

Laconia Public Library
Board of Trustees
Minutes of Meeting
Volpe Conference Room, Library
February 23, 2023

I. Call to Order

Laconia Public Library Board of Trustees held their regular monthly meeting in the Volpe Conference Room in the Library. Chairman John Moriarty called the meeting to order at 5:30 pm.

Present: Trustees Aaron Bassett, Marie Bradley, John Perley, Alternate Bruce Kneuer, Director Deann Hunter, and City Councilor Tony Felch

Not present: James Anderson, Angela Vaillancourt

Chairman seated Alternate Kneuer.

II. Reports

A. Secretary's Report

January 26, 2023 minutes were accepted.

B. Treasurer's Report (Anderson)

Bassett moved to accept the January 2023 financials. Bradley seconded. Motion passed unanimously.

C. Endowment (Perley)

Perley summarized the January 2023 endowment report from the Bank of New Hampshire.

D. Personnel

E. Policy

F. Buildings and Grounds (Bradley)

G. Technology (Bassett)

H. Director's Report

Insurance claim has been filed with Primex for the frozen pump resulting from extreme temperatures earlier in the month. There is a \$1,000 deductible and reimbursement is issued for equipment repair, not equipment replacement.

I. Chairman's Report

III. Old Business

IV. New Business

A. Amended Minutes

Bradley moved to accept amended April 14, 2022 nonpublic meeting minutes as presented with addition of footer notating date originally accepted and date amended. Bassett seconded. Motion passed unanimously.

B. Wealth Management Access

Bassett moved to authorize Director Deann Hunter access to Bank of New Hampshire Wealth Management accounts for purposes of:

- moving money into the wealth management general fund from the checking account
- obtaining information regarding wealth management accounts
- Bradley seconded. Motion passed unanimously.

C. Amazon

Bassett moved to authorize director to apply for a library credit card to use for making library purchases on Amazon.com and other businesses as needed; credit card cannot be used until a Credit Card Use Policy is approved at a future library board meeting. Bradley seconded. Motion passed unanimously.

D. LHMS Remote Access

Kneuer moved to request further discussions with Finance Director regarding Laconia Historical & Museum Society's request for remote access. Bassett seconded. Motion passed unanimously.

Board Meeting Extension

Kneuer moved to extend board meeting past 7pm. Bradley seconded. Motion passed unanimously.

E. Vape Detectors / Equipment Budget

The cost of purchasing and installing vape detectors for the public restrooms will result in an overage of the equipment line.

F. Replacement Pump

The cost of purchasing and installing a repaired pump in the boiler room will be covered by insurance, less the cost of the deductible.

G. Amended Budget

Kneuer moved to amend budget to authorize the director to apply the anticipated unexpended funds from Salaries (101-0000) transferring up to \$35,000 to Equipment/Furniture (401-0000), Maintenance-HVAC (235-0004), and Maintenance-Building (235-0000) for projects the Buildings and Grounds Committee has prioritized this fiscal year. Bradley seconded. Motion passed unanimously.

V. Adjourn

Future Board Meetings: March 23, 2023
 April 20, 2023
 May 25, 2023
 June 22, 2023
 July 27, 2023
 August 24, 2023
 September 28, 2023
 October 26, 2023
 November 30, 2023

Bassett moved to adjourn the meeting. Perley seconded. Motion passed unanimously.

Meeting adjourned at 7:22 pm.

Respectfully submitted,

Deann Hunter