

Laconia Public Library
Board of Trustees
Minutes of Meeting
Reference Room, Library
August 27, 2020

I. Call to Order

Laconia Public Library Board of Trustees held their meeting in the Reference Room of the library with most Trustees participating remotely via Zoom. Chairman John Moriarty called the meeting to order at 5:30 pm.

Due to the COVID-19/Coronavirus Crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

In accordance with the Emergency Order, this is to confirm that we are:

- a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means; We are utilizing the Zoom platform for this electronic meeting.
- b) Providing public notice of the necessary information for accessing the meeting; We previously gave notice to the public of how to access the meeting using Zoom.
- c) Providing a mechanism to alert the public body during the meeting if there are problems with access: If anybody has a problem, please call 524-4775 or email at: info@laconialibrary.org.
- d) Adjourning the meeting if the public is unable to access the meeting. In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Present in the library: Chairman John Moriarty and Director Randy Brough.

Participating via Zoom App: James Anderson; Marie Bradley; John Perley; and alternate Bruce Kneuer.

Not present: Aaron Bassett; Kimberly Danosi; and Liz Rosenfeld.

Chairman seated alternate Kneuer.

At 5:34 pm Chairman Moriarty recessed the meeting to address a non-synchronous communication glitch and having succeeded in resolving it called the meeting back to order at 5:38 pm.

II. Reports

1. Secretary's Report
July 30 meeting minutes were accepted as written. Motion made by Anderson; seconded by Bradley. Roll Call vote was taken, all voted in favor.
2. Treasurer's Report
July 31 financial reports were reviewed.
3. Endowment

Through July 31, Trust Fund is doing well.

4. Personnel

One furloughed staff member has not yet received medical clearance to return to work. Admin/Technical assistant position remains unfilled.

5. Buildings and Grounds

a. New England Chimneys is scheduled to do repair work on chimney, flashing September 16-18. Tradesman Builders will come afterwards to repair damage to Children's Room ceiling and Main Street entrance.

b. Concrete veneer on steps leading to parking lot is cracking and flaking away. Associated Concrete will be contacted about repairing them.

6. Technology

Committee meeting will be scheduled ASAP. Agenda items include: replacement of older computers and switches; feature requests for LPL website upgrade; ransomware and individual workstation backup. Agenda documents will be forwarded to all Trustees. Also, library passwords should be changed annually.

7. Director's Report

Library received a final distribution of \$816.66 from Jean R Leone Revocable Trust. Director was approached by local laser light show professionals about "lighting up" the library during holiday season. They have been asked to submit a written proposal for Library Board to review.

III. Old Business

1. Children's Room Plan
2. Archivist Report; Director will see if he will be available for the October 22 meeting.
3. LHMS Exhibit; Anderson made a motion to pay \$1000.00 (of \$5000.00 originally committed) to Laconia Historical & Museum Society for work performed to date on History of Libraries exhibit. Bradley seconded the motion. Roll Call vote: Anderson – yes; Bradley – yes; Kneuer – yes; Perley – abstain.
4. Teen Librarian Brianna Hemmah will attend the next meeting on September 24 to talk about building and managing the Teen collection.

IV. New Business

V. Adjourn

Motion made by Bradley to adjourn the meeting, seconded by Perley. Roll call vote taken; all voted in favor. Meeting adjourned at 6:42 pm.

Future meetings, all at 5:30 pm: September 24, October 29.

Respectfully Submitted,

Randy Brough