

LACONIA AIRPORT AUTHORITY

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RECORD OF MEETING

Thursday, March 15, 2018, 4:00 pm

Airport Terminal Conference Room

Present: Chairman, Ed Engler; Clerk, Scott Davis; Authority Member, Russ Dumais; Authority Member, Bob Glendening; Authority Member, Paul Gaudet, Jr.; Gilford Selectman Dale Chan Eddy.

Absent: Vice Chairman, Karmen Gifford; Treasurer, Bill Moran; County Commissioner, Dave DeVoy

Guests present: John Gorham, Dale Crumb, and Lee Avery

Minutes of Meeting:

Chairman Ed Engler opened the meeting at 4:01 pm, noting that there were six board members present, constituting a quorum.

1. Action on approval of 2/15/2018 meeting minutes:

MOTION: Upon a motion by Mr. Dumais, seconded by Mr. Eddy, the minutes of the February 15, 2018 meeting were unanimously approved as submitted.

2. Public Input: There was none.

3. Finance

A. Current Status – The airport manager led a discussion pertaining to the current status of the airport's finances.

4. Operations Report

A. Brush cutting by hand is still ongoing.

B. Windows have been replaced/installed – now need to be painted.

C. Ads have been running in the Laconia Daily Sun for RFPs for the roof replacement.

D. Repair was done on the gate at Skyrider's hangar – the bottom rail had separated at a weld joint.

5. Old Business

A. The grant offer – State Block Grant 13, *Design Only* phase of Taxiway E Extension – is now with the NHDOT Bureau of Aviation still awaiting Governor and Counsel approval. Once approved, we will be able to submit requests for reimbursement for LAA’s outlay of expenditures related to the project. The progress of the offer is being monitored by the NHDOT BA.

B. AIP Projects update – SBGs-10 and 11 - Pavement Maintenance and Repair – SBG-10 has been closed out; SBG-11 is proceeding toward closeout; SBG-12 – Environmental Assessment - is ongoing; SBG-13 – (see “A” above); SBG-14 - the application for the *Construction Phase* (Phase II) of the Taxiway E Extension project has been prepared for the Chair’s signature, to be submitted to NHDOT.

6. New Business

A. FSB Acct. Signatures – Still need to update authorized signatures for the account. Chairman Engler will look into this.

B. Appointive Agency – Mr. Scott Davis will be stepping down from the LAA as of April 19; an ad has been posted in the Laconia Daily Sun for candidates who are residents of Laconia to fill that position. The deadline for responses is March 29.

C. Grant application – Authorization is needed for the Chair to sign the Application for a Grant – SBG-09-14-29-018 (Details in the Motion).

MOTION: Upon a motion by Mr. Eddy, seconded by Mr. Davis, authorization was unananimously granted for the Chair to sign the Grant Application for SBG-09-14-2018 - PHASE II CONSTRUCTION:

CONSTRUCT TAXIWAY E EXTENSION 2,230’+/- x 35’ WIDE

IMPROVE TAXIWAY E & RUNWAY 8 DRAINAGE

EXPAND ITINERANT APRON PARKING 5,904 SQUARE YARDS +/-.

7. Next Meeting – April 19, 2018

8. Adjournment — Chairman Engler declared the meeting adjourned at 4:50 p.m.

Respectfully submitted,
Marv Everson
Airport Manager, LCI