



City of Laconia
Special Events Technical Review Committee
Wednesday, March 9, 2018 - 12:00 PM
City Hall Conference Room 200A

3/7/2018 - Minutes

1. CALL TO ORDER

B. Loughlin: Calls me the meeting to order at 12:06 PM

2. ROLL CALL

Roll call is conducted with the following present: Kevin Dunleavy, Al Graton, Charlie Roffo, Gordon Loud, and Brandee Loughlin.

3. RECORDING SECRETARY

Robert Mora

4. STAFF IN ATTENDANCE

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

No changes to the minutes were requested. The minutes are considered accepted as posted.

6. CONTINUED PUBLIC HEARINGS, CONSIDERATION AND POSSIBLE VOTE Note: The Purpose Of This Agenda Section Is For The Board To Continue The Public Hearing For The Applicant And The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

B. Loughlin: States that since the applicant for Tower Hill is not presently here that the application will be moved to the end to allow time for the applicant show arrive.

6.1. 12:00 PM 264-290 Lakeside Ave - Tower Hill Beer Tent - PL2017-0114MC

B. Loughlin: Opens the application to the Public at 12:23 PM.

Applicant was not available to describe changes to event.

B. Loughlin: Closed the application at 12:23 PM.

C. Roffo: Motions to continue application until April Special Events Meeting.

A. Graton: Seconds motion.

All voted in favor 5-0.

6.2. 12:00 PM 88, 11, 122, 132 Lakeside Ave - Motorcycle Week Vendor Sites PL2018-0006MC

B. Loughlin: Opens the application to the Public at 12:08 PM.

No on from the public wished to speak for or against the application.

B. Loughlin: Closes the application to the Public at 12:08 PM

C. Roffo: Motions to accept the application with the same conditions as last year.

K. Dunleavy: Seconds motion.

All voted in favor 5-0.

6.3. 12:00 PM 21 Weeks Street - Motorcycle Week Vendor Sites - PL2018-0007MC

B. Loughlin: Opens the application to the Public at 12:08 PM.

No one from the public wished to speak for or against the application.

B. Loughlin: Closes the application to the Public at 12:08 PM

C. Roffo: Motions to accept the application with the same conditions as last year.

K. Dunleavy: Seconds motion.

All voted in favor 5-0.

6.4. 12:00 PM 240/260 Lakeside Ave - Motorcycle Week Vendor Sites - PL2018-0008MC

B. Loughlin: Opens the application to the Public at 12:08 PM.

No one from the public wished to speak for or against the application.

B. Loughlin: Closes the application to the Public at 12:08 PM

A. Graton: Motions to accept the application with the same conditions as last year.

C. Roffo: Seconds motion.

All voted in favor 5-0.

7. PUBLIC HEARINGS, POSSIBLE CONSIDERATION AND VOTE Note: The Purpose Of This Agenda Section Is For The Board To Have A Presentation From The Applicant And Open A Public Hearing For The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

7.1. 12:00 PM Main St And Opechee Park - 125 Celebration - PL2018-0010SE

B. Loughlin: Opens the application to the Public at 12:12 PM

Applicants: Explain that it will be the same kind of event as the 4th of July Celebration only slightly larger.

Board: Asks if they have already spoken with the Parks Commission.

Applicants: State that they have already started to communicate with them.

B. Loughlin: States that they will need the following items. Insurance Liability, Contract for Port-o-Potties, Garbage Plan, Site Plan, and Temporary Traffic Order. Also states that we will review the prior years 4th of July Application and will use the conditions of approval from that application.

Applicants: State that they understand what is needed and have already begun working on several of the items.

No one from the Public wished to speak for or against the application.

B. Loughlin closes the application to the Public at 12:16 PM

A. Graton: Motions to continue the application until the April Special Events Meeting.

C. Roffo: Seconds motion.

All voted in favor 5-0.

7.2. 12:00 PM 120 Endicott St N - Temporary Parking Motorcycle Week - PL2018-0011MC

B. Loughlin: Opens the application to the Public at 12:16 PM

No one from the Public wished to speak for or against the application.

B. Loughlin closes the application to the Public at 12:16 PM

Board states that there are no changes from last year on this application.

A. Graton: Motions to approve the application with the same conditions as last year.

C. Roffo: Seconds motion.

All voted in favor 5-0.

7.3. 12:00 PM 54 Lakeside Ave - Motorcycle Week Vendor Sites - PL2018-0015MC

B. Loughlin: Opens the application to the Public at 12:17 PM

No one from the Public wished to speak for or against the application.

B. Loughlin closes the application to the Public at 12:17 PM

Board states that there are no changes from last year on this application.

A. Graton: Motions to approve the application with the same conditions as last year.

C. Roffo: Seconds motion.

All voted in favor 5-0.

7.4. 12:00 PM 36 Endicott St E - Motorcycle Week Temporary Parking - PL2018-0016MC

B. Loughlin: Opens the application to the Public at 12:18 PM

No one from the Public wished to speak for or against the application.

B. Loughlin closes the application to the Public at 12:18 PM

Board states that there are no changes from last year on this application.

A. Graton: Motions to approve the application with the same conditions as last year.

C. Roffo: Seconds motion.

All voted in favor 5-0.

7.5. 12:00 PM 104 Endicott St E - Motorcycle Week Temporary Parking - PL2018-0017MC

B. Loughlin: Opens the application to the Public at 12:18 PM

No one from the Public wished to speak for or against the application.

B. Loughlin closes the application to the Public at 12:18 PM

Board states that there are no changes from last year on this application.

A. Graton: Motions to approve the application with the same conditions as last year.

K. Dunleavy: Seconds motion.

All voted in favor 5-0.

7.6. 12:00 PM 1192-1198 Weirs Blvd - Motorcycle Week Vendor Sites - PL2018-0018MC

B. Loughlin: Opens the application to the Public at 12:19 PM

No one from the Public wished to speak for or against the application.

B. Loughlin closes the application to the Public at 12:19 PM

B. Loughlin: States that the applicant requested that several items from last years conditions of approval be strucked-out from this years conditions.

Board Discusses: Removing items 2, 4, and 6 from the conditions of approval. Applicant needs to discuss having a generator on site with the Fire Department.

K. Dunleavy: Motions to approve the application with the same conditions as last year striking conditions 2, 4, and 6. Applicant also must speak with the Fire Department in regard to having a generator on site and follow any guidance/ stipulations provided by Fire Department.

A. Graton: Seconds motion.

All voted in favor 5-0.

7.7. 12:00 PM 1165 Weirs Blvd - Motorcycle Week Temporary Parking - PL2018-0019MC

B. Loughlin: Opens the application to the Public at 12:21 PM

No one from the Public wished to speak for or against the application.

B. Loughlin closes the application to the Public at 12:21 PM

Board states that there are no changes from last year on this application.

K. Dunleavy: Motions to approve the application with the same conditions as last year.

C. Roffo: Seconds motion.

All voted in favor 5-0.

8. OTHER BUSINESS

No other business.

9. ADJOURNMENT

C. Roffo: Motions to adjourn.

A. Graton: Seconds motion.

All voted in favor 5-0

Meeting adjourned at 12:25 PM

Minutes respectfully submitted by:

Robert Mora
Zoning Technician

This meeting facility is ADA accessible. Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the department at (603) 527-1264 at least 72 hours in advance so necessary arrangements can be made.