

# LACONIA AIRPORT AUTHORITY

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## RECORD OF MEETING

Thursday, October 15, 2020, 4:00 PM  
Airport Terminal  
65 Aviation Drive, Gilford, NH

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**PRESENT:** Andrew Hosmer, Chan Eddy, Bob Glendening, Bill Moran, Dale Crumb, Eric Tierno,

**ABSENT:** Paul Gaudet, Jr., Kim Weeks, Dave DeVoy

**GUESTS:** John Gorham, Lee Avery, Dave Emerson, Drew Gillett, David Devries, Ken Costa, Roger Pascoe, Karen Babotas, Michael Mortensen

**TIME:** 4:00 pm

The Chair recognized the guests; David Devries, President of the New Hampshire Pilots Association, spoke in appreciation of the LAA approving and covering the cost of installing a gate in the fence near Kitchen Cravings for pilots to fly in, park, and access the restaurant. Mr. Devries also made a presentation to the airport manager, bestowing on him the honor of "NHPA Airport Manager of the Year, 2020".

**NOTE:** Mr. DeVoy joined the meeting at 4:04 ; Ms. Weeks joined the meeting at 4:06.

## AGENDA:

- I. Action on Approval of 9/17/2020 Meeting minutes.

**MOTION:** Upon a motion by Mr. Eddy, seconded by Ms. Weeks, the minutes of the September 17, 2020 meeting of the Laconia Airport Authority were approved unanimously.

- II. Public Input: There was none.

- III. Finance Report: Mr. Moran led a discussion regarding the Authority's finances.

**MOTION:** Upon a motion by Mr. Tierno, seconded by Ms. Weeks, the finance report as presented by Mr. Moran was approved unanimously.

- A. 15 Airport Road - The tenant is in arrears on the lease payment. The manager is seeking the will of the board in this regard. After some discussion, a motion was put forward.

**MOTION:** Upon a motion by Mr. Tierno, seconded by Mr. Crumb, approval was granted by unanimous vote for the manager to speak with the tenant to arrange payments of the lease in smaller monthly payments.

IV. Old Business

- A. AIP Projects Update: Mr. Gorham presented an update on our Airport Improvement Program Projects.

B. Subcommittee Reports

- a. Snow Removal RFP - Deadline is 2 pm, Monday, the 19<sup>th</sup>; subcom will meet to review bids and select winning bid.
- b. Land Development - One more meeting needed to finalize recommendation to the board at the Nov. meeting.

- C. Land Lease Rates - subcom needed: The Chair appointed the following:

1. Mr. Gaudet
2. Ms. Weeks
3. Mr. Tierno
4. Mr. Hosmer

- D. Traffic Pattern Change:

On Monday, October 19, the following will be posted -  
**“Effective Nov. 3, 2020 Ry 26 will be designated as a left pattern by NOTAM and on-field marking until finalized by the FAA. ”**

1. On the website,
2. Flyers will be distributed around the terminal,
3. An email will be sent to all users,
4. Aviation organizations will be notified and asked to post the information.
5. As of Nov. 3, the FBOs will pay close attention to traffic on UNICOM and remind aircraft, as necessary.

V. New Business

- A. Authorization for Chair to sign Assignment & Assumption and Notice of Assumption of Lease for 50 Airport Road

**MOTION:** Upon a motion by Mr. Eddy, seconded by Mr. Tierno,

authorization was granted unanimously for Mr. Hosmer, as Chairman of the LAA, to sign the Assignment & Assumption, and Notice of Assumption of Lease for 50 Airport Road.

- B. Authorization for Chair to sign Grant Application: “OBSTRUCTION DATA MAPPING AND ANALYSIS FOR RUNWAYS 8 AND 26”

**MOTION:** Upon a motion by Mr. Tierno, seconded by Mr. Eddy, authorization was granted unanimously for Mr. Hosmer, as Chairman of the LAA, to sign a Grant Application - “OBSTRUCTION DATA MAPPING AND ANALYSIS FOR RUNWAYS 8 AND 26”.

VI. Other Business

- A. Extension of Snow Removal Subcommittee responsibilities to include de-icing discussions.

**MOTION:** Upon a motion by Mr. Moran, seconded by Mr. DeVoy, it was decided by unanimous vote to extend the responsibilities of the Snow Removal Subcommittee to include discussions regarding aircraft de-icing activities.

- B. Direction needed: Shall the manager pursue the purchase of equipment and materials to de-ice/anti-ice runway.

**MOTION:** Upon a motion by Mr. Moran, seconded by Mr. Crumb, the manager was authorized by unanimous vote to purchase the equipment and materials needed for treating the runway for de-icing/anti-icing with a cap on spending of \$10k. If the cost will exceed that amount, further approval will be necessary.

VII. **Next Scheduled Meeting: November 19, 2020**

- VIII. Adjournment: The Chair declared the meeting adjourned at 5:08 pm.