

# CITY OF LACONIA - CITY COUNCIL MEETING

June 11, 2018

7:00 P.M.

6/11/2018 - Minutes

## 1. CALL TO ORDER

Mayor Engler called the meeting to order at the above date and time.

## 2. SALUTE TO THE FLAG

Councilor Haynes lead the Salute to the Flag.

## 3. RECORDING SECRETARY

Cheryl Hebert, City Clerk

## 4. ROLL CALL

City Clerk Hebert took the roll with the following Councilors in attendance: Bruce Cheney, David Bownes, Mark Haynes, Bob Hamel, and Andrew Hosmer.

Not present: Henry Lipman

Mayor Engler noted five (5) Councilors are in attendance and a quorum has been established.

Mayor Engler made note the City Manager report will take place directly after the acceptance of the minutes. The Council is also celebrating the 95th Motorcycle Week with their shirts that they are wearing.

## 5. STAFF IN ATTENDANCE

Scott Myers, City Manager, and Donna Woodaman, Finance Director

## 6. COUNCIL PROCLAMATION

## 7. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

### 7.A. Regular meeting minutes of May 29, 2018

Minutes of the meeting were distributed to the City Council on Thursday, May 31, 2018. With no changes or corrections submitted to the clerk, the minutes will be accepted as distributed.

### 7.B. Special budget meeting minutes of May 29, 2018

Minutes of the meeting were distributed to the City Council on Thursday, May 31, 2018. With no changes or corrections submitted to the clerk, the minutes will be accepted as distributed.

### 7.C. Special budget meeting minutes of June 4, 2018

Minutes of the meeting were distributed to the City Council on Tuesday, June 4, 2018. With no changes or corrections submitted to the clerk, the minutes will be accepted as distributed.

## 8. CONSENT & ACTION ITEMS

### 8.A. Laconia Multicultural Festival Temporary Traffic Order #2018-10 and request to waive Licensing and Special Event fees in connection with the event

Councilor Hamel moves to approve Temporary Traffic Order 2018-10 and to waive Licensing and Special Event fees in connection with the 2018 Laconia Multicultural Festival, seconded by Councilor Bownes; the *motion passed with all in favor.*

## 9. CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA

No comments from the public were made.

## 10. INTERVIEWS

**11. NOMINATIONS, APPOINTMENTS & ELECTIONS**

**12. COMMUNICATIONS**

**13. PUBLIC HEARINGS**

**14. PRESENTATIONS**

**15. MAYOR'S REPORT**

Mayor Engler announced the Belknap EDC formed a committee of EDC members and Council members to get the Colonial Theater Project up and going. Mayor Engler appointed Councilors Lipman and Hamel as well as himself as the three members with Councilor Bownes as an alternate. Mayor Engler noted for the record that only three members of the Council may be present at any given EDC meeting because if any more are present a quorum of the Council would be established.

Mayor Engler extends his congratulations the Laconia High School girls Lacrosse team for becoming State Champions and to the Laconia High School Boys Lacrosse team for being the state runner's up.

**16. COMMITTEE REPORTS**

**16.A. FINANCE (Lipman, Hamel, Cheney)**

16.A.i. **WOW Trail Funding**

16.A.ii. **Downtown TIF Financing**

**16.B. PUBLIC SAFETY (Bownes, Hosmer, Lipman)**

16.B.i. **Fair St/Court St traffic problems and accidents**

**16.C. GOVERNMENT OPERATIONS & ORDINANCES (Bownes, Hosmer, Cheney)**

16.C.i. **Review of Chapter 167, Noise and Chapter 161 Licensing as it pertains to outdoor sound equipment and loudspeakers**

16.C.ii. **Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns**

16.C.iii. **Procedural review of grant applications**

**16.D. LANDS & BUILDINGS (Hamel, Lipman, Haynes)**

16.D.i. **Downtown parking garage**

16.D.ii. **Repair & maintenance of City buildings**

**16.E. PUBLIC WORKS (Bownes, Hosmer, Haynes)**

16.E.i. **Retaining Wall Policy**

16.E.ii. **Proposal to implement City Policies for designating emergency lanes**

**17. LIAISON REPORTS**

Councilor Bownes updated the Council that during the regular scheduled Planning Board meeting in June, the chairman has stepped down and Peter Brunette will be taking over as Chair.

**18. CITIZENS REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS**

Daisy Pierce, Executive Director of Navigating Recover - spoke on behalf on Navigating Recovery and submitted into

the record information on the Community Development Block Grant.

