

LACONIA WATER DEPARTMENT  
BOARD OF COMMISSIONERS  
JUNE 11, 2020

Chairman Dennis Bothamley read the following: As Chair of the Laconia Board of Water Commissioners, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

*a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;*

We are utilizing the Zoom platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen to this meeting through dialing the following phone # 1(646)558-8656 and entering the webinar ID: 851 7172 9785, or listen and, if necessary participate in, this meeting by clicking on the following website address :

<https://us02web.zoom.us/j/85171729785?pwd=NlovNk0za2IKMlpoeDRtVW96RmYzZz09>  
and entering password: 384373

*b) Providing public notice of the necessary information for accessing the meeting;*

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on the City of Laconia's website.

*c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;*

If anybody has a problem, please call 524-0901 or email at: [bcrawford@laconianh.gov](mailto:bcrawford@laconianh.gov).

*d) Adjourning the meeting if the public is unable to access the meeting.*

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Present were Commissioners Dennis Bothamley and Joseph Driscoll; Ex-Officio members Public Works Director Wesley Anderson and Mayor Andrew Hosmer; Superintendent Benjamin Crawford and Clerk Cheryl Hounsell. Also present were Pat Mohan from MelansonHeath, Dean Anson from the Laconia Conservation Commission and Ashley Ruprecht, Conservation Technician, City of Laconia. Absent was Commissioner Greg Page. There was nobody present with any of the members during the meeting.

A motion was made by Wes Anderson, seconded by Joe Driscoll, to accept the minutes of May 21, 2020. On a roll call vote the motion passed unanimously.

A motion was made by Wes Anderson, seconded by Andrew Hosmer to approve the Accounts Payable and the Financial Statement dated June 10, 2020. On a roll call vote the motion passed unanimously.

**NEW BUSINESS:**

**2018-2019 ANNUAL FINANCIAL STATEMENT REVIEW-** Pat Mohan from MelansonHeath Auditors reviewed the Annual Financial Statements for the Year Ended June 30, 2019. Pat stated that what you want to see in good financial statements is consistency, no spikes or rollercoasters in your Statement of Net Position. Pat stated that the Water Works had a good year and showed consistency in their activities. Pat also stated that the outstanding debt is low and that shows favorably in the statements. Pat reviewed how a climbing depreciation expense is affecting the Statement of Net Position. Pat reviewed the net pension liability, how it is derived and answered questions from the members. Denny questioned how bonding the amount for the secondary transmission main feed from the water tank to Clinton/Prospect St. would affect our financials going forward. Pat stated that he would need to know the amount that we are looking at bonding and the term for the bond if we want to look at the affect on cash flow. Denny stated that we would reach out to Pat once we have this information. Denny thanked Pat for attending the meeting and reviewing the financial statements. Pat left the meeting at 8:57 a.m.

**OLD BUSINESS:**

**PAUGUS BAY MILFOIL - Due to technical difficulty the meeting terminated at 8:59 a.m.**

*Cheryl Hounsell*

Cheryl Hounsell, Clerk

*Dennis P. [Signature]*

*6/17/2020*

Authorized Signature

Date