

**LACONIA WATER DEPARTMENT
BOARD OF COMMISSIONERS
FEBRUARY 22, 2018**

Chairman Greg Page called the regular meeting of the Laconia Water Department Board of Commissioners to order at 8:00 a.m. on Thursday, February 22, 2018 in the conference room at the Water Treatment Facility at 117 Stark Street. Present were Commissioners Greg Page and Joe Driscoll and Public Works Director Wes Anderson; Superintendent Seth Nuttelman and Clerk Stacey Pate. Absent were Commissioner Dennis Bothamley and Ex-Officio member Councilman Armand Bolduc.

A motion was made by Wes Anderson, seconded by Joe Driscoll, to accept the minutes of February 8, 2018. The vote was unanimous.

A motion was made by Joe Driscoll, seconded by Wes Anderson, to approve the accounts payables and the financial statement dated February 21, 2018. The vote was unanimous.

OLD BUSINESS:

PAUGUS BAY MILFOIL-Joe Driscoll asked if a start date had been set and if there was a comprehensive plan for the entire bay. Seth stated he was not sure of a start date and that he is awaiting some information from Amy Smagula. Joe Driscoll asked if they were looking for a general approval from us and Seth stated that ultimately the State is responsible for water quality in the lakes and therefore we do not approve or deny. Greg Page stated that we have a history of the actual results of the milfoil treatment and that over time we are building information that may be as accurate as a flow study. Joe Driscoll asked who is responsible for the amount of chemicals that are used in the application and Seth stated that the State is responsible for both the dosage rate and the chemical application approval.

LANGLEY COVE-Seth stated that Marc Pinard has responded back to us with his comments on the contract. We have reviewed his comments, made some of our own and forwarded all of this to Rod Dyer for his review. Seth will bring a map and the draft contract to the next meeting to review this project. Seth said that it appears Marc Pinard did not want to be liable for the Evergreen pump station costs forever and that they may want to pass those on to different developers. Seth stated we did not want to be billing multiple developers for the maintenance of the pump station, and he will address this with Rod Dyer. Marc Pinard also stated that he wanted all mention of Brady Sullivan removed from the contracts as the project is owned by 553 Weirs Blvd, LLC. Greg Page asked if the issues with the rust at the Evergreen pump station had been resolved. Seth stated that the piping within the station had been replaced by the manufacturer and that there were no issues with the station at this time.

METER READING UPDATE-Seth stated that the meter/MXU scheduling was continuing and we are now able to schedule appointments for any MXUs that are not reading.

2018/2019 BUDGET-Seth stated that Dennis Bothamley had called him and they discussed the budget. He questioned some revenue and expense items and after their discussion Dennis stated he was comfortable with the budget as presented. Greg Page led a line-by-line review of the budget and Seth explained the reasoning behind the increases and/or decreases that were questioned. Seth reviewed the major purchases proposed as well as streets to be relayed. He stated that part of the cost for Union Ave, (Main St to Gilford Ave) was included in the budget, (to be done the spring of 2019) so we would not need to take as much out of the Capital Reserve Fund. Greg Page asked when Pine Street was due to be relayed/paved as there are several potholes in the road. Seth stated that that pipe was installed around the 1930s and is on the CIP for the next year or two. Wes Anderson stated that he has not decided whether to repave or to shim the road. Seth suggested shimming the bad spots and possibly relay the water main next year and then pave the street. Greg Page stated that he felt the budget was acceptable as presented. Joe Driscoll agreed. Joe then asked about a rate increase. Greg Page stated that we may need to consider a small rate increase and also use some money from savings looking at the amount of street work to be paved in the next few years. Seth stated that rate increases on unit charges is very consistent whereas increases in consumption charges can vary quite a bit. Joe Driscoll stated he is in favor of small gradual increases. He also stated that he was glad we don't have a lot of outstanding bonds.

A motion was made by Wes Anderson, seconded by Joe Driscoll, to present to the City Council the proposed 2018-2019 budget. The vote was unanimous.

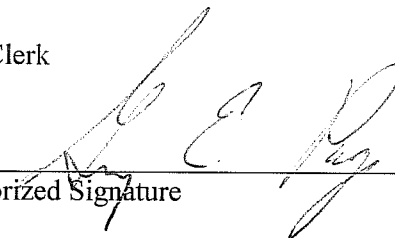
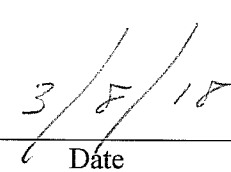
Water Main Replacement/Sewer Lateral Issues-Seth reviewed the letter from Attorney Rod Dyer concerning damaged sewer laterals. He stated that there is a statute of limitations of 3 years after being made aware of the issue. There is also governmental immunity and Rod believes that it should come down to a policy decision by the Board on a case-by-case basis. A conversation ensued concerning the fact that there should be a written policy governing this so that each case is handled fairly. Joe Driscoll stated he agreed with the case-by-case basis and that there should be a statute of limitations based on years, somewhere between 15-25 years. Wