

LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
OCTOBER 24, 2019

Chairman Dennis Bothamley called the regular meeting of the Laconia Water Department Board of Water Commissioners to order at 8:00 a.m. on Thursday, October 24, 2019 in the conference room at the Water Treatment Facility at 117 Stark Street. Present were Commissioners Dennis Bothamley and Joseph Driscoll; Ex-Officio members Public Works Director Wesley Anderson and Councilman Andrew Hosmer; Superintendent Seth Nuttelman and Clerk Cheryl Hounsell. Absent was Commissioner Greg Page.

A motion was made by Andrew Hosmer, seconded by Joe Driscoll, to accept the minutes of October 10, 2019. The vote was unanimous.

A motion was made by Wes Anderson, seconded by Andrew Hosmer, to approve the accounts payable and the financial statement dated October 23, 2019. The vote was unanimous.

OLD BUSINESS:

BRIARCREST TANK-There was nothing new to report.

NEW STATE REQUIREMENTS -Denny questioned what the new requirements are from the State of New Hampshire with regards to the testing of PFOAs. Seth stated that the State of New Hampshire has set maximum contaminant levels for four PFOAs. We are required to sample in the third and fourth quarter of this year and Brian will be sampling next week. The tests run about \$275 per site and we will be taking samples at 2 sites. Our previous sample results have been well below the maximum contaminant level set by the State.

NEW BUSINESS:

SEPTEMBER FINANCIAL ANALYSIS-Seth stated that as of September our target percentage of the budget is 25.0%. The residential and commercial water revenues came in 2.87% over or \$70,372. Water testing is up and that may be due to new sampling requirements on transient water systems. The total income is over 1.91% or \$57,000. Salaries are under by 3% or \$30,000. Overtime wages are under by 8.5% or \$4,200. Total salaries are under 3.75% or \$39,000. Total Expenses are under 3.4% or \$100,000. When you back out the contingency fund the net expenses are under \$94,000. Income was over \$57,660 so we are to the good \$152,000. Andrew asked how long it would take to be able to determine if the rate increase is adequate. Seth stated that we will probably have a better idea by the spring of 2020.

Dennis brought up the subject of our rate setting structure. He has a letter that was written by Joe Driscoll concerning our water rate setting structure. Dennis stated that he would like to see an agenda item created starting in January for the understanding of our current rate setting structure and if it is the best structure or is there a better way.

DRAFT BOARD MEETING SCHEDULE-A draft meeting schedule for the Board of Water Commissioners for 2020 was distributed to the members for their review and input.

2018-2019 LACONIA WATER WORKS ACTIVITY REPORT- The annual activity report for 2018-2019 was distributed to all members. Seth reviewed the report with the members.

Dennis Bothamley stated that he needed a motion to go into Non-Public Session to discuss a personnel issue. A motion was made by Andrew Hosmer, seconded by Wes Anderson to go into Non-Public Session at 9:02 a.m. according to RSA 91-A:3, II (a) the dismissal, promotion or compensation of any public employee. Vote: Joe-yes, Wes-yes, Andrew-yes, and Dennis-yes.

After coming out of non-public session, a motion was made by Wes Anderson, seconded by Andrew Hosmer to seal the minutes of the non-public session for a period of one year. The vote was unanimous.

No further business, a motion was made by Wes Anderson, seconded by Andrew Hosmer to adjourn at 9:22 a.m. The vote was unanimous.

Cheryl Hounsell

Cheryl A Hounsell, Clerk

[Handwritten Signature] *[Handwritten Signature]* *11/7/19*

Authorized Signature Date