

**Laconia Public Library
Board of Trustees
Minutes of Meeting
July 26, 2018
Volpe Conference Room**

Call to Order:

Laconia Public Library Board of Trustees held their regular monthly meeting in the Volpe Conference Room. Vice—Chairwoman Marie Bradley called the meeting to order 5:00 p.m. On behalf of Mr. Moriarty, when he resumed at 5:02 p.m.

Present:

James Anderson; Aaron Bassett; Marie Bradley; Kimberly Danosi; John Perley; alternate Bruce Kneuer; and Director Randy Brough. Chairman seated Kneuer.

Not Present: Liz Rosenfeld

Presentation by Laconia Public Library patron: Patron Experiences at Local Public Libraries.

Reports:

Secretary's Report:

Minutes of June 21, 2018 meeting approved. Motion by Anderson, seconded by Bassett (unanimous).

Treasurer's Report:

June financials were discussed, but end of fiscal year numbers are not yet final, so no vote of acceptance was taken.

Technology:

Committee has seen demonstrations by ILS vendors ByWater Solutions, SirisDynix, BookSystems, and Biblionix. Technology team members Deann Hunter, Lesley Unger, and Dan Albert are to update the ILS assessment tool document. Field trips to area libraries (Tilton-Northfield; Gilford; Lebanon) will be scheduled to solicit candid opinions about ILS systems under review. The trustees expressed importance of the cloud vs local hosting question, which the chairman referred back to the Technology Committee.

Endowment & Investment Committee:

MS-9 report was distributed and discussed.

Personnel:

New Library Assistant Shayla Locke starts work on Monday, July 30.

Building & Grounds:

Slate roof will be repaired in early September. Contractor has work on school buildings that needs to get done before school commences. No reports on Main Street walkway, Eversource esplanade, waterproofing 2006 exterior masonry.

Director's Report:

New, "no vaping" policy is in force.

Old Business:

Microfilm Machine:

One vendor submitted a bid for a new microfilm reader/printer through the official City RFP process. The bid was from Inception Technologies, the company that gave a demonstration a couple of months ago. After discussion, director will obtain a new quote from Inception that omits printer.

New Business

Security System Digital Video Recorder:

Bradley moved to continue the process of declaring the old DVR surplus. Since other City departments have no interest in it, Randy will check with the schools and Lakes Region Public Access. If no interest exists there, director is given authority to dispose of it appropriately. The motion seconded by Perley passed six in favor, one opposed.

Guidelines for selection and deaccessioning of library materials will be forwarded to all Trustees.

Meeting adjourned at 7:35 pm. Motion by Perley, seconded by Danosi.

Upcoming meetings:

August 23

September 27

November 1

Respectfully submitted,