

CITY OF LACONIA - CITY COUNCIL MEETING
May 28, 2019
7:00 P.M.

5/28/2019 - Minutes

1. CALL TO ORDER

Mayor Pro Tem Hamel called the meeting to order at the above date and time.

2. SALUTE TO THE FLAG

Councilor Lipman lead the Salute to the Flag.

3. RECORDING SECRETARY

Cheryl Hebert, City Clerk

4. ROLL CALL

City Clerk Hebert took the roll with the following Councilors in attendance: Bruce Cheney, Henry Lipman, Mark Haynes, Bob Hamel, and Andrew Hosmer

Not present: Mayor Engler and David Bownes

Mayor Pro Tem Hamel noted five (5) Councilors were in attendance and a quorum has been established.

5. STAFF IN ATTENDANCE

Scott Myers, City Manager

Glenn Smith, Finance Director

6. COUNCIL PROCLAMATION

7. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

7.A. Special budget meeting minutes of May 13, 2019

Minutes of the meeting were distributed to the Council on Wednesday, May 15, 2019. With no corrections or changes submitted to the Clerk, the minutes will be accepted as distributed.

7.B. Regular meeting minutes of May 13, 2019

Minutes of the meeting were distributed to the Council on Wednesday, May 15, 2019. With no corrections or changes submitted to the Clerk, the minutes will be accepted as distributed.

7.C. Special budget meeting minutes of May 20, 2019

Minutes of the meeting were distributed to the Council on Wednesday, May 22, 2019. With no corrections or changes submitted to the clerk, the minutes will be accepted as distributed.

8. CONSENT & ACTION ITEMS

9. CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA

Tara Shore - Read a prepared statement and submitted it in to the record. T. Shore also gave the Clerk a packet of information regarding the start of a Historic District Commission.

Jane Whitehead, 245 Pleasant Street - spoke in regards to forming a Laconia Historic District Commission as well as saving the St. Joseph's Church located on Church Street in Laconia

Paulette Lockland, Pleasant Street - Expressed her concern with keeping downtown preserved in its historic beauty. She feels if the church is razed it will be a huge loss to the downtown area.

Jane Wood - has been a part of St. Joseph's since 1973. Mrs. Wood does understand people's connection with the church and also understands the church's concern with what may happen within the church after the sale of the property. She encourages the Council to take a positive view of this subject.

Linda Normandin - parishoner of St. Andre Bassett since 2014. She is in support of a starting a Historic District Commission in Laconia.

Representative Charlie St. Clair - spoke in favor of the formation of a Laconia Historic District Commission in order to protect the integrity of what is important to Laconia for the future. He feels if the church is razed, what will be razed next, the train station, the Library, etc.?

Councilor Hosmer moved to schedule a meeting on June 3, 2019 at 6:00 pm with the Government Operations and Ordinances Committee for the purpose of discussing the formation of a Historic District Commission, seconded by Councilor Cheney; the ***motion passed with all in favor.***

Councilor Cheney moved to request to have City Manager Myers write a letter to the Diocese requesting the estimated cost of demolition of the church and the name of the purchaser of that property, seconded by Councilor Haynes; the ***motion passed with all in favor.***

10. INTERVIEWS

11. NOMINATIONS, APPOINTMENTS & ELECTIONS

11.A. **Michael DellaVecchia - Seeking reappointment as a regular member of the Planning Board for a three-year term expiring at the end of June, 2022**

Councilor Hosmer moved to reappoint Michael DellaVecchia as a regular member of the Planning Board for a three-year term expiring at the end of June, 2022, seconded by Councilor Lipman; the ***motion passed with all in favor.***

11.B. **Peter Stewart - Seeking reappointment as a regular member of the Lakeport TIF District Advisory Board for a three-year term expiring at the end of June, 2022**

Councilor Hosmer moved to reappoint Peter Stewart as a regular member of the Lakeport TIF Advisory Board for a three-year term expiring at the end of June, 2022, seconded by Councilor Haynes; the ***motion passed with all in favor.***

12. COMMUNICATIONS

13. PUBLIC HEARINGS

13.A. **Public Hearing for Ordinance 2019-119-10(A)(3), relative to amending Chapter 119, Building Construction Standards**

Notice of this Public Hearing was made available in the May 15, 2019 edition of the Laconia Daily Sun, posted at Laconia City Hall, Laconia Public Library, Community Center, and SAU.

Mayor Pro Tem Hamel opened the Public Hearing at 7:31 pm

Hearing no comments from the public, Mayor Pro Tem Hamel closed the public hearing at 7:32 pm.

