

# CITY OF LACONIA - CITY COUNCIL MEETING

April 22, 2019

7:00 P.M.

4/22/2019 - Minutes

## 1. CALL TO ORDER

Mayor Pro Tem Hamel called the meeting to order at the above date and time.

## 2. SALUTE TO THE FLAG

Councilor Cheney lead the Salute to the Flag.

## 3. RECORDING SECRETARY

Cheryl Hebert, City Clerk

## 4. ROLL CALL

City Clerk Hebert took the roll with the following Councilors in attendance: Bruce Cheney, David Bownes, Henry Lipman, Mark Haynes, Bob Hamel, and Andrew Hosmer

Not present: Mayor Edward Engler

Mayor Pro Tem Hamel noted all six (6) Councilors are in attendance and quorum has been established.

## 5. STAFF IN ATTENDANCE

Scott Myers, City Manager

Glenn Smith, Finance Director

## 6. COUNCIL PROCLAMATION

## 7. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

### 7.A. Regular meeting minutes of April 8, 2019

Minutes of the meeting were distributed to the City Council on Wednesday, April 10, 2019. With one correction submitted to the clerk, the clerk redistributed the minutes on Thursday, April 11, 2019. The minutes will be accepted as redistributed.

## 8. CONSENT & ACTION ITEMS

### 8.A. Temporary Traffic Order 2019-04, Fourth of July Parade

Councilor Haynes moved to approve Temporary Traffic Order 2019-04, Fourth of July Parade, to be held on July 4, 2019 from 4:00 pm to 5:30 pm, seconded by Councilor Hosmer; the *motion passed with all in favor.*

### 8.B. Request to approve Temporary Traffic Order 2019-5, Winni Fishing Derby, and to waive all fees associated with the event

Councilor Hosmer moved to approve Temporary Traffic Order 2019-05, Winni Fishing Derby, and to waive all fees associated with the event, seconded by Councilor Bownes; the *motion passed with all in favor.*

## 9. CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA

No comments from the public were made.

## 10. INTERVIEWS

## 11. NOMINATIONS, APPOINTMENTS & ELECTIONS

11.A. David Stamps - Seeking reappointment as a member of the Highway Safety Commission for a

**three year term expiring at the end of March, 2022**

Councilor Cheney moved to reappoint David Stamps as a member of the Highway Safety Commission for a three year term expiring at the end of March, 2022, seconded by Councilor Lipman; the ***motion passed with all in favor.***

**12. COMMUNICATIONS**

**13. PUBLIC HEARINGS**

**13.A. Public Hearing for Resolution 2019-04, relative to the acceptance of personal property donated to towns and village districts per NH RSA 31:95-e**

This public hearing will not take place tonight. The public hearing will be re-noticed for a future agenda.

**14. PRESENTATIONS**

**15. MAYOR'S REPORT**

Mayor Pro Tem Hamel spoke in regards to the absence of Mayor Engler. Mayor Engler was recently hospitalized and is on the mend and is hoping to be home sometime this week. The Council wishes the Mayor a speedy recovery.

**16. COMMITTEE REPORTS**

**16.A. FINANCE (Lipman, Hamel, Cheney)**

**16.A.i. WOW Trail Funding**

**16.A.ii. Downtown TIF Financing**

**16.B. PUBLIC SAFETY (Bownes, Hosmer, Lipman)**

**16.B.i. Fair St/Court St traffic problems and accidents**

**16.C. GOVERNMENT OPERATIONS & ORDINANCES (Bownes, Hosmer, Cheney)**

**16.C.i. Review of Chapter 167, Noise and Chapter 161 Licensing as it pertains to outdoor sound equipment and loudspeakers**

**16.C.ii. Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on Sublawns**

**16.C.iii. Procedural review of grant applications**

**16.C.iv. Second reading of a resolution relative to the adoption of RSA 31:95-b, Appropriation of funds made available during the year**

**16.C.v. Regulation of Short Term Residential Rental Businesses**

**16.D. LANDS & BUILDINGS (Hamel, Lipman, Haynes)**

**16.D.i. Downtown parking garage**

**16.D.ii. Repair & maintenance of City buildings**

**16.D.iii. Perley Pond Maintenance**

**16.D.iv. Plan for the DPW Compound**

**16.E. PUBLIC WORKS (Bownes, Hosmer, Haynes)**

16.E.i. **Proposal to implement City Policies for designating emergency lanes**

16.E.ii. **Retaining Wall Policy**

16.E.iii. **Proposed criteria to accept these roads "as-is"**

Councilor Bownes briefed the Council on the meeting of the Public Works Subcommittee that took place earlier this evening. The subcommittee recommends the Council adopt the criteria for the "as is" roads and table the topic till the May 13, 2019 Council Meeting.

Councilor Bownes moved to adopt the "as is" criteria as submitted by staff, seconded by Councilor Haynes;

Councilor Lipman wanted to make sure this is just to table the topic until the May 13, 2019 Council Meeting. Councilor Bownes agreed and wants to be sure all the Councilors have a chance to review the list of criteria.

