

City of Laconia
Special Events Technical Review Committee
Wednesday, June 6, 2018 - 12:00 PM
City Hall Conference Room 200A

6/6/2018 - Minutes

Accepted 8/1/2018

1. CALL TO ORDER

Chair: Brandee Loughlin: Calls the meeting to order at 12:13

2. ROLL CALL

B. Loughlin: Conducts roll call with the following present: Gordon Loud, Ben Crawford, Shannon Greenwood, Al Graton, and Brandee Loughlin.

3. RECORDING SECRETARY

Robert Mora, Zoning Technician

4. STAFF IN ATTENDANCE

None

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

B. Loughlin: Asks if anyone has had a chance to review the minutes from the last meeting and if any changes were requested.

No one requested any changes.

B. Loughlin: States that since no changes were requested the minutes will be considered accepted as presented.

6. CONTINUED PUBLIC HEARINGS, CONSIDERATION AND POSSIBLE VOTE Note: The Purpose Of This Agenda Section Is For The Board To Continue The Public Hearing For The Applicant And The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

7. PUBLIC HEARINGS, POSSIBLE CONSIDERATION AND VOTE Note: The Purpose Of This Agenda Section Is For The Board To Have A Presentation From The Applicant And Open A Public Hearing For The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

7.1. PL2018-0061SE - Multicultural Day

B. Loughlin: Opens the application to the Public at 12:15 PM

Applicant: Explains that there are no changes to the event from last year.

Board: Asks if there is usually a tent that is used?

Applicant: states that there is and will update the plans to reflect the tent.

Board: Asks for an updated plan by 1 August 2018.

B. Loughlin: Asks if anyone from the Public would like to speak for or against the application?

No one from the Public wished to speak.

B. Loughlin: Closes the application to the Public at 12:16 PM

B. Loughlin: Explains that the application seems similar to last years and she recommends that if the board so chooses approve the application that they do so with the same conditions as last year.

A. Graton: Motions to approve the application with the same conditions as last year along with an updated Plot Plan by 1 August 2018.

B. Crawford: Second motion.

All voted in favor 5-0.

7.2. PL2018-0062SE - LRCD Block Party

B. Loughlin recuses herself from the board for this application and Al Graton will take her place.

A. Graton: Opens the application to the Public at 12:18 PM

Applicant Kara: Explains the event to the board.

Board: Sees no issue with event and recommends the standard conditions as set by Chapter 195 Appendix A and B.

S. Greenwood: Motions to approve the application with the standard conditions as set by Chapter 195 Appendix A and B.

B. Crawford: Seconds motion.

All voted in favor 4-0.

8. OTHER BUSINESS

B. Loughlin returns to the Board.

B. Loughlin: Explains that Celebrate Laconia would like to amend their application so that they can have a beer tent.

Applicant: Pam Clark comes forward and explains that they would like to add a beer tent.

Board Discusses required for the addition of the beer tent to the event.

Board recommends the following conditions be added to the notice of action.

- Applicant acquire parks commission approval
- Applicant must set up portable lights as recommended by Laconia Police Department
- Inspection of the compound area may be required by Laconia Fire Department Coordinate with Charlie Roffo by June 29.
- Coordinate Police Detail with Laconia Police Department

A. Graton: Motions to approve the amendment with the conditions mentioned above.

B. Crawford: Seconds motion.

All voted in favor 5-0

9. ADJOURNMENT

A. Graton: Motions to adjourn at 12:24 PM

G. Loud: Second motion.

All voted in favor 5-0

Meeting adjourned at 12:24 PM

Minutes respectfully submitted by:

Robert Mora
Zoning Technician

This meeting facility is ADA accessible. Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the department at (603) 527-1264 at least 72 hours in advance so necessary arrangements can be made.