1,050	1,050
90 445 000 1000	Gold Street	4,285	4,696	1,316	972	4,000	4,200	4,200	4,200
90 446 000 1000	Endicott Street	1,700	4,258	8,975	2,449	10,000	10,500	10,500	10,500
90 447 000 1000	Briarcrest	3,602	5,985	5,464	5,633	6,500	6,825	6,825	6,825
90 448 000 1000	Rollercoaster Rd	3,967	8,707	5,814	6,677	6,000	6,300	6,300	6,300
90 449 000 1000	Chapin Terrace	3,488	1,629	1,574	1,648	10,000	10,500	10,500	10,500
OPERATING - DEBT SERVICE									
90 48X XXX XXXX	Bond P&I	-	-	115,872	113,734	111,700	142,584	142,584	142,584
OPERATING - ISF									
90 409 234 0000	Vehicle Repair				80,272	\$ 69,991	85,708	72,788	72,788
90 409 234 0001	Vehicle Replacement				15,492	\$ -	-	-	-
OPERATING -TOTAL		3,251,868	3,074,495	3,237,377	3,261,760	3,869,371	4,809,198	4,800,358	4,800,358
GRAND TOTAL		\$3,805,551	\$3,632,331	\$3,875,957	\$3,982,717	\$4,632,096	\$5,435,845	\$5,426,614	\$5,426,614
90 495 391 0000	Depreciation	272,951	257,413	350,230	447,496	290,000	450,000	450,000	450,000
	Cont.Cap.Adj.	(98,888)	(98,888)	0	(187,701)	(88,813)	-	-	-
	SSF OPER. EXP.	\$4,078,502	\$3,889,744	\$4,226,188	\$4,430,213	\$4,833,283	\$5,885,845	\$5,876,614	\$5,876,614
SSF EXPENSES		4,078,502	3,889,744	4,226,188	4,430,213	4,833,283	4,833,283	4,833,283	4,833,283

MISSION

Public Works operates and maintains the City's public sewer system to dispose of sewage generated by the City's rate payers

FY 2023 BUDGET HIGHLIGHTS:

- Inflation had a major impact on the Winnipesaukee River Basin Program's (WRBP) FY 2023 operating budget. The City's share of the overage is \$394,000. The City will pay this fee in the 2d quarter of FY 2024.
- The WRBP is increasing its fees by 26% in FY 2024. The City's share of this fee increase is approximately \$707,000.
- The Governor proposed a 10% pay raise for State employees. If approved, this will increase the City's share of the WRBP's cost by an additional \$93,000 in FY 2024
- City Council approved a 6% rate increase necessary to fund increased WRBP costs and City operational and maintenance costs. The rate increase took effect on March 1, 2023.

ACTIVITIES

- Completed the Elm Street sewer replacement project.
- Awarded the Northern Lakeport Sewer replacement project which begins in May 2023
- Completed an update to the sewer master plan.

FY 2024 OBJECTIVES

- Complete the Northern Lakeport Sewer replacement project.
- Update the City's sewer ordinance to meet the City's sewer permit requirements established by the US Environmental Protection Agency (EPA) and NH Department of Environmental Services sewer regulations.
- Implement the 9% sewer rate increase schedule.
- Complete engineered designs on needy pump stations
- Begin working with Private Sewer Owners on how their systems must soon be EPA Compliant
- Continue repairs and improvements of the Sewer Pump Station Controls Network
- Complete the horizontal and vertical Asset Management Plan
- Continue the lining program plan on the City's collector mains

FY 2023-24 BUDGET
**SANITARY SEWER FUND
CAPITAL OUTLAY**

	<u>18-19 BUDGET</u>	<u>19-20 BUDGET</u>	<u>20-21 BUDGET</u>	<u>21-22 BUDGET</u>	<u>22-23 BUDGET</u>	<u>23-24 BUDGET</u>
Rank						
Bond and Loan Payments **	5		\$190,000	\$186,000		\$0
Collection System Condition Assessment	10		\$100,000	\$150,000	\$150,000	
Asset Management Program	17		\$50,000	\$100,000	\$100,000	
Mater Plan Study and Task Orders	25					\$50,000
Gravity Sewer Replace	9		\$200,000	\$300,000	\$500,000	
Hillcrest			\$20,000	\$150,000		
Black Brook Pump Station-Generator/Upgrades		\$50,000		\$150,000		
Chapin Terrace Pump Station Upgrade	24	\$55,000				\$75,000
Court St Sewer Upgrade		\$253,000			\$170,000	
Edgewater Ave. Pump Station - Ventilation System						
Flow Measurement Equipment	22					\$50,000
Gravity Sewer Mains Upgrade	3	\$300,000	\$ 300,000	\$300,000	\$400,000	\$500,000
I & I (Infiltration & Inflow) Study & Elimination		\$50,000				
Keasor Court Pump Station Upgrades		\$10,000	\$ 200,000	\$70,000		
Hillcrest PS Upgrade	6					\$75,000
Lakeside Ave Sewer Pump Station - Total Upgrade		\$120,000				
Manhole Line sweep cleaning		\$90,000				
Langley Pump Station Equipment Upgrade				\$75,000		
Lawrence St Pump Station upgrade		\$120,000	\$ 200,000	\$75,000		
Mass Ave Pump Station Total Station Upgrade		\$120,000	\$225,000			
Mass Ave Pump Station Total Station Upgrade		\$120,000				
Paugus Pump Station Equipment Upgrade		\$130,000		\$50,000		
Pipelining and Gravity Program		\$100,000	\$150,000	\$600,000		
Pipe and Manhole Lining Program	4				\$700,000	\$800,000
Pump Station Control/Data System		\$30,000				
Pump Station Building Improvements	1				\$35,000	\$90,000
Pump Station Debris Removal Equipment	23					\$70,000
Pump Station Odor Control	21					\$75,000
Rt 3/Townline PS Upgrade	14				\$125,000	\$50,000
Service Truck		\$90,000				
Shore Drive Pump Station		\$135,000	\$ 180,000			
Supervisory Control and Data Acquis Upgrade	13		\$ 20,000	\$35,000	\$35,000	\$45,000
Union Ave Sewer Upgrade		\$140,000				
Vactor Dumping Station		\$ 10,000	\$550,000	\$100,000		
Vactor Jet Rodder - Replacement		\$150,000	\$ 150,000			
TOTAL SSF CAPITAL OUTLAY		\$1,973,000	\$1,435,000	\$2,465,000	\$ 2,451,000	\$ 2,630,000

** Now budgeted in operating budget

LACONIA WATER DEPT
OPERATING BUDGET - 2023-2024

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQUEST</u>
REVENUES						
Water Billing/Res & Com	\$2,302,513	\$2,408,982	\$2,578,730	\$2,440,743	\$2,450,500	\$2,780,665
Water Billing/Municipal	90,531	92,423	91,591	86,007	93,200	106,440
Fire Protection	75,547	76,108	77,017	77,772	78,000	78,000
Sewer Cost Allocations	130,588	130,754	135,571	137,352	135,000	140,000
Penalties	9,409	15,800	13,562	19,415	18,000	18,000
Labor Sold	33,042	39,008	33,422	54,683	35,000	40,000
Inventory Sold	4,262	11,655	11,090	32,795	12,000	15,000
Income From Meters	2,503	2,456	5,101	4,733	4,000	4,000
Equipment & Tool Rental	12,354	12,578	12,251	15,942	12,500	13,000
Sales of Sand, Gravel, etc.	532	347	446	2,436	500	1,000
Water Testing Income	21,368	20,904	13,620	10,219	16,000	15,000
Backflow Prevention Tests	47,060	42,000	51,730	59,240	55,000	65,000
TOTAL REVENUES	\$2,729,708	\$2,853,015	\$3,024,131	\$2,941,337	\$2,909,700	\$3,276,105
ADDITNL INCOME						
Interest on Sav	\$14,250	\$12,131	\$6,799	\$7,225	\$7,500	\$10,000
Misc Income	34,040	10,498	36,224	51,922	20,000	25,000
Bond Proceeds			1,800,000			
Misc Income-Medical Surplus Refund			15,713	31,388		
Funds Trans From Savings					250,000	95,000
Income Federal Refund Covid 19 Wages			1,641			
Funds Trans/SDC-CMA Bond 45.66/41.66	41,161	39,716	37,796	53,546	66,714	67,740
Construction Maint. Assessment	22,269	48,539	60,814	57,958	40,000	45,000
Acme Building Rent	8,000	2,400	2,400	9,600	6,000	3,000
Cell Tower Rent	8,722	8,984	10,099	10,834	11,000	11,500
State of NH Reimb Court St Bridge			41,389			
TOTAL ADDITIONAL	\$128,442	\$122,268	\$2,012,876	\$222,473	\$401,214	\$257,240
TOTAL INCOME	\$2,858,149	\$2,975,283	\$5,037,007	\$3,163,810	\$3,310,914	\$3,533,345

LACONIA WATER DEPT
OPERATING BUDGET 2023-2024

	<u>2018-2019</u> <u>ACTUAL</u>	<u>2019-2020</u> <u>ACTUAL</u>	<u>2020-2021</u> <u>ACTUAL</u>	<u>2021-2022</u> <u>ACTUAL</u>	<u>2022-2023</u> <u>BUDGET</u>	<u>2023-2024</u> <u>DEPT REQUEST</u>
EXPENSES						
Regular Salaries	\$797,384	815,416	\$876,194	\$ 884,957	\$1,081,041	\$1,165,783
Holidays	38,844	38,107	41,601	43,283		
Vacations	73,105	68,967	70,643	70,371		
Sick/Hurt	24,628	53,073	18,436	29,265		
Total Regular Salaries	933,961	975,562	1,006,874	1,027,876	1,081,041	1,165,783
Sick Time Liability		17,643			11,059	19,217
Over Time	44,063	40,274	38,581	45,655	45,000	45,000
Longevity	1,980	1,470	1,350	1,470	1,260	1,650
TOTAL SALARIES	\$980,004	\$1,034,949	\$1,046,805	\$1,075,001	\$1,138,360	\$1,231,650
Production Expenses						
Water Testing	\$8,407	13,388	\$7,104	\$6,005	\$12,000	\$11,000
Well Head Protection Mailing			487			500
Equipment Maint Lakeport	1,468	1672	7	94	1,100	1,000
Equipment Maint Long Bay Station					200	200
Equipment Maint Briarcrest	395		3,580	191	750	750
Equipment Maint Treatment Plant	1,801	2,119	3,076	2,850	7,000	6,000
Equipment Maint Evergreens Stat	545		2,422	493	1,000	750
Equipment Maint Endicott Stat	430	315	496	47	1,100	1,000
Equipment Maint Lighthouse Stat	145	183	125	1,021	700	1,000
Route 3 Pit (Funspot)					500	500
Equipment Maint Weirs Station	194		1,856	75	500	500
Purif Equip Maint Treatment Plant	1,728	2,947	2,206	4,878	3,000	3,000
Purif Equip Maint Longbay	503	676	647	875	1,100	1,400
Purif Equip Maint Briarcrest	503	676	574	984	1,100	1,400
Purif Equip Maint Evergreens				224	200	200
Purif Equip Maint Endicott Stat	503	956	574	621	1,100	1,400
Purif Equip Maint Lighthouse Stat	503	676	531	908	1,100	1,400
Purif Equip Maint Weirs	503	956	531	999	1,100	1,400
Laboratory	15,537	18,299	16,174	11,584	20,000	15,000
Long Bay Station Maint		43	6	49	200	150
Briarcrest Station Maint	5	46	65	57	750	150
Treatment Plant Maint	6,209	7,468	8,565	6,978	7,500	8,000
Evergreens Pump Station	5	23	65	53	150	150
Endicott Pump Station	188	590	4	354	350	500
Lighthouse Pump Stat	5	15	22	35	200	150
Weirs Booster Stat Maint	201	285	212	459	200	500
Tank Maint Lakeport	9		0	3,067	100	5,000
Tank Maint Long Bay		28	21	0	100	100
Tank Maint Briarcrest	8		0	0	6,000	100
Tank Maint Lighthouse			0	359	100	100
Tank Maint Weirs/Endicott tanks	37		0	9	6,500	100
Power - Lakeport	98,209	101,104	115,146	106,841	110,000	125,000
Power - Treatment Plant	35,548	36,879	41,794	43,434	40,000	47,500
Power - Long Bay	603	566	486	567	900	1,500
Power- Briarcrest	14,148	16,367	16,459	17,132	18,000	20,000
Power-Evergreens Station	2,812	2,426	3,191	3,380	3,500	4,000
Power-Endicott Station	8,563	9,124	10,140	9,366	11,000	12,000
Power- Lighthouse Station	2,174	2,776	2,726	2,364	3,000	3,000
Power - Weirs Booster Stat	7,665	7,697	8,908	9,768	9,000	11,500
Power-Rte 3 Rollercoaster Rd Pit	279	343	324	305	400	400
Heat - Treatment Plant	24,740	19,231	15,020	25,004	20,000	25,000
Heat-Evergreens Station	1,364	399	1,540	1,528	1,500	2,000
Heat-Endicott Station	378	754	761	167	1,000	1,000
Heat -Weirs Booster Stat	324	363	412	0	0	0
Sewer Dischg TP	20,511	20,269	24,739	12,584	18,000	18,000
Supplies-Water Production	36,879	38,661	39,041	46,855	45,000	110,000
Treatmnt Plnt Office Mach	240	240	240	240	300	300
Treatmnt Plnt Office Sup	636	490	299	637	850	850
Vehicle Maint/Water Prod	2,660	3,068	2,284	3,026	5,000	5,000
CCR Program	610	625	849	190	750	500
Scada Maintenance	7,523	8,228	8,770	8,917	12,500	20,000
Total Prod Exp	\$305,700	\$320,970	\$342,480	\$335,574	\$376,400	\$470,950

LACONIA WATER DEPT
OPERATING BUDGET - 2023-2024

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQUEST</u>
<i>Distribution Expense</i>						
Maint Gen Struc	\$12,444	\$9,804	\$11,738	9,772	\$11,000	\$12,000
Maint of Maintenance Building	8,736	6,095	7,345	7,936	9,000	9,000
Maint of Mains	26,372	42,131	33,537	20,136	50,000	50,000
Maint of Services	2,413	6,564	5,474	865	6,000	6,000
Maint of Hydrant	2,163	4,452	4,588	3,588	5,000	7,500
Maint of Meters	5,162	1,015	2,266	2,432	2,000	2,000
Maint of Tools	2,734	6,323	7,386	9,233	9,000	10,000
Backflow Prevention Prog	1,416	2,689	1,850	2,225	3,000	3,000
Sand.Grvl.Salt	(473)	644	3,790	3,398	1,000	2,000
TOTAL DIST EXP	\$60,966	\$79,716	\$77,973	\$59,585	\$96,000	\$101,500
<i>Billing Expense</i>						
Billing Expenses	\$18,595	\$18,410	\$19,793	\$19,761	\$21,500	\$22,500
Meter Reading	3,494	4,068	3,461	4,722	5,000	5,000
Office Supplies	2,000	1,515	1,807	2,230	2,000	2,500
TOTAL BILL EXP	\$24,089	\$23,993	\$25,061	\$26,713	\$28,500	\$30,000
<i>OTHER EXPENSES</i>						
P/R Taxes - SS	\$80,439	\$78,822	\$79,265	\$82,390	\$89,300	\$94,700
Unemployment Taxes	500	500	500	379	500	500
Medical Insurance	296,938	293,800	305,793	319,362	352,000	393,000
Wages-Health Buyout	4,058	4,257	4,295	\$ 4,561	4,800	5,700
Medical Surplus Refund			2,647	5567		
Retirement	115,257	112,888	114,242	149,309	163,000	164,000
Telephone	5,640	5,849	6,325	5,728	7,000	4,500
Postage	2,111	2,068	2,346	2,649	2,900	3,000
Insurances	52,186	48,559	47,914	49,162	50,600	46,600
Consulting Fees	4,140		0	0	5,000	5,000
Audit Expense	11,000	11,770	12,000	12,500	13,000	13,500
Computer Support	11,521	11,367	13,375	14,419	20,000	17,500
Meetings	92	123	0	86	250	200
Education	3,555	1,618	6,548	1,701	4,500	5,000
Bad Debts			0	0	1,000	1,000
Attorneys Fees	483	606	0		2,000	2,000
Other Expenses/Misc	9,038	13,511	6,580	10,880	10,000	11,000
Purchases Discounts	(921)	(1,036)	(877)	(1,018)	(900)	-1,000
Maint OFC Equip	2,230	1,959	1,248	1,917	2,600	2,600
Reserve/Contingency Fund			0	0	40,000	0
TOTAL OTHER EXP	\$598,266	\$586,659	\$602,200	\$659,592	\$767,550	\$768,800