14. **PRESENTATIONS**

15. **MAYOR'S REPORT**

Mayor Pro Tem Hamel spoke in regards to the Memorial Day Celebration and how well it was put together.

16. **COMMITTEE REPORTS**

16.A. **FINANCE (Lipman, Hamel, Cheney)**

16.A.i. **WOW Trail Funding**

16.A.ii. **Downtown TIF Financing**

16.B. **PUBLIC SAFETY (Bownes, Hosmer, Lipman)**

16.B.i. **Fair St/Court St traffic problems and accidents**

16.C. **GOVERNMENT OPERATIONS & ORDINANCES (Bownes, Hosmer, Cheney)**

16.C.i. **Review of Chapter 167, Noise and Chapter 161 Licensing as it pertains to outdoor sound equipment and loudspeakers**

16.C.ii. **Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns**

16.C.iii. **Procedural review of grant applications**

16.C.iv. **Regulation of Short Term Residential Rental Businesses**

16.C.v. **Paid Parking Proposal for Downtown**

16.D. **LANDS & BUILDINGS (Hamel, Lipman, Haynes)**

16.D.i. **Downtown parking garage**

16.D.ii. **Repair & maintenance of City buildings**

16.D.iii. **Perley Pond Maintenance**

16.D.iv. **Plan for the DPW Compound**

16.E. **PUBLIC WORKS (Bownes, Hosmer, Haynes)**

16.E.i. **Proposal to implement City Policies for designating emergency lanes**

16.E.ii. **Retaining Wall Policy**

16.E.iii. **Proposed criteria to accept these roads "as-is"**

17. **LIAISON REPORTS**

18. **CITIZENS REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS**

Representative Charlie St. Clair - questioned about the 11B discontinuance. Mayor Pro Tem Hamel explained the topic and it's location.

19. CITY MANAGER'S REPORT

19.A. Project Updates Report

City Manager Myers reviewed the report.

Councilor Cheney asked for an update regarding the Indian Statue at Opechee. City Manager Myers stated the City is waiting on drier weather in order to remove it so as not to damage the track.

19.B. Monthly Economic Development Report

City Manager Myers reviewed the report.

Discussion was also had regarding the struggle with hiring part time employees for the the Parks and Recreation Department such as life guards.

City Manager Myers has appointed Lynn Creteau as a full member of the Board of Assessors.

20. NEW BUSINESS

20.A. First reading of Resolution 2019-06, relative to making itemized appropriations for the General Fund

Councilor Hosmer moved to waive a reading of this Resolution in its entirety and to read by title only, seconded by Councilor Lipman; the *motion passed with all in favor*.

Councilor Hosmer moved a first reading of Resolution RES-2019-06, a resolution relative to making itemized appropriations for the General Fund for the Fiscal Year Beginning July 1, 2019 and terminating June 30, 2020, seconded by Councilor Haynes; the *motion passed with all in favor*.

Councilor Haynes moved to schedule a Public Hearing on June 10, 2019 during the regular City Council meeting to gather input prior to adoption, seconded by Councilor Cheney; the *motion passed with all in favor*.

20.B. First reading of Resolution 2019-07, relative to making itemized appropriations for anticipated grants

Councilor Hosmer moved to waive a reading of this Resolution in its entirety and to read by title only, seconded by Councilor Lipman; the *motion passed with all in favor*.

Councilor Haynes moved a first reading of Resolution RES-2019-07, a resolution relative to making itemized appropriations for the anticipated grants for the Fiscal Year Beginning July 1, 2019 and terminating June 30, 2020, seconded by Councilor Hosmer; the *motion passed with all in favor*.

Councilor Cheney moved to schedule a Public Hearing on June 10, 2019 during the regular City Council meeting to gather input prior to adoption, seconded by Councilor Lipman; the *motion passed with all in favor*.

20.C. First reading of Resolution 2019-08, relative to making itemized appropriations for the Sewer Fund

Councilor Haynes moved to waive a reading of this Resolution in its entirety and to read by title only, seconded by Councilor Cheney; the *motion passed with all in favor*.

