



CITY OF LACONIA HERITAGE COMMISSION
June 12, 2019
MINUTES

- I. Call to Order:** Jane Whitehead called the meeting to order at 5:00 p.m.
- II. Present:** J. Whitehead (Chair), D. Duffy C. Tokarz, M. Sweet, M. Haynes
Staff: D. Wood (recording the meeting)
- III. Minutes:** The Minutes of the meeting of May 8, 2019, were reviewed. C. Tokarz noted an addition (*of former State School*) in VII. D. Duffy made a motion to approve the Minutes with the addition. C. Tokarz seconded the motion, and it was approved unanimously.
- IV. Welcome of new member:** Lois Kessin will be sworn in at City Council meeting on July 8, 2019.
- V. City Council Liaison Report:** Mark Haynes said that the Council is moving on the budget process which is almost concluded. He said there was concern regarding the historic district, and there will be a meeting of Government Operations on June 17, 2019. D. Duffy said she feels the historic district is needed in certain areas – downtown area (Church Street to Congregational Church, including The Tavern), Lakeport and also the Weirs. J. Whitehead said we should give a public information/presentation on establishing the historic district before the public hearing.
- VI. Planning Board Update:** D. Duffy said there was nothing specific to the Heritage Commission.
- VII. Old Business:**
- A. St. Joseph's church update.
- B. Report on Heritage Commission meetings: J. Whitehead & M. Sweet attended the meetings in Wolfeboro and Littleton. M. Sweet said he enjoyed the meetings and learned a lot, especially being the newest member of the Commission.
- VII. New Business:**
- A. Upcoming meetings on establishment of Laconia Historic District:
- City Council, June 13 – not relevant now as being put off until June 24 at 7:00 PM.
 - Zoning Board, June 20, 2019.

B. Heritage Commission Preservation Awards – Jane asked about the award certificate that D. Duffy had drafted and the list of potential recipients. D. Duffy said she is still working on this. M. Sweet said he would price out an award plaque as an option to the certificate.

C. Continuation of downtown study and documentation: J. Whitehead said this is an important project but beyond our capability, and perhaps we should hire someone with expertise. C. Tokarz said she will investigate sources for possible candidates

VIII. Public Comments: None

IX. Adjournment: C. Tokarz made a motion to adjourn. M. Sweet seconded the motion, which was approved unanimously. The meeting was adjourned at 6:20 pm.