



City of Laconia
Special Events Technical Review Committee
Wednesday, October 2, 2019- 12:00 PM
City Hall in the Armand A. Bolduc Council Chamber

10/2/2019 - Minutes

1. CALL TO ORDER

Meeting was called to order at 12:02 pm by R. Mora

2. ROLL CALL

Members present: Capt. Al Graton, Laconia Police Department; Lt. Michael Finogle, Laconia Police Department; Deputy Chief Roffo, Laconia Fire Department; Amy Lovisek, Parks & Recreation; Krista Larsen, DPW; Hilary Young, Licensing Department.

Members Absent: Ben Crawford, Water Department Chief Kirk Beattie, Laconia Fire Department

3. RECORDING SECRETARY

K. Santoro

4. STAFF IN ATTENDANCE

Rob Mora, Assistant Planner

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

The Committee reviewed the minutes from the September 4, 2019; September 16, 2019 and September 17, 2019 Special Events Technical Review Committee meetings and all were accepted as presented.

5.1. September 4, 2019 Special Events Technical Review Committee Regular Meeting Minutes (PDF)

5.2. September 16, 2019 Special Events Technical Review Committee Special Meeting Minutes (PDF)

5.3. September 17, 2019 Special Events Technical Review Committee Special Meeting Minutes (PDF)

6. CONTINUED PUBLIC HEARINGS, CONSIDERATION AND POSSIBLE VOTE Note: The Purpose Of This Agenda Section Is For The Board To Continue The Public Hearing For The Applicant And The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

6.1. PL2019-0051SE Pumpkinfest (PDF)

Karmen Gifford outlined the final map for Pumpkinfest and went through the Temporary Traffic Order (TTO) and the timeline for the setup/event/breakdown. She noted she has been working with the DPW; Police and Fire for the event and has escrow agreements in place.

The public hearing opened at 12:24 pm

With no one to speak for or against the application the public hearing closed at 12:25 pm

H. Young made a motion to approve Application PL2019-0051SE Pumpkinfest with the same conditions as last year.

A. Lovisek seconded the motion.

All in favor.

7. PUBLIC HEARINGS, POSSIBLE CONSIDERATION AND VOTE Note: The Purpose Of This Agenda Section Is For The Board To Have A Presentation From The Applicant And Open A Public Hearing For The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

7.1. PL2019-0121 171 Fair St Santa Fun Run (PDF)

It was noted that the Fun Run as received approval from Parks & Recreation.

The public hearing opened at 12:30 pm

With no one to speak for or against the application the public hearing closed at 12:30 pm

H. Young made a motion to approve Application PL2019-0121 171 Fair St Santa Fun Run with the same conditions as last year.

K. Larsen seconded the motion.

All in favor.

8. OTHER BUSINESS

8.1. 2020 Special Events Technical Review Committee Schedule (PDF)

8.2. Chapter 195 Special Events And Outdoor Assembly Review (PDF)

Copies of the draft language with comments from committee members integrated was distributed to the members for additional review.

9. ADJOURNMENT

A. Graton made a motion to adjourn the meeting at 12:44 PM

K. Larsen seconded the motion.

All in favor. Meeting adjourned.

Respectfully submitted,

Karen Santoro
Zoning Technician