

Laconia Public Library
Board of Trustees
Minutes of Meeting
June 20, 2019
65 Water Street, Laconia

Call to Order:

Laconia Public Library Board of Trustees held their regular monthly meeting at 65 Water Street. Chairman John Moriarty called the meeting to order at 5:30 pm.

Present:

James Anderson; Marie Bradley; Kimberly Danosi; John Perley; Liz Rosenfeld; alternate Bruce Kneuer; and Director Randy Brough. Chairman seated Kneuer.

Not Present: Aaron Bassett.

Trustees were given a tour of the second floor of the facility at 65 Water Street where the Laconia Public Library and the Laconia Historical and Museum Society's historic artifacts are stored. Tour guides were Pat Tierney and Warren Huse.

Reports:

Secretary's Report:

May 23 minutes were revised to read: "A quorum was not present, so no business was conducted. March and April's minutes were reviewed and accepted."

Revised May 23 minutes were approved unanimously on a motion by Anderson, seconded by Bradley.

Financial Report:

May expenditures and income and year-end cash flow forecast were reviewed. City Council has not yet approved 2019-2020 FY budget. In the new budget, account titled, "Bookbinding" will be renamed "Bookbinding and Archiving."

May financial reports accepted. Motion by Bradley, seconded by Perley (unanimous).

Personnel:

Argee Whittier is retiring from the Parks and Recreation Department Friday, June 27. Library Director, staff, and Board Chair will meet with parks & Recreation Director and staff next Wednesday, June 25 at 11:15 am at the Library to discuss the relationship between the two departments and what the Library needs and expects from Parks and Rec.

Buildings & Grounds:

Board voted unanimously (Motion: Anderson; seconded Bradley) that the Library Director send a letter to Father Marc Drouin that the Library will barricade the connection between the Library parking lot and St. Joseph's Church parking lot immediately upon completion of the final service held at the Church.

Technology:

Apollo went live on Thursday, May 30. Library patrons seem to be enjoying new features. Library staff report very few issues and those that have occurred are quickly fixed.

Confidentiality of library records and retention of patron checkout history were discussed.

A handout will be created to give to patrons that incorporates current LPL policy on confidentiality of library records, and adds the phrase, "even when a patron has opted into retaining their circulation history."

Biblionix will also be asked to create a similar pop-up to be added to our system.

Meeting adjourned 8:15 pm. Motion by Danosi; seconded by Kneuer (unanimous).

Next meeting: 5:30 pm, July 25, Laconia Rotary Hall

Respectfully submitted,