LACONIA WATER DEPT
OPERATING BUDGET - 2023-2024

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>DEPT REQUEST</u>
Other Charges						
Maint of Houses	\$530	\$864	\$1,915	\$961	\$2,000	\$2,000
Depreciation	820,574	850,962	842,912	793,520	836,952	859,559
Interest on Bonds	32,064	28,210	23,575	66,280	51,600	46,500
Acme Building Maint	146	1,126	2,501	194	4,300	4,000
Loader Maintenance	3,313	1,532	1,010	2,116	1,500	2,500
Excavator Maint	2,984	3,909	3,180	5,678	5,000	6,000
Backhoe Maint	560	776	493	2,589	1,500	2,500
Vehicles Maint	13,986	14,899	15,949	32,019	18,000	24,000
Dump Trucks	2,394	3,386	3,399	7,028	5,000	7,000
Overhead Const	(32,460)	(23,138)	(30,959)	(28,374)	(25,000)	-25,000
TOTAL OTHER CHG	\$844,091	\$882,526	\$863,977	\$882,011	\$900,852	\$929,059
LESS LABOR/CAPITAL IMPROV	(74,000)	(51,676)	(90,063)	(78,007)	-	-
LESS LABOR/CAP RES PROJ	(31,020)	(29,955)	(5,388)	(8,574)		
TOTAL EXPENSES	\$2,708,096	\$2,847,182	\$2,863,046	\$2,951,895	\$3,307,662	\$3,531,959
NET INCOME/LOSS	150,053	128,101	2,173,961	211,911	3,252	1386
DEPRECATION	820,574	850,962	842,912	793,520	836,952	859,559
UNEXPENDED FUND	246,738	66,162	432,466	310,263		
FUNDS TRANSFERRED FROM CAP RESERVE	190,524	116,662		194,826		
BOND PROCEEDS				1,271,752		
TOTALS	\$1,407,887	1,161,887	\$3,449,340	\$2,782,272	\$840,204	\$860,945
CARRY OVERS	246,736	66,162	432,466	310,263		
CAPITAL BUDGET	412,438	148,167	225,659	238,142	708,000	715,000
BOND PROCEEDS PROJECTS			431,410	1,271,752		
PAYMENT-BONDS	75,000	75,000	75,000	152,095	131,974	132,764
FUNDS TRANSFERRED TO CAP RES #1	210,000					
CAPITAL RESERVE FUND PROJECTS	235,882	116,662	2,838	349,175		
TOTALS	\$1,180,056	\$405,991	\$1,167,374	\$2,321,427	\$839,974	\$847,764
BALANCE/CAPITAL IMP FUND	\$227,831	755,896	\$2,281,966	\$460,845	\$230	\$13,181

LACONIA WATER DEPT
CAPITAL BUDGET 2023-2024

<u>CARRY OVER PROJECT:</u>	BUDGET 2024
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2023/2024 Purchases

Pump/Motor Replacement & Upgrade Program	20,000
Distribution System Upgrades	20,000
Meter Reading System Upgrade	10,000
Computers/Software	10,000
Meter System Upgrade	20,000
SCADA System Upgrade	10,000
Treatment Plant Exterior Upgrades (installment #1)	25,000
Treatment Plant Truck #16	40,000
Wet Well Rehabilitation	150,000
Lighthouse Tank Mixer	20,000
Treatment Plant Control Room Upgrades	10,000
Laboratory Microscope	5,000

TOTAL PURCHASES	\$340,000
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PROJECTS - 2023/2024

Appleton St.(Sheridan to Dell) 200' of 8" DI	35,000
New Salem Street (Intersection @ Cross St.)200' 8" DI	40,000
Opechee Street(Messer to Hydrant) 1000' of 8" DI	180,000
Belvidere Street(#149-#201) 650' of 8" DI	120,000
	\$375,000

TOTAL PROJECTS 2022/2023	
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TOTAL PURCHASES & PROJECTS	\$715,000
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LACONIA WATER WORKS
FY 2023/2024 BUDGET

SALARIES

NO. OF EMP	TITLE	GRADE	STEP	# Hours		Hourly	Weekly	Annually
				Weeks	Worked			
1	Superintendent*	25	1	52	40	46.72	1,868.80	\$101,555.53
1	Water Quality Supervisor*	17	3	52	40	36.55	1,462.00	\$77,892.72
1	Controller/Office Mgr*	17	5	52	40	38.78	1,551.20	\$80,661.36
1	Chief TP Operator*	15	7	52	40	34.80	1,392.00	\$73,232.18
1	Foreman*	15	7	52	40	34.80	1,392.00	\$73,190.15
1	Project Manager*	15	3	52	40	32.07	1,282.80	\$67,591.07
1	Lab Mgr/TP Oper*	13	4	52	40	30.24	1,209.60	\$63,385.38
1	Billing/Tech Sup. Clerk*	12	7	52	40	30.60	1,224.00	\$64,824.08
1	Equip. Operator*	Equip 4	7	52	40	29.54	1,181.60	\$62,268.44
1	Equip. Operator*	Equip 4	4	52	40	27.56	1,102.40	\$57,630.56
1	Mech/Equip Oper. *	Equip 4	2	52	40	26.50	1,060.00	\$55,659.55
1	Equip. Operator*	Equip 4	Min	52	40	24.25	970.00	\$52,151.37
1	Administrative Asst.*	9	7	52	40	26.69	1,067.60	\$56,248.71
1	TP Operator I*	9	7	52	40	26.69	1,067.60	\$56,730.75
1	TP Operator I*	9	5	52	40	25.51	1,020.40	\$53,255.12
1	Customer Serv. Rep.*	6	7	52	40	22.80	912.00	\$47,677.46
1	Laborer/Truck Driver*	3	7	52	40	25.34	1,013.60	\$52,946.94
1	Laborer/Truck Driver*	3	2	52	40	22.72	908.80	\$47,669.22
3	Water Commissioner			200.00/Qtr.		800.00/Yr.		\$ 2,400.00
TOTAL WATER WORKS							\$1,146,970.59	

*Above pay rates include possible merit(step) increase

LACONIA WATER DEPT ACTIVITIES:

- Maintain the City-wide network of water lines. Maintain 627 hydrants, 6931 meters, and 1613 main gates.
- Operate and maintain the Water Treatment Plant, 7 Booster Stations and 6 Water Storage Tanks.
- Performs all Water and Sewer Billing for 6929 water and 6399 sewer accounts quarterly.
- Provides customer service to all Water & Sewer Customers.
- Processes accounts payable and payroll.
- Processes miscellaneous a/r billing and backflow billing.
- Performs all accounting functions including all reports for audit.

2023-2024 OBJECTIVES:

- Provide the Ratepayers with the best quality of water within EPA Regulations at the lowest possible rates while providing adequate Fire Protection.
- Continue to upgrade the older water mains in the distribution system.
- Continue to update GIS Distribution System Mapping
- Rehabilitate Raw Water Wet Well on Union Avenue Property
- Install Mixing Valves in storage tanks to improve water quality.

LACONIA WATER WORKS
ACCOUNT DESCRIPTIONS
FY 2023/2024 BUDGET

WATER TESTING

This line funds the cost of compliance testing. This line decreased based on costs of required testing.

EQUIPMENT MAINT LAKEPORT

This line funds materials for maintaining the pumps, valves, and related equipment at the base station at 988 Union Avenue. The decrease is due to less anticipated expenses.

EQUIPMENT MAINT LONG BAY STATION

This line funds materials for maintaining the pumps, valves, and related equipment at the Long Bay Station that was installed with the Long Bay Tank Renovation. Level Funded.

EQUIPMENT MAINT BRIARCREST

This line funds materials for maintaining the pumps, valves, and related equipment at the Briarcrest Station. Level Funded.

EQUIPMENT MAINT TREATMENT PLANT

This line funds materials for maintaining the pumps, valves, and related equipment at the Water Treatment Facility. As well as an actuator valve service. The decrease is due to less anticipated expenses,

EQUIPMENT MAINT EVERGREENS STATION

This line funds the maintenance of the pumps, valves, and related equipment at the Evergreens Station. The decrease is due to less anticipated expenses.

EQUIPMENT MAINT ENDICOTT STATION

This line funds materials for maintaining the pumps, valves, and related equipment at the Endicott Pump Station. The decrease is due to less anticipated expenses.

EQUIPMENT MAINT LIGHTHOUSE STATION

This line funds materials for maintaining the pumps, valves, and related equipment at the Lighthouse Pump Station. The increase is due to higher anticipated costs.

ROUTE 3 PIT (FUNSPOT)

This line funds maintaining the Pressure Reducing Valves in the Route 3 pit. Level Funded.

EQUIPMENT MAINT WEIRS

This line funds the materials for maintaining the pumps, valves, and related equipment at the Weirs Booster Station. Level Funded.

PURIF EQUIP MAINT – TREATMENT PLANT This line funds spare parts for chemical pumps. Level funded.

PURIF EQUIP MAINT – LONG BAY

This line funds the maintenance of the purification equipment at the Long Bay Tank and spare parts for chemical pumps. The increase in this line item is due to increase cost for CL17 reagents.

PURIF EQUIP MAINT - BRIARCREST

This line funds the maintenance of the purification equipment at the Briarcrest station. The increase in this line item is due to increase cost for CL17 reagents.

PURIF EQUIP MAINT – EVERGREENS STATION

This line funds the maintenance of the purification equipment at the Evergreen's Booster Station. Level funded.

PURIF EQUIP MAINT – ENDICOTT STATION

This line funds the maintenance of the purification equipment at the Endicott Booster Station. The increase is due to an increased cost for CL17 reagents.

PURIF EQUIP MAINT – LIGHTHOUSE STATION

This line funds the maintenance of the purification equipment at the Lighthouse Booster Station. The increase is due to an increased cost for CL17 reagents.

PURIF EQUIP MAINT – WEIRS STATION

This line funds the maintenance of the purification equipment at the Weirs Booster Station. The increase is due to an increased cost for CL17 reagents.

LABORATORY

This line funds the supplies allocated for operating the Laboratory at the Water Treatment Plant both for meeting the necessary requirements of the State of New Hampshire and the private water testing. The decrease is due to an anticipated decrease in number of outside tests that will be run.

LONG BAY STATION MAINT

This line funds the supplies allocated for maintaining the Long Bay Station that was installed when the Long Bay Tank renovation was done. The decrease is due to less anticipated expenses..

BRIARCREST STATION MAINT

This line funds the supplies allocated for maintaining the Briarcrest Station. The decrease is due to less anticipated expenses..

TREATMENT PLANT MAINT

This line funds the supplies allocated for maintaining the Treatment Plant Building. These include cleaning materials, paint and supplies, miscellaneous supplies, fire extinguisher service, boiler service, service contracts and tools. The increase is due to anticipated increased costs.

EVERGREENS PUMP STATION MAINTENANCE

This line funds the supplies allocated for maintaining the Evergreens Pump Station. Level Funded.

ENDICOTT PUMP STATION MAINT

This line funds the supplies allocated for maintaining Endicott Station. The increase is due to anticipated increases in costs.

LIGHTHOUSE PUMP STATION MAINT

This line funds the supplies allocated for maintaining the Lighthouse Pump Station. The decrease is due to less anticipated expenses.

WEIRS BOOSTER STATION MAINT

This line funds the supplies allocated for maintaining the Weirs Booster Station Maintenance. The increase is due to anticipated costs increases.

TANK MAINT – LAKEPORT

This line funds the supplies for maintaining the Lakeport Tanks. The increase is due to the scheduled cleaning and inspection of the 2-MG Tank.

TANK MAINT - LONG BAY

This line funds the supplies for maintaining the Long Bay Tank. Level funded.

TANK MAINT - BRIARCREST

This line funds the supplies for maintaining the Briarcrest Tank. The decrease is due to less anticipated expenses.

TANK MAINT LIGHTHOUSE

This line funds the supplies for maintaining the Lighthouse Tank. Level funded.

TANK MAINT/WEIRS – ENDICOTT TANKS

This line funds the supplies for maintaining the Weirs Tanks. The decrease is due to the dropping of the cleaning of the Weirs Tank.

POWER - LAKEPORT

This line funds the power bill for the base station located at 988 Union Avenue, which includes the electrical cost of pumping the water from the lake to the water treatment plant as well as the power used in the office. The increase is due to the increases in electricity costs.

POWER - TREATMENT PLANT

This line funds the power bill for the Water Treatment Plant and the maintenance building including the fuel for the running of the emergency generator. The increase is due to the increase in cost of electricity.

POWER - LONG BAY

This line funds the cost of power for the Long Bay Tank and Station. The increase is due to the increase of the cost of electricity.

POWER - BRIARCREST

This line funds the power bill for the Briarcrest Tank and the Briarcrest Pumping Station. The increase is due to the increase of the cost of electricity.

POWER – EVERGREENS STATION

This line funds the cost of power for the Evergreens Pump Station. The increase is due to an anticipated increase in the cost of electricity.

POWER – ENDICOTT STATION

This line item funds the cost of power for the Endicott Station. The increase is due to an anticipated increase in the cost.

POWER – LIGHTHOUSE STATION

This line item funds the cost of power for the Lighthouse pump station. Level Funded.

POWER - WEIRS BOOSTER STATION

This line funds the cost of power and heat for the Weirs Booster Station. The increase is due to the increase of the rates for electricity as well as electric heat at the Weirs station..

POWER – RTE 3 ROLLEROASTER RD PIT

This line funds the cost of power for the Rt. 3/Rollercoaster Road pit. Level Funded.

HEAT - TREATMENT PLANT

This line funds the amount for heating the treatment plant facility. The increase is due to the increase of the cost of propane.

HEAT – EVERGREENS STATION

This line funds the cost of heating the Evergreens Booster Station. The increase is due to the increased cost of propane.

HEAT – ENDICOTT STATION

This line funds the cost of heating the Endicott Booster Station. Level Funded.

HEAT - WEIRS BOOSTER STATION

This line funds the cost of heating the Weirs Booster Station. This item is being removed as the Weirs Booster Station has an electric heating system and is included in the power line item.

SEWER DISCHG TP

This line funds the amount that is paid to the City of Laconia Sewer Department for the Backwash flow that is discharged into the sewer system from the water treatment plant, also the cost of the Industrial Discharge permit. Level Funded,

SUPPLIES - WATER PRODUCTION/CHEMICALS

This line funds the amount for the purchase of chemicals to treat the water from Paugus Bay before distribution into the water system. The increase is due to the increased costs of chemicals.

TREATMENT PLANT OFFICE MACHINES

This line funds the amount for the charges to maintain the office machines at the treatment plant. Level Funded.

TREATMENT PLANT OFFICE SUPPLIES

This line funds the amount for the purchasing of office supplies for the treatment plant. Level Funded.

VEHICLE MAINTENANCE/WATER PRODUCTION

This line funds the amount for the maintenance and fuel for the three trucks used by the treatment plant personnel for the checking of the pumping stations and grounds maintenance. Level Funded.

CONSUMER CONFIDENCE REPORT

This line funds the amount for the mandated Consumer Confidence Report Program, including the printing of the brochure and the postage to send them out. The decrease is based on printing less reports, using e-mail to circulate.

SCADA MAINTENANCE

This line funds the anticipated costs for spare equipment, replacement parts, and service for the SCADA system. The increase is due to increased calls for repairs and the cost for the Global Care Package.

MAINT GENERAL STRUCTURES

This line funds the materials for maintaining the structures located at 988 Union Avenue as well as the sewer and heat costs for this location. The increase is due to an anticipated increase in the costs of these items.

MAINT MAINTENANCE BUILDING

This line funds the materials for maintaining the structure located at 117B Stark Street as well as the heating costs for this location. Level Funded.

MAINT OF MAINS

This line funds the materials for repairing any water main breaks. This also includes any materials used for preventative maintenance on the water distribution system mains such as the gate run and the marking of mains. Level Funded.

MAINT OF SERVICES

This line funds the materials for marking water services as well as service repairs that are not reimbursable by the customer. This also covers the repairs to service boxes in the City's right-of-way that get damaged by city plows. Level Funded.

MAINT OF HYDRANT

This line funds the materials for repairing hydrants as well as any preventative maintenance such as the hydrant run. The increase is based on the increased costs of materials.

MAINT OF METERS

This line funds the materials for changing, recalibrating, repairing, and sealing water meters. Level Funded.

MAINT OF TOOLS

This line represents the materials for maintenance of all tools including the purchase of small items and the preventative maintenance done on items such as the air compressor, saws, compactor, pumps, etc. The increase is due to anticipated increases of costs.

BACKFLOW PREVENTION PROG

This line funds the supplies for the Cross-Connection Control Testing Program that is performed by Water Works employees twice per year and billed to the customer, including the cost of the bills, and the postage. Level Funded.

SAND, GRVL, SALT

This line funds the cost of sand and salt for maintaining plowed areas during the winter season. The increase is based on anticipated increases of costs.

BILLING EXPENSES

This line funds the supplies and postage costs for the billing of water and sewer accounts. The increase is due to an anticipated increase in postage costs.

METER READING

This line funds the costs for the postage for the meter reading tickets being mailed out and returned from customers. This line includes the cost of the meter reading tickets. This also covers the support cost for the meter-reading software module. Level Funded.

