



**City of Laconia**  
**Special Events Technical Review Committee**  
Wednesday, May 5, 2021 - 12:00 PM  
City Hall in the Armand A. Bolduc Council Chamber

5/5/2021 - Minutes

1. CALL TO ORDER

R. Mora called the meeting to order at 12:09 PM

2. ROLL CALL

Members present: Amy Lovisek, Parks & Recreation; Nicholas Schwarz, Water Department; Captain Mike Finogle, Laconia Police Department; Hilary Young, Licensing; Deputy Charlie Roffo, Laconia Fire Department; Krista Larsen, Department of Public Works

3. RECORDING SECRETARY

K. Santoro, Zoning Technician

4. STAFF IN ATTENDANCE

Rob Mora, Assistant Planner

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

5.1. April 7 2021 Special Events Technical Review Committee Minutes (PDF)

The Committee reviewed the minutes from the April 7 2021 Special Events Technical Review Committee meetings and they were accepted as presented.

6. CONTINUED PUBLIC HEARINGS, CONSIDERATION AND POSSIBLE VOTE Note: The Purpose Of This Agenda Section Is For The Board To Continue The Public Hearing For The Applicant And The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

6.1. PL2021-0036MC 54 Lakeside Ave Vendors (PDF)

R. Mora noted he had spoken to the applicant, but they had not yet provided an updated map indicating the 15' separation between vendors. He also noted that City Council will be revisiting the Motorcycle Week requirements at their next meeting and that it is possible the restriction will be lifted.

A. Lovisek made a motion to continue the application to the June 2nd Special Events meeting.

M. Finogle seconded the motion.

All in favor.

7. PUBLIC HEARINGS, POSSIBLE CONSIDERATION AND VOTE Note: The Purpose Of This Agenda Section Is For The Board To Have A Presentation From The Applicant And Open A Public Hearing For The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

7.1. PL2021-0038MC Boardwalk Lakeside Ave Vendors (PDF)

The Committee reviewed the application, it is the same as prior years but with a reduced number of vendors to maintain 15' spacing.

N. Swartz noted that there is a temporary backflow preventer that needs to be tested prior to Motorcycle

Week.

At 12:13 R. Mora opened the public hearing.

At 12:13 PM with no one to speak for or against the application, R. Mora closed the public hearing.

H. Young made a motion to approve application PL2021-0038MC Boardwalk Lakeside Ave Vendors with the same conditions as last year.

C. Roffo seconded the motion.

All in favor.

7.2. PL2021-0039MC 918 Weirs Blvd Vendors (PDF)

The Committee reviewed the application, it is the same as prior years but with a reduced number of vendors to maintain 15' spacing.

N. Swartz noted that access to the pump station building must be maintained.

At 12:15 R. Mora opened the public hearing.

At 12:15 PM with no one to speak for or against the application, R. Mora closed the public hearing.

M. Finogle made a motion to approve application PL2021-0039MC 918 Weirs Blvd Vendors with the same conditions as last year.

A. Lovisek seconded the motion.

All in favor.

7.3. PL2021-0040MC 279 Lakeside Ave Vendors (PDF)

The Committee reviewed the application, it is the same as prior years but with a reduced number of vendors to maintain 15' spacing.

N. Swartz noted that there is a backflow preventer that needs to be tested prior to Motorcycle Week.

At 12:17 R. Mora opened the public hearing.

At 12:17 PM with no one to speak for or against the application, R. Mora closed the public hearing.

K. Larsen made a motion to approve application PL2021-0040MC 279 Lakeside Ave Vendors with the same conditions as last year.

M. Finogle seconded the motion.

All in favor.

7.4. PL2021-0041MC 329 Lakeside Ave Vendors (PDF)

The Committee reviewed the application, it is the same as prior years but with a single vendor. N.

Swartz noted that there is a backflow preventer that needs to be tested prior to Motorcycle Week.

At 12:18 R. Mora opened the public hearing.

At 12:18 PM with no one to speak for or against the application, R. Mora closed the public hearing.

M. Finogle made a motion to approve application PL2021-0041MC 329 Lakeside Ave Vendors with the same conditions as last year.

C. Roffo seconded the motion.

All in favor.

7.5. PL2021-0048MC 208 Lakeside Ave Vendors (PDF)

The Committee reviewed the application, it is the same as prior years but with a reduced number of vendors to maintain 15' spacing.

At 12:19 R. Mora opened the public hearing.

At 12:19 PM with no one to speak for or against the application, R. Mora closed the public hearing.

