

Laconia Public Library
Board of Trustees
Minutes of Meeting
Laconia Rotary Hall, Library
October 27, 2022

I. Call to Order

Laconia Public Library Board of Trustees held their regular monthly meeting in Laconia Rotary Hall in the Library. Chairman John Moriarty called the meeting to order at 5:33 pm.

Present: James Anderson, Aaron Bassett, Marie Bradley, John Perley, Angela Vaillancourt and Director Deann Hunter. Brian Colp, Buildings and Grounds Committee member, was present during a portion of the meeting.

Not present: Alternate Bruce Kneuer

II. Reports

A. Secretary's Report

September 22, 2022 minutes were approved. Anderson moved to accept; Bassett seconded. Motion passed unanimously.

September 29, 2022 Investment Committee meeting minutes were approved. Anderson moved to accept; Perley seconded. Motion passed unanimously.

October 12, 2022 Technology Committee meeting minutes were approved. Anderson moved to accept; Bassett seconded. Motion passed unanimously.

October 20, 2022 Buildings and Grounds Committee meeting minutes were approved. Bradley moved to accept; Moriarty seconded. Motion passed unanimously.

B. Treasurer's Report (Anderson)

Anderson moved to accept the September financials. Perley seconded. Motion passed unanimously.

C. Endowment (Perley)

D. Personnel

E. Policy

F. Buildings and Grounds (Bradley)

1. The hot water heater in the janitor's closet has been replaced.
2. Bob Huston did an emergency fix on the Main Street steps.

G. Technology (Bassett)

Bassett summarized Meredith Public Library's makerspace offerings. Discussion ensued as to what the Laconia Public Library could offer in the way of makerspace with its current configuration and staff.

H. Director's Report

I. Chairman's Report

III. Old Business

A. Water Issue in the Periodicals Room

The Chairman summarized the steps taken over the past three years to remedy the water issue in the Periodicals Room. Most recently, Randy Remick, former CEO of Bonnette, Page, and Stone, assessed the chimney area in the Periodicals Room, Children's Room and attic and consulted with HVAC technicians from Control Technologies.

The full Board then assessed the water damage in both the Periodicals Room and the Children's Room.

Colp summarized his findings during an inspection of the Periodicals Room, Children's Room, and attic during a Buildings and Grounds Committee meeting on October 20.

Anderson moved to prioritize the fixing of the Periodicals Room water issue as priority number one with the project to be funded by the Gale Library building maintenance line number 235-0000. Bassett seconded. Motion passed unanimously.

Director has been tasked with ordering a moisture reader and arranging weekly readings.

B. Investment Policy Statement

Perley moved to adopt the revised Investment Policy Statement as presented. Anderson seconded. Motion passed unanimously.

C. Personnel Rules and Regulations

D. Gail Drucker Placard

E. Space Planning

F. Behavior Policy

IV. New Business

A. Holiday Closures

The Library will follow Bank of New Hampshire's upcoming holiday schedule with one exception being the Library will close at 4 pm on Wednesday, November 23.

B. Future Board Meeting Dates

C. Meeting Room Policy

V. Adjourn

Future Board Meetings: December 1

Bradley moved to adjourn the meeting. Vaillancourt seconded. Motion passed unanimously.

Meeting adjourned at 7:49 pm.

Respectfully submitted,

Deann Hunter