

City of Laconia Minor Site Plan
Wednesday, June 27, 2018 - 2:00 pm
City Hall Conference Room 200A
Draft minutes

6/27/2018 - Minutes

1. CALL TO ORDER

Chair Wesley Anderson called the meeting to order at 2:00 pm

2. ROLL CALL

Kalena Graham called the roll with the following members present: Deb Derrick, Assessing; Ben Crawford, Water; Charlie Roffo, Fire; Al Graton, Police; Dean Trefethen and Brandee Loughlin, Planning/Zoning/Code; Chair Wesley Anderson, DPW

Chair W. Anderson stated there are seven members present, and a quorum is established.

3. RECORDING SECRETARY

Kalena Graham will be recording this meeting

4. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

4.I. Acceptance Of Minutes From April 25, 2018

The minutes from April 25 were accepted as presented.

5. CONTINUED PUBLIC HEARINGS, CONSIDERATION AND POSSIBLE VOTE Note: The Purpose Of This Agenda Section Is For The Board To Continue The Public Hearing For The Applicant And The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

6. PUBLIC HEARINGS, POSSIBLE CONSIDERATION AND VOTE Note: The Purpose Of This Agenda Section Is For The Board To Have A Presentation From The Applicant And Open A Public Hearing For The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

6.I. PL2018-0067MSP; 258 Endicott Street North; Proposal To Pave The 230 X 22 Ft Second Access Road (5060 Sq Ft)

Chair W. Anderson opened the public hearing at 2:02 pm

Applicant: K. Patel, the property owner and Mark Lavine, the on-site manager were present. Mr. Patel acquired the property in Nov 2017. He noted that 80% of his guests are repeat guests and some of the guests complained about the road conditions. His noted that the plan submitted shows two areas to be paved and the main request would be for part B.

Board: Assessing, Fire and Water had no comments on the proposal.

Planning Staff: B. Loughlin noted that part b needs to be at least 5 ft from the property line. The current driveway layout is close to, or on the adjacent property. The fence is on the property line by Rte 3, but does not follow the property line in the rear. The part of the driveway closer to the end of the fence as the fence doesn't follow the property line. K. Patel asked about an easement from the adjacent property and staff stated that a variance would be needed from the City as it is a City rule. A condition to say the pavement would need to be a minimum of 5 ft from the property line.

Police staff: A. Graton stated that if there is any equipment in or near road, traffic control will be needed from the police dept.

DPW staff: W. Anderson stated that Endicott North is a state road, so a driveway permit from the state will be needed, not DPW. Also, he noted the driveway crosses over the sanitary sewer main from the property behind. The existing Right of Way can never be blocked with anything, curbing, fence etc.

There was no one from the public for against the application.

The public hearing closed at 2:11 pm

Motion to approve the application with the adding conditions that the pavement must be a minimum of 5 ft off the property line unless applied for and received a variance, a driveway permit from NH DOT is required, can't block the ROW and can't threaten the sanitary force main, made by W. Anderson, seconded by B. Loughlin. All voted in favor.

7. OTHER BUSINESS

8. ADJOURNMENT

Motion to adjourn the meeting made by B. Loughlin, A. Graton seconded. All voted in favor.

The meeting adjourned at 2:12 pm.

Respectfully,
K. Graham

DRAFT