

Laconia Public Library

Board of Trustees

Minutes of Meeting

October 17, 2019

Volpe Room

Call to Order:

Laconia Public Library Board of Trustees held their regular monthly meeting in the Volpe Room. Chairman John Moriarty called the meeting to order at 5:30 pm.

Present:

James Anderson; Aaron Bassett; Marie Bradley; Kimberly Danosi; John Perley; Liz Rosenfeld; alternate Bruce Kneuer; and Director Randy Brough. Kneuer was seated in Rosenfeld's place until Rosenfeld arrived at 5:40 pm.

Reports:

Secretary's Report:

Minutes of regular meeting of September 26 were accepted. Motion by Anderson, seconded by Bassett (unanimous).

Minutes of non-public meeting of September 26 were accepted. Motion by Danosi, seconded by Perley (unanimous).

Financial Report:

Financial Statements from July, August, and September were thoroughly reviewed and discussed at length. Treasurer Anderson is revising City reports to more accurately reflect timing of expenditures. Meeting with Finance Committee and Councilor Lipman, City Manager, and Finance Director was proposed.

Buildings & Grounds:

- Sunken pavers in the Main Street walkway have been fixed.
- Covered walk on Church Street side has been power washed.
- All carpets have been cleaned. Carpets will be inspected in the spring and cleaned again as needed.
- Knoll between Library and Church parking lot is being marked by Dig Safe in preparation for spring planting of shrubs. Top Notch Tree Services will remove the dead tree in that space.
- Mark Lowe, an estimator for Streamline Waterproofing and Caulking, was at the Library Tuesday to examine brick on the addition. An estimate will be provided soon.

Chairman's Report:

Attended Celebration of Life for Mary Harrington. Bob Harrington spoke positively about Mary's experience working many years at LPL.

Director's Report:

Researching Notary Public service at LPL.

Laconia City Hall charges \$2.00.

Fee is \$75.00 for a five-year commission.

Guidelines will be developed for next meeting.

New Business:

Director's recommendations for FY 2020-2021 budget were discussed.

Due to the recent change in the ILS vendor, director expects the LPL to realize savings of \$10,000.00 in FY 2020-2021. Reviewing the FY 2018-2019 budget, he suggests that the \$10,000.00 be allocated to five lines that were overspent:

Lights and Power (electricity)	add \$2,000.00
Books	add \$2,000.00
Non-Print Media	add \$2,000.00
Programs	add \$2,000.00
Furniture, Equipment, Technology	add \$2,000.00

Brough believes that the re-allocation of these funds will better reflect actual library expenditures and enable the library to continue to serve our patrons best.

Discussion will continue at the next Board meeting.

Next meetings: November 21, and December 12

The Library Board of Trustees, already in session, on a motion by Anderson, seconded by Danosi, conducted a roll-call vote to go into non-public session in accordance with NHRSA 91-A: 3II.(a): "the dismissal, promotion, or compensation of any public employee." Anderson, Bassett, Bradley, Dansoi, Moriarty, Perley, and Rosenfeld all voted in the affirmative. Chairman Moriarty declared the vote unanimous and moved into a non-public session at 7:25 pm. Bassett moved, and Danosi seconded, a motion to adjourn the non-public session at 7:55 pm. Rosenfeld moved, and Bradley seconded, a motion to adjourn the regular meeting at 7:56 pm.