

**Laconia Public Library
Board of Trustees
Minutes of Meeting
February 21, 2019
Volpe Room**

Call to Order:

Laconia Public Library Board of Trustees held their regular monthly meeting in the Volpe Room. Chairman John Moriarty called the meeting to order at 5:00 p.m.

Present:

James Anderson, Aaron Bassett, Marie Bradley, Kimberly Danosi; alternate Bruce Kneuer; and Director Randy Brough. Chairman seated Kneuer.

Not Present: John Perley; Liz Rosenfeld.

Reports:

Secretary's Report:

Minutes of January 24, 2019 meeting approved. Motion by Danosi, seconded by Bradley (unanimous).

Treasurer's Report:

January, 2019 Financial reports were accepted as presented. Motion by Bradley, seconded by Bassett (unanimous)

Technology:

ILS Requests for Proposal will be sent to potential vendors and our existing vendor tomorrow, and ad will be published in the Laconia Daily Sun next Tuesday. Proposals are due back March 11.

Building & Grounds:

Winter Gates Painting has submitted a proposal to paint damaged ceiling in Periodical Room. References are being checked. Library maintenance calendar will be updated.

Director's Report:

The Director and Moriarty, met with the City Manager to review FY 2019-20 Library budget. At the meeting, need for waterproofing brick on Library addition was discussed. LPL will pursue resources through the Capital Improvement Plan (CIP) for the immediate needs, and on-going

carry-forwards thereafter, in a sense creating our own internal, internal service fund. Waterproofing of the brick cladding on the 2005 addition has been estimated by the original contractor at nearly \$30,000 and should be done as often as every five years.

Director distributed a Chart outlining Hoopla total usage, unique users, new users and costs over the past twelve months.

Chairman's Report:

Moriarty, Bassett, and Kneuer have been interviewed by City Council for re-appointment to the Board.

Moriarty and Director attended Laconia School Superintendent meet and greet (s) this week. Candidates were asked: "How can Laconia Public Library assist Laconia School System to achieve our mutual goals?"

City Council Memorandum on lease of Colonial Theater. Moriarty inquired with the City, as to whether the LPL arrangement should be included in the proposed City Council resolution, specifically that the Library is an investor and not a donor, and that the Library has been guaranteed use of the theater up to twelve times a year for the next fifty years, surviving any changes of ownership.

Old Business:

Endowment Spending Limitation Policy was discussed. A suggestion to remove the percentages and insert "income" in its place will be will be returned to the Endowment & Investment Committee who will seek input from Bank of New Hampshire.

New Business:

LPL relationship with Laconia Historic and Museum Society was discussed.

Next meeting: March 28, 2019 at 5:00pm in Laconia Rotary Hall.

Meeting adjourned 7:30pm. Motion by Danosi, seconded by Bassett (unanimous).

Respectfully submitted,