

**Laconia Public Library
Board of Trustees
Minutes of Meeting
May 24, 2018
Volpe Conference Room**

Call to Order: Laconia Public Library Board of Trustees held their regular monthly meeting in Volpe Conference Room. Chairman John Moriarty called the meeting to order at 5:00 p.m.

Present:

James Anderson; Aaron Bassett; Marie Bradley; Kimberly Danosi; John Perley; alternate Bruce Kneuer; and Director Randy Brough. Chairman seated Kneuer.

Not Present: Liz Rosenfeld

Ray Feoli, President of Inception Technologies, Inc. (Manchester) gave a demonstration of the ST ViewScan System digital microfilm reader/printer. Inception also offers scanning services and the ability to scan to a database or cloud service. Microfilm rolls owned by LPL will be tabulated and the total forwarded to Inception so that an estimate for scanning can be prepared.

Reports:

Secretary's Report: Minutes of April 19, 2018 meeting approved. Motion by Anderson, seconded by Perley (u).

Treasurer's Report: April 30, 2018 Financial Reports accepted. Motion by Danosi, seconded by Perley (u).

Technology: Demonstrations of Integrated Library Systems are being scheduled for Thursday afternoons through June. Schedule will be made available to Trustees once it has been finalized.

Director's Report:

Library Assistant Lois Brady has tendered her resignation effective June 15, 2018.

New directional signage has been created by Library Assistant Amanda Alwyn. It will be posted just inside the Church Street entrance and on the library website.

2250 (out of @5000) DVDs have been transferred to new lockable cases.

Chairman's Report:

The ETF conversation with Bank of New Hampshire is ongoing. Please forward questions to John Moriarty or John Perley.

John provided an overview of 2018-2019 budget presentation made before City Council on May 14.

John and Randy will be joining Laconia Historical and Museum Society for a tour of the Water Street Collection storage facility.

John reported on an article detailing a bed bug incident at Bristol Library. LPL has fortunately not had an occurrence.

Old Business:

No report.

New Business

On a motion by Danosi, seconded by Anderson, Board voted unanimously to approve that the LPL employees be covered by the amended City Wage and Compensation Plan approved by Laconia City Council on May 14, 2018.

Library will purchase garden and landscaping books to recognize years of donated service by CBH Landscaping.

Growth of Hoopla usage and corresponding rise in the cost was discussed. User patterns will be further analyzed.

Building maintenance plan (based on one used by Bow Library) is being developed by director and Lesley Unger. Leak damage in Periodical room will be repaired after roof maintenance is completed by Skyline Roofing.

Election of Officers

On a motion by Perley, seconded by Bassett, the following slate of officers was unanimously voted into office:

Chair:	John Moriarty
Vice Chair:	Marie Bradley
Treasurer:	Olie Anderson
Secretary:	Kim Danosi

Upcoming meetings:

June 21

July 26

August 23

September 20

October 25

Meeting adjourned at 7:40pm. Motion by Perley, seconded by Danosi.

Respectfully submitted,