



City of Laconia
Special Events Technical Review Committee
Wednesday, Month XX, 2019 - 12:00 PM
City Hall in the Armand A. Bolduc City Council Chamber

8/3/2022 - Minutes

1. CALL TO ORDER

Call to order: 12:04

2. ROLL CALL

Police Chief, Michael Finogle; Director of Public Works, Wes Anderson; Assistant Planner, Robert Mora; Water Department, Nick Schwarz; Director of Parks and Recreation, Amy Lovisek; Code Officer, Joe Gray

3. RECORDING SECRETARY

Sheena Duncan, Zoning Planner Technician

4. STAFF IN ATTENDANCE

Robert Mora, Assistant Planner

Sheena Duncan, Zoning Planner Technician

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

Accepted as presented.

5.1. 7-6-22 Draft Minutes

6. CONTINUED PUBLIC HEARINGS, CONSIDERATION AND POSSIBLE VOTE Note: The Purpose Of This Agenda Section Is For The Board To Continue The Public Hearing For The Applicant And The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

6.1. PL2022-0069SE - Main St - Rev White & Brew Car Show

PL2022-0069SE - Main St - Rev White & Brew Car Show: Kayla Meckl, Manager of Defiant Records and Craft Beer addressed the Board. She explained the parking requested (see plan), stating that cars would begin parking at roughly 5:00, for a 6:00pm- 8:00pm car show. There will be no portable toilets, or vendors, but a local radio station will be present on the sidewalk. She proposed an inclement weather date for the following week to take place on the same week day and time.

Wes Anderson said that the Department of Public Works would supply the applicant with parking cones/

and signs but that it would be their responsibility to write a notice of the time (the equipment only says "no parking") set them out because the Public Works crew would be off the clock by the start of the setup time. He recommended that they start setup before 5:00 to ensure that parking was available in advance.

K. Meckel asked if there were any guidelines regarding signage for the parking- W. Anderson said there were not, and recommended that the lettering be large enough to read, and be placed in a visible location at the beginning of the street. K. Meckel said that she would send a draft to R. Mora to confirm before posting.

A. Lovisek asked where event goers should park? The Board made suggestions for local parking that the applicant should consider, including St. Joseph's cathedral parking lot, recently acquired.

R. Mora **opened the meeting to the public at 12:12**. There being no one to speak for or against the application, **public comment closed at 12:12**

A. Lovisek **motioned to approve** with the **condition that ADA standards for access on sidewalks not be violated. Seconded** by Chief Finogle. All in favor. Application **approved**.

6.2. PL2022-0075SE - 25 Beacon St E - Sock Hop Car Show

PL2022-0075SE - 25 Beacon St E - Sock Hop Car Show: There being no one present to represent the application, the Board began discussion.

R. Mora said that the event was a repeated application from the previous year, with no changes. The Board examined the previous year's approval.

W. Anderson mentioned that the parking spaces in front of Fit Focus were often full at 6:00am and may be a concern for the applicant.

R. Mora **opened the meeting to public comment t 12:15**. There being no one to speak for or against, **public comment closed at 12:15**.

A. Lovisek **motioned to approve** the application, **seconded** by Wes. Anderson. All in favor, application **approved**.

7. PUBLIC HEARINGS, POSSIBLE CONSIDERATION AND VOTE Note: The Purpose Of This Agenda Section Is For The Board To Have A Presentation From The Applicant And Open A Public Hearing For The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

8. OTHER BUSINESS

8.1. Motorcycle Week Follow Up

Motorcycle Week Follow Up Discussion: A. Lovisek moved to continue the discussion until the September meeting so the Board would have time to read over the staff review data submitted by R. Mora to the Board at the beginning of the meeting.

Wes Anderson said that the vendors and event setup were starting earlier than agreed to and staying longer than agreed as well. R. Mora asked the Board if there should be stronger language regarding "hard start and finish" times. J. Gray said that there were people setting up as early as Tuesday.

Wes Anderson mentioned that the temporary traffic order for four wheeled traffic should be altered for

delivery trucks.

R. Mora asked the Board if they thought that the Motorcycle Week Association should be required to come before the Board to discuss the event to ensure that timelines were firm.

W. Anderson said that setup and takedown times should be added to the temporary traffic order. Chief Finogle said that three wheeled "slingshot" type vehicles need to be addressed, as they are not classified as motorcycles for licensing requirements and take up as much parking space as automobiles.

The Board discussed the ineffectiveness of the wording of the temporary traffic order, and the need to have the association before the Board to discuss changes that should be put in place, followed by additional discussion of difficulties that had been observed regarding four wheeled traffic violating the order.

1. Lovisek said that the Motorcycle Week Association should be contacted immediately for the September meeting.

Motion by A. Lovisek to continue to the September meeting, seconded by R. Mora. All in favor.

9. ADJOURNMENT

Motion by R. Mora to adjourn the meeting, seconded by Chief Finogle. Meeting adjourned at 12:34pm.