OFFICE SUPPLIES

This line funds the amount for the supplies used in general office procedures excluding those items that are specifically purchased for Water & Sewer Billing. The increase is based on the anticipated increase of costs.

P/R TAXES - SS

This line funds the Water Works portion for Medicare (1.45%) and Social Security (6.20%) expenses paid on behalf of the employees. The increase is based on increased wages.

UNEMPLOYMENT TAXES

This line funds the unemployment tax paid to the NHMA Unemployment Compensation Trust based on the first \$14,000 of the employees' wages times the contribution rate. The minimum amount that is charged for unemployment per year is \$500.00. Level funded.

MEDICAL INSURANCE

This line funds the cost for Health Insurance for 17 full time Water Works employees. The increase is due to an anticipated increase in costs.

WAGES-HEALTH BUYOUT

This line item funds the payment to employees who do not currently use the water department's medical insurance. The increase is based on the increase of the premium.

RETIREMENT LWW

This line funds the Water Works portion for retirement paid on behalf of the employees. The increase is due to an increase in wages.

TELEPHONE/COMMUNICATIONS

This line funds the telephone lines, cell phones, and internet communication for the water department's tablets and laptops as well as any maintenance on the telephone system. The decrease is due to less anticipated expenses.

POSTAGE

This line funds all general office postage, excluding postage for Water & Sewer Billing. This also covers rental of the postage meter, and the fee for the post office box. The increase is based on anticipated increases in costs.

INSURANCES

This line funds the Property, Liability, Workers Compensation and Public Officials Liability Insurance. This decrease is due to an anticipated decrease in costs.

CONSULTING FEES

This line funds Engineering Services. Level funded.

AUDIT EXPENSE

This line funds the Cost for the Water Works audit and is based on a contract with our auditors. Increase is based on contract prices.

COMPUTER SUPPORT

This line funds the anticipated cost for the billable hours by the City's IT Department. This also covers the fees for software and database support as well as the cost for miscellaneous software/hardware issues and internet access. The decrease is due to less anticipated expenses..

MEETINGS

This line funds attending meetings such as American Water Works Association. The decrease is due to less anticipated expenses.

EDUCATION

This line funds the cost for personnel to attend required workshops and classes to obtain the necessary contact hours to maintain licenses for distribution and treatment. This will also cover the cost of educational seminars that may be attended. The increase is due to an increase in the number of classes being attended.

BAD DEBTS

This line funds an allowance for unpaid account receivables. Level Funded.

ATTORNEY'S FEES

This line funds the fees to the Water Works attorney for legal opinions as well as any legal matter that may arise. Level Funded.

OTHER EXPENSES/MISC

This line funds the miscellaneous expenses which include bank service fees, paging service fees, association dues, advertising, drug and alcohol testing, insurance deductibles and miscellaneous fees. The increase is based on anticipated increased costs.

PURCHASES DISCOUNTS

This line represents the number of discounts that will be received by paying invoices prior to the 30-day net. The increase is based on anticipated increase in discounts taken.

MAINT OFFICE EQUIP

This line funds the annual maintenance to all office equipment excluding the computer system. Level Funded.

RESERVE FOR CONTINGENCY

This line funds the amount to cover unexpected necessary expenses. This item was removed and spread around to other expenses to help keep increases lower.

MAINT OF HOUSES

This line funds the materials and repairs on the two houses one of which is occupied by one of the Treatment Plant personnel as part of their job requirement to offer 24-hour coverage. Level Funded.

DEPRECIATION

This line funds the amount to cover the depreciation on fixed assets. This is an estimated amount based on the scheduled work to be performed in 2022/2023. The increase is due to items being added to the fixed assets schedule.

INTEREST ON BONDS/LOANS

This line funds the amount that the Water Works will pay for the interest portion of the Water Tank and the Lakeport Project Bonds during the fiscal year. The decrease is due to less principle being due on the bonds/loans.

ACME BUILDING MAINT

This line funds the amount that the Water Works will pay for the taxes on the front portion of the Acme Building, and it will cover maintenance costs for this building. The decrease is due to less anticipated expenses.

LOADER MAINTENANCE

This line funds the repairs and the cost of diesel for the Loader. The increase is due to the cost of diesel.

EXCAVATOR MAINTENANCE

This line funds the cost of diesel and the materials for the maintenance of the Volvo Excavator. The increase is due to the increased costs of diesel.

BACKHOE MAINT

This line funds the repairs, maintenance, and the cost of diesel for the Caterpillar Backhoe. The increase is due to the increased cost of diesel.

VEHICLE MAINT

This line funds the repairs, maintenance, and the cost of gasoline for all vehicles excluding the heavy equipment, and the treatment plant trucks. The increase is due to the increased cost of gasoline.

DUMP TRUCKS MAINTENANCE

This line funds the repairs, maintenance, and the cost of diesel for two dump trucks. The increase is due to an anticipated increase in diesel.

OVERHEAD CONSTRUCTION

This line represents the amount that we bill ourselves for the usage of our equipment on Water Department jobs. Level funded.

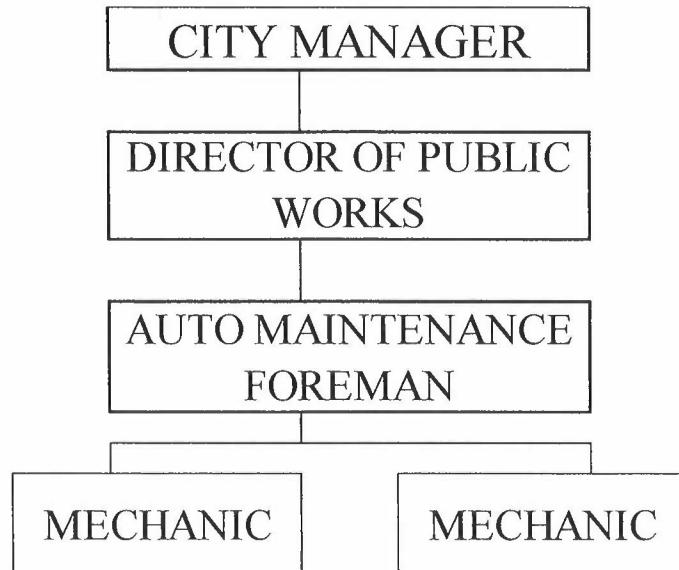
PAYMENT-BONDS This line funds the amount that the Water Department will pay on the principal for the New Water Tank and the Lakeport Project Bonds.



INTERNAL SERVICE FUNDS

Fund 92 – Vehicle Repair

Fund 93 – Vehicle Replacement



NH Rule Rev:

Internal service fund(s) which may be used to account for the financing of goods or services provided on a cost reimbursement basis by one department or agency of a municipality to other:

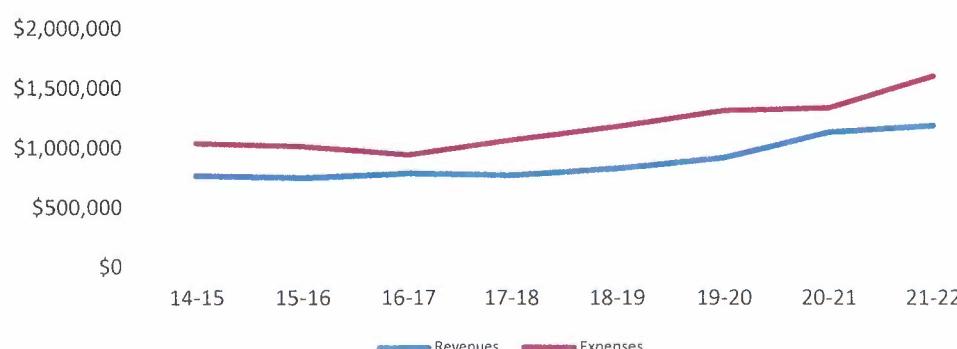
- a. Departments or agencies of the municipality; or
- b. Municipalities.

ISF SUMMARY

	22-23 Budget	23-24		
	Vehicle Repair and Replacement	Fund 92 Vehicle Repair	Fund 93 Vehicle Replacement	Total Vehicle Repair and Replacement
EMS	\$132,954	\$73,379	\$108,809	\$182,188
Administration	\$0	\$0	\$0	\$0
Finance	\$1,000	\$0	\$1,000	\$1,000
Licensing	\$1,000	\$0	\$1,000	\$1,000
Planning	\$1,000	\$5,429	\$1,000	\$6,429
Code	\$3,891	\$4,920	\$2,281	\$7,201
Assessing	\$1,897	\$0	\$1,000	\$1,000
Records	\$1,000	\$0	\$1,000	\$1,000
Elections	\$1,000	\$0	\$1,000	\$1,000
Police	\$251,342	\$152,652	\$144,527	\$297,179
Fire	\$265,499	\$149,625	\$149,625	\$299,250
Motorcycle Week	\$1,000	\$0	\$1,000	\$1,000
Welfare	\$1,000	\$0	\$1,000	\$1,000
Recreation & Facilities	\$82,425	\$47,631	\$28,700	\$76,331
PW-Solid Waste	\$1,000	\$0	\$1,000	\$1,000
Public Works	\$510,395	\$424,293	\$131,671	\$555,964
SSF	\$69,991	\$72,788	\$0	\$72,788
POLICE DETAIL	\$24,000	\$0	\$6,000	\$6,000
Other & Bond Proceeds	\$75,000	\$0	\$143,457	\$143,457
Total	\$1,425,394	\$930,717	\$724,070	\$1,654,787
Expenses	\$1,422,447	\$930,717	\$724,070	\$1,654,787
Net	\$2,947	\$0	\$0	\$0

Fund 92 Breakdown	
Repairs	\$678,717
Fuel	\$252,000
Total	\$930,717

Revenue and Expense Summary



	Repair & Replacement				21-22 ACTUAL	22-23 BUDGET	23-24 DEPT REQ	23-24 MANAGER	23-24 COUNCIL
	18-19 ACTUAL	19-20 ACTUAL	20-21 ACTUAL	21-22 ACTUAL					
REVENUES									
92-301-001-0091	Emergency Ambulance Service	100,000	25,000	29,868	37,122.96	\$ 51,078	\$ 86,404	\$ 73,379	\$ 73,379
92-301-001-0401	Administration	-	-	-	-	\$ -	\$ -	\$ -	\$ -
92-301-001-0403	Finance	668	-	-	-	\$ -	\$ -	\$ -	\$ -
92-301-001-0404	Licensing	363	-	-	-	\$ -	\$ -	\$ -	\$ -
92-301-001-0405	Planning	740	-	-	-	\$ -	\$ 6,393	\$ 5,429	\$ 5,429
92-301-001-0407	Code	585	-	2,352	2,799.96	\$ 2,891	\$ 5,792	\$ 4,920	\$ 4,920
92-301-001-0411	Assessing	7,625	-	-	-	\$ 897	\$ -	\$ -	\$ -
92-301-001-0415	Records	90	-	-	-	\$ -	\$ -	\$ -	\$ -
92-301-001-0417	Elections	-	-	-	-	\$ -	\$ -	\$ -	\$ -
92-301-001-0437	Police	204,000	105,000	81,911	82,599.96	\$ 87,293	\$ 179,748	\$ 152,652	\$ 152,652
92-301-001-0445	Fire	195,000	117,000	127,330	120,638.04	\$ 145,066	\$ 176,184	\$ 149,625	\$ 149,625
92-301-001-0448	Motorcycle Week	-	-	-	-	\$ -	\$ -	\$ -	\$ -
92-301-001-0477	Welfare	78	-	-	-	\$ -	\$ -	\$ -	\$ -
92-301-001-0479	Recreation & Facilities	66,116	28,000	45,307	45,099.96	\$ 51,163	\$ 56,086	\$ 47,631	\$ 47,631
92-301-001-0493	PW-Solid Waste	1,719	75,000	-	-	\$ -	\$ -	\$ -	\$ -
92-301-001-0500	Public Works	198,536	-	318,702	318,026.04	\$ 390,318	\$ 495,352	\$ 424,293	\$ 424,293
92-301-001-0900	SSF	18,537	13,224	82,475	80,272.36	\$ 69,991	\$ 85,708	\$ 72,788	\$ 72,788
92-301-001-0960	POLICE DETAIL	22,950	-	50	-	\$ 24,000	\$ -	\$ -	\$ -
92-301-001-9999	Other & Bond Proceeds	8,875	-	950,000	4,455.00	\$ -	\$ -	\$ -	\$ -
	TOTAL REVENUE	\$825,881	\$363,224	1,637,994	691,014	\$ 822,698	\$ 1,091,667	\$ 930,717	\$ 930,717
EXPENSES - SALARIES									
92-401-101-0001	SALARIES	\$ 147,268	\$ 158,506	\$ 159,463	\$ 162,196	\$ 198,575	\$ 211,180	\$ 211,180	\$ 211,180
92-401-105-0001	OVERTIME	3,671	4,504	11,006	5,240	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
92-401-106-0000	PERSONAL	3,842	3,852	3,721	3,138	-	-	-	-
92-401-106-0001	SICK	2,285	1,572	1,298	3,048	-	-	-	-
92-401-107-0001	HOLIDAY	7,266	7,391	7,567	7,490	-	-	-	-
92-401-108-0001	VACATION	10,061	8,289	12,271	9,791	-	-	-	-
92-401-109-0000	LONGEVITY	420	420	420	450	\$ 420	\$ 450	\$ -	\$ -
	SALARIES TOTAL	\$174,813	\$184,533	195,746	191,353	\$203,495	\$216,130	\$215,680	\$215,680
EXPENSES - OPERATING									
92-401-200-0000	OPERATING EXP	\$ 15,515	\$ 12,899	\$ 8,884	\$ 9,949	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
92-401-391-0000	DEPRECIATION	409,198	-	-	-	-	-	-	-
92-497-401-0437	POLICE VEHICLES	-	-	-	-	-	-	-	-
92-497-401-0500	PUBLIC WORKS/EQUIP	155	-	-	-	-	-	-	-
92-497-401-0445	FIRE TRUCK/VEHICLE	-	-	-	-	-	-	-	-
92-497-401-479	PARKS & REC	-	-	-	-	-	-	-	-
92-497-401-401	ADMIN/CODE	-	-	-	-	-	-	-	-
92-497-401-0900	SSF	-	-	-	-	-	-	-	-
92-429-140-0000	MISC	-	-	-	-	-	-	-	-
	BOND PAYMENT EXPENSE	64,327	-	-	-	-	-	-	-
92-401-214-0000	TOOLS, SUPPLIES	36,395	22,596	23,257	12,813	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000
92-401-215-0000	REPAIR, PARTS	153,419	184,443	169,832	141,327	\$ 177,000	\$ 177,000	\$ 177,000	\$ 177,000
92-401-218-0000	PROP & LIABILITY INS.	12,540	11,610	13,234	13,478	\$ 13,000	\$ 10,500	\$ 10,500	\$ 10,500
92-401-239-0000	OIL	5,691	4,157	5,486	4,834	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
92-401-240-0000	TIRES	21,240	13,408	25,838	25,312	\$ 29,000	\$ 35,000	\$ 35,000	\$ 35,000
92-401-241-0000	GAS/DIESEL	165,499	136,359	160,470	274,718	\$ 212,000	\$ 352,500	\$ 252,000	\$ 252,000
92-401-247-000	TRAINING	175	2,708	2,400	2,400	-	\$ 2,000	\$ 2,000	\$ 2,000
92-401-251-0000	UNIFORM ALLOWANCE	2,752	1,805	1,880	2,004	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100
92-401-303-0000	MISC	2,496	3,163	3,200	3,173	\$ 3,000	\$ 3,200	\$ 3,200	\$ 3,200
92-429-120-0000	FICA	12,947	14,062	14,680	14,281	\$ 15,535	\$ 16,400	\$ 16,400	\$ 16,400
92-433-125-0000	WC	5,278	5,886	5,972	4,176	\$ 4,175	\$ 4,200	\$ 4,200	\$ 4,200
92-429-130-0000	HEALTH INS.*	65,885	68,763	73,825	76,242	\$ 80,500	\$ 80,800	\$ 80,800	\$ 80,800
92-429-130-0001	DENTAL INSURANCE	-	-	-	-	-	\$ 1,337	\$ 1,337	\$ 1,337
92-429-135-0000	NH RETIRE.	20,148	21,710	22,801	27,798	\$ 27,945	\$ 28,500	\$ 28,500	\$ 28,500
	DEBT REDUCTION	-	-	-	-	-	\$ 110,000	\$ 50,000	\$ 50,000
	OPERATING TOTAL	\$993,659	\$503,571	531,759	612,505	\$616,255	\$875,537	\$715,037	\$715,037
	GRAND TOTAL	\$1,168,472	\$688,104	\$727,505	\$803,858	\$819,750	\$1,091,667	\$930,717	\$930,717
	Net	-\$342,592	-\$324,880	\$910,489	-\$112,843	\$2,948	\$0	\$0	\$0

* Health Insurance costs are projected at current enrollment levels. This total includes payouts for employees not enrolled.

