

**LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
NOVEMBER 29, 2018**

Chairman Joe Driscoll called the regular meeting of the Laconia Water Department Board of Water Commissioners to order at 8:00 a.m. on Thursday, November 29, 2018 in the conference room at the Water Treatment Facility at 117 Stark Street. Present were Commissioners Gregory Page, and Dennis Bothamley; Ex-Officio member Public Works Director Wesley Anderson; Superintendent Seth Nuttelman, Clerk Stacey Pate. Absent was Ex-Officio member Councilman Andrew Hosmer.

A motion was made by Wes Anderson, seconded by Greg Page, to accept the minutes of November 8, 2018. The vote was unanimous.

A motion was made by Wes Anderson, seconded by Greg Page, to approve the accounts payables and the financial statement dated November 28, 2018. The vote was unanimous.

OLD BUSINESS :

PAUGUS BAY MILFOIL - Seth stated there was nothing new to report.

COURT STREET UPDATE - Seth stated that there was nothing new to report.

COURT STREET BRIDGE - Seth stated that he, Ben and Krista had a meeting with State representatives regarding the 80/20 split on funding and got no firm commitment. Krista contacted the State representatives later and confirmed that the 80/20 cost sharing would apply to this project.

UNION AVENUE - STARK STREET TO ELM STREET- Seth stated we have finished our work for the winter.

UNION AVENUE - MAIN STREET TO GILFORD AVE NUE: Seth stated he met with the engineers and they have a nearly complete plan. Ben is reviewing this for conflicts. The water main will be relayed so there is some flexibility of where it can be placed to avoid any conflicts.

TWO-MILLION GALLON TANK- Seth stated that the contractors are here and that pressure washing has been completed. There was a question of whether or not the sealant was peeling off but it appears that the top 1/8" of the concrete is starting to break down. Seth also stated that the CIM sealing products are very temperature sensitive and that heaters and concrete blankets have been placed. The products will be moved to the maintenance building to maintain a consistent temperature. Seth stated that we will not get charged for this repair. Greg Page suggested that we may want to contribute to the cost for the heat if it becomes necessary. Seth stated that Brian and Jason will be entering the tank today to inspect and take pictures of the current conditions.

MEETING SCHEDULE- Seth asked if there were any conflicts with the 2019 Board of Water Commissioner's meeting schedule. There were none. This will be copied to all Board members and posted appropriately.

NEW BUSINESS:

SEPTEMBER FINANCIAL ANALYSIS- Seth reviewed the September numbers. We are currently at 25% of the total budget for the year. The residential & commercial water revenue is at 29% or over by

\$91,000. Total Income is over by 3.5% or \$95,000. Total Expenses are at 22% or under by \$92,000. If you back out 25% of the contingency fund the net expenses are under by \$83,000 and the income is over by \$95,000 so we are to the good \$178,000. Seth informed the members to call him with any questions.

HOLIDAY LUNCHEON- Seth announced the date of the holiday luncheon on 12/14/18 at 12:00 at Parks & Rec. He invited all Board members to attend.

EMPLOYEE UPDATES - Seth stated that Clay is doing better but still has a ways to go. He is working short days and attending physical therapy sessions. Seth also announced that Dave Willey will be retiring on 12/24/18. We are in the process of updating the job description and will be placing an ad for a heavy equipment operator.

No further business, a motion was made by Greg Page, seconded by Wes Anderson to adjourn the meeting at 8:40 a.m. The vote was unanimous.

S.L. Pate, Clerk

Authorized Signature

Date