Mayor Pro Tem called the question; the *motion passed with all in favor.*

Councilor Bownes moved to table this topic until the May 13, 2019 Regular Council Meeting, seconded by Councilor Bownes, the *motion passed with all in favor.*

17. **LIAISON REPORTS**

Councilor Bownes stated for the record that the City Manager does a wonderful job with the Project Updates Report and Monthly Economic Development Report. These reports keep everyone abreast to the pending changes to the Zoning Ordinance. A hearing will be held at the first meeting in May regarding the Zoning Ordinance. The second amendment will come before the Planning Board, recommending the Commercial Zone to become Urban Commercial, which will run from the Belmont town line to Gilford town line by Shaw's and discreet areas in the State School area. Then these items will be sent to the City Council for adoption.

18. **CITIZENS REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS**

No comments from the public were made.

19. **CITY MANAGER'S REPORT**

19.A. **Project Updates Report**

City Manager Myers reviewed the report.

Discussion was had in regards to the detour on Union Avenue in Lakeport. DPW and Busby have both been directed to have signs stating that local businesses are open during construction as well as the traffic controllers being aware that people may need or want to get to a local business and should be allowed to do so.

Councilor Lipman also spoke in regards to looking at different times of construction in order to work around the peak travel times.

Councilor Hamel suggested a list of construction projects be listed on the Website. DPW Director Anderson stated the key projects are listed on the DPW Website, in the Laconia Links, and anyone that provides an email address receive notifications as well.

Councilor Hosmer thanked Director Anderson for showing him the detours and the rationale behind these detours. Councilor Hosmer expressed concern with the flaggers. Director Anderson has given the flaggers a script to help ease with any issues.

Discussion was also had in regards to the Crack Sealing company being in the City and Councilor Lipman suggested they look at the Laconia Middle School parking lot.

19.B. **Monthly Economic Development Report**

City Manager Myers reviewed the report.

20. **NEW BUSINESS**

20.A. **Chris Hayes - Colonial Road, Lot #170-314-17 - Involuntary lot merger and request to restore lots to their pre-merger status**

City Manager Myers briefed the Council on the request. City Manager Myers stated for the record that he spoke with the property owner and made him aware that just because the lots are restored to their pre-merger status doesn't make them five (5) buildable lots under today's rules and regulations. The City Manager also stated for the record that this is a private road right now and therefore by state law it would need City Council approval in order to build. Therefore if there were plans to build, it would need to come before the City Council in conjunction with a building permit.

Councilor Hosmer moved to approve the request of Chris Hayes, owner of property on Colonial Road, Lot #170-314-17, to restore the property to its pre-merger status, seconded by Councilor Bownes; the ***motion passed with all in favor.***

20.B. **First reading of Resolution 2019-05, relative to Appropriation of funds made available during the year**

City Manager Myers explained that this deals with the process involved with receiving funds outside of the budget process. It would involve first and second readings as well as a public hearing. Under NH RSA 31:95-b, any amounts under \$10,000, the governing body would be able to accept these funds by reflecting the amounts in the agenda and minutes.

Councilor Hosmer moved to waive a reading of this Resolution in its entirety and to read by title only, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Hosmer moved the first reading of Resolution 2019-05, acceptance of unanticipated revenue per NH RSA 31:95-b, seconded by Councilor Bownes; the ***motion passed with all in favor.***

Councilor Hosmer moved to schedule a second reading and public hearing on May 13, 2019 during the regular City Council meeting to receive input prior to adoption, seconded by Councilor Bownes; the ***motion passed with all in favor.***

20.C. **Weirs Action Committee's request to charge for parking during the 2019 Fireworks Season**

Councilor Cheney moved to approve the request from the Weirs Action Committee to charge \$10.00 per vehicle to park at Endicott Rock parking lot during their 2019 Fireworks Shows, seconded by Councilor Hosmer; the ***motion passed with all in favor.***

21. **UNFINISHED BUSINESS**

21.A. **Request to make the guard rail side of Clinton Street in the vicinity of 96 Clinton Street a no parking area**

Councilor Bownes stated because of the sharp turn and steep grade on Clinton and Prospect Street. Councilor Bownes stated Clinton Street should be no parking all of the time.

Councilor Bownes moved to table this item and bring back an amended plan, seconded by Cheney, the ***motion passed with all in favor.***

22. **COUNCIL COMMENTS**

Councilor Lipman would like to make sure that the recycling program is looked at with the budget season coming up. City Manager Myers said this is being looked into and an update will be brought to the Council.

23. **FUTURE AGENDA ITEMS**

23.A. **Master Plan**

23.B. **Milfoil Treatment funding requests**

23.C. **Sewer & Water Master Plan**

23.D. **Single Stream Recycling/Concord Co-op/Solid Waste disposal cost reductions**

23.E. **Strategic Planning/Goal Setting**

23.F. **WOW Trail**

23.G. **Weirs Beach Restoration Project**

24. **Any other business that may come before the Council**

25. **NON-PUBLIC SESSION (According to RSA 91-A:3, II)**

26. **ADJOURNMENT**

With no further business to come before the Council and hearing no objection, Mayor Pro Tem Hamel adjourned the meeting at 8:03 pm.

Respectfully submitted

Cheryl Hebert

City Clerk

MINUTES OF THIS MEETING WERE APPROVED BY COUNCIL ON MAY 13, 2019