Public Works' Fleet Maintenance Division maintains the vehicles and motorized equipment in the City's Departments

FY2023 HIGHLIGHTS

- The City's vehicle replacement program was impacted by manufacturer production delays. The City is typically waiting over a year to receive vehicles it has ordered especially trucks. This has resulted in increased repair costs as vehicles remain in operation longer.
- The price of gasoline decreased, the cost of diesel remained approximately the same as diesel and home heating fuel is essentially the same product and consumption of home heating fuel keeps diesel prices higher in the winter.
- Gas/Diesel fuel costs: As of March 2023, the Federal Energy Information Administration is forecasting:
 - Retail gasoline prices to average \$3.32/gal in 2023 and \$3.09/gal in 2024.
 - Retail diesel prices to average \$4.23/gal in 2023 and \$3.70/gal in 2024.
 - The City's average annual consumption of diesel is 28,720 gallons and is 43,820 gallons for unleaded.

ACTIVITIES

- FY 2022 performed 552 vehicle services, inspections, and repairs.
- FY 2023 to Date: As of March 29, 2023, performed 387 vehicle services, inspections, and repairs.

FY 2024 OBJECTIVES

- Identify the vehicles that should be replaced in the next 3 years and provide that information to the supported Departments.
- Work with Departments to adjust their vehicle replacement plan to account for production delays
- Investigate diagnostic equipment options to support other manufacturers products

	19-20 ACTUAL	20-21 ACTUAL	21-22 ACTUAL	22-23 BUDGET	23-24 DEPT REQ	23-24 MANAGER	23-24 COUNCIL
REVENUES							
92-301-001-009C SSF	\$ -	\$ 10,404	\$ 15,492.00	\$ -	\$ -	\$ -	\$ -
93-301-001-0091 EMS	75,000	75,000	75,000.00	81,876	108,809	108,809	108,809
93-301-001-0401 Administration	-	-	0	-	-	-	-
93-301-001-0403 Finance	500	500	500	1,000	1,000	1,000	1,000
93-301-001-0404 Licensing	500	500	500	1,000	1,000	1,000	1,000
93-301-001-0405 Planning	3,000	500	500	1,000	1,000	1,000	1,000
93-301-001-0407 Code	3,000	900	500	1,000	2,825	2,825	2,281
93-301-001-0411 Assessing	4,800	500	500	1,000	1,000	1,000	1,000
93-301-001-0415 Records	250	500	500	1,000	1,000	1,000	1,000
93-301-001-0417 Elections	250	500	500	1,000	1,000	1,000	1,000
93-301-001-0437 Police	87,500	97,100.04	140,028.96	164,049	165,856	224,856	144,527
93-301-001-0445 Fire	98,402	125,817.96	118,230.96	120,433	186,778	186,778	149,625
93-301-001-0448 Motorcycle Week	300	400	400	1,000	1,000	1,000	1,000
93-301-001-0477 Welfare	350	500	500	1,000	1,000	1,000	1,000
93-301-001-0479 Recreation & Facilities	37,000	20,910.00	25,500.00	31,262	32,458	32,458	28,700
93-301-001-0493 PW-Solid Waste	1,700	500	500	1,000	1,000	1,000	1,000
92-301-001-050C Public Works	228,242	138,450.71	103,715.04	120,077	153,344	153,344	131,671
93-301-001-096C POLICE DETAIL	31,463	4,800.00	5,250.00	-	6,000	6,000	6,000
93-301-001-999C Other & Bond Proceeds **	-	1,641.14	4,500.00	75,000	-	-	143,457
93-305-002-000C Gain/Loss on Sale of Fixed A:	-	-40,498.26	0.00	-	-	-	-
TOTAL REVENUE	572,257	438,926	492,617	\$602,697	\$665,070	\$724,070	\$724,070
EXPENSES							
93-401-303-0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124,000
93-401-391-000C DEPRECIATION	-	539,296	601,741	-	70,000	70,000	70,000
93-401-391-0001 LEASE DEPRECIATION EXF	-	-	30,865	-	-	\$ -	-
93-497-401-0437 POLICE CRUISER	194,050	-	(430)	225,000	225,000	\$ 279,000	220,000
93-497-401-0479 PARKS & REC	78,240	-	-	-	-	\$ -	-
93-497-401-050C PUBLIC WORKS/EQUIP	255,884	-	95,159	235,000	240,000	\$ 240,000	240,000
FIRE TRUCK/VEHICLE	-	-	-	65,000	65,000	\$ 65,000	-
ADMIN/CODE	-	-	-	-	-	\$ -	-
SSF	-	-	-	-	-	\$ -	-
MISC	-	-	-	-	-	\$ -	-
93-497-380-000C LEASE INTEREST EXPENSE	-	-	4,582	-	4,470	\$ 4,470	4,470
93-487-337-001C BOND PRINCIPAL	57,970	58,770	57,970	58,000	-	\$ -	-
93-487-337-001C BOND INTEREST	4,899	3,498	2,078	19,697	28,100	\$ 28,100	28,100
DEBT REDUCTION	-	-	-	-	32,500	\$ 37,500	37,500
TOTAL EXPENSES	591,043	601,565	791,965	\$602,697	\$665,070	\$724,070	\$724,070
Net	(18,787)	(162,639)	(299,349)	\$0	\$0	\$0	\$0

Provides for replacement of City fleet across all departments.

BUDGET HIGHLIGHTS

- Provides for purchase of vehicles and equipment as recommended by CIP Committee.
- Provides for replacement of Police cruiser lost in a traffic accident in FY23. Net cost budgeted (total cost less insurance reimbursement).
- Includes a total of \$87,500 in debt reduction to partially offset prior year imbalances resulting from inflation.



SPECIAL REVENUE FUNDS

MOTORCYCLE WEEK

AMBULANCE - EMS

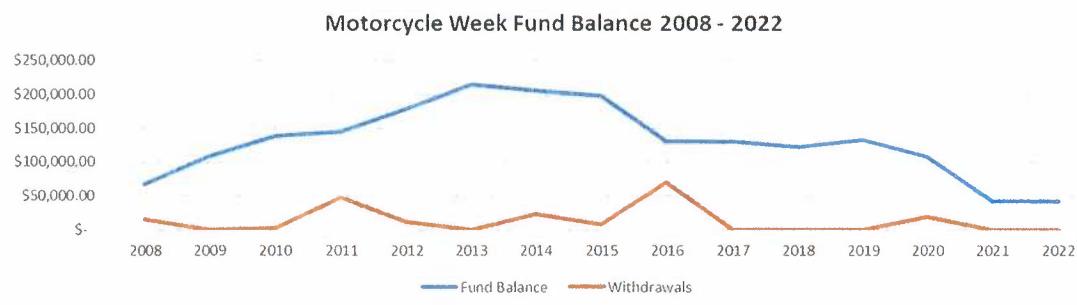
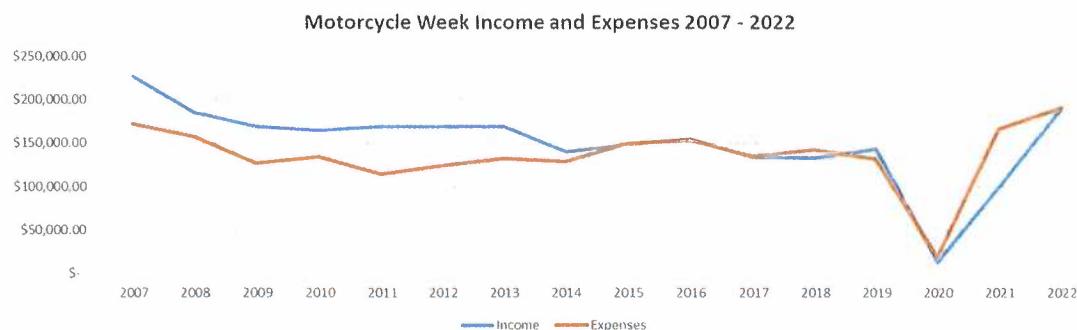
FY 2023-2024 BUDGET
**MOTORCYCLE WEEK
SPECIAL REVENUE**

	<u>18-19</u> <u>ACTUAL</u>	<u>19-20</u> <u>ACTUAL</u>	<u>20-21</u> <u>ACTUAL</u>	<u>21-22</u> <u>ACTUAL</u>	<u>22-23</u> <u>BUDGET</u>	<u>23-24</u> <u>DEPT</u>	<u>23-24</u> <u>MANAGER</u>	<u>23-24</u> <u>COUNCIL</u>
Boardwalk/Lakeport	\$24,500	\$5,250	\$22,250	\$29,750	\$ 28,000	\$ 40,000	\$ 40,000	\$ 40,000
Photo Tower/Bike Show	2,196	-	2,600	1,767	2,600	2,600	2,600	2,600
Site Review Revenue	12,375	7,350	1,865	8,475	14,000	20,000	20,000	20,000
Licensing	79,010	1,600	63,975	97,440	101,000	120,000	120,000	120,000
Trademark Revenue	21,550	-	12,400	12,950	5,000	15,000	15,000	15,000
Other	3,840	25	(3,000)	40,524	4,000	1,000	1,000	1,000
Total Revenues	\$143,471	\$14,225	\$100,090	\$190,906	\$154,600	\$198,600	\$198,600	\$198,600
SALARIES								
POLICE- Out of Town Police	38,550	-	34,470	34,601	\$ 38,000	35,000	35,000	35,000
DPW- Labor	4,507	-	10,515	6,607	12,000	8,000	10,000	10,000
Food Inspections/Support	931	-	621	1,686	5,000	2,000	2,000	2,000
POLICE- Overtime	20,148	-	40,923	45,227	20,000	45,000	45,000	45,000
FIRE- Extra Duty Labor	17,724	-	18,946	19,010	15,000	19,000	19,000	19,000
MW Retirement	12,095	0	18,510	21,978	13,412	22,639	22,920	-
TOTAL SALARIES	\$93,955	\$0	\$123,984	129,110	\$103,412	\$131,639	\$133,920	\$111,000
STATION W								
Lights/ Power	\$ -	\$ -	\$ -	0	\$ -	\$ -	\$ -	\$ -
Building Maintenance	626	-	638	1,008	500	1,000	1,000	1,000
TOTAL STATION W	\$626	\$0	\$638	1,008	\$500	\$1,000	\$1,000	\$1,000
OTHER								
PD Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PD Printing	-	-	-	\$ -	-	-	-	-
Building Supplies	56	-	-	\$ -	100	-	-	-
PD Supplies	252	-	164	\$ -	500	-	-	-
Fire Supplies	189	-	-	\$ -	-	-	-	-
Legal	6,576	-	-	\$ -	-	-	-	-
PD Equipment Maint./ Rental	119	-	663	\$ 1,267	1,000	1,000	1,000	1,000
PD Radio Maintenance	-	300	-	-	200	-	-	-
DPW- Vehicle Usage	-	-	400	\$ 400	1,000	1,000	1,000	1,000
DPW-Signs, Materials, Supplies	4,317	-	3,964	\$ 10,696	5,000	5,000	5,000	5,000
DPW- Traffic Counts	210	-	-	\$ -	250	-	-	-
PD Miscellaneous	225	-	-	\$ -	300	-	-	-
Fire - Food	1,141	-	994	\$ -	1,100	-	-	-
DPW- Sweeping Contractor	4,064	-	3,961	\$ 4,088	4,000	4,200	4,200	4,200
DPW- Trash Collection	925	3,014	1,394	\$ 1,275	8,500	2,000	2,000	2,000
Food Service	4,016	-	3,476	\$ 5,027	4,000	4,000	4,000	4,000
DPW- Chemical Toilets	3,815	-	25,204	\$ 25,106	25,400	25,400	20,000	20,000
Lighting Rentals	2,007	1,300	1,592	\$ 1,592	2,000	1,500	1,500	1,500
Trademark Expense	10,000	15,000	-	\$ 11,000	5,000	12,000	12,000	12,000
Equipment-Fire ***	-	19,435	-	\$ -	-	-	-	-
TOTAL OTHER	\$ 37,913	\$ 39,049	41,811	\$ 60,452	\$ 58,350	\$ 56,100	\$ 50,700	\$ 50,700
TOTAL EXPENSES	\$132,494	\$39,049	\$166,434	\$ 190,569	\$ 162,262	\$ 188,739	\$ 185,620	\$ 162,700
	\$10,977	-\$24,824	-\$66,344	\$337	-\$7,662	\$9,861	\$12,980	\$35,900
USE OF FUND BALANCE	\$0	\$24,824	\$66,344		\$ 7,662	\$ -	\$ -	\$ -
TRANSFER TO FUND BALANCE	\$10,977			\$ 337		\$ 9,861	\$ 12,980	\$ 12,980

The Motorcycle Week budget provides municipal support for the nation's oldest bike rally. As a special revenue fund, permit, licensing and other fees are expected to cover costs incurred to ensure a clean and safe rally for participants and citizens alike.

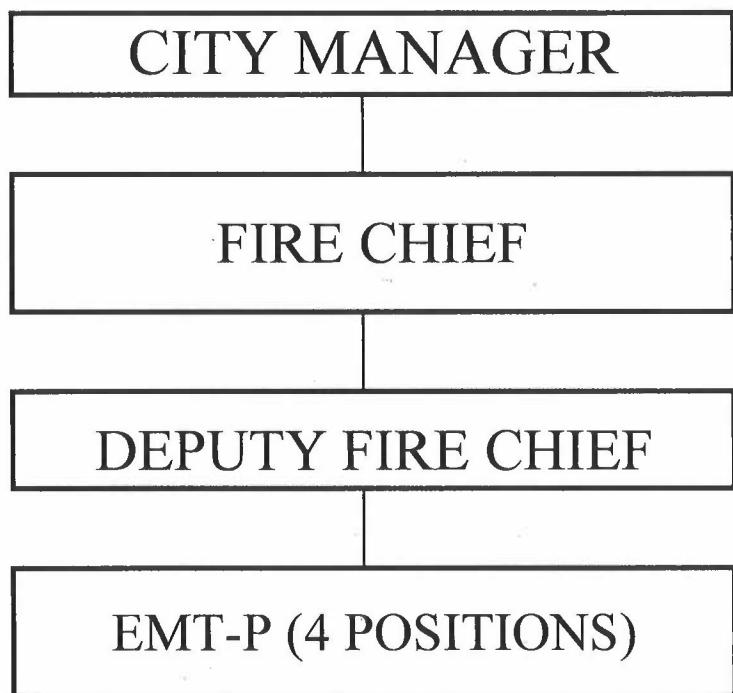
BUDGET HIGHLIGHTS

- Revenues are projected to increase \$44,000 due to increased permit and license fees enacted by the Council in FY23 to cover increased costs.
- Labor costs have been adjusted to reflect recent year actual costs.
- Revenues are expected to exceed expenses by \$12,960. These funds will bolster the fund balance, which has been reduced in recent years due to covid complications, inflation and other factors.





AMBULANCE EMS



		18-19 ACTUAL	19-20 ACTUAL	20-21 ACTUAL	21-22 ACTUAL	23-24 BUDGET	23-24 DEPT	23-24 MANAGER	23-24 COUNCIL
REVENUES									
91 301-001-0001	Billing Revenues	\$ 1,010,000	\$ 1,063,617	\$ 1,292,162	\$ 1,389,675	\$ 1,194,372	\$ 1,226,258	\$ 1,213,233	\$ 1,213,233
91 301-001-0002	Training Revenues	15,000	-	5,425	3,500	15,000	15,000	15,000	15,000
91 301-001-0003	Extra Duty Reimbursement	-	-	-	3,146	-	-	-	-
TOTAL REVENUE		\$ 1,025,000	\$ 1,063,617	\$ 1,297,587	\$ 1,396,320	\$ 1,209,372	\$ 1,241,258	\$ 1,228,233	\$ 1,228,233
SALARIES									
91-445-105-0000	Regular Salaries	\$ 313,643	\$ 337,135	\$ 328,428	\$ 319,928	\$ 333,946	\$ 360,232	\$ 360,232	\$ 360,232
91-445-105-0000	Extra Duty Coverage	49,489	54,841	147,540	97,585	58,000	\$ 61,000	\$ 61,000	\$ 61,000
91-445-106-0000	Sick-Injury Coverage	8,853	29,124	72,756	36,993	45,000	\$ 46,000	\$ 46,000	\$ 46,000
91-445-106-0001	Personal Coverage	6,663	7,625	6,571	6,892	25,000	\$ 24,500	\$ 24,500	\$ 24,500
91-445-107-0000	Holidays	16,809	18,577	21,456	19,653	21,900	\$ 22,200	\$ 22,200	\$ 22,200
91-445-108-0000	Vacation	8,834	18,483	18,645	27,257	40,000	\$ 35,000	\$ 35,000	\$ 35,000
91-445-109-0000	Longevity	180	210	240	240	-	-	-	-
91-445-110-0000	Termination	-	15,113	2,704	3,309	-	-	-	-
91-445-112-0000	Educational Stipend	3,600	-	3,900	4,150	-	-	-	-
New Account	Health Officer Stipend	-	-	-	-	-	\$ 5,500	\$ 5,500	\$ 5,500
91-445-115-0000	Salary Adj.	-	-	-	-	-	\$ 4,525	\$ 4,525	\$ 4,525
91-445-120-0000	Medicare Exp	6,108	7,426	8,780	8,077	7,595	\$ 8,145	\$ 8,145	\$ 8,145
91-445-125-0000	Worker's Compensation	21,408	22,584	21,802	17,256	17,256	\$ 23,000	\$ 23,000	\$ 23,000
91-445-130-0000	Health Insurance	100,196	119,949	102,897	100,897	133,754	\$ 55,200	\$ 55,200	\$ 55,200
91-445-130-0001	Dental Insurance	-	-	-	-	-	\$ 1,700	\$ 1,700	\$ 1,700
91-445-135-0000	Retirement	133,165	147,915	178,665	177,399	172,817	\$ 170,493	\$ 170,493	\$ 170,493
TOTAL SALARIES		\$668,949	\$778,982	\$914,384	\$819,636	\$ 855,268	\$ 817,495	\$ 817,495	\$ 817,495
OTHER									
91-445-201-0000	Telephone	\$ 746	\$ 906	\$ 800	\$ 884	\$ 800	\$ 1,000	\$ 1,000	\$ 1,000
91-445-207-0000	Postage	14	-	-	-	50	\$ 50	\$ 50	\$ 50
91-445-214-0000	Misc Supply	1,336	5,803	9,038	4,614	6,000	\$ 6,200	\$ 6,200	\$ 6,200
91-445-214-0001	Medical Supplies	50,791	59,285	62,334	67,765	60,000	\$ 64,000	\$ 64,000	\$ 64,000
91-445-218-0000	P & L Insurance	6,734	6,320	7,261	7,659	7,000	\$ 7,000	\$ 7,000	\$ 7,000
91-445-241-0000	Gas/Fuel Expense	-	-	-	-	5,000	\$ 5,000	\$ 5,000	\$ 5,000
91-445-247-0000	Training	9,459	32,088	6,716	27,263	30,000	\$ 30,000	\$ 30,000	\$ 30,000
91-445-247-0001	Training - Other	-	360	(2,058)	-	4,000	\$ 4,000	\$ 4,000	\$ 4,000
91-445-253-0000	Physical Exams	816	408	1,506	-	2,000	\$ 2,000	\$ 2,000	\$ 2,000
91-445-275-0000	Billing/Collection Expense	45,592	49,343	49,062	46,519	54,000	\$ 54,000	\$ 54,000	\$ 54,000
91-445-275-0001	Lockbox Expenses	4,547	5,114	5,215	5,413	5,300	\$ 5,300	\$ 5,300	\$ 5,300
91-445-470-0000	Equipment	14,219	11,453	8,497	5,333	17,000	\$ 20,000	\$ 20,000	\$ 20,000
91-445-470-0001	Equipment Lease	28,620	28,332	-	-	30,000	\$ 30,000	\$ 30,000	\$ 30,000
TOTAL OTHER		\$162,873	\$199,412	\$148,370	\$165,449	\$ 221,150	\$ 228,550	\$ 228,550	\$ 228,550
INTERNAL SERVICE									
91-445-234-0000	Vehicle Repairs	25,000	25,140	29,868	34,029	51,078	\$ 86,404	\$ 73,379	\$ 73,379
91-445-234-0001	Internal Service Expense	75,000	75,000	75,000	78,094	81,876	\$ 108,809	\$ 108,809	\$ 108,809
TOTAL ISF		\$100,000	\$100,140	\$104,868	\$112,123	\$ 132,954	\$ 195,213	\$ 182,188	\$ 182,188
GRAND TOTAL		\$931,822	\$1,078,534	\$1,167,622	\$1,097,209	\$1,209,372	\$1,241,258	\$1,228,233	\$1,228,233
NET		\$93,178	-\$14,917	\$129,965	\$299,112		\$0	\$0	\$0

Line Increases

Line 91 445 105 0000	2022-2023 Approved	2023-2024 Requested
Extra Duty Coverage	\$58,000.00	\$61,000.00

Line 91 445 106 0000	2022-2023 Approved	2023-2024 Requested
Sick-Injury Coverage	\$45,000.00	\$46,000.00

Line 91 445 107 0000	2022-2023 Approved	2023-2024 Requested
Holidays	\$21,900.00	\$22,200.00

The increases in the above three lines are due to the increased hourly rates associated with the new labor contract.

Line 91 445 214 0000	2022-2023 Approved	2023-2024 Requested
Medical Supplies	\$60,000.00	\$64,000.00

Line 91 445 470 0000	2022-2023 Approved	2023-2024 Requested
Holidays	\$17,000.00	\$20,000.00

The increases in the above two lines are due to the increased cost of all medical supplies and equipment. During the 2022-2023 budget, there has been a 12% increase in medical supplies and equipment costs nationally.

All other increases are due to an increase in costs of services/products

91 445 201 0000	Telephone	+ \$200.00
91 445 214 0000	Misc Supply	+ \$500.00



TAX INCREMENT FINANCING
DISTRICTS

DOWNTOWN TIF DISTRICT

LAKEPORT TIF DISTRICT

WEIRS TIF DISTRICT

	Downtown	Lakeport	Weirs
Current Value (2022 MS1)	\$136,749,594	\$43,163,556	\$179,956,823
Original Value	\$70,676,650	\$39,121,300	\$81,482,633
Captured Value	\$66,072,944	\$4,042,256	\$98,474,190
Maximum Retained Value *	\$33,036,472	\$2,021,128	\$49,237,095
Estimated Tax Rate **	\$13.88	\$13.88	\$13.88
Maximum Increment	\$458,546	\$28,053	\$683,411

Downtown	Est. Beginning Fund Balance	\$837,667
FY24 Expenses:		
2015 Bond Payment		\$100,472
Colonial Bond Payment		\$210,000
Colonial CAM		\$51,000
Paving Beacon East Parking Lot		\$58,000
Parking Garage Security Cameras		\$2,200
Total		\$421,672
Recommended Increment		\$359,000
Est. Ending Balance		\$774,995
Prior Year Increment		\$250,000
Lakeport	Est. Beginning Fund Balance	\$54,018
FY24 Expenses:		
Engineering for Projects in TIF Plan		\$25,000
Total		\$25,000
Recommended Increment		\$25,000
Est. Ending Balance		\$54,018
Prior Year Increment		\$8,129
Weirs	Est. Beginning Fund Balance	-\$81,278
FY23 Expenses:		
Bond Payment		\$105,000
Weirs Dock Project		\$62,000
Total		\$167,000
Recommended Increment		\$230,000
Est. Ending Balance		-\$18,278
Prior Year Increment		\$170,000

* As per RSA and Adopted Development Plans, 50% of Captured Value

** As per RSA, does not include State education rate

Tax Increment Financing is a method of financing public improvements with the incremental taxes created by new construction, expansion, or renovation of property within a defined area of the community. The Laconia City Council has created three TIF districts to support improvements in the Downtown, Lakeport and Weirs sections of the city.

BUDGET HIGHLIGHTS

- The Downtown TIF provides funding for two additional projects in FY24.
Repaving the Beacon Street West public parking lot
Payment of the Colonial Theatre Condominium Association Management fees.

Two bonds were fully paid in FY23 and do not appear in the FY24 Budget

- 2002 Capital Improvement Bond (General Fund and School Department)
- 2012 Fire Engine/Salt Shed Bond (General Fund and ISF)

- The Lakeport TIF includes a new appropriation of \$25,000 for engineering for potential improvement projects within the District.
- The Weirs TIF budget provides for reducing the negative balance within the fund to \$16,278, as the fund continues to pay off bonded improvement project expenses. Under current projections the fund will attain a positive balance in FY25.

SALARY DETAIL BY DEPARTMENT

New Positions Highlighted in Blue

Dept.	FTE	Title	Hours Per Week	Base Pay FY24	3.00%	Scheduled	Annual Total
					Cost of Living Adjustment	Step Adjustment	
Administration							
1	Admin Asst.		35	58,913	\$ 1,767.40	\$ -	\$ 60,680.80
1	City Manager		40	157,290	\$ 4,718.70	\$ 1,800.00	\$ 163,808.74
	Mayor					\$	\$ 2,800.00
	City Councilors					\$	\$ 14,400.00
2.0	Administration Total					\$	\$ 241,689.55
	Salary Adjustment					\$	\$ 3,034.04
	Grand Total					\$	\$ 244,723.59
Licensing							
0.3	License Clerk		10	10,702	\$ 321.05	\$ 40.79	\$ 11,063.44
Assessing							
1	Assistant Assessor		35	59,788	\$ 1,793.63	\$ -	\$ 61,581.15
1	Assessing Tech II		35	37,583	\$ 1,127.49	\$ 882.50	\$ 39,592.99
1	Acct. Clerk II		35	38,475	\$ 1,154.24	\$ 2,511.87	\$ 42,140.92
3	Assessing Total					\$	\$ 143,315.06
	Salary Adjustment					\$	\$ 3,079.06
	Grand Total					\$	\$ 146,394.11
Code							
0.3	Director		10	29,310	\$ 879.31	\$ -	\$ 30,189.48
1	Building Inspector		35	64,575	\$ 1,937.25	\$	\$ 66,512.41
1	Housing Inspector		35	43,352	\$ 1,300.57	\$ 96.60	\$ 44,749.57
1	Admin Sec		35	37,583	\$ 1,127.49	\$ 782.10	\$ 39,492.59
3.3	Code Total					\$	\$ 180,944.05
	Salary Adjustment					\$	\$ 4,835.09
	Grand Total					\$	\$ 185,779.15
Finance							
1	Finance Director		35	106,078	\$ 3,182.35	\$ -	\$ 109,260.79
1	HR Admin		35	69,079	\$ 2,072.38	\$ -	\$ 71,151.78
1	Purchasing		35	46,605	\$ 1,398.15	\$ -	\$ 48,003.07
0.5	Clerk/Tax Collector		18	37,991	\$ 1,139.73	\$	\$ 39,130.67
1	Asst. Finance Dir		35	71,178	\$ 2,135.34	\$	\$ 73,313.46
1	Finane Clerk		35	39,822	\$ 1,194.65	\$ -	\$ 41,016.25
1	PR/Pers Asst		35	49,122	\$ 1,473.65	\$ -	\$ 50,595.45
0.7	Deputy Tax Collector		25	26,754	\$ 802.62	\$ 291.75	\$ 27,848.37
1	Admin Sec		35	41,405	\$ 1,242.15	\$ 936.94	\$ 43,584.09
1	IT Specialist		35	65,101	\$ 1,953.04	\$ -	\$ 67,054.44
1	IT Assistant		35	48,558	\$ 1,456.73	\$ -	\$ 50,014.33
1	Treasurer					\$	\$ 11,526.00
	<i>Reimbursements</i>					\$	<i>(\$10,000.00)</i>

FY 2023-2024 BUDGET

SALARY DETAIL

Dept.	FTE	Title	Hours Per Week	Base Pay FY24	3.00%	Scheduled	Annual Total
					Cost of Living Adjustment	Step Adjustment	
	11.2	Finance Total					\$ 622,498.71
		Salary Adjustment					\$ 27,477.01
		Grand Total					\$ 649,975.72

Fire

Full Time							
1	Fire Chief	40	106,078	\$ 3,182.35	\$ -	\$ 109,260.79	
1	Asst. Chief	35	100,458	\$ 3,013.75	\$ -	\$ 103,472.03	
1	Office Manager	40	51,522	\$ 1,545.65	\$ 138.43	\$ 53,205.68	
1.0	Vacant Deputy Chief	40	68,120	\$ 2,043.60	\$ -	\$ 70,163.60	
1	Capt/Paramedic	42	89,828	\$ 2,694.84	\$ 1,543.08	\$ 94,065.84	
1	Capt/AEMT	42	79,279	\$ 2,378.38	\$ 1,320.30	\$ 82,977.87	
4	Lt Paramedic	42	310,892	\$ 9,326.77	\$ 6,224.25	\$ 326,443.42	
3	FF/Paramedic	42	178,389	\$ 5,351.67	\$ 6,556.05	\$ 190,296.85	
2	Lt/AEMT	42	142,397	\$ 4,271.90	\$ 2,713.27	\$ 149,381.97	
19	FF/AEMT	42	1,106,655	\$ 33,199.64	\$ 31,664.16	\$ 1,171,518.44	
6	Vacant FFAEMT	42	327,600	\$ 9,828.00	\$ 9,735.39	\$ 347,163.39	
40.0	Full Time Total						\$ 2,747,712.25
Part Time							
0.7	Admin Sec	25	31,681	\$ 950.43	\$ 1,130.94	\$ 33,762.37	
0.3	Vacant Part time inspector					\$ 16,000.00	
1.0	Part time Total						\$ 49,762.37
41.0	Fire Total						\$ 2,797,474.62
	Salary Adjustment						\$ 14,144.82
	Grand Total						\$ 2,811,619.44

Library

Full Time							
1.0	Director	35	78,712	\$ 2,361.36	\$ -	\$ 81,073.24	
2.0	Library Tech	40		\$ 2,891.62	\$ 2,420.91	\$ 101,699.73	
1.0	Library Adult Service	40	50,440	\$ 1,513.20	\$ 1,285.44	\$ 53,238.64	
1.0	Library Tech	40	50,835	\$ 1,525.06	\$ 1,264.02	\$ 53,624.27	
3.0	Library Assistant	40		\$ 3,739.63	\$ 3,127.90	\$ 131,521.94	
1.0	Library Tech	40	42,307	\$ 1,269.22	\$ 1,092.62	\$ 44,669.04	
1.0	Admin Tech Asst	40	50,752	\$ 1,522.56	\$ 1,285.44	\$ 53,560.00	
15.0	Full Time Total			\$ 21,453.88	\$ 16,025.15	\$ 519,386.85	
Part Time							
0.7	Library Assistant	24	24,124	\$ 723.72	\$ 424.20	\$ 25,271.75	
0.6	Library Assistant	22	20,878	\$ 626.34	\$ 542.03	\$ 22,046.37	
0.3	Vacant Library Tech	10	10,577	\$ 317.30	\$ 273.16	\$ 11,167.26	
0.3	Page	10	4,940	\$ 148.20	\$ 370.80	\$ 5,459.00	
1.9	Part Time Total			\$ 1,815.56	\$ 1,610.18	\$ 63,944.38	
16.9	Library Total						\$ 583,331.23
	Salary Adjustment						\$ 4,053.66
	Grand Total						\$ 587,384.89

FY 2023-2024 BUDGET
SALARY DETAIL

Dept.	FTE	Title	Hours Per Week	Base Pay FY24	3.00%	Scheduled	Annual Total
					Cost of Living Adjustment	Step Adjustment	
Planning							
0.7	Director		25	73,275	\$ 2,198.26	\$ -	\$ 75,473.69
1	Admin Sec		35	49,722	\$ 1,491.67	\$ 201.88	\$ 51,415.95
1	Planning Tech/Cons.		35	45,700	\$ 1,371.01	\$ 1,403.79	\$ 48,474.99
1	Vacant Tech/Zoning		35	43,644	\$ 1,309.31	\$ 2,118.30	\$ 47,071.21
1	Vacant Asst. Planner		35	64,974	\$ 1,949.22	\$ -	\$ 66,923.22
3.7	Planning Total						\$ 289,359.06
	Salary Adjustment						\$ 7,119.85
	Grand Total						\$ 296,478.91
Police							
1.0	Chief of Police					\$	162,518.44
2.0	Captain					\$	245,162.32
1.0	Prosecutor					\$	122,581.16
1.0	Vacant - Asst. Prosecutor					\$	83,980.00
3.0	Lieutenant					\$	330,113.16
1.0	Detective Sergeant					\$	95,908.80
6.0	Detective					\$	471,654.40
5.0	Patrol Sargeant					\$	459,292.40
1.0	PET Officer					\$	78,956.80
30.0	Patrol Officer					\$	1,928,366.00
1.0	Animal Control Officer					\$	42,888.80
1.0	Accreditation/MIS					\$	76,710.40
1.0	Executive Assistant					\$	72,924.80
1.0	Records Division					\$	67,412.80
1.0	Administrative Assistant					\$	55,057.60
6.0	Dispatcher					\$	365,389.60
62.0	Full Time Total					\$	4,658,917.48
	Part Time						
0.5	Support Services					\$	25,451.66
0.5	Support Services					\$	25,451.66
1.0	Part Time Total					\$	50,903.32
63.0	Salary Total					\$	4,709,820.80
	Less Reimbursements:						
	ACO REIMBURSMENRT FROM GILFORD AND BELMONT**						(\$20,551.38)
	COPS GRANT REIMBURSEMENT						(\$83,656.00)
	COSSAP GRANT REIMBURSEMENT						(\$190,132.80)
	TOTAL						(\$294,340.18)
	Grand Total					\$	4,415,480.62