Tim James, 246 Paugus Park Road - spoke on behalf of the parking issue on Paugus Park Road and distributed a handout for the Council. T. James also expressed his concern with the drainage ditch. T. James says the parking is just a small piece of a bigger issue. T. James expressed his concern with the erosion of the road.

Thomas Teebagy, 228 Paugus Park Road - Expressed his concern with the safety issue on Paugus Park Road.

## 19. CITY MANAGER'S REPORT

### 19.A. Financial and Operational Trends Report

City Manager Myers read into record a correspondence from Brewster AS withdrawing their application from the RFP. City Manager Myers spoke on behalf of the committee and noted Brewster Ambulance Service was the only company that was in the running for privatizing the Emergency Ambulance Service. Therefore, the item of privatizing EMS is no longer valid at this time.

Councilor Bownes stated for the record the Council was only looking out for the City's bottom line and is disappointed that Brewster Ambulance Service has withdrawn their application. Councilor Cheney echoes

Councilor Bownes feelings but also stated this issue should not be forgotten. Councilor Hamel agrees with both

Councilor's Cheney and Bownes. He is sorry that a chance was not given to this proposal and feels the excess burden would have been taken from our own Fire Department.

Councilor Haynes thanked the committee for the work that went into this topic.

City Manager Myers reviewed the report.

## 20. NEW BUSINESS

### 20.A. Request to schedule four public hearings on June 25, 2018 during the regular City Council meeting regarding the Community Development Block Grant Projects

Councilor Hosmer moves to schedule a Public Hearing on June 25, 2018 during the regular City Council Meeting regarding a proposed application to the Community Development Finance Authority for up to \$150,000.00 in Community Development Block Grant funds. The City will retain some of the funds for administration costs and sub grant the benefits of the remainder to Lakes Region Community Developers towards the acquisition of 191 & 193 Court Street. LRCD proposes relocating its offices to this location to better serve their primarily low and moderate income clients, seconded by Councilor Hamel; the ***motion passed with all in favor.***

Councilor Hosmer moves to schedule a Public Hearing on June 25, 2018 during the regular City Council meeting regarding the Residential Anti-displacement and Relocation Assistance Plan for the proposed Lakes Region Community Developers CDBG Project, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Hosmer wanted to make it public that he is on the Board of Directors for Navigating Recovery but does not have any financial interests.

Councilor Hamel made note this would be another property that would be not taxable.

Councilor Bownes moves to schedule a Public Hearing on June 25, 2018 during the regular City Council meeting regarding a proposed application to the Community Development Finance Authority for up to \$350,000.00 in Community Development Block Grants Funds. The City will retain up to \$23,000.00 of the grant for administration costs and sub-grant benefits of the remainder to Navigating Recovery of the Lakes Region for the acquisition and rehabilitation of 102 Court Street in Laconia to be used as a Recovery Center where public services would be provided. The new location would allow them to more than double the clients they could service at a time. The majority of their clients are of low and moderate income, seconded by Councilor Cheney; the ***motion passed with all in favor.***

Councilor Bownes moves to schedule a Public Hearing on June 25, 2018 during the regular City Council meeting regarding the Residential Anti-displacement and Relocation Assistance Plan for the proposed Navigating Recovery CDBG Project, seconded by Councilor Cheney; the ***motion passed with all in favor.***

20.B. **Request to sign the Unlicensed Dog Warrant for 2018**

Councilor Hamel moves to issue the warrant as presented for the 2018 Unlicensed Dogs, seconded by Councilor Haynes; the ***motion passed with all in favor.***

20.C. **Request from the Laconia Parks and Recreation Department to utilize Non-Capital Reserve funds for Weirs Community Center projects**

Director Dunleavy explained the need for this request.

Councilor Hosmer moves to approve the request from the Laconia Parks and Recreation Department as presented to utilize Non-Capital Reserve funds in the amount of \$33,000.00 for projects at the Weirs Community Center to improve the safety and accessibility of the facility, seconded by Councilor Haynes; the ***motion passed with all in favor.***

20.D. **Request from the Laconia Parks and Recreation Department to utilize funds from the Endicott Rock Park Special Revenue Fund for the Weirs Beach Bath House Door Replacement Project**

Director Dunleavy explained the need for this request.

