

LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
MAY 23, 2019

Chairman Joe Driscoll called the regular meeting of the Laconia Water Department Board of Water Commissioners to order at 8:00 a.m. on Thursday, May 23, 2019 in the conference room at the Water Treatment Facility at 117 Stark Street. Present were Commissioners Dennis Bothamley, Greg Page and Joseph Driscoll; Ex-Officio members Public Works Director Wesley Anderson and Councilman Andrew Hosmer; Superintendent Seth Nuttelman, Clerk Cheryl Hounsell.

A motion was made by Greg Page, seconded by Wes Anderson, to accept the minutes of May 9, 2019. The vote was unanimous.

A motion was made by Greg Page, seconded by Wes Anderson, to approve the accounts payables and the financial statement dated May 22, 2019. The vote was unanimous.

OLD BUSINESS:

2019-2020 BUDGET-Seth stated that the presentation of the budget to the City Council went well. Going forward we will work towards not budgeting for labor to be backed out of the O&M budget for capital projects. Seth stated that Pat Mohan from MelansonHeath suggested that we think about increasing our contingency fund. Andrew asked if there is a benchmark for the contingency fund. Seth stated that he will talk to Pat and get some feedback.

PAUGUS BAY MILFOIL – Seth stated that after our last meeting Denny did some research on the chemical Procclacor in reference to limitations on concentrations for safe human consumption. Denny stated that he went to the Federal Registry and there are not any limitations at this time. This is also backed by the EPA. The Board felt that we should use caution going forward as well as watch the amount of the area that gets scheduled for treatment. Seth stated that he reviewed the permit and the same three areas are being requested for treatment and the same amount of acreage will be treated. The one difference is that they want to treat Christmas Island first in June and Moulton Cove and Pickerel Cove in September. Seth will verify with Matt Bozick who has taken over for Bob Wolfe upon his retirement.

2 MILLION GALLON TANK-Seth stated that the lining of the 2 MG tank is complete and in the cure process. It takes 7-10 days cure time for the adhesion and then there is additional time before testing for Volatile Organic Compounds (VOC). We need warmer weather. Seth stated that the tentative plan is to start filling the tank on Monday, June 2nd, it will take about three days. Once the tank is filled we will test for VOC's. It will take 3-5 days for the results to come back and while we are waiting, we will drain and refill the tank and resample if necessary. Seth further stated that the 2 MG tank will not be back on line for Bike Week. We will have it back on line for July 4th.

COURT STREET BRIDGE-Nothing new to report

MESSER STREET FROM THE RR TRACKS AT BISSON AVENUE TO UNION AVENUE- Seth stated that we tied in the Bisson Ave end and the Union Ave intersection. We changed sides of the road due to where a large drain pipe needs to go. We are working our way down Messer St. from the Union Ave intersection towards Bisson Ave. We will be wrapping up tomorrow for the long weekend and be back on Tuesday. Seth stated that we will not be digging during Bike week.

FINISHED FLOW METER-Seth stated that we have ordered the finished flow meter and we are waiting to get the 2MG tank back on line then we will install it. It will cost about \$5,000.

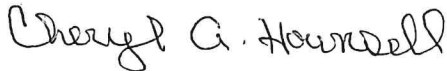
NEW BUSINESS:

APRIL FINANCIAL ANALYSIS-Seth stated that we should be at 83.33% of the budget as of April. The residential and commercial billing is over 5.25% or \$112,000. Total Income is over 4.0% or \$109,000. Overtime is under 7.4% or \$3335 and Total Salaries are under 3.1% or \$31,000. Total Expenses are under 4.2% or \$120,970. When you back out the contingency fund expenses are under \$91,804. When you take into consideration the unrealized capital labor amount of \$47,498 expenses are under \$44,306. Income is over \$109,269 so we are to the good by \$153,575. On the Capital side of the budget, Merrimac St. is finished with about \$45,000 unexpended and Bowman St. is finished with \$16,652 unexpended. Seth stated that we will be going over on the Main Street Intersection due to the additional pipe that needed to be replaced. We are currently working on the costs for both the Main Street Intersection and the four digs on Union Avenue from Main Street to Spring Street.

JOB OPENING- Seth stated that we received response from 14 applicants for the Mechanic/Equipment Operator position. We had three of those that were good. One lives in Bow and is not willing to relocate, one just accepted another job and the third one is coming in for an interview.

CONTRACTS TO BE SIGNED-Seth stated that we have contracts to be signed for the Taylor Home Presidential Cottages – 6 new units going up at Taylor Home. The chairman signed the contracts.

No further business, a motion was made by Greg Page, seconded by Wes Anderson to adjourn the meeting at 8:48 a.m. The vote was unanimous.



Cheryl A Hounsell, Clerk


Authorized Signature


Date