FY 2023-2024 BUDGET

SALARY DETAIL

Dept.	FTE	Title	Hours Per Week	Base Pay FY24	3.00%	Scheduled		Annual Total					
					Cost of Living Adjustment	Step Adjustment							
Public Works													
<i>Full Time</i>													
1	DPW Director	35	106,078	\$ 3,182.35	\$ -	\$ -	\$ 109,260.79						
1	Office Manager	40	45,885	\$ 1,376.54	\$ 948.84	\$ -	\$ 48,210.18						
1	GIS Coordinator	40	59,675	\$ 1,790.26	\$ 784.45	\$ -	\$ 62,249.90						
1	Permit Specialist	40	47,736	\$ 1,432.08	\$ 1,273.08	\$ -	\$ 50,441.16						
1	Vacant -Traffic Spec	40	49,878	\$ 1,496.35	\$ 93.11	\$ -	\$ 51,467.86						
1	Const. Inspector	40	57,990	\$ 1,739.71	\$ 432.60	\$ -	\$ 60,162.71						
1	Eng Technician	40	61,131	\$ 1,833.94	\$ 750	\$ -	\$ 63,715.14						
1	Foreman	40	66,477	\$ 1,994.30	\$ 1,123.94	\$ -	\$ 69,595.04						
1	General Equip Oper	40	60,923	\$ 1,827.70	\$ 1,885.31	\$ -	\$ 64,636.21						
3	Hvy Equip Oper	40		\$ 4,776.10	\$ 2,204.20	\$ -	\$ 166,183.50						
1	HEO/Vactor Oper	30	41,402	\$ 1,242.07	\$ 222.48	\$ -	\$ 42,866.95						
3	Lt Equip Oper	40		\$ 4,330.56	\$ 2,244.58	\$ -	\$ 150,927.14						
3	Lt Equip Oper	30				\$ -	\$ 111,613.89						
3	Vacant - Lt Equip	40		\$ 3,919.97	\$ 2,506.61	\$ -	\$ 137,092.18						
22	Full time Total						\$ 1,033,941.81						
<i>Part Time</i>													
0.4	勞工	13	11,492	\$ 344.76	\$ 227.63	\$ -	\$ 12,064.39						
22.4	Public Works Total						\$ 1,046,006.20						
	Salary Adjustment						\$ 5,463.04						
	Grand Total						\$ 1,051,469.23						
Solid Waste													
<i>Full Time</i>													
1	Scale Operator	40	39,894	\$ 1,196.83	\$ 750.00	\$ -	\$ 41,841.23						
<i>Part Time</i>													
0.3	Scale Operator	11	9,152	\$ 274.56	\$ 5.50	\$ -	\$ 9,432.06						
1.3	Solid Waste Total						\$ 51,273.29						
	Salary Adjustment						\$ -						
	Grand Total						\$ 51,273.29						
Records													
<i>Full Time</i>													
0.5	Clerk/Tax Collector	18	37,991	\$ 1,139.73	\$ -	\$ -	\$ 39,130.67						
1.0	Deputy Clerk	35	42,133	\$ 1,263.99	\$ 750.00	\$ -	\$ 44,146.99						
1.0	Acct. Clerk II	35	36,382	\$ 1,091.45	\$ 221.71	\$ -	\$ 37,694.96						
1.00	New - Office Manager	40	43,222	\$ 1,296.67	\$ 2,163.82	\$ -	\$ 46,682.90						
3.5	Full time Total						\$ 167,655.52						
<i>Part Time</i>													
0.7	Acct. Clerk II	25	27,027	\$ 810.81	\$ 441.61	\$ -	\$ 28,279.42						
4.2	Records Total						\$ 195,934.94						
	Salary Adjustment						\$ 1,956.53						
	Grand Total						\$ 197,891.47						

FY 2023-2024 BUDGET

SALARY DETAIL

Dept.	FTE	Title	Hours Per Week	Base Pay FY24	3.00% Cost of Living Adjustment	Scheduled Step Adjustment	Annual Total
Recreation							
		Full time					
1.0	Director		40	72,485	\$ 2,174.55	\$ -	\$ 74,659.43
1.0	Asst Director		40	58,501	\$ 1,755.02	\$ -	\$ 60,255.64
1.0	Acct. Clerk II		35	38,347	\$ 1,150.42	\$ 750.00	\$ 40,247.82
1.0	Foreman		40	64,459	\$ 1,933.78	\$ 102.18	\$ 66,495.15
3.0	Building & Grounds		40		\$ 4,059.12	\$ 3,526.31	\$ 142,889.43
1.0	Field Maintenance		40	43,222	\$ 1,296.67	\$ 2,163.82	\$ 46,682.90
0.75	New Bld & Grounds		40	41,142	\$ 1,234.27	\$ 1,992.43	\$ 33,276.83
8.8	Recreation Total						\$ 464,507.20
	Salary Adjustment						\$ 6,745.75
	Full Time Total						\$ 471,252.95
	Temporary						
	Temporary Help						\$ 182,000.00
		Grand Total					\$ 653,252.95
Welfare							
1	Welfare Tech		35	44,190	\$ 1,325.69	\$ 777.24	\$ 46,292.53
1	Welfare Total						\$ 46,292.53
GENERAL FUND TOTAL							
	179.1						\$ 11,868,466.19

FY 2023-2024 BUDGET
salary detail

Dept.	FTE	Title	Hours Per Week	Base Pay FY24	3.00% Cost of Living Adjustment		Scheduled Step Adjustment	Annual Total
					\$	\$		
Sanitary Sewer Fund								
1.0	Asst Director		35	91,852	\$ 2,755.55	\$ -	\$ 94,607.31	
3.0	Coll Sys Oper		40				\$ 189,221.71	
1.0	Vactor Oper		10	13,801	\$ 414.02	\$ 74.16	\$ 14,288.98	
3.0	Lt Equip Oper		10				\$ 37,204.63	
8.0	SSF Full Time Total						\$ 335,322.64	
Part Time								
0.4	Laborer		13	10,816	\$ 324.48	\$ 348.14	\$ 11,488.62	
8.4	SSF Total						\$ 346,811.26	
	Salary Adjustment						\$ 4,730.37	
	Grand Total						\$ 351,541.62	
Internal Service Fund								
1.0	Auto Main Foreman		40	70,512	\$ 2,115.36	\$ -	\$ 72,627.36	
2.0	Mechanic		40				\$ 134,231.25	
	Temporary Help						\$ 4,321.00	
3.0	ISF Total						\$ 211,179.61	
	Salary Adjustment						\$ -	
	Grand Total						\$ 211,179.61	
Ambulance EMS								
1.0	Deputy Chief - EMS		35	87,878	\$ 2,636.34	\$ -	\$ 90,514.26	
4.0	FF/Paramedic		42				\$ 269,717.45	
5.0	Ambulance EMS Total						\$ 360,231.71	
	Salary Adjustment						\$ 4,525.71	
	Grand Total						\$ 364,757.42	

ACCOUNT DESCRIPTIONS

REVENUES

INTEREST ON TAXES Interest accruing on taxes paid after the due date. Rate set at 8% under RSA 76:13. Revenue stream fairly steady in recent years

REDEMPTION INTEREST Interest paid at the time a tax deeded property is redeemed by the prior owner or otherwise sold. Annual revenue can fluctuate from year to year, but on average in recent years Currently collections are trending upward. This is included in the estimate.

OTHER TAX REVENUE-LRBP City portion of the property tax generated by Lakes Business Park Phase II, paid by the Town of Gilford as per "Intermunicipal Agreement Governing Joint Economic Activities Between the City of Laconia and the Town of Gilford (dated May 15, 2001) Section 10.3.

BOAT TAX Registration fees collected under RSA Section 270-E-5 and RSA 72-A:2. Boat taxes jumped sharply at the beginning of the Covid pandemic but have leveled off since. The budget assumes no major change in boat tax revenue.

ADD ROOMS & MEALS Laconia's portion of the State Rooms and Meals tax. Currently tax rate collected by the State is 8.5%. Statute dictates it is to be shared with municipalities on a 60/40 basis. Actual municipal distribution has been in the 20% to 25% range in recent years. Distribution among municipalities is based on population.

RAILROAD USER FEES Funds paid to Laconia by the State under RSA 228:69 I(a). Calculated as 20% of the state's revenue under railroad operating agreements. Distributed annually to municipalities through which active rail lines pass in proportion to the active rail line in the municipality.

HIGHWAY BLOCK GRANT Funds received by the City from the State for the purpose of maintaining Class IV and Class V roads. Total annual allocation is distributed among Cities and Towns under a formula that includes population and miles or road.

HB1221 One-time payment from the State to cities and towns to offset New Hampshire Retirement System expense. Calculated at 7.5% of costs. Intended to partially offset the elimination of State contributions in 2012.

SB401 Laconia's portion of a one-time \$30,000,000 distribution from the State. Distributed based on road mileage and number of bridges in the community.

COVID – Federal Non-FEMA payments received directly from the federal government in response to the Covid-19 pandemic.

COVID FUNDS - FEMA Payment received through FEMA in response to the Covid-19 pandemic.

COVID FUNDS - STATE Payments received from the State in response to the Covid-19 pandemic. Includes federal monies that pass through the State.

MOTOR VEHICLE PERMIT FEES Registration fees for new and renewal vehicles. Revenues have increased an average of 4.5% per year since 2017. The budget assumes an FY23 year end balance of \$3,622,000 and a 4.5% increase in FY24

DOG LICENSES License fees as established by the State under RSA 466:4

BUILDING-ZONING FEES Code Enforcement fees, application fees for new residential buildings, certificates of occupancy, demolition, health inspections, etc.

COST,FEES-TAX COLLECTOR Fees associated with the collection of taxes, such as credit card processing fees.

FEES-CITY CLERK

FEES - BOAT AGENT FEES Fee collected to cover the cost of processing boat registrations, \$5 per registration

FEES - POLE LICENSES Fees for hanging banners from light poles within the City.

LICENSES/PERMITS – Miscellaneous permit fees, taxi permits, ice cream vendors, entertainment permits, etc.

FRANCHISE FEE Fees paid by cable television companies as compensation for the use of city rights of way for cable lines. Governed under Section 622 of the Cable Communications Act of 1984.

MASTER ALARM FEES Fee for participation in the City master fire alarm monitoring system. \$200 for residential site and \$300 for commercial site, as per City Code Section 149-10.

REIMB-POLICE-GUN PERMITS Concealed weapon permit fee, \$10 per permit, \$5 for replacement permit.

REIMB-POLICE-EXTRA DUTY Funds received for special police details at construction sites, special events (concerts, graduations, etc.), traffic control etc. Charges are \$65/hour, \$97.50/hour Sunday rate. Used to cover officer pay, employment taxes, insurance and other overhead. Recent years have been unusually high due to covid pandemic, budget assumes that

REIMB-TRANSPORT FEES

REIMB-PARKS & REC-FIELD LIGHTS Reimbursement of lighting costs from private organizations using City sports fields.

REIMB-PARKS & REC ASSOC UTIL Reimbursement from community organizations for utility expenses incurred on behalf of the organization, primarily park houses.

REVENUE-PUBLIC WORKS Miscellaneous fees associated with public works projects, such as excavation fees, driveway permits, etc.

SOLID WASTE-STICKERS Proceeds from sale of day passes and annual passes to Transfer Station, and commercial haulers application fee and licenses.

SOLID WASTE-TRASH A Revenue from loads under 100 pounds brought to the transfer station. \$5 per load as per Council vote.

SOLID WASTE-TRASH B Fee for deposit of trash at the transfer station; loads between 100 and 2,000 pounds. \$105 per ton (\$110/ton for Gilford residents) as per Council vote.

SOLID WASTE-TRASH C Fee for deposit of trash at the transfer station; loads over 2,000 pounds. \$105 per ton (\$110/ton for Gilford residents) as per Council vote.

SOLID WASTE-DEMO Fee for deposit of construction and demolition debris at the transfer station, \$150 per ton, as per Council vote.

REVENUE-POLICE

REVENUE-FIRE Permit fees, inspection fees and other fees charged for Fire Department services.

REVENUE-PLANNING Fees for planning activities, short term lodging permits, site plan amendments, subdivision permits, etc.

TRASH-E WASTE Fee for disposing of televisions, computer monitors, servers and other similar equipment at the transfer station, as per Council vote. Estimate reflects fee increase approved by Council.

REVENUE-PARKS & REC

REVENUE-POLICE FALSE ALARMS Cost of providing a police response to false burglar alarms. First three responses per year are provided at no charge, charges accrue thereafter.

TRASH-WM PASS THRU TRASH Fee charged to Waste Management for storage of trash from other communities at the City transfer station prior to transport. Current charge is \$6 per load, as per contract.

TRASH-WM PASS THRU DEMO Fee charged to Waste Management for storage of construction and demolition debris from other communities at the City transfer station prior to transport. Current charge is \$6 per load, as per contract.

REVENUE-PLANNING SPEC EVENTS Fees associated with planning for special events such as pumpkin fest, etc.; as per City code section 195-10.

STREET DAMAGE CHARG Fees charged as per City code section 201-14 relating to the breaking or damaging of city roads by private entities.

SOLID WASTE - BULK ITEMS Revenue from sale of bulky item stickers, available to Laconia residents at \$8 per sticker.

DPW VIOLATION REVENUE Fines assessed for violation of regulations associated with DPW activities; primarily trash containers put out early.

INTEREST ON GEN. FUND DEPOSITS Interest on City general fund bank accounts with Bank of New Hampshire, NH Public Deposit Investment Pool, Franklin Savings Bank and TD BankNorth. Declining rate led to declining revenues in recent years. In recent months staff has reallocated deposit patterns, leading to increased revenue. This will continue through FY23, leading to the increase in estimate for FY24. FY23 YTD through November 2022 is \$84,324.

ENDICOTT PARK KIOSKS Parking fees accruing from kiosks at Weirs Beach parking lot. Fees in excess of \$30,000 per year forwarded to .

PARKING KIOSKS LAKESIDE Parking fees accruing from kiosks on Lakeside Avenue at the Weirs. Council raised fees in April 2022. In the current year revenues are trending 93% higher than for the similar period in FY22. The budget assumes this trend continues.

COLONIAL CONDO PARKING Rental fee for 18 parking spaces split between the City Hall and Pleasant Street parking lots. Collected in advance every 5 years.

PARKING VIOLATIONS Parking ticket revenues. This revenue stream is trending upward in 2023. Review of data from recent years shows that by the end of November approximately 40% of annual revenue has been collected. Applying that figure to the current year results in an FY23 estimated revenue of Year-to-year comparison of revenue collected through the end of November shows an estimated current year revenue of \$40,000. FY24 estimate downgraded slightly to adjust for possible anomalies in the FY23 data.

PILOT ACCOUNTS Payments in Lieu of Taxes (PILOTs) are monies received from organizations otherwise exempt from taxation under New Hampshire Statutes under agreements negotiated with each organization or as defined by statute. RSA 72:23-k (housing projects) and RSA 72:23-n (all others). The city currently maintains PILOT arrangements with:

- Lakes Region Housing Authority (25 Union Avenue and 7 Church Street)
- Lake Village Elderly Housing
- Taylor Home
- Community Action Program (Rt. 106 Housing)
- Winnipesaukee Skating Club
- NH DES Dam Bureau

SSF REIMB TO GENERAL FUND Reimbursements received from the Sanitary Sewer Fund for IT services and administrative support services.

VITAL RECORDS RESEARCH FEES Fees charged for requested copies of birth certificates, death certificates, etc.

WELFARE LIEN REIMBURSEMENTS State law allows the City to place a lien on property owned by welfare recipients, funds to be collected at the time the property is sold. Currently approximately 17 such liens are in place.

MISC REVENUE Miscellaneous revenue items. In recent years this has included the sale of scrap metal, federal 941 refunds, proceeds from sale of misc. equipment, pcard rebates, etc.

MISC SALE OF LAND Miscellaneous sale of land, in recent years mostly Laconia's portion of Lake Business Park proceeds.

SALE OF TAX DEEDED PROPERTY Proceeds of sale, usually repurchase, of property acquired by tax sale. Usually used as a holding account.

COLONIAL DEBT SERVICE Interest payments on debt, as per promissory note dated Dec 5, 2019

LEASES-PARKS & REC Income from rental of Memorial Park Clubhouse to New Covenant Christian Church.

SOLAR ARRAY RENTAL REVENUE Income received from New England Solar Garden Corp. for the solar array to be constructed at the Endicott landfill site, as per the 2018 lease agreement

RESTITUTION-FINES Fines and restitution payments awarded by the court

NHIT PREMIUM RETURN Refunds issued by New Hampshire Interlocal Trust for overpayment of health insurance premiums. Refunds may also be applied as a credit to the insurance account.

TRANSFERS – Transfers into the general fund from various reserve funds or special revenue funds established by Council.

EXPENSES

SALARIES AND BENEFITS

CONTRACTUAL INCENTIVES This line funds an incentive program for EMT-Advanced certifications.

