

**City of Laconia**  
Planning Board  
Capital Improvement Sub-Committee  
Notice of Public Hearing  
Tuesday, September 18 - 6:30 PM  
Conference Room 200A

*Accepted 10/10/2018*

9/18/2018 - Minutes

1. CALL TO ORDER

B. Loughlin: Calls the meeting to order at 6:39 PM

2. ROLL CALL

Members introduce themselves to the board.

The following were present Michael Foote, Dean Anson, Ava Doyle, Jay Forsester, Charlie St Clair, and Mark Haynes.

Bruce Cheney was present and stated that he would not be sitting on the board as he needed to leave early for another meeting.

Peter Brunette arrived at 6:44 PM

Robert Hamel arrived at 6:47 PM

3. RECORDING SECRETARY

Robert Mora, Zoning Technician

4. STAFF IN ATTENDANCE

Brandee Loughlin, Assistant Planning Director

5. OVERVIEW, SCORING, AND RESPONSIBILITIES

B. Loughlin: Goes over CIP process with how points are provided to each item that is presented along with how the spread sheet is laid out. Finally, going over the schedule of meetings and that if members are not able to make a meeting that the meeting is posted on youtube and should be watched so they can appropriately score each item.

Board asks when score sheets will be provided.

B. Loughlin: States that all of the score sheets will be provided at the next meeting and that if at all possible they fill the score sheets out electronically and e-mail them back to the department so that they can be done electronically.

B. Loughlin: Explains that the last thing that the board must accomplish this evening is voting on who will be chair and vice chair of the board.

A. Doyle: Motions for Peter Brunette to be elected to chair the board.

M. Foote: Seconds motion.

7 Voted in favor, 0 against, with P. Brunette abstaining.

P. Brunette is elected to chair the board.

P. Brunette: Asks for nominations for vice chair.

R. Hamel: Motions for M. Foote to be elected to the vice chair position.

J. Forrester: Seconds motions.

All voted in favor 8-0 for M. Foote to the position of vice chair.

5.I. 6:30 PM Department Proposals (PDF)

Board is provided a copy of all of the department proposals.

6. NEXT MEETING

B. Loughlin: States that the next meeting will be on October 10, 2018 at 6:30 PM and will be the first meeting of department presentations. With the Water Dept, Police Dept, and Public Works Dept scheduled.

7. OTHER BUSINESS

R. Hamel: Asks if staff can get last years final CIP results and what the City Council approved last year in the Budget Hearing.

8. ADJOURNMENT

R. Hamel: Motions to adjourn at 7:03 PM

A. Doyle: Seconds motion.

All voted in favor to adjourn 8-0 at 7:03 PM

Minutes respectfully submitted by

Robert Mora, Zoning Technician