

LACONIA WATER DEPARTMENT  
BOARD OF COMMISSIONERS  
AUGUST 22, 2019

Chairman Dennis Bothamley called the regular meeting of the Laconia Water Department Board of Water Commissioners to order at 8:00 a.m. on Thursday, August 22, 2019 in the conference room at the Water Treatment Facility at 117 Stark Street. Present were Commissioners Dennis Bothamley, Greg Page, and Joseph Driscoll; Ex-Officio member Public Works Director Wesley Anderson; Superintendent Seth Nuttelman and Clerk Cheryl Hounsell. Absent was Ex-Officio member Councilman Andrew Hosmer.

A motion was made by Greg Page, seconded by Wes Anderson, to accept the minutes of August 8, 2019. The vote was unanimous.

A motion was made by Greg Page, seconded by Wes Anderson, to approve the accounts payable and the financial statement dated August 21, 2019. The vote was unanimous.

**OLD BUSINESS:**

**COURT STREET BRIDGE-**Seth stated that there is nothing new to report.

**MESSER STREET FROM THE RR TRACKS TO UNION AVENUE-** Seth stated that we have gates to raise on Messer Street on Monday. Wes stated that the final asphalt will be put down the end of September.

**BRIARCREST TANK -**Seth stated that we have installed the conduit and wiring in the Briarcrest Tank for the Mixing Valve. We are waiting for the temperature probe to be delivered. We are scheduled to take the tank off line on September 19th. We will rent a lift to do the job. We should have the tank back on line by the first week of October. Seth stated that the leak at the base of the tank occurs when we put 40-45 feet of water in the tank; if we keep the tank at below 40 feet, there is no leak. Seth is working on Statewide Aquastore to come up and look at the tank while it is off line.

**BIRCH HAVEN WATER LINE BREAK-** Seth stated that the materials are here. There is a scheduling issue with the divers that we are working on currently. We will start putting the water pipe together so it will be ready to be pulled out to the job. We are looking at mid-September.

**LONG BAY TANK-**Seth stated that Ben is contacting the Long Bay/South Down Association. The total time the tank should be off line will be 8-10 days. Amstar will do the repair on the tank. We are waiting for confirmation on the dates. We are planning to drain the Long Bay water tank on the Friday before Labor Day. We are currently holding a 2% retainage on the Long Bay Tank painting job.

**NEW BUSINESS:**

**CAPITAL IMPROVEMENT PLAN (CIP) 2021-2025-**Seth distributed a copy of the 2021-2025 Capital Improvement Plan (CIP) to the Board members. He reviewed the CIP with the members. A motion was made by Wes Anderson, seconded by Joe Driscoll, to accept the 2021-2025 Capital Improvement Plan as presented and to submit it to the Capital Improvement Plan Committee. The vote was unanimous.

No further business, a motion was made by Greg Page, seconded by Wes Anderson to adjourn the meeting at 8:53 a.m. The vote was unanimous.

*Cheryl A. Hounsell*  
Cheryl A Hounsell, Clerk

*Kevin Potvin* \_\_\_\_\_ *9/12/2019*  
Authorized Signature Date