EDUCATIONAL STIPENDS This line funds incentives for training above minimum qualifications within the Fire and Police Department.

EMERGENCY MANAGEMENT-CERT This line funds the Lakes Region Community Emergency Response Team, supporting administrative costs of the team.

EXTRA DUTY COVERAGE This line is used within the Fire Department to cover the cost of unscheduled and unexpected overtime. Extra Duty covers overtime for major emergencies, such as building fires, water and ice rescues, severe storms, gas leaks, and large brush fires, as well as multiple emergencies. In addition, it also covers overtime for staff meetings, off-duty training, and special events such as Fourth of July.

EXTRA DUTY SPECIAL EVENTS This line is used within the Fire Department to fund the cost of backfilling vacancies due to employees being assigned to extra duty events.

FIREFIGHTER INSURANCE This line funds the cost of membership in the NH State Fireman's Association. This association provides benefits to firefighters who are injured on duty.

HIRING INCENTIVE – funds paid to encourage qualified, skilled individuals to accept employment with the City of Laconia.

HOLIDAYS This line funds the cost of contractually required holiday differential pay for 11 holidays. Within the Police Department Compensation consists of one additional day's pay at straight time plus the eight (8) hours of overtime associated with staffing on the holidays.

LONGEVITY This line funds a longevity payment to eligible employees.

OVERTIME This line funds overtime for hourly paid employees.

PERSONAL DAYS COVERAGE This line is used within the Fire Department/EMS to cover the cost associated with covering the vacancy resulting from employees using personal leave days.

POLICE COMMISSIONERS This level-funded line funds the stipend of three Police Commissioners. In addition to regular monthly meetings, the Commissioners are present at various different community events, and attend disciplinary hearings as needed.

RETIREMENT This line funds the cost of the City's share of the retirement system. Within the Fire, Police, DPW, SSF, Ambulance/EMS departments retirement costs are budgeted at the departmental level. For all other departments, retirement costs are budgeted within the Finance Department.

SALARIES This line funds full time salary and hourly wage costs for all City employees. Vacation, sick leave, personal leave and holiday leave compensation are budgeted in this account but expended from separate accounts for each type of leave.

SALARY ADJUSTMENT This line funds a possible pay for performance increase for eligible employees. This line has been budgeted at 5% for eligible non union employees.

SHIFT DIFFERENTIAL This line funds the additional costs for shifts that are worked between the hours of 1800 and 0600 hours as negotiated in the Collective Bargaining Agreement.

SICK-INJURY COVERAGE This line is used within the Fire Department to fund the replacement of personnel on sick or injured leave. Regular sick time averages four- twelve hour shifts per FTE per year.

SPECIAL DUTY / PART-TIME SALARIES This line funds the wages of part-time police officers, dispatchers, part-time detective, part-time Special Officer for the summer months, part-time Community Service Officers, and employees. Part-time personnel provide extra coverage during large scale events as well as throughout the summer months.

STIPENDS compensation paid to employees who complete certain educational requirements, as provided under approved collective bargaining agreements.

TEMPORARY This line funds the cost of temporary seasonal employees; lifeguards, parking attendants, collectors, gym attendants and maintenance/grounds personnel.

VACATION COVERAGE This line is used by the Fire Department to cover all the cost associated with time-off for vacations.

OPERATING ACCOUNTS

ACCREDITATION The Laconia Police Department has been a CALEA (Commission on Accreditation for Law Enforcement Agencies) nationally accredited law enforcement agency since 2010.

ADOPT-A-SPOT This item covers the cost of barrels, awards, signs and general supplies to support a community wide volunteer beautification initiative.

ARCHIVING This line funds the cost of materials used to preserve the historic collection of the Library.

AUDIT This line funds the cost of a contract for the City's annual audit including new required accounting standards. Total audit costs are split between this account City, (70%) School (23%) and the Sanitary Sewer Fund (7%)

BANK SERVICE FEES This line relates to the fees associated with adding an extra layer of security to prohibit ACH withdrawals from the City's General Fund bank account.

BOOKS This line item funds the cost of building the Library's collection of books.

CEMETERIES This line supplements the cost of maintaining those City cemeteries not maintained by outside organizations.

CONFERENCE-DUES This line funds the cost of dues to the local, regional and national professional organizations, as well as conferences sponsored by these organizations. Such conferences provide basic and refresher training, as well as updates relating to new regulations, legislation and procedures.

CAREER DEVELOPMENT This line funds the cost associated with development of fire officers through their attendance to training programs involving supervisory duties, command and control, management, personnel practices. These classes are very beneficial to the City and Department in developing our future leaders.

CITY RELIEF This line item funds the cost of public assistance benefits paid out as required by the State of New Hampshire under RSA 165.

CITY MOTOR VEHICLE REGISTRATIONS/MAIL EXPENSE This line funds the cost of postage, envelopes, and return envelopes, return postage and motor vehicle software maintenance fees within the Records Department.

CLAIMS This line funds the City's insurance deductibles of \$1,000 for first party claims and actual amount for claims of less than \$1,000.

COMPUTER MAINTENANCE This line funds the replacement and repair of computer hardware and accessories as well as the procurement of certain peripheral equipment.

CONFERENCE-DUES This line funds the cost of conferences and dues required to maintain proficiency and keep up to date with changing regulations.

CONTINGENCY This line funds unanticipated expenses, as well as expenses that are anticipated in nature but not in scope, or for which the scope may be in question.

COMPUTER EQUIPMENT This line will fund the purchase of critical computer towers, monitors, terminals, and printers.

COPIER This line funds the cost of copying and printing.

DOG LICENSE EXPENSE This line funds the cost of purchasing dog tags and mailings, notices and warnings to delinquent dog owners.

DUES This line item funds the cost of membership to state, regional and national organizations.

DUES-NHMA This line funds the estimated cost of the City of Laconia dues to the New Hampshire Municipal Association.

DUES-MANAGER This line funds professional dues for the City Manager.

ECONOMIC DEVELOPMENT This line funds increased business opportunities.

EDUCATION/TRAINING This line item funds the cost of workshops, conferences and continuing education classes.

EMERGENCY MANAGEMENT This line funds the purchase of supplies in the event of an emergency in the City.

EMPLOYEE SERVICE AWARDS This line funds the cost of recognizing long term and outstanding employees for their service to the city. This line also includes funding for two semi-annual luncheons for the employees.

EQUIPMENT This line funds the purchase of miscellaneous equipment.

EQUIPMENT MAINTENANCE This line funds the costs of operation and maintenance of both office and administrative equipment. In addition, it covers the costs of periodic calibration and certification of items such as the Intoxilyzer breath alcohol machine, portable breath testing machines, speed radars and speed radar trailer, Live Scan fingerprint machine, photo and video equipment, digital recorders, and other electrical and mechanical equipment.

EQUIPMENT-TRAINING This line funds training equipment including such items as audio and visual equipment, training programs, software, books, supplies, and other training aids.

FIRE PREVENTION-ADMINISTRATION This line funds the cost of fire prevention and administrative supplies including fire investigation costs, photography, codebooks and inspection forms, and membership with the NFPA code subscription service.

FIRE PREVENTION-PUBLIC RELATIONS This line funds the Fire Department's public education initiatives, including the Risk Watch program in the Elementary Schools, our annual Open House, fire education videos, fire extinguisher classes and supplies, and general fire safety classes.

GALE PARK This line item funds enhancements to beautify Gale Park and seasonal plantings.

GAS/DIESEL This line funds the cost of fuel for the City motor vehicles and equipment.

GIS -This line funds ESRI and CAI geographic systems licensing fees. These systems provide the framework for the on-line tax/assessing maps

HAZARDOUS WASTE This line funds the City's share of the costs of the annual household hazardous waste collection day.

HEALTH INSURANCE This line funds the cost of health insurance premiums, less anticipated employee contributions. Except for Fire, Police, Public Works, Solid Waste, Internal Service and Sanitary Sewer

departments, which maintain individual accounts, this is budgeted in the Finance Department. Also includes Health Insurance opt out payments.

HEATING FUEL This line funds the cost to heat city facilities.

INTERNET/CABLE This line item funds the cost of internet service.

LAKES REGION MUTUAL FIRE AID (O/S) This line covers the City's cost for Lakes Region Mutual Fire Aid (LRMFA). This amount reflects Laconia's portion of the expense. LRMFA provides radio dispatch, answers emergency telephone calls, contacts other agencies, notifies mutual aid departments, and monitors the City Fire Alarm system.

LAKES REGION PLANNING COMMISSION This line funds the cost of membership. It is important for the City to participate in and support planning on a regional level as well as locally. LRPC services used include Brownfields assessment, transportation data and studies and watershed management. LRPC also provides support for the City's Master Plan updates.

LICENSES - Fees for the use of automated systems.

LIGHTS-POWER This line funds the cost of electricity.

LR PUBLIC TV ACCESS (CABLE TV) Dues paid in support of Lakes Region Public Access TV

LWW HYDRANT SERVICE This line is for payment to Laconia Water Works for use of the fire hydrants.

MAINTENANCE AGREEMENT This line funds the cost of maintenance agreements for various equipment, such as telephones, copiers, etc.

MAINTENANCE-BUILDING This line item funds the cost of building maintenance and repairs.

MAINTENANCE-ELEVATOR This line item funds the cost of the maintenance contract and repairs to the Library's elevator.

MAINTENANCE-EQUIPMENT This line funds the maintenance and repair of equipment.

MAINTENANCE-FIRE ALARM This line funds the cost of maintenance, repair and extension of the municipal fire alarm system. The system consists of more than 300 Master Boxes, which monitor individual buildings, and a few remaining street boxes, which are located at specific intersections.

MAINTENANCE-GROUNDS This account funds the cost of fertilizer, seed, soil amendments, loam, compost, sand, plants, mulch, picnic tables, grills, irrigation parts, salt and ice melts, etc. This line has increased to provide enough funds to produce a high-quality park system including the fertilizing and pre/post emergent.

MAINTENANCE-HVAC This line-item funds: a) the cost of providing regular maintenance of the mechanical system itself (spring startup of air-conditioning system; fall shut down of same; boiler maintenance; air filter replacement), and, b) the cost of providing maintenance for the computerized system which monitors and controls the mechanical system. HVAC maintenance is currently provided by Control

Technologies on a time and materials basis under terms of a City of Laconia negotiated contract covering several municipal buildings.

MAINTENANCE-ILS SOFTWARE This line item funds the cost of maintenance and support for the Library's ILS (Integrated Library System) software.

MAINTENANCE-JANITORIAL This line item funds the cost of janitorial services including a City negotiated cleaning contract.

MAINTENANCE-PARK HOUSES This line funds the cost of repairs and HVAC services at all park houses.

MAINTENANCE-RADIO This line funds the repair and maintenance costs of all communication devices within the Fire and Police departments - pagers, base radios, amplifiers, portable radios and mobile radios, as well as replacement radio batteries, and replacement of damaged or lost radios.

MAINTENANCE-SOFTWARE This line item funds the cost of specialized software within the Library as well as upgrades to software as needed. This includes, but is not limited to, Faronics, Envisionware print release software, and PastPerfect.

MAINTENANCE-STATION REPAIRS This line funds routine building repairs for the Central and Weirs Fire Stations and includes such things as repairs to overhead doors, furnaces, roofs, windows, doors, plumbing, lighting, electrical systems, painting, general cleaning, etc.

MAINTENANCE-STATION SUPPLIES This line funds the cost of cleaning supplies and equipment, replacement furniture and appliances, and other cleaning items for all three stations.

MC WEEK CONSORTIUM the City's contribution to planning and marketing of Motorcycle Week.

MISCELLANEOUS This line funds miscellaneous expenses for the various Departments.

MORTGAGE RESEARCH This line funds the cost of doing mortgage research for all tax liened properties.

NON-PRINT MEDIA This line item funds the cost of building the Library's physical collection of audiobooks, music CDs, and DVDs. Also funded is the cost of the Library's membership to organizations that provide downloadable books and movies.

NOTICES This line funds the cost of advertising notices required by law (meeting notices) and ads (help wanted, RPF's etc.).

OUTSIDE CONTRACT This line funds the cost of hiring various outside contractors. In recent years this has included contracts in Administration for calculating OPEB expenses and in Planning for contractors to update the Master Plan, etc.

OUTSIDE SERVICES This line item funds the contract with third parties working with the City, such as Whitney Consulting Group, which provides assessing services.

MORTGAGE RESEARCH This line funds the cost of doing mortgage research for all tax liened properties.

NON-PRINT MEDIA This line item funds the cost of building the Library's physical collection of audiobooks, music CDs, and DVDs. Also funded is the cost of the Library's membership to New Hampshire Downloadable Books Consortium and Hoopla, two online services that provide library patrons with 24/7 access to free digital audiobooks, ebooks, movies, and music for use on electronic devices. Both electronic services continue to increase in popularity.

OIL This line funds the cost of oil/lubricants used in City motor vehicles and other equipment.

OUTSIDE CONTRACTS This line funds the costs of regular monthly charges for a variety of equipment and maintenance services utilized by various department.

PERIODICALS This line item funds the cost of subscriptions to print magazines and newspapers for the Library.

PHYSICAL EXAMS This line funds the cost of pre-employment and contractually required yearly physical exams.

PLAYGROUND MAINTENANCE This funds items to maintain the safety of our playgrounds with mulch and the necessary equipment to replace any unsafe areas. These areas are either from normal wear and tear or vandalism.

POLICE REIMBURSABLES This line includes court fees, extra duty, transport fees and training reimbursements, which the City also budgets as revenue. This line allows the Police Department to spend that revenue.

POSTAGE This line funds the cost of mailing. The nature of the mailings varies by department, and includes abatement letters (Assessing) Tax Bills (Finance) agendas (Planning and others), etc.

PRINTING This line funds the costs associated with the printing of various forms.

PROGRAMS This line funds children's, teen, and adult programs for the Library.

PROJECT DEVELOPMENT – Misc. cost associated with development of efficiencies.

PROPERTY-LIABILITY This line funds the cost of property and public officials' liability insurance. It is regularly updated to reflect changes in property values, the addition of new property and equipment and the disposal/sale of property and equipment. It reflects the not to exceed amount provided by Primex, and is net of reimbursements received from Sanitary Sewer, Water, EMS, Internal Service and the Airport.

PROPERTY MAINTENANCE ENFORCEMENT This line funds the purchase of possible equipment or books needed to enforce the property maintenance code.

PROTECTIVE CLOTHING This line funds the cost of all protective clothing for firefighters. Includes protective coat and pants, Nomex gloves, Nomex hoods, fire helmets, forest fire gear, fire boots, personal flashlights, and eye and hearing protection.

PUBLIC RELATIONS This line funds the cost of miscellaneous expenses to promote and publicize the City.

RADIO PAGER REPLACEMENT This line funds the annual replacement of Fire Department pagers, which reduces annual maintenance and repair costs. These radios are critical to our operation as this is the system to alert on-duty and off-duty members of emergency calls.

RECORDS DISPOSITION This line funds the cost of disposing of records and reports in accordance with the State's statutes.

RECORDS PRESERVATION This line has been added for the preservation and binding of historical archives – the current project is for Council Minutes dating back to 1893. This line item is being funded to allow for two (2) volumes per year to be preserved.

RECREATION & FACILITIES REIMBURSABLE This line includes reimbursements for field lights, park association utilities and swim lessons, which the City receives and also budgets as revenue. Reimbursements received from the Muskrats for the use of Robbie Mills field as well as the expenses related to the Parks Co-op Program are included in this line. These reimbursements allow the Recreation and Facilities Department to spend that revenue.

RECYCLE CONTRACT This line funds the cost of curbside recycling collection on the City's public streets. It also funds the costs associated with processing and selling the recycled product.

REGISTRY OF DEEDS This line funds the cost of recording and releasing tax liens as well as the cost of copies for probate notices, plans, maps, deeds, etc., from the Belknap County Registry of Deeds and Probate Court. .

RETIREMENT This line funds the cost of the City contribution to the New Hampshire Retirement System (NHRS). Except for Fire, Police, Public Works, Solid Waste, Internal Service and Sanitary Sewer, which maintain individual accounts, this is budgeted in Finance Department.

SAFETY TRAINING This line funds the cost of providing safety programs and instruction to employees.

SOCIAL SECURITY This line funds the cost of FICA and Medicare payments. For all departments except Public Works, Solid Waste, Internal Service Fund and Sanitary Sewer, which maintain individual accounts, this expense is budgeted in Finance Department.

SPECIAL EVENTS COVERAGE This line funds the cost of any expenses associated with special events within the Fire Department, such as receptions, retirements, or business meetings.

STATE MOTOR VEHICLE EXPENSE This line funds the cost within the Records Division of postage to mail daily registrations to Concord and to make up any shortage.

SUPPLIES This line funds the cost of general office supplies.

SUPPLIES-BUILDING This line item funds the cost of building supplies and materials at Gale Memorial Library and Goss Reading Room.

SUPPLIES-LIBRARY This line item funds the cost of library specific supplies.

