

LACONIA AIRPORT AUTHORITY

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RECORD OF MEETING

Thursday, March 21, 2019, 4:00 pm
Airport Terminal Conference Room

Present: Chairman, Ed Engler; Treasurer, William Moran; Authority Member, Paul Gaudet, Jr.; Authority Member, Bob Glendening; Authority Member, Russ Dumais; County Commissioner, David DeVoy; Gilford Selectman, Dale Chan Eddy

Absent: Vice Chairman, Karmen Gifford; Authority Member, Dale Crumb

Guests present: John Gorham, Jacobs; Dave Emerson, DAE; Lee Avery, Sky Bright; Eric Tierno; Fred Cisneros

Meeting Minutes:

Chairman Engler opened the meeting at 4:00 pm, noting that there were seven board members present, constituting a quorum.

I. Action on approval of meeting minutes:

A. Approval of the January 21, 2019 meeting minutes and the February 7, 2019 Special Meeting minutes.

Without objection, the Chair declared the minutes of the January 21, 2019 meeting and the minutes of the February 7, 2019 Special Meeting approved as submitted by the recording secretary.

II. Public Input: There was none.

III. Finance Report:

A. A general discussion ensued regarding the current status of the ordinary income and expense.

B. There was a general discussion regarding the finances relegated to our Aviation Improvement Plan.

C. There was also a discussion regarding the finances relegated to the Local Improvement Plan.

The Finance Report was **approved** by the board **by consensus**.

IV. Operations Report:

A. Regarding the snow removal equipment (SRE): Our snow blower required substantial repair work on the control module, the cost of which is not yet known due to what amount will be covered by warranty. Also, the pusher/blade for the loader needed new cutting edges; new cutting edges have been purchased and installed.

B. The Runway 26 Precision Approach Path Indicator lights (PAPIs) will be out of order until the ground thaws. There is a problem/break in the electrical wiring in the ground. We will replace the underground wiring – most likely in May.

V. Old Business:

A. AIP Projects Update – Mr. Gorham gave a report regarding the Taxiway E extension project; it is awaiting Governor and Council approval at their April 17 meeting.

The Environmental Assessment project has reached the Final Draft stage and is being reviewed by the NHDOT Bureau of Aeronautics.

B. The logging operation on the Dame property, accessing via our property, has been postponed due to warming temperatures which could result in damage to the surface of our roadways. This request will be re-submitted in late summer when the ground is dry.

C. The sub-committee that was formed for the purpose of investigating the possibility of completing our perimeter wildlife fence will not meet until the snow is gone and the ground is firm, thereby enabling all to have an “eyes-on” understanding of the situation.

D. Considerable discussion occurred regarding the design and size of a granite sign for the Terminal Building. It was determined that more research was needed, and more discussion would take place at the next meeting.

VI. New Business:

A. The Gilford Police Department is requesting permission to conduct a Motorcycle Crash Investigation Training Course on the closed runway of our airfield July 27 – August 2. A Request for a Temporary Non-aeronautical Use of a Portion of LCI has been submitted and approved by the NHDOT BOA.

By consensus, permission was granted.

B. WinnAero is requesting permission to conduct their annual “Wings, Water, & Wheels event (Touch-a-truck, Touch-a-boat, Touch-a-plane) May 18, 2019. This will also require the approval of the NHDOT BOA; a request will be submitted.

By consensus, permission was granted.

C. Mr. Dumais' four year term serving on the Laconia Airport Authority has been completed, and he has given notice that he will be stepping down. Also, Mr. Glendening has completed his first four year term and has expressed a desire to serve a second term.

We have a need, therefore, for action to be taken by the Appointive Agency to elect a member to fill Mr. Dumais' seat on the Authority, and to re-appoint Mr. Glendening. Advertisements have been placed; there were two responses from the Town of Gilford, and only Mr. Glendening from Laconia. A meeting of the Appointive Agency is scheduled for April 8, 2019.

D. Regarding 2 Airport Road (the College Building): A party interested in purchasing the building and converting it into residential apartments was inquiring as to whether that would be permitted by the Authority; the FAA's *Airport Compliance Manual* for federally obligated airports makes it clear that such use is *incompatible with airport operations, and conflicts with several grant assurance requirements*.

VII. NEXT MEETING: April 18, 2019

VIII. There being no further business to discuss, the meeting adjourned **at 5:09 pm.**

Respectfully submitted,
Marv Everson
Airport Manager, LCI