

**LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
June 16, 2022**

Chairman Brian Wolf called the regular meeting of the Laconia Water Department Board of Water Commissioners to order at 8:00 a.m. on Thursday, June 16, 2022, in the conference room at the Water Treatment Facility at 117 Stark Street. Present were Commissioners Brian Wolf and Joseph Driscoll; Ex-Officio members Public Works Director Wesley Anderson and Councilman Bruce Cheney; Superintendent Ben Crawford, and Clerk Cheryl Hounsell.

A motion was made by Joe Driscoll, seconded by Bruce Cheney, to accept the minutes of June 2, 2022. The vote was unanimous.

A motion was made by Wes Anderson, seconded by Joe Driscoll, to approve the accounts payable and the financial statement dated June 15, 2022. The vote was unanimous.

OLD BUSINESS:

FINANCIAL DIRECTION/RATE REVIEW- Ben reviewed the May Financial Analysis with the members. The domestic and commercial billing is over \$14,000. Total income is over \$50,000, much of this consists of one-time income items. Salaries are under \$27,000. Total expenses are under \$248,000 and we are \$260,000 to the good. Ben reviewed the capital budget items. Ben reviewed some of the scenarios that we could do if we decide to do a rate increase.

WATER MAIN PROJECTS- Ben stated that we are done on Addison Street. We had one leak that we found and repaired. The street has been paved. We are working on setting up temporary lines on Franklin Street with an estimated dig date of July 5, 2022.

COURT STREET BRIDGE- Ben stated that Wes received an e-mail from the State Department of Transportation, and they are ready to set up a meeting date concerning the discussion of reimbursement of the Court Street Bridge project. Ben stated that he will use the original numbers that were approved for reimbursement for the 80/20 split with the State, about \$225,000 to book a receivable at year-end.

HVAC SYSTEM FOR TREATMENT PLANT- Ben stated that there are a few minor items to be addressed by the contractor on the HVAC System. We have received the manuals for the system. We are paying the contractor at this meeting.

DEPARTMENT SECURITY- Ben stated that we have cleaned up the graffiti on our pump station on Weirs Blvd. We have placed a new motion detector LED light on the building. After July 1st

we will be looking at getting Camera Security for base and the treatment plant; Artie of the City's IT department has sent out to verify costs. We will be applying for a cybersecurity grant of up to \$50,000 to be used for cybersecurity items.

MOUNTAIN LAKE VILLAGE-Ben stated that this has been set back to the PUC for clarification on servicing the area.

GRANTS-Ben stated that Lou Barker from the State called him to inquire if we are still interested in purchasing the land along the shoreline. Ben told him that we were and that we have a grant for 50% of the cost up to \$90,000.

LANGLEY COVE-Ben stated that there is nothing new.

WEIRS TANK DEMOLITION- Ben stated that there is nothing new.

MILFOIL TREATMENT-Ben stated that they will be treating for milfoil on June 27, 2022. Ben stated that there is a meeting with DES about the treatment area next week. We will be sure that the people doing the treating for milfoil have our contact information so that if there is any type of mishap, they can reach us immediately.

TURNER WAY-Ben stated that he has nothing new. Bruce stated that he has received a request from Christopher Weinmann to get a meeting. Bruce suggested that we look at long-range plans.

LAFAYETTE STREET LOT/LWW LOTS-Ben reviewed his recommendations on the housing agreements for 992 & 998 Union Avenue. It was determined that housing agreements will be reviewed and signed annually at the employee's annual review date. Ben reached out to Wes to find out what he pays his on-call person. The agreements were discussed. Ben will talk to the two employees involved with the house agreements and bring back tentative contracts for the members to review at the next meeting.

COST OF LIVING-Ben gave the schedule of wages effective as of July 1, 2022, to Chairman Brian Wolf to sign. Brian requested to take it with him to review and he will bring it to the office in the next day or two.

NEW BUSINESS:

2-MILLION-GALLON WATER TANK-Ben stated that we have some cracks on the exterior of the 2-million-gallon tank. Eric has contacted DN Tanks, that did the repair to the tank in July 2019, to discuss the issue.

No further business, a motion was made by Bruce Cheney, seconded by Wes Anderson to adjourn the meeting at: 9:20 a.m. The vote was unanimous.

Cheryl Hounsell, Clerk

Authorized Signature

Date

DRAFT