

Laconia Public Library
Board of Trustees
Minutes of Meeting
Laconia Rotary Hall, Library
October 21, 2021

I. Call to Order

Laconia Public Library Board of Trustees held their meeting in the Laconia Rotary Hall in the library. Chairman John Moriarty called the meeting to order at 5:30 pm.

Present: James Anderson, Aaron Bassett, Marie Bradley, John Perley, Alternate Bruce Kneuer and Director Randy Brough.

Chairman seated Alternate Kneuer.

II. Reports

A. Secretary's Report.

The June 24, 2021 meeting minutes were approved. Motion by Anderson, seconded by Bradley. Bassett and Perley abstained, all others in favor.

The August 26, 2021 meeting minutes were approved with one minor amendment. Motion by Anderson, seconded by Bradley. Bassett and Kneuer abstained, all others in favor.

B. Treasurer's Report.

June through September 2021 financial reports were reviewed.

C. Endowment.

D. Personnel.

Some staff have been experiencing medical issues. The Library continues to function efficiently.

E. Policy.

F. Buildings and Grounds.

1. The concrete steps leading to the parking lot have been repaired.
2. Pumps in elevator pit and children's room floor and hot water heater in staff work room have all been replaced.
3. One of the two (2) air conditioner compressors is scheduled to be replaced.
4. Lakes Region Chimney Pro will be installing a chimney liner on November 17. Also, here that day to discuss leak solutions will be Peter Stewart, mason Bob Huston and a representative from Skyline Roofing.

G. Technology.

H. Director's Report.

Report detailing children's room activity, programming will be sent to Trustees as soon as possible.

A wonderful patron, Mary Ettelson, passed away recently and she designated the library to receive donations in her memory.

Decorative Interiors made a donation to the library last month. The Director is working with Steve Cotter to install new carpeting in the main circulation desk area next spring.

I. Chairman's Report.

Superintendent Steve Tucker has designated Middle School Librarian Angela Vaillancourt to be his representative on the LPL Board of Trustees.

III. Old Business

Books utilizing the Knights of Columbus Trust Fund have been purchased.

The Director will ensure that book plates will be used to thank Library Staff for years of service.

IV. New Business

Mount Kearsarge Indian Museum will be mounting an exhibit "12,000 Years Ago in the Granite State", at the library early in 2022. Anderson motioned to spend up to \$1,500 to support the exhibit; \$1,200 for MKIM and \$300 for advertising/publicity. John Perley seconded the motion and it passed unanimously.

Director will develop a policy for contract signing protocols.

Director job descriptions were reviewed.

V. Adjourn

Motion made by Bradley to adjourn the meeting, seconded by Kneuer. Meeting adjourned at 8:04 pm.

Next meetings: November 18 (Finance Committee)
December 2

Respectfully Submitted,

Randy Brough