



**City of Laconia**  
**Special Events Technical Review Committee**  
Wednesday, July 6, 2022 - 12:00 PM  
City Hall in the Armand A. Bolduc City Council Chamber

7/6/2022 - Minutes

1. CALL TO ORDER

12:05

2. ROLL CALL

Krista Larsen (Public Works), Capt. Michael Finogle (Police), Hilary Young (Licensing), Robert Mora (Assistant Planner), Chief Kirk Beattie (Fire Department), Ben Crawford (Water), Amy Lovisek (Parks and Rec)

3. RECORDING SECRETARY

3.1. Recording Secretary

Sheena Duncan, Zoning Planner Technician

4. STAFF IN ATTENDANCE

4.1. Staff In Attendance

Robert Mora, Assistant Planner

Sheena Duncan, Zoning Planner Technician

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

5.1. Draft Minutes

Minutes of the June 21, 2022 meeting accepted as presented.

6. CONTINUED PUBLIC HEARINGS, CONSIDERATION AND POSSIBLE VOTE Note: The Purpose Of This Agenda Section Is For The Board To Continue The Public Hearing For The Applicant And The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

6.1. PL2022-0032SE - 915 Main Street (Opechee Park)

Timberman Triathlon: Bethany Valenze (Timberman) addressed the Board, stating there would be only two changes to the previous year's event- the bicycle course and the expo area (used for check in and merchandise sales) in the City Hall parking lot. The event will run from 6:45 am until roughly 4:30pm, with food available at City Hall until 5:00. There will be no beer tent this year.

**Opened to public** discussion at 12:10, there being no one to speak, **public closed** at 12:10.

Capt. Finogle asked about traffic controls, and DPW cone setup. Chief Beattie inquired about tent inspections.

R. Mora recommended striking #7 from the existing approval, and that the applicant coordinate with DPW and the Police Department to setup traffic control and parking measures, with the Fire Department for tent inspections by Friday (Sept 16), DOT for the closure of the bypass and signage, with the Parks and Recreation Department for a facilities use request form.

**Motion** R. Mora to approve with conditions. **Seconded** by H. Young. All in favor, Application **approved**.

6.2. PL2022-0055SE -45 Beacon St E

Multicultural Festival: Becky Guyer (Multicultural Festival) Becky Guyer addressed the Board. She said that this would be the 20<sup>th</sup> year of the event. There will be shortened hours this year (10am- 3:00pm), and a smaller event overall.

Chief Finogle asked if there would be a parade this year because there would have to be a traffic order, and DPW would setup barricades; there may be a small flag parade, but it had yet to be determined.

A.Lovisek inquired about the size of the tents this year, and warned about the irrigation; there will be a smaller tent, and it will be weighted, not pegged in.

H. Young said that the event requires a license. K. Larsen requested FOG siting in the conditions.

R. Mora asked about the use of generators on site; there will be no generators on site.

The applicant said that she would submit a new site plan.

**Opened to public** comment at 12:27. There being no one to speak, **public comment closed** at 12:27.

Chief Finogle said that if they would like to have portable toilets, they should seek them soon, because of demand issues.

R. Mora noted to strike # 6 from last years approval, update the plan in condition #7 to 3 weeks prior, and to add a condition for Fats Oils and Gas in the final approval.

**Motion** A. Lovisek to approve with the recommended conditions. H. Young **Seconded**. All in favor. Application **approved**.

7. PUBLIC HEARINGS, POSSIBLE CONSIDERATION AND VOTE Note: The Purpose Of This Agenda Section Is For The Board To Have A Presentation From The Applicant And Open A Public Hearing For The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

7.1. PL2022-0069SE - Main Street

"Rev White and Brew" Classic car show in the downtown area: There being no one present to speak on behalf of the application, no questions could be answered. The Board discussed the upcoming events scheduled at the Colonial Theater that could be affected by the parking of car on Canal Street. There appeared to be no conflict. **Motion** by Captain Finogle to **Continue** until August 3, 2022. **Seconded** by H. Young, all in favor.

7.2. PL2022-0074SE - Lakeside Ave

Concerts for 6 consecutive weekends: Robert Ames (Weirs Action Committee) addressed the Board and was given a copy of the communication distributed to the Board via the City Manager's Secretary, Nancy Brown. Because the event is scheduled to take place on City property, it would need to be approved by the City Council; the next meeting scheduled to take place on July 11, causing a conflict with the 1<sup>st</sup> scheduled concert.

R. Ames said that they would keep the remaining schedule and drop the first concert date (new starting date: July 17). Electricity will be required for the concerts, and he has been coordinating with Wes Anderson of Public Works, who was also aware of the applicant's moving of benches on the boardwalk to accommodate seating. R. Mora recommended one new condition: to coordinate with Public Works for the control of electricity on the boardwalk.

**Opened to public** discussion at 12:41pm. There being no one to speak on the issue, **public closed** at 12:41 pm.

A. Lovisek **motioned** to approve with the recommended condition, **seconded** by Captain Finogle. All in favor. Application **approved 12:28pm**.

7.3. PL2002-0075SE - 25 Beacon St E

Sock hop & classic car show. No representative of the event came to represent the issue. K. Larsen **motion** to continue to the August 3<sup>rd</sup> meeting. R. Mora **seconded**. All in favor, application **continued**.

7.4. PL2002-0076SE - 62 Doris Ray Ct.

Car show fund raiser for Easterseals: Donald Giguere (Easterseals), & Raymond Boissoneau (Autopac Gallery) addressed the Board. Chief Finogle asked about the impact on public streets; there will be no major impact, only signage.

B. Crawford asked if the emergency access gate to Moulton Street would be left open; it will not. Chief Beattie reminded the applicants not to block the fire lane on the property. K. Larsen asked if there would be portable toilets on site; there will be one.

The applicants said that there would be roughly 100-150 cars on site and explained the plans for primary and overflow parking (see plan). All cars will be located inside marked parking spaces.

H. Young asked if there were to be any food vendors; there will be one, who will rely on a propane grill setup, there will be no fried foods; Chief Beattie requested a condition for a "day of" inspection of the propane grill set up by the Fire Department. R. Mora requested FOG siting, and all aspects of Section 195 A & B to be adhered to.

K. Larsen asked about the placement of the portable toilet; It will be in the southwest corner of the lot, (see dotted line on plan). An additional toilet is in the building, free to access as part of the car show.

**Opened to public comment** at 12:55pm. There being no one to speak on the matter, **public comment closed** at 12:55pm.

**Motion** by Captain Finogle to approve with the recommended conditions, **Seconded** by H. Young. All in favor. Application **approved**.

8. OTHER BUSINESS

9. ADJOURNMENT

There being nothing further to discuss, **motion** by A. Lovisek to adjourn, **Seconded** by K. Larsen. Meeting

adjourned at 12:58pm.

DRAFT