

CITY OF LACONIA PLANNING BOARD
6:30 PM City Hall - Conference Room 200A
Accepted 10/2/2018

9/4/2018 - Minutes

1. CALL TO ORDER
Chair: E. Bones: Calls the meeting to order at 6:37 PM
2. ROLL CALL
R. Mora: Conducted roll call with the following present: Charlie St. Clair, Jay Forester, Gail Denio, Michael DellaVecchia, and Edwin Bones.
3. RECORDING SECRETARY
Robert Mora
4. STAFF IN ATTENDANCE

Dean Trefethen, Planning Director

Brandee Loughlin, Assistant Planning Director
5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

5.1. Acceptance of August 7 minutes
G. Denio: Motions to accept the minutes from the August Planning Board meeting.

Five voted in favor with no one against. C. St Clair abstained.
6. PRESENTATIONS
There were no presentations.
7. EXTENSIONS
There were no extensions.
8. CONTINUED PUBLIC HEARINGS, CONSIDERATION AND POSSIBLE VOTE Note: The purpose of this agenda section is for the Board to continue the Public Hearing for the applicant and the public to provide input. The Board may also deliberate the application, decide and conduct a final vote at this time.

8.1. PL2018-0075CUP; Woodvale Ave; Proposal to level the lot with fill within the 50 ft. wetland buffer

Chair: E. Bones: Explains that they have one continued public hearing that needs to be continued to the October 2, 2018 meeting.

C. St Clair: Motions to continue the Woodvale Ave application until October 2, 2018.

G. Denio: Seconds motion.

All voted in favor to continue 6-0 to continue the application until October 2, 2018.
9. PUBLIC HEARINGS, POSSIBLE CONSIDERATION AND VOTE Note: The purpose of this agenda section is for the Board to have a presentation from the applicant and open a Public Hearing for the public to provide input. The Board may also deliberate the application, decide and conduct a final vote at this time.
There were no public hearings.
10. APPLICATION ACCEPTANCE Note: The purpose of this agenda section is to publicize that a Planning Board application has

been submitted AND for the Planning Board to determine if the application is complete enough to begin the review process. PUBLIC INPUT IS NOT TAKEN AT THIS TIME. If the application is accepted the Planning Board will schedule a Public Hearing at which time the application will be heard and public comments will be accepted. Information about applications can be obtained on the city's web site or by calling the Planning office.

10.I. PL2018-0072SP; 903 Union Ave; construct 85 x 85 ft. structure for boat storage

Chair: E. Bones: Explains that the application needs to be continued until the November 6, 2018 Planning Board meeting.

C. St Clair: Motions to continue the application until the November 6, 2018 Planning Board meeting.

J. Forester: Seconds motion.

All voted in favor 6-0 to continue the application until November 6, 2018.

10.II. PL2018-0080SU; New Hope Drive; proposal for a conventional 22 lot subdivision, previously approved with expiration in 2014; ~waiver for updated plans

Chair: E. Bones: Opens the application.

D. Trefethen: States that the application needs to be continued until the October 2, 2018 Planning Board meeting.

C. St Clair: Motions to continue the application until the October 2, 2018 Planning Board meeting.

J. Forester: Seconds motion.

All voted in favor 6-0 to continue the application until October 2, 2018.

10.III. PL2018-0084SU; Messer Street; two lot subdivision to front Messer and Lyford

Chair: E. Bones: Opens the application.

B. Loughlin: Explains that the application is complete and needs to be scheduled for the October 2, 2018 Planning Board meeting.

Board verifies with Staff is the application is complete.

B. Loughlin: Explains that the application is complete and that this is a two-step process in which the board accepts that the application is complete and schedules the public hearing.

C. St Clair: Makes a motion to accept the application for a two lot subdivision on Messer St. with frontage Lyford St. and schedule the public hearing for October 2, 2018.

C. Marchesseault: Seconds motion.

All voted in favor 6-0 to accept the application and schedule the public hearing for October 2, 2018.

11. NEW BUSINESS

No new business.

12. OLD BUSINESS

Chair: E. Bones: Asks if there is any old business that need to be addressed?

B. Loughlin: States that this would be a good time for the Planning Board to appoint members to the CIP Committee. Continuing on stating that members of the Public she has Mike Foote and Dean Anson who are interested. States that someone would need to make a motion to appoint those individuals to the board.

G. Denio: Motions to appoint the above mentioned individuals.

J. Forester: Seconds motion.

All voted in favor 6-0 to appoint Mike Foote and Dean Anson to the CIP committee.

B. Loughlin: Explains that the Planning Board needs to appoint three Planning Board members to serve on the CIP Committee. The board members that have volunteered via e-mail were Peter Brunette, Jay Forester, and Charlie St. Clair.

C. St. Clair and B. Loughlin: Discuss dates of meetings for the CIP Committee and whether or not he will be able to make the meetings. That meetings are also recorded and can be viewed online and Department heads can also answer questions board members have with proposals.

C. Marchesseault: Makes a motion to appoint Peter Brunette, Jay Forester, and Charlie St. Clair to the CIP Committee.

G. Denio: Seconds: Seconds motion.

All voted in favor 6-0 to appoint Peter Brunette, Jay Forester, and Charlie St. Clair to the CIP Committee.

B. Loughlin: States that anyone that is interested can show up and listen to the meetings.

13. PLANNING DEPT REPORT

D. Trefethen: Explains that with the Langley Cover Project there was an amendment for the Paugus Woods project which included repairs to Pаметto Lane which were supposed to have been completed by September 1st. That he is reporting to the board that that these repairs have been completed.

C. St Clair: Asks if the repairs are satisfactory.

D. Trefethen: States that he has only heard from one resident that they are not satisfied with the work that was completed. However, the work that was accomplished meets the conditions that were set. The work that was completed also looks fine.

14. LIAISON REPORTS

Chair: E. Bones asks about Lakes Region Planning Commission.

B. Loughlin: States that she has reached out to them and asked for information, in regard to what is required to serve on the commission. That we would like our members to be serving if possible. Continuing on she explains that the commission is currently re-writing their hand book and would reach out to her with information once they are completed. Lastly, that once she receives this information she will pass it to the board if they would like to get onto the commission.

Chair: E. Bones: Asks the about the Conservation Commission?

B. Loughlin: States that they are working on their "Day of Caring" that it is a project that they do every year with the United Way. Lastly, that she does not know of their projects for this year and that if they would like to get involved she can reach out to Evan our Conservation Technician to get the information.

Chair: E. Bones: States he does not believe we have a City Council Report this evening.

15. OTHER BUSINESS

C. St Clair: Asks about the project where the old Lakeport Fire Station used to be.

D. Trefethen: Explains process in which the project went to bid with the City Council and went through in the planning process.

C. St Clair: Asks if the height was taller that the proposed structure?

D. Trefethen: Speculates that the height difference might be about 15 feet though less than the project that was done on Gold Street. Also that he thinks that the building will be attractive once the project is completed.

16. ADJOURNMENT

G. Denio: Motioned to adjourn.

All voted in favor to adjourn 6-0

Meeting adjourned at 6:50 PM

Minutes respectfully submitted by:

Robert Mora, Zoning Technician