SUPPLIES-MAINTENANCE This line funds the cost of paper products, trash bags, dog bags and containers, graffiti removal, flags and cleaning supplies. The increase is due to inflation.

SUPPLIES-PROGRAM This line funds the cost of playground program and waterfront supplies. The increase is due to inflation and adding of new programming such as the Halloween event.

SUPPLIES-OFFICE This line item funds the cost of office supplies.

SUPPLIES-OREO (Other Real Estate Owned)/Fees This line funds the cost of various expenses related to our tax deeded properties including the cost of condo fees.

SUPPLIES – TOOLS This line funds the cost of tools, diagnostic software, and supplies used on ISF vehicles and equipment for the various City Departments.

TELEPHONES This line funds the cost of telephones, cell phones and related equipment.

TIRE DISPOSAL This line funds the cost of recycling the tires that are brought to the City's transfer station.

TIRES This line funds tires for all City motor vehicles and equipment.

TRAINING This line funds training required by city personnel to maintain certifications, keep up to date with an evolving professional and regulatory landscape and the allow for career development needed for effective succession planning. May include registration fees, certification costs and associated costs.

TRANSFER STATION This line funds the cost of hauling household type trash to the disposal site. It also funds the cost of hauling and disposing of construction and demolition debris in Waste Management's landfill in Rochester.

TRASH COLLECTION CONTRACT This line funds the fees to provide curbside trash collection on the City's public streets.

TRASH DISPOSAL (FORMERLY CONCORD COOPERATIVE) The line funds the cost of the disposing of the City's trash at the disposal site.

TRAVEL This line item funds the cost of mileage reimbursement for weekly homebound deliveries as well travel to New Hampshire Library Association meetings and conferences.

TRAVEL-MANAGER This line funds the cost of travel expenses for the Manager for City related functions.

TRAVEL-MEETINGS This line funds the cost of attendance at various professional meetings.

TREE PROGRAM This line funds trees throughout the park system. This would be removals, plantings, pruning and soil amendments. This line has increased due to the number of trees annually that need to come down and be replaced.

UNEMPLOYMENT This line funds the cost of the City payment to Primex for the Unemployment Compensation Program.

UNIFORM ALLOWANCE This line funds the contractual obligation to provide each employee with uniforms, as well as the non-union staff. Included in this line is the cost to purchase Class A uniforms within the Fire Department for new employees after they complete probation and body armour within the Police Department.

WATER-SEWER This line funds the cost of water and sewer city facilities.

WEBSITE EXPENSE- Funding for City website and registration of domain names.

WEED WATCHERS This line funds 3 months of the NH Lake Hosts program in Laconia. This program is most often referred to as “Weed Watchers” and places trained individuals at Laconia boat ramps to perform inspections and to teach boaters how to prevent the spread of aquatic invasive species including milfoil. This is by far the most cost effective means of combating milfoil, and has been underfunded for several years.

WELLNESS PROGRAM This line funds the cost of a Wellness Program for City employees - an effort to keep employees healthy, resulting in reduced health insurance costs. This line has been level funded.

WORKERS COMPENSATION This line funds the cost of the City payment to Primex for workmen’s compensation insurance. The City continues to qualify for discounts based on our participation in a best practices program (Primex Prime).

VEHICLE RENTAL This line funds the cost of operating all vehicles used by this department.

INTERNAL SERVICE FUND This line funds payment to the Internal Service Fund for depreciation on department vehicles.

RESOLUTION**RES-2023-15 (AMENDED)****CITY OF LACONIA**

In the Year of our Lord two thousand and twenty-three:

**A RESOLUTION RELATIVE TO MAKING ITEMIZED APPROPRIATIONS FOR THE
FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND TERMINATING JUNE 30, 2024**

Resolved by the City Council of the City of Laconia, as follows:

That the following itemized appropriations be made for the fiscal year beginning July 1, 2023 and terminating June 30, 2024.

GENERAL FUND	
TOTAL APPROPRIATIONS	\$89,228,897
LESS REVENUES	\$33,946,424
BALANCE TO BE RAISED BY TAXES	\$55,282,473
ANTICIPATED GRANTS	
TOTAL APPROPRIATIONS	\$2,473,192
LESS REVENUES	\$2,473,192
SPECIAL REVENUE FUND - MW	
TOTAL APPROPRIATIONS	\$185,620
LESS REVENUES	\$198,600
SPECIAL REVENUE FUND - AMB/EMS	
TOTAL APPROPRIATIONS	\$1,228,233
LESS REVENUES	\$1,228,233
SANITARY SEWER FUND	
TOTAL APPROPRIATIONS	\$5,426,614
LESS REVENUES	\$5,237,497
USE OF SSF FUND BALANCE	\$189,117
CAPITAL OUTLAY	\$0
LESS REVENUES	\$0
WATER WORKS FUND	
TOTAL APPROPRIATIONS	\$2,805,164
LESS REVENUES	\$2,818,345
CAPITAL OUTLAY	\$715,000
LESS REVENUES	\$715,000

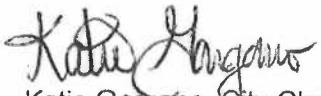
INTERNAL SERVICE FUND	
TOTAL APPROPRIATIONS	\$1,654,787
LESS REVENUES	\$1,654,787
DOWNTOWN TIF	
TOTAL APPROPRIATIONS	\$359,000
LESS REVENUES	\$359,000
LAKEPORT TIF	
TOTAL APPROPRIATIONS	\$25,000
LESS REVENUES	\$25,000
WEIRS TIF	
TOTAL APPROPRIATIONS	\$230,000
LESS REVENUES	\$230,000

This Resolution shall take effect upon its passage.



Andrew J. Hosmer, Mayor

Passed and approved this 26th day of June 2023



Katie Gargano, City Clerk/Tax Collector

RESOLUTION 2023-16

CITY OF LACONIA

In the Year of our Lord two thousand and twenty-three:

A RESOLUTION RELATIVE TO CARRYING FORWARD CERTAIN APPROPRIATIONS FROM FISCAL YEAR 2023 INTO FISCAL YEAR 2024 TO ALLOW FOR FUNDING OF CONTINUING PROJECTS AND PRIORITIES

Resolved by the City Council of the City of Laconia, as follows:

That the following itemized appropriations are carried forward from the Fiscal Year ending June 30, 2023 into the Fiscal Year beginning July 1, 2024. All amounts are not to exceed totals:

GENERAL FUND

CARRIED FORWARD FROM OPERATING BUDGET

From:	01-488-380-0010	MUNICIPAL BONDS-INTEREST	\$ 100,000.00
To:	61-301-001-0000	TRANSFER FROM CITY FUNDS	
Purpose:	To reallocate Parking Garage Bond interest to cover stranded parking study funds		

CARRIED FORWARD FROM CAPITAL BUDGET

From:	01-497-437-0003	POLICE PORTABLE RADIOS	\$ 1,000.00
To:	01-499-437-0013	POLICE PORTABLE RADIOS	
Purpose:	To accommodate radio expenses not incurred until FY24		

From:	01-497-437-0013	Police Tech/Training Equipment	\$ 2,700.00
To:	01-499-437-0018	Police Tech/Training Equipment	
Purpose:	To accommodate expenses not incurred until FY24		

From:	01-497-479-0036	Playground Revitalization	\$ 25,000.00
To:	01-499-401-0002	CONTINGENCY	
Purpose:	To move remaining funds into FY24 for the purpose of creating an allocation within the Non-Capital Reserve for Playground Revitalization		

From:	01-497-500-0013	PUBLIC WORKS-STREET REPAIRS	\$ 836,100.00
To:	01-499-500-0013	STREET REPAIRS	
Purpose:	To accommodate repair projects not completed by June 30, 2023		

From: 01-497-500-0031 DPW-SIDEWALK REPAIRS/CONSTRUCTION \$ 20,000.00
 To: 01-499-500-0012 SIDEWALK REPAIRS
 Purpose: To accommodate repair projects not completed by June 30,2023

From: 01-497-500-0049 CITY WIDE DRAINAGE IMPROVEMENTS \$ 72,200.00
 To: 01-499-500-0029 CITY WIDE DRAINAGE IMPR
 Purpose: To accommodate repair projects not completed by June 30,2023

From: 01-497-500-0051 BRIDGE REPAIR & MAINTENANCE \$ 173,800.00
 To: 01-499-500-0057 BRIDGE REPAIR & MAINT
 Purpose: To accommodate FY24 costs of repairing Messer St. Bridge

From: 01-497-500-0055 STORMWATER ENG/STUDY/DESIGN \$ 50,000.00
 To: 01-499-401-0002 CONTINGENCY
 Purpose: It is proposed that the funds be moved into contingency so they may be moved into a 'Stormwater Engineering and design' reserve in FY24

From: 01-497-500-0070 Crosswalk Flashing Beacons \$ 25,000.00
 To: 01-499-500-0064 Crosswalk Flashing Beacons
 Purpose: To be used for Gilford Ave/Dewey Street flashing beacons

From: 01-497-500-0071 HILLIARD ROAD BRIDGE \$ 45,500.00
 To: 01-499-401-0002 CONTINGENCY
 Purpose: These are bridge repair monies allocated by the State in FY23. The Hilliard Road bridge project is not expected to begin in FY24. It is proposed that the funds be moved into contingency so they may be moved into a 'Bridge Repair and Reconstruction' reserve on FY24

From: 01-497-500-0072 HIGHLAND STREET BRIDGE \$ 75,000.00
 To: 01-499-401-0002 CONTINGENCY
 Purpose: These are bridge repair monies allocated by the State in FY23. The Hilliard Road bridge project is not expected to begin in FY24. It is proposed that the funds be moved into contingency so they may be moved into a 'Bridge Repair and Reconstruction' reserve in FY24

From: 01-497-500-0073 BRIDGE CONTINGENCY \$ 364,000.00
 To: 01-499-500-0057 BRIDGE REPAIR & MAINT
 Purpose: To be used for the Messer Street Bridge project in FY24

FY23 CARRYFORWARDS ROLLED INTO FY24

From: 01-499-401-0008 CITY APPEARANCE IMPROVEMENT \$ 6,200.00
 To: 01-499-401-0008 SAME
 Purpose: To be used for improvements related to development

From:	01-499-401-0009	PD HOMELESS RESPONSE	\$	19,100.00
To:	Same			
Purpose	To provide for continued efforts to address homelessness in our community			
From:	01-499-402-0002	LITIGATION RELATED EXP	\$	28,800.00
To:	01-499-401-0002	CONTINGENCY		
Purpose	Funds moved into contingency with the intent that in FY24 they are combined with funds listed for account 01-499-402-0006 below and moved into Non-Capital reserve and allocated as a Litigation Reserve			
From:	01-499-402-0006	ATTORNEY/ENVIRONMENTAL EXP (15)	\$	1,200.00
To:	01-499-401-0002	CONTINGENCY		
Purpose	Funds moved into contingency with the intent that in FY24 they are combined with funds listed for account 01-499-402-0002 below and moved into Non-Capital reserve and allocated as a Litigation Reserve			
From:	01-499-422-0010	Weed Watchers	\$	1,000.00
To:	Same			
Purpose:	To fund expenses typically incurred in July/August. In recent years recruitment problems have impacted ability to staff these positions			
From:	01-499-432-0001	IT PROJECTS	\$	26,300.00
To:	Same			
Purpose	To fund IT Security projects that were delayed due to delay in cybersecurity grant funding.			
From:	01-499-445-0006	Fire Protective Clothing	\$	5,900.00
To:	Same			
Purpose:	Recruitment issues have delayed the need for these funds, it is anticipated that they will be needed in FY24.			
From:	01-499-479-0018	COMMUNITY CENTER HEATING	\$	2,000.00
To:	Same			
Purpose:	Although the project is largely complete, additional costs will be incurred when the 2023-24 heating season begins.			
From:	01-499-479-0026	ENDICOTT ROCK BEACH ENGINEERING (2013)	\$	40,000.00
To:	Same			
Purpose:	Project is delayed while DES is reviewing proposed solutions			

From: 01-499-479-0027 **INDIAN STATUE REFURBISH** **\$** 1,675.00
To: **Same**
Purpose: To be used when the statue is re-installed in summer of 2023

From: 01-499-493-0002 **SOLID WASTE-CAPITAL COSTS** **\$** 35,100.00
To: **Same**
Purpose: To be used to sand blast and paint the structural steel on the truck scale at the transfer station. Maintain/extend the service life of the scale.

From: 01-499-500-0008 **FENCE RAILS & GUARDRAILS** **\$** 35,000.00
To: 01-499-401-0002 **CONTINGENCY**
Purpose: Funds moved into contingency with the intent that in FY24 they are moved into a 'Street and Highway Project' reserve and allocated for 'Fence, Rails, Guardrails and Retaining Wall' expenses

From: 01-499-500-0029 **CITY WIDE DRAINAGE IMPR** **\$** 7,800.00
To: **Same**
Purpose: To allow for completion of projects started in FY23

From: 01-499-500-0044 **DPW-ACADEMY S BRIDGE STUDY (2013)** **\$** (115,757.82)
To: 01-499-401-0002 **CONTINGENCY**
Purpose: To be moved into 'Bridge Reconstruction Reserve' that is proposed to be created in FY24. These are design expenses that will be reimbursed by the State once design is approved.

From: 01-499-500-0057 **BRIDGE REPAIR & MAINT** **\$** 50,000.00
To: **Same**
Purpose: To be used for the Messer Street Bridge project in FY24

From: 01-499-500-0059 **STORMWATER ENG/STUDY/DESIGN** **\$** 50,000.00
To: 01-499-401-0002 **CONTINGENCY**
Purpose: Funds moved into contingency with the intent that in FY24 they are moved into a 'Street and Highway Project' reserve and allocated for 'Stormwater Engineering/Study/Design' expenses

From: 01-499-500-0061 **Langley Brook Bridge Repair** **\$** 20,000.00
To: 01-499-401-0002 **CONTINGENCY**
Purpose: To be moved into 'Bridge Reconstruction Reserve' that is proposed to be created in FY24 and allocated to the Langley Brook Bridge repair project.

From:	01-499-500-0062	DPW Building Engineering	\$ 29,600.00
To:	01-499-401-0002	CONTINGENCY	
Purpose:	Funds moved into contingency with the intent that in FY24 they are moved into Non-Capital reserve and allocated for the engineering related to the replacement of the DPW building		
General Fund Total			\$ 2,034,217.18

SANITARY SEWER FUND

CARRIED FORWARD FROM CAPITAL BUDGET

From:	90-497-497-0026	HILLCREST DR/MASS AVE PUMPING STATION	\$ 75,000.00
To:	90-499-700-0026	HILLCREST DRIVE/MASS AVE PUMP STATION	
Purpose:	This project is scheduled for FY24		
From:	90-497-497-0027	GRAVITY SEWER MAINS - UPGRADE	\$ 403,400.00
To:	90-499-700-0027	SEWER MAIN INFRASTRUCTURE	
Purpose:	To complete projects in progress. Existing accounts combined to cover all sewer mains.		
From:	90-497-497-0031	GRAVITY SEWER MAINS - REPLACE	\$ 341,600.00
To:	90-499-700-0027	SEWER MAIN INFRASTRUCTURE	
Purpose:	To complete projects in progress. Existing accounts combined to cover all sewer mains.		
From:	90-497-497-0035	PUMP STATION REPAIR CONTINGENCY	\$ 90,000.00
To:	90-499-497-0035	PUMP STATION CONTINGENCY	
Purpose:	To provide funds in the event of major pump station failure		
From:	90-497-497-0052	CHAPIN TERRACE P/S UPGRADE	\$ 75,000.00
To:	90-499-497-0085	Chapin Terrace P/S Upgrade	
Purpose:	This project is scheduled for FY24		
From:	90-497-497-0054	PIPE LINING & GROUTING PROGRAM	\$ 593,000.00
To:	90-499-497-0054	PIPE LINING & GROUTING PROGRAM	
Purpose:	This is a continuing program designed to extend the life of sewer lines		

From:	90-497-497-0060	ASSET MANAGEMENT PROGRAM	\$ 10,000.00
To:	90-499-497-0043	ASSET MANAGEMENT PROGRAM	
Purpose: To supplement \$90,000 grant received for this program. Project delayed in anticipation of grant award			
From:	90-497-497-0064	PS ODOR CONTROL	\$ 75,000.00
To:	90-499-497-0093	PS ODOR CONTROL	
Purpose: Project delayed due to staffing and contract delays			
Sanitary Sewer Fund Total			\$ 1,663,000.00

INTERNAL SERVICE FUND

CARRIED FORWARD FROM CAPITAL BUDGET

From:	93-497-401-0500	DPW VEHICLES AND EQUIPMENT	\$ 15,331.00
To:	93-499-401-0500	DPW VEHICLES AND EQUIPMENT	
Purpose: To allow for upfit of vehicle purchased in FY23			

This Resolution shall take effect upon its passage.



Andrew J. Hosmer, Mayor

Passed and approved this 26th day of JUNE 2023



Katie Gargano, City Clerk