Councilor Hosmer moved a first reading of Resolution RES-2019-08, a resolution relative to making

itemized appropriations for the Sewer Fund for the Fiscal Year Beginning July 1, 2019 and terminating June 30, 2020, seconded by Councilor Lipman; the ***motion passed with all in favor.***

Councilor Lipman moved to schedule a Public Hearing on June 10, 2019 during the regular City Council meeting to gather input prior to adoption, seconded by Councilor Cheney; the ***motion passed with all in favor.***

20.D. First reading of Resolution 2019-09, relative to making itemized appropriations for the Water Fund

Councilor Hosmer moved to waive a reading of this Resolution in its entirety and to read by title only, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Lipman moved a first reading of Resolution RES-2019-09, a resolution relative to making itemized appropriations for the Water Fund for the Fiscal Year Beginning July 1, 2019 and terminating June 30, 2020, seconded by Councilor Cheney; the ***motion passed with all in favor.***

Councilor Haynes moved to schedule a Public Hearing on June 10, 2019 during the regular City Council meeting to gather input prior to adoption, seconded by Councilor Lipman; the ***motion passed with all in favor.***

20.E. First reading of Resolution 2019-10 relative to making itemized appropriations for the Internal Services Fund

Councilor Hosmer moved to waive a reading of this Resolution in its entirety and to read by title only, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Hosmer moved a first reading of Resolution RES-2019-10, a resolution relative to making itemized appropriations for the Internal Services Fund for the Fiscal Year Beginning July 1, 2019 and terminating June 30, 2020, seconded by Councilor Lipman; the ***motion passed with all in favor.***

Councilor Cheney moved to schedule a Public Hearing on June 10, 2019 during the regular City Council meeting to gather input prior to adoption, seconded by Councilor Hosmer; the ***motion passed with all in favor.***

20.F. First reading of Resolution 2019-11 relative to making itemized appropriations for the Special Revenue Fund - Motorcycle Week

Councilor Haynes moved to waive a reading of this Resolution in its entirety and to read by title only, seconded by Councilor Lipman; the ***motion passed with all in favor.***

Councilor Hosmer moved a first reading of Resolution RES-2019-11, a resolution relative to making itemized appropriations for the Special Revenue Fund - Motorcycle Week for the Fiscal Year Beginning July 1, 2019 and terminating June 30, 2020, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Cheney moved to schedule a Public Hearing on June 10, 2019 during the regular City Council meeting to gather input prior to adoption, seconded by Councilor Haynes; the ***motion passed with all in favor.***

20.G. First reading of Resolution 2019-12 relative to making itemized appropriations for the Special Revenue Fund - Ambulance Emergency Medical Services

Councilor Cheney moved to waive a reading of this Resolution in its entirety and to read by title only, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Hosmer moved a first reading of Resolution RES-2019-12, a resolution relative to making itemized appropriations for the Special Revenue Fund - Ambulance Emergency Medical Services for the Fiscal Year Beginning July 1, 2019 and terminating June 30, 2020, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Lipman moved to schedule a Public Hearing on June 10, 2019 during the regular City Council meeting to gather input prior to adoption, seconded by Councilor Haynes; the ***motion passed with all in favor.***

20.H. **First reading of Resolution 2019-13 relative to making itemized appropriations for the Tax Increment Finance District - Downtown**

Councilor Haynes moved to waive a reading of this Resolution in its entirety and to read by title only, seconded by Councilor Lipman; the ***motion passed with all in favor.***

Councilor Hosmer moved a first reading of Resolution RES-2019-13, a resolution relative to making itemized appropriations for the Tax Increment Finance District - Downtown for the Fiscal Year Beginning July 1, 2019 and terminating June 30, 2020, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Lipman moved to schedule a Public Hearing on June 10, 2019 during the regular City Council meeting to gather input prior to adoption, seconded by Councilor Haynes; the ***motion passed with all in favor.***

20.I. **First reading of Resolution 2019-14 relative to making itemized appropriations for the Tax Increment Finance District - Lakeport**

Councilor Hosmer moved to waive a reading of this Resolution in its entirety and to read by title only, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Lipman moved a first reading of Resolution RES-2019-14, a resolution relative to making itemized appropriations for the Tax Increment Finance District - Lakeport for the Fiscal Year Beginning July 1, 2019 and terminating June 30, 2020, seconded by Councilor Hosmer; the ***motion passed with all in favor.***

Councilor Cheney moved to schedule a Public Hearing on June 10, 2019 during the regular City Council meeting to gather input prior to adoption, seconded by Councilor Haynes; the ***motion passed with all in favor.***

20.J. **First reading of Resolution 2019-15 relative to making itemized appropriations for the Tax Increment Finance District - Weirs**

Councilor Lipman moved to waive a reading of this Resolution in its entirety and to read by title only, seconded by Councilor Hosmer; the ***motion passed with all in favor.***

Councilor Hosmer moved a first reading of Resolution RES-2019-15, a resolution relative to making itemized appropriations for the Tax Increment Finance District - Weirs for the Fiscal Year Beginning July 1, 2019 and terminating June 30, 2020, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Hosmer moved to schedule a Public Hearing on June 10, 2019 during the regular City Council meeting to gather input prior to adoption, seconded by Councilor Haynes; the ***motion passed with all in favor.***

