

**LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
APRIL 12, 2018**

Chairman Greg Page called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:00 a.m. on Thursday, April 12, 2018 in the conference room at the Water Treatment Facility at 117 Stark Street. Present were Commissioners Greg Page, Joe Driscoll, and Dennis Bothamley, Superintendent Seth Nuttelman and Clerk Cheryl Hounsell. Absent was Ex-Officio member Public Works Director Wes Anderson.

A motion was made by Joe Driscoll, seconded by Dennis Bothamley, to accept the minutes of March 22, 2018. The vote was unanimous.

A motion was made by Dennis Bothamley, seconded by Joe Driscoll, to approve the accounts payables and the financial statement dated April 11, 2018. The vote was unanimous.

OLD BUSINESS:

PAUGUS BAY MILFOIL-Seth stated that he has not heard back from Amy Smagula. Seth sat down with City Manager Scott Myers to discuss the position of the Water Commission and Scott understands the Board wanting to reduce the proposed treatment by size, etc. and he is going forward with the readings to accept the \$10,000 of funding for this purpose. The first reading was done on Monday, April 9, 2018 and the second reading will take place on Monday, April 23, 2018. Going forward Seth will be contacting Bob Wolfe of Pesticide Control and Paul Suska of the Water Drinking Bureau. Greg stated that he felt that the plan they have proposed is aggressive. Seth will send another e-mail to Amy. Greg stated that we need to proceed with caution; we are not comfortable with the proposal as outlined. Dennis stated that perhaps we should state that we would be comfortable with a 3-5 acre area above Christmas Island Cove. Seth will re-request the Christmas Island area results from previous application. Seth will summarize the Board's concerns and e-mail this to Amy.

LANGLEY COVE-Seth stated that we are still going back and forth with contracts. Mark Pinard has not responded to the most recent contract and easements that we sent to them. Seth stated that the Planning Board did not have a quorum in April so all items have been rescheduled for the May meeting. Seth stated that we should have the second agreement ready by the end of this week.

2018/2019 BUDGET-Seth stated that he sat down with Scott Myers and went over the proposed 2018/2019 budget. They discussed the budget and the Water Department in general. Seth stated that he has been scheduled to present the budget to the City Council on May 14th at 6:00.

Water Main Replacement/Sewer Lateral Issues-There is nothing new to report.

Court Street Update- Seth stated that it has yet to be determined when the work on Court St. will commence. We are scheduled to have plans by Friday of this week. The Telephone Company will be moving their lines from underground to overhead. The gas company and the electric company also have work to be performed. The sewer and drains will be done by Busby Construction. This project is on hold for the water department until we see the plans. We have hydrants and service boxes that need to be relocated as well as some intersection work that needs to be done. We had scheduled Merrimac St. relay in the amount of \$137,000 and we are not doing this street until 2018/2019. We previously voted to allocate \$25,000 as additional funds for the Meter Reading/Upgrade Program. We have also determined that we are doing a longer run on the Bowman St. water main relay and we require an additional \$45,000 to complete the work. Seth suggested that we

reallocate \$45,000 from Merrimac St. relay to do the additional amount on Bowman St. A motion was made by Joe Driscoll, seconded by Dennis Bothamley to reallocate \$45,000 from the Merrimac St relay to the additional section on Bowman St. The vote was unanimous.

Seth stated that we are not doing the Franklin St. relay until 2018/2019 and we budgeted \$70,000 in the current budget year. We previously reallocated \$24,000 from Franklin St. to cover the additional funds needed for Massachusetts Avenue and we also reallocated \$6,000 from Franklin St. to be used for the relay on Sheridan St. from #1-#17.

Seth stated that we have \$93,000 left in Capital Reserve Funds from Lakeside Avenue. He suggested reallocating the \$93,000 from Lakeside to cover the water department costs on Court St. A motion was made by Dennis Bothamley, seconded by Joe Driscoll, to reallocate the \$93,000 of Capital Reserve Funds left over from Lakeside Avenue to be used for the Court St. project. The vote was unanimous.

Backhoe-Seth stated that we are still in the process of getting final quotes on a backhoe. We will be looking at a Caterpillar backhoe today.

NEW BUSINESS:

MARCH FINANCIAL ANALYSIS-Seth stated that this analysis marks the end of the third quarter and we should be at 75% of our budgeted amounts. The residential and commercial billing is currently under by 1.7% or \$38,000. Total Income is at 73.25%, under 1.75% or \$33,000. Overtime salaries are over \$1,500 and total salaries are under 2.6% or \$25,000. Total expenses are under 2.3% or \$64,000 and when you back out the contingency line item the net expenses are under \$42,000. Income is under \$33,000 so we are to the good by \$8,500.

Seth stated that the City Council will be appointing a new Ward 6 Councilman after the passing of Armand Bolduc. Applications will be accepted thru April 20th and applicants will be interviewed on April 23rd. The City Council will hold a special meeting to appoint the new councilman on April 30th. Once a new councilman has been appointed, the City Council will assign a new member as Ex-Officio to the Water Commission.

No further business, a motion was made by Dennis Bothamley, seconded by Joe Driscoll, to adjourn the meeting at 8:57 a.m. The vote was unanimous.

Cheryl Hounsell
Cheryl Hounsell, Clerk

[Signature] _____ *[Signature]* _____ *4/26/18*
Authorized Signature Date