

LACONIA WATER DEPARTMENT  
BOARD OF COMMISSIONERS  
SEPTEMBER 12, 2019

Chairman Dennis Bothamley called the regular meeting of the Laconia Water Department Board of Water Commissioners to order at 8:00 a.m. on Thursday, September 12, 2019 in the conference room at the Water Treatment Facility at 117 Stark Street. Present were Commissioners Dennis Bothamley, Greg Page, and Joseph Driscoll; Ex-Officio members Public Works Director Wesley Anderson and Councilman Andrew Hosmer; Superintendent Seth Nuttelman and Clerk Stacey Pate.

A motion was made by Greg Page, seconded by Wes Anderson, to accept the minutes of August 22, 2019. The vote was unanimous.

A motion was made by Wes Anderson, seconded by Greg Page, to approve the accounts payable and the financial statement dated September 10, 2019. The vote was unanimous.

**OLD BUSINESS:**

**BRIARCREST TANK**-Seth stated that we are going to a closed system next week and will be installing a mixing valve. We can control the leak with the water level in the tank. We will drain the tank and have it back online around the first of October. Greg asked what the water level the tank was usually kept at. Seth stated that it depends on the time of year but usually 40 feet. The tank does not leak with the water level between 40-45 feet. Denny asked if there was any warranty from AquaStore. Seth said there was not. Seth also stated that he is contacting other municipalities to see if they are having the same issues with their tanks.

**BIRCH HAVEN WATER MAIN**-Seth distributed pictures of the HDPE water main laid out on the lawn, being towed behind the boat and the connection to the old water line. Seth stated that we measured the space between service connections and made the taps while the pipe was on the lawn. Utilizing two divers and six workmen, the water main was installed in one day and water was turned back on around 5:00 pm. Seth stated that the water main was weighed down with cement blocks. Ben led this project. The Board stated what a great job the crew did and how they were "problem solvers."

**LONG BAY TANK**-Seth stated that the repairs are complete. We disinfected the tank, filled it, sampled, drained the tank a second time and are currently in the process of refilling it. This should be back online Friday.

**CAPITAL IMPROVEMENT PLAN (CIP) 2021-2025**-Seth stated that the CIP has been submitted to the Planning Department and we are scheduled to review this with the CIP board on October 8, 2019 at 6:30 pm.

**NEW BUSINESS:**

**PUMPING RECORDS**-Seth reviewed the report that showed water pumped vs. water sold for the last fiscal year. This is split out by location, Laconia and Weirs. This shows our water loss which is currently 8.35% in Laconia and 15.69% in the Weirs for an overall water loss of 9.10%. Anything under 15% is considered good. We had a leak inspector surveying the Weirs and he found two leaks. We have repaired those. Andrew asked when we would know if that was the main issue. Seth stated we wouldn't really know until the end of the fiscal year but he will try to get some numbers on this in November. It was also stated that since the Weirs is a much

smaller system, it would take a lot less water to affect this percentage. Seth stated that we will file for the leak detection grant again next year.

**SANITARY SURVEY**-This is done on an annual basis by DES. They perform an overall review the facility and make recommendations. The overall report is very positive.

**WATER SOLD**-Seth reviewed the gallons of water sold graph. 2019 was better than 2018 but was still not a great year. The numbers have been going down due to conservation. Denny asked if we could get a graph that plotted population and gallons sold. Seth stated that our customers got hit with a water rate increase and a sewer rate increase this year as well. Denny stated that he has been reviewing different billing plans. Increasing the base rate would lessen our reliance on the effect of consumption, but would greatly affect our seasonal customers.

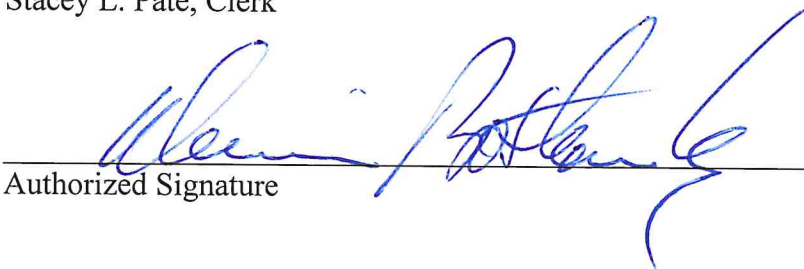
**YEAR END NUMBERS**-Seth stated he would have the end of the fiscal year numbers along with the rate increase numbers at the next meeting.

**MEETINGS**-Greg stated he would not be at the 10/24/19 meeting. Denny and Joe stated they would not be at the 11/7/19 meeting

No further business, a motion was made by Greg Page, seconded by Joe Driscoll to adjourn the meeting at 8:45 a.m. The vote was unanimous.



Stacey L. Pate, Clerk



Date