

Laconia Public Library
Board of Trustees
Minutes of Meeting
Volpe Conference Room, Library
June 23, 2022

I. Call to Order

Laconia Public Library Board of Trustees held their regular monthly meeting in the Volpe Conference Room in the Library. Chairman John Moriarty called the meeting to order at 5:30 pm.

Present: James Anderson, Aaron Bassett, Marie Bradley, John Perley, Angela Vaillancourt, Alternate Bruce Kneuer, Director Deann Hunter.

Chairman seated Alternate Kneuer.

II. Reports

A. Secretary's Report

March 24, 2022 minutes were approved. Anderson moved to accept; Bassett seconded. Motion passed unanimously.

March 22, 2022 personnel meeting minutes were approved. Anderson moved to accept; Bradley seconded. Bassett, Kneuer, Vaillancourt abstained, all others in favor.

April 21, 2022 meeting minutes were approved. Anderson moved to accept; Bassett seconded. Bradley, Perley, Vaillancourt abstained, all others in favor.

May 10, 2022 personnel meeting minutes were amended to unseal nonpublic session minutes on June 23, 2022. Anderson moved to amend; Perley seconded. Motion passed unanimously. Minutes were approved. Bradley moved to accept; Bassett seconded. Anderson and Vaillancourt abstained, all others in favor.

May 10, 2022 nonpublic session minutes were approved. Bassett moved to accept; Bradley seconded. Anderson and Vaillancourt abstained, all others in favor.

May 24, 2022 personnel meeting minutes were amended to unseal nonpublic session minutes on June 23, 2022. Anderson moved to amend; Bassett seconded. Motion passed unanimously. Minutes were approved. Anderson moved to accept minutes with the change from "Personnel Committee Minutes of Meeting" to "Board of Trustees Minutes of Meeting"; Perley seconded. Bassett, Bradley, and Vaillancourt abstained, all others in favor.

May 24, 2022 nonpublic session minutes were approved. Anderson moved to accept; Perley seconded. Bassett, Bradley, and Vaillancourt abstained, all others in favor.

May 26, 2022 meeting minutes were approved. Anderson moved to accept; Bradley seconded. Motion passed unanimously.

June 14, 2022 meeting minutes were approved. Bassett moved to accept; Bradley seconded. Motion passed unanimously.

Chart will be created to track board of trustee meetings and minutes.

B. Treasurer's Report (Anderson)

May 2022 financial reports were reviewed.

C. Endowment (Perley)

Perley summarized May 2022 endowment report from the Bank of New Hampshire.

D. Personnel

1. Susan Lovering's last day will be June 30, 2022.
2. Sarah Frost's start date as Adult Services Librarian was June 15, 2022.
3. Carly Roy's start date as Library Technician was June 20, 2022.
4. Job ad for part-time Library Assistant will stand as is.

E. Policy

F. Buildings and Grounds (Bradley)

1. Chimney project installation date: June 24, 2022
There has been an increase in cost for the custom fabricated liner. Total project cost is 12,057.80.
2. The first stage of the camera installation project was completed on June 23, 2022 (cost 7,768.90). Stage 2 of the installation will take place in the new fiscal year (cost 2,519.00). Cost of the camera installation project has increased due to change in encoder pricing. Total project cost is 10,287.90.

G. Technology (Bassett)

1. Visit to Makers Mill will be scheduled for August 2nd or 3rd.

H. Director's Report

1. Collections & Circulation Report: Laconia Public Library and Goss Reading Room.

I. Chairman's Report

III. Old Business

- A. Space Planning issues were discussed.
- B. Classification & Compensation Schedule project will be given priority.
- C. Behavior Policy – Director will make policy change suggestions at a future meeting.

IV. New Business

- A. Opechee Garden Club placard request:
Bradley moved to accommodate the Opechee Garden Club's request to install a placard in memory of Suzanne Perley in the Library Gardens until such time as the Library Board of Trustees deems the placard is no longer in keeping with the Library's vision. Kneuer seconded motion. Motion passed unanimously.
- B. COVID barrier removal parameters were discussed.

V. Adjourn

Future Board Meetings: July 28
 August 25
 September 22
 October 27
 December 1

Kneuer moved to adjourn the meeting. Vaillancourt seconded motion.

Meeting adjourned at 7:56 pm.

Respectfully submitted,



Deann Hunter