R. Mora made a motion to approve application PL2021-0048MC 208 Lakeside Ave Vendors with the same conditions as last year.

N. Schwarz seconded the motion.

All in favor.

7.6. PL2021-0049MC Opechee Park MC Show (PDF)

The Committee reviewed the application, and the applicant, Charlie St. Clair, outlined the event.

At 12:22 R. Mora opened the public hearing.

At 12:22 PM with no one to speak for or against the application, R. Mora closed the public hearing.

K. Larsen made a motion to approve application PL2021-0049MC Opechee Park MC Show with the same conditions as last year.

M. Finogle seconded the motion.

All in favor.

7.7. PL2021-0050MC Tower Hill Climb (PDF)

The Committee reviewed the application, and the applicant, Charlie St. Clair, outlined the event.

At 12:24 R. Mora opened the public hearing.

At 12:24 PM with no one to speak for or against the application, R. Mora closed the public hearing.

N. Schwarz made a motion to approve application PL2021-0050MC Tower Hill Climb with the same conditions as last year.

A. Lovisek seconded the motion.

All in favor.

7.8. PL2021-0051MC 211 Lakeside Ave Vendors (PDF)

The Committee reviewed the application, it is the same as prior years but with a reduced number of vendors to maintain 15' spacing.

At 12:26 R. Mora opened the public hearing.

At 12:26 PM with no one to speak for or against the application, R. Mora closed the public hearing.

M. Finogle made a motion to approve application PL2021-0051MC 211 Lakeside Ave Vendors with the same conditions as last year.

K. Larsen seconded the motion.

All in favor.

7.9. PL2021-0053MC 1065 Watson Rd Vendor And Parking (PDF)

The Committee reviewed the application.

At 12:26 R. Mora opened the public hearing.

C. St. Claire commented that they wanted to extend their liquor license so that people could purchase a beer inside and then walk around outside in the vendor area. The plans do not reflect that as they indicate "no alcohol area".

At 12:39 R. Mora closed the public hearing.

Without a representative to clarify and the upcoming Council meeting where restrictions may be modified or lifted, the Committee opted to continue the application to the June meeting.

R. Mora made a motion to continue application PL2021-0053MC 1065 Watson Rd Vendor And Parking to the June 2nd meeting.

A. Lovisek seconded the motion.

All in favor.

7.10. PL2021-0054MC 1207 Weirs Blvd Parking And Vendors (PDF)

The Committee reviewed the application, it is the same as prior years but with a reduced number of vendors to maintain 15' spacing.

At 12:44 R. Mora opened the public hearing.

At 12:44 PM with no one to speak for or against the application, R. Mora closed the public hearing.

R. Mora made a motion to approve application PL2021-0054MC 1207 Weirs Blvd Parking And Vendors with the same conditions as last year.

C. Roffo seconded the motion.

All in favor.

7.11. PL2021-0055MC 70 Endicott St. N Vendor And Parking (PDF)

The Committee reviewed the application. The applicant submitted two plans for his applications for 70 Endicott St N and 45 Endicott St N, one showing spacing between the vendors; and a second 'original' plan with no extra spacing. It was discussed and agreed that, due to the upcoming meeting of City Council that both plans would be approved, the original being contingent upon Council lifting the restrictions.

N. Swartz noted that there are two backflow preventers that need to be tested prior to Motorcycle Week.

At 12:48 R. Mora opened the public hearing.

At 12:48 PM with no one to speak for or against the application, R. Mora closed the public hearing.

R. Mora made a motion to approve application PL2021-0055MC 70 Endicott St. N Vendor And Parking with the same conditions as last year; both plans are approved, the original plan approval being contingent upon Council lifting current restrictions (if restrictions remain, plan showing spacing must be utilized).

M. Finogle seconded the motion.

All in favor.

7.12. PL2021-0056MC 45 Endicott St N Vendors (PDF)

At 12:50 R. Mora opened the public hearing.

At 12:50 PM with no one to speak for or against the application, R. Mora closed the public hearing.

R. Mora made a motion to approve application PL2021-0056MC 45 Endicott St N Vendors with the same conditions as last year; both plans are approved, the original plan approval being contingent upon Council lifting current restrictions (if restrictions remain, plan showing spacing must be utilized).

K. Larsen seconded the motion.

All in favor.

8. OTHER BUSINESS

9. ADJOURNMENT

At 12:51 PM R. Mora made a motion to adjourn the meeting.

A. Lovisek seconded the motion.

All in favor.