

LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
MARCH 3, 2022

Acting Chairman Joseph Driscoll called the regular meeting of the Laconia Water Department Board of Water Commissioners to order at 8:00 a.m. on Thursday, March 3, 2022, in the conference room at the Water Treatment Facility at 117 Stark Street. Present were Commissioner Joseph Driscoll; Ex-Officio members Public Works Director Wesley Anderson and Councilman Robert Soucy; Superintendent Ben Crawford, and Clerk Cheryl Hounsell. Absent was Commissioner Brian Wolf.

A motion was made by Wes Anderson, seconded by Robert Soucy, to accept the minutes of February 17, 2022. The vote was unanimous.

A motion was made by Wes Anderson, seconded by Robert Soucy, to approve the accounts payable and the financial statement dated March 2, 2022. The vote was unanimous.

OLD BUSINESS:

FINANCIAL DIRECTION/RATE REVIEW-Ben stated that he and Cheryl have been working with Brian Wolf to look at current revenues and expenses as well as forecasted revenues and expenses. Brian did a comparison of the numbers for December 2020 and December 2021 and total revenues are down 4% and expenses were up about 4%. Brian did a monthly forecast using those factors to estimate when we may need to look at doing a rate increase. Ben stated that we will be looking at when and how much of an increase we will need. The members decided to discuss this further at the next meeting.

WATER MAIN PROJECTS- Ben stated that there is nothing new.

COURT STREET BRIDGE-Ben stated that we are working on getting the pay requisition finalized so that we can pay it.

COVID-19 - Ben stated that there is nothing new.

HVAC SYSTEM FOR TREATMENT PLANT-Ben stated that Chadwick is waiting for the weather to warm up a little before he makes the necessary corrections to the system. This will allow us to run the system right after the revisions are made. Once it is fixed, we will receive an invoice for the full amount.

DEPARTMENT SECURITY-Ben stated that there is nothing new.

LEAD PIPE IN WATER SYSTEM-Ben stated that there is a grant available to replace lead service lines. We do not have lead service lines, but we do have some iron services on our system. Ben will apply for grant funds to relay these iron services.

MOUNTAIN LAKE VILLAGE-Wes stated that he received an e-mail from Belmont's town administrator, and they are working on some of the wording.

GRANTS-Ben stated that there is nothing new.

LANGLEY COVE-Ben stated that he received an email last night concerning the shoreline permit that will be paid for by Brady Sullivan for the Langley Cove project. Ben will review the information.

BELMONT WATER RATE-Ben stated that there is nothing new.


WEIRS TANK DEMOLITION- Ben stated that everything has been signed and we are just waiting on Always Wrecking to take the tank down.

NEW BUSINESS:

JANUARY FINANCIAL ANALYSIS- Ben reviewed the January numbers with the members. Residential and commercial water billing is over 4% or \$100,000. Total Income is over 5% or \$153,000. Salaries are under 14,000. Total expenses are under 5% or \$161,000. We are to the good \$291,200.

WATER QUALITY SUPERVISOR-Ben stated our water quality supervisor is leaving as of April 1st to take a position as the water and sewer superintendent for the town of Meredith. We are advertising for the water quality supervisor position currently. Ben further stated that we have the licensing for the treatment plant covered.

No further business, a motion was made by Wes Anderson, seconded by Robert Soucy to adjourn the meeting at: 8:45 a.m. The vote was unanimous.


Cheryl Hounsell, Clerk



Authorized Signature

3-17-2022

Date