

# LACONIA AIRPORT AUTHORITY

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## RECORD OF MEETING

Thursday, September 20, 2018, 4:00 pm

Airport Terminal Conference Room

Present: Chairman, Ed Engler; Authority Member, Paul Gaudet, Jr.; Authority Member, Bob Glendening; Authority Member, Russ Dumais; Authority Member, Dale Crumb; Gilford Selectman, Dale Chan Eddy.

Absent: Vice Chairman, Karmen Gifford; Treasurer, William Moran; County Commissioner, David DeVoy

Guests present: John Gorham, Lee Avery

### Minutes of Meeting:

Chairman Ed Engler opened the meeting at 4:00 pm, noting that there were six board members present, constituting a quorum.

#### **I. Action on approval of 8/16/2018 meeting minutes:**

Without objection, the Chair declared the minutes of the August 16, 2018 meeting approved as submitted by the manager.

#### **II. Public Input:** There was none.

**III. Finance Report:** A general discussion ensued regarding the current status of the finances.

#### **IV. Operations Report:**

The manager reported the following:

- The Wings of Freedom Tour was a great success!
- The fall mowing of the infield is ongoing; should be completed by the 21<sup>st</sup>.
- A large “white-faced bees” nest in the ornamental apple tree on the west side of the terminal had to be eradicated.
- Several Ry/Txy lights were replaced/repared.
- Repairs were made to Gate Q’s controller.

## V. Old Business:

### A. AIP Projects Update

1. SBG-12 – Environmental Assessment – A meeting with the property owners potentially affected by the assessment occurred on the 21<sup>st</sup> of August to explain the alternatives to mitigating avigational obstructions.
2. SBG-13 – Planning and Design (Phase I) of Taxiway E Extension – project is complete, but not closed out.
3. SBG-14 – Construction (Phase II) of Taxiway E Extension – The contractor who won the bid has informed us that they can no longer hold the costs of their original bid. Therefore, it is necessary to put it out to bid again.

**MOTION:** Upon a motion by Mr. Dumais, seconded by Mr. Eddy, approval was granted to put Project SBG-14, the Construction Phase of Taxiway E Extension, back out to bid by a vote of 6 “yes”, and 0 “no”.

## VI. New Business:

**A. SBI storage building** – SBI was seeking approval for the construction of a 17’ x 13’ storage building on their leased lot adjacent to their hangar – such lot being the same location as the previously approved site for the construction of a new hangar. The storage building would be able to be moved when the construction of the new hangar commences. The Town of Gilford has indicated tentative approval contingent on approval from the Laconia Airport Authority.

**MOTION:** Upon a motion by Mr. Gaudet, seconded by Mr. Dumais, approval for the construction of a 17’ x 13’ storage building was granted to SBI by a vote of 6 “yes”, and 0 “no”.

**B. Meet and Greet hosted by WinnAero** – WinnAero is requesting permission to serve wine and beer in the airport terminal where they will be hosting Education Administrators for a Meet & Greet event. Following a discussion, the manager was directed to check with both, the City Manager, and the insurance company to determine liability concerns for the LAA, then, with the resulting information a decision will be made via email vote as to whether to approve the serving of alcohol.

**MOTION:** Upon a motion by Mr. Dumais, seconded by Mr. Crumb, approval was granted for WinnAero to host a Meet & Greet event in the terminal October 25<sup>th</sup> – *with no alcohol present* – by a vote of 6 “yes”, and 0 “no”.

C. National Land Realty - A general discussion ensued regarding an inquiry from a realty company on behalf of a solar developer as to the plausibility of purchasing or leasing property from the Authority for a project.

Following the discussion, it was decided to not take action, but rather, to wait to see if we hear again from the realtor in light of the decision made by the Governor and Legislators regarding "net metering".

**VII. NEXT MEETING: OCTOBER 18, 2018**

**VIII. There being no further business to discuss, the meeting adjourned at 4:55 pm.**

Respectfully submitted,  
Marv Everson  
Airport Manager, LCI