Councilor Hosmer moves to approve the request from the Laconia Parks and Recreation Department as presented to utilize funds from the Endicott Rock Park Special Revenue Fund in the amount of \$8,407.00 for the Weirs Beach Bath House Door Replacement Project, seconded by Councilor Cheney; the ***motion passed with all in favor.***

20.E. **Request to authorize the City Manager to sign a License Agreement between the City of Laconia and Formosa Co., LLC**

City Manager Myers explained the reason for this agreement.

Councilor Hamel moves to authorize the City Manager to sign the License Agreement as presented between the City of Laconia and Formosa Co., LLC, seconded by Councilor Cheney; the ***motion passed with all in favor.***

20.F. **State of New Hampshire Department of Transportation discontinuance of a portion of the right-of-way on Route 11B**

Councilor Hosmer has recused himself from this discussion as he is an abutter to this property. He has left the table.

City Manager Myers explained the Councils options.

Councilor Hamel moves to take no action on NH DOT's discontinuance of a portion of Route 11B as presented, to allow the discontinued portion to become Class VI pursuant to RSA 230:57 after 60 days, seconded by Councilor Cheney; the ***motion passed with four (4) in favor.***

21. **UNFINISHED BUSINESS**

21.A. **Parking on Paugus Park Road**

Councilor Hamel moves to take this item off the table, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Hamel moves to send this proposal the residents of Paugus Park Road presented tonight be sent to the Department of Public Works and NH DOT to do a study with an engineer with a three-way discussion including the residents and to come back to the Council with a cost of this project seconded by Councilor Haynes;

Mayor Engler asked if there were any parking restrictions presently. DPW Director Anderson confirmed there is not any parking restrictions at this time. DPW Director Anderson also stated this proposed project is not something that could be done immediately. This is something that could possibly take up to 18 months as DES would also need to be involved.

Councilor Hamel suggested to the residents to discuss about no parking on at least one side of the road temporarily while a more permanent one is put in place.

Mayor Engler called the question;

the *motion passed with all in favor.*

Councilor Bownes would like the residents to come back to the Council if there are any safety issues that may arise.

21.B. **Request to authorize the City Manager to enter into an agreement with New England Solar Garden, in partnership with Nobis Engineering & New England Commercial Solar Services**

Councilor Hamel moves to take this item off the table, seconded by Councilor Haynes; the *motion passed with all in favor.*

Councilor Hosmer moves to authorize the City Manager to enter into an agreement with New England Solar Garden, in partnership with Nobis Engineering & New England Commercial Solar Services, for the purpose of creating a solar array on the site of the former landfill located on Route 11B under the terms of the land lease, seconded by Councilor Hamel; the *motion passed with all in favor.*

22. **COUNCIL COMMENTS**

Councilor Cheney would request the City Manager to have IT change the settings on the Ipads regarding them timing out.

Councilor Cheney is extremely upset that the citizens of Laconia will not get a chance to hear the proposal from Brewster Ambulance Service and how much it would have benefitted the City of Laconia and the Fire Department. City

Manager Myers stated the Brewster Ambulance Service RFP is available on the City's website under the purchasing page. Councilor Haynes stated the process was not allowed to be completed in a thorough manner.

Councilor Hamel noted that privatization has been happening all along with the hospital being responsible for the ambulance service.

23. **FUTURE AGENDA ITEMS**

23.A. **Improvement of Union Ave/Elm Street intersection**

23.B. **Ordinance amendment relative to Chapter 167, Noise and Chapter 161, Licensing as it pertains to outdoor sound equipment and loudspeakers**

23.C. **Second reading of a resolution relative to the adoption of RSA 31:95-b, Appropriation of funds made available during the year**

23.D. **Master Plan**

23.E. **Milfoil Treatment funding requests**

23.F. **Sewer & Water Master Plan**

23.G. **Single Stream Recycling/Concord Co-op/Solid Waste disposal cost reductions**

23.H. **Strategic Planning/Goal Setting**

23.I. **WOW Trail**

23.J. **Proposal to implement City Policies for designating emergency lanes**

23.K. **Resolution 2017-30 relative to authorizing the City Manager to apply to the State of NH DOT for a temporary use agreement in the City's name that will allow for the completion of a study concerning the different options and benefits of how to build Phase 3 of the WOW Trail and to**

**sign all necessary documents**

24. **Any other business that may come before the Council**

25. **NON-PUBLIC SESSION (According to RSA 91-A:3, II)**

26. **ADJOURNMENT**

With no further business to come before the Council and hearing no objection, Mayor Engler adjourned the meeting at 8:35 pm.

Respectfully submitted,

Cheryl Hebert, City Clerk