20.K. **Amend city code Chapter 235, Zoning, creating a new Urban Commercial Zone**

Councilor Haynes moved to waive a reading of this Ordinance in its entirety and to read by title only, seconded by Councilor Hosmer; the ***motion passed with all in favor.***

Councilor Hosmer moved a first reading of Ordinance 2019-235-14, amending Chapter 235, Zoning, Article III-14 Districts Established, and accompanying map, seconded by Councilor Lipman; the ***motion passed with all in favor.***

Councilor Haynes moved to schedule a Public Hearing on June 10, 2019 during the regular City Council meeting to gather input prior to adoption, seconded by Councilor Lipman; the ***motion passed with all in favor.***

20.L. **Amend city code Chapter 235, Zoning, changing zones applicable to Off-Street Parking and Loading Requirements**

Councilor Lipman moved to waive a reading of this Ordinance in its entirety and to read by title only, seconded by Councilor Hosmer; the ***motion passed with all in favor.***

Councilor Cheney moved a first reading of Ordinance 2019-235-45, amending Chapter 235, Zoning, Article VIII-45:C Off-Street Parking and Loading Requirements; Driveways and Access, seconded by Councilor Lipman; the ***motion passed with all in favor.***

Councilor Hosmer moved to schedule a Public Hearing on June 10, 2019 during the regular City Council meeting to gather input prior to adoption, seconded by Councilor Haynes; the ***motion passed with all in favor.***

20.M. **Sale of Lot #19 in Lakes Business Park, 270 Hounsell Avenue**

City Manager Myers explained the purchase of this lot. The sale price was \$105,000 and it is for a Distillery of Spirits.

Councilor Lipman moved to approve the vote of the Lakes Business Park Commission for the sale of Lot #19 in the Lakes Business Park in the amount of \$105,000 and to authorize the City Manager to sign the required documents in connection with the sale, seconded by Councilor Hosmer; the ***motion passed with all in favor.***

20.N. **2019 First Half Sewer Warrant**

Councilor Haynes moved to approve the 2019 first half Sewer Warrant, seconded by Councilor Lipman; the ***motion passed with all in favor.***

21. **UNFINISHED BUSINESS**

21.A. **Second reading and approval of Ordinance 2019-119-10(A)(3), amending Chapter 119, Building Construction, Article II, Adoption of Standards**

Councilor Hosmer moved to waive a reading of this Ordinance in its entirety and to read by title only, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Cheney moved the second reading of Ordinance 2019-119-10(A)(3), amending Chapter 119, Building Construction, Article II, Adoption of Standards, seconded by Councilor Lipman; the ***motion passed with all in favor.***

Councilor Hosmer moved to approve Ordinance 2019-119-10(A)(3), amending Chapter 119, Building Construction, Article II, Adoption of Standards, seconded by Councilor Haynes; the ***motion passed with all in favor.***

21.B. **Route 11B Discontinuance**

Councilor Hosmer recused himself from this topic.

City Manager Myers briefed the Council on the subject.

Councilor Haynes moved to totally and completely discontinue pursuant to RSA 231:43 the portion of the Route 11B right of way that was previously abandoned to the City by the State of New Hampshire, being that portion of the right of way shown on the plan entitled "Plan Showing New Easterly R-O-W Line of N.H. Route 11B (Endicott Street East)" and fully described in the notice of this hearing. A vote in favor of this motion will eliminate any and all public rights in this portion of the right of way only, and will not affect the traveled way, seconded by Councilor Lipman; the ***motion passed with all in favor.***

22. **COUNCIL COMMENTS**

23. **FUTURE AGENDA ITEMS**

23.A. **Master Plan**

23.B. **Milfoil Treatment funding requests**

23.C. **Sewer & Water Master Plan**

23.D. **Single Stream Recycling/Concord Co-op/Solid Waste disposal cost reductions**

23.E. **Strategic Planning/Goal Setting**

23.F. **WOW Trail**

23.G. **Weirs Beach Restoration Project**

24. **Any other business that may come before the Council**

25. **NON-PUBLIC SESSION (According to RSA 91-A:3, II)**

26. **ADJOURNMENT**

With no further business to come before the Council and hearing no objection, Mayor Pro Tem Hamel adjourned the meeting at 8:18 pm

Respectfully Submitted

Cheryl Hebert, City Clerk

MINUTES OF THIS MEETING WERE APPROVED BY COUNCIL ON JUNE 10, 2019