

City of Laconia  
Planning Board  
Capital Improvement Sub-Committee  
Minutes of Public Hearing  
Tuesday, October 8, 2019 - 6:30 PM  
Armand A Bolduc City Council Chamber

10/8/2019 - Minutes

1. CALL TO ORDER

The meeting was called to order by Vice Chair Mike Foote at 6:30PM

2. ROLL CALL

Roll call was done by Assistant Planning Director Rob Mora

Present: Mike Foote; Ava Doyle; Charlie St. Clair; Mark Haynes; Bruce Cheney

Absent: Dean Anson; Claudia Marchesseault; Sarah Jenna; Robert Hamill; Peter Brunette

3. STAFF IN ATTENDANCE

Dean Trefethen, Planning Director; Rob Mora, Assistant Planning Director

4. RECORDING SECRETARY

Karen Santoro, Zoning Technician

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

C. St. Clair made a motion to accept the minutes of September 17, 2019 as presented.

B. Cheney seconded the motion.

All in favor (5-0)

6. PRESENTATIONS OF DEPTS

6.I. Water Dept Requests (PDF)

Water Department Superintendent Seth Nuttelman outlined the Water Department's budget proposal. He explained the Water Department's budget process and how they determine what budget they have to spend on projects. He noted that he is working with DPW to coordinate street projects. Projects and proposals included water main replacements; upgraded meter reading system; a cleanup bucket for excavator; a replacement pickup truck; and a security system.

6.II. Police Dept Requests (PDF)

Captain Al Graton presented the budget proposal for the Police Department. He noted that the numbers for the replacement of the police vehicles include frontline equipment (radio, transport cage, etc.). Other proposals included dispatch software; crime cameras; electronic message boards; and digital dictation software.

Member B. Cheney noted that he is familiar with the dispatch software and that the program is very good. Chief Matt Canfield briefly explained the process for training new dispatchers and the amount of time that goes into it. He informed the committee that the dispatch software has protocols built into it that would allow new dispatchers to be trained more quickly and it would also be linked to the computers in the cars to push information out more quickly.

6.III. Parks And Rec Requests (PDF)

Amy Lovisek, Parks and Recreation Director outline the Non-Departmental requests including fencing around the Police Department Facility; A/C unit replacement in dispatch and radio rooms; and

installation of mini-splits in evidence room and sally port.

Amy Lovisek then outlined the Departmental requests. She outlined the large number of buildings; parks and facilities that the Rec Department is responsible for maintaining. She, along with Assistant Director Matthew Mansur, presented a PowerPoint presentation outlining the proposed projects including netting along 1st and 3rd baselines at Robbie Mills field; new elements for Laconia Skate Park; bathhouse renovations and sewage system at Bond Beach; irrigation system at Central Fire Station; Riverwalk sidewalk repair/replacement; and a 4x2 pickup to replace a 14 year old truck.

7. OTHER BUSINESS

None

8. NEXT MEETING

The next meeting of the Committee is THURSDAY, October 17, 2019

9. ADJOURNMENT

At 7:50 PM C. St. Clair made a motion to adjourn the meeting.

A. Doyle seconded the motion.

All in favor.

Respectfully submitted,

Karen Santoro  
Zoning Technician

DRAFT