

**Laconia Public Library
Board of Trustees
Minutes of Meeting
June 21, 2018
Volpe Conference Room**

Call to Order: Laconia Public Library Board of Trustees held their regular monthly meeting in Volpe Conference Room. Chairman John Moriarty called the meeting to order at 5:00 p.m.

Present:

James Anderson; Marie Bradley; Kimberly Danosi; John Perley; alternate Bruce Kneuer; and Director Randy Brough. Chairman seated Kneuer.

Not Present: Aaron Bassett; Liz Rosenfeld

Reports:

Secretary's Report:

Minutes of May 24, 2018 meeting approved. Motion by Danosi, seconded by Bradley (u).

Treasurer's Report:

May 31, 2018 Financial Reports accepted. Motion by Andersen, seconded by Kneuer (u).

Technology:

Trustee Moriarty and Bassett, library staff Brough, Unger and Hunter, and City IT representative Dan Albert convened on June 14 to watch a demonstration of Koha, an open-source solution integrated library system (ILS). Demonstrations are scheduled for June 28 (SirsiDynix), July 5 (Biblionix), and July 12 (BookSystems). All demonstrations begin at 2:00 pm in Laconia Rotary Hall. Anyone is welcome to attend.

Director's Report:

Interviews are being scheduled with candidates for the open Library Assistant position.

Juniper near corner of Main and Church streets is scheduled to be removed by Chippers, Inc.

Chairman's Report:

John analyzed a bandwidth usage report. Internet use in the library is robust.

Old Business:

Hoopla usage was discussed.

Director will check with Daily Sun and our microfilm processing vendor to determine feasibility of producing microfilm from an electronic file instead of hard copy newspapers. Jon Gardner has prepared a request for proposals document for a universal microfilm digital reader/printer.

New Business

Board voted unanimously (Motion: Anderson; second Bradley) to add vaping to list of activities prohibited at Laconia Public Library. Director will discuss the prohibition with the City Manager.

Upcoming meetings:

July 26

August 23

September 20

October 25

Meeting adjourned at 6:25 pm. Motion by Perley, seconded by Danosi.

Respectfully submitted,