

LACONIA AIRPORT AUTHORITY

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RECORD OF MEETING

Thursday, April 19, 2018, 4:00 pm

Airport Terminal Conference Room

Present: Chairman, Ed Engler; Treasurer, Bill Moran; Clerk, Scott Davis; Authority Member, Paul Gaudet, Jr.; Gilford Selectman Dale Chan Eddy. (Mr. Dumais joined the meeting at 4:33 pm.)

Absent: Vice Chairman, Karmen Gifford; County Commissioner, Dave DeVoy; Authority Member, Bob Glendening; Authority Member, Russ Dumais (see above)

Guests present: Dale Crumb, and Lee Avery

Minutes of Meeting:

Chairman Ed Engler opened the meeting at 4:02 pm, noting that there were five board members present, constituting a quorum.

I. Action on approval of 3/15/2018 meeting minutes and the 3/19/18 “special meeting” minutes:

Without objection, the Chair declared the minutes of the March 15, 2018 meeting and the minutes of the “special meeting” of March 19 as approved as submitted.

II. Public Input: There was none.

III. Finance - Current Status – Treasurer Moran led a discussion pertaining to the current status of the airport’s finances.

IV. Operations Report

- FAA technicians are attempting to resolve a transmission problem with our AWOS system – reception via VHF is drastically limited at this time.
- A roofing contractor has been selected – work to begin the second week of May.
- An arborist has been contacted to selectively prune the trees in the circle of our entry, as well as the fruit trees in the lawns.

V. Old Business

A. AIP Projects update

1. Status of Grant Offer SBG-13: Phase I of Taxiway E extension, Design only – The project was approved by the Governor and Council, which means that we can now submit requests for reimbursement for funds already expended.
2. Status of Grant Application SBG-14: The application has been submitted; we now await the process. We will not know the outcome until September.
3. Status of SBGs 11 - Pavement Maintenance and Repair – we are waiting for a “weather window” for appropriate conditions to do the final painting and “punch list” for this project. The work needs to be completed by the end of April in order to meet FAA funding requirements.
4. SBG-12- Environmental Assessment – a draft of the assessment is approximately 50% complete. A meeting with Jacobs and NHDOT BOA took place April 3rd for review and discussion.

Note: Mr. Dumais joined the meeting at this time – 4:33 pm.

B. Appointive Agency – The Appointive Agency is scheduled to meet on Monday, May 14, to appoint a new member to the LAA to fill the position vacated by Mr. Scott Davis.

Note: A brief interlude was taken to express sincere gratitude to Scott for his service on the LAA; special recognition was given for his assistance in authoring the RFQ for consultant selection. Scott’s presence will be missed!

C. FSB Account Signatores – Authorization is needed for access to the LAA Franklin Savings Bank accounts:

MOTION: Upon a motion by Mr. Davis, with second by Mr. Eddy, authorization for the following people – Edward Engler, Chairman; Karmen Gifford, Vice-Chairman; and William Moran, Treasurer, to have total access to Franklin Savings Bank accounts numbered 7814, 7914, and 9918, including the ability to access information about the accounts and make deposits and withdrawals to and from the accounts, was granted by four votes in affirmation, and one – Mr. Moran – abstaining, by the Laconia Airport Authority.

MOTION: Upon a motion by Mr. Dumais, with second by Mr. Moran, further authorization was unanimously granted for Laconia Municipal Airport Manager Marvin Everson to have paper, phone and digital (online) access to all Franklin Savings Bank information about accounts numbered 7814, 7914, and 9918.

VI. New Business**A. Authorization for Chair to sign the lease with Double Tee Hangars, Inc.**

MOTION: Upon a motion by Mr. Eddy, seconded by Mr. Davis, authorization was unanimously granted for the Chair to sign the lease agreement with Double Tee Hangars, Inc.

B. Permission for WinnAero to stage an event – Wings, Water, Wheels.

MOTION: Upon a motion by Mr. Dumais, seconded by Mr. Gaudet, permission was unanimously granted for WinnAero to stage a Wings, Water, & Wheels event on the airport on Saturday, June 2nd, 2018

VII. Next Meeting – May 17, 2018

VIII. Adjournment — Chairman Engler declared the meeting adjourned at 4:56 p.m.

Respectfully submitted,
Marv Everson
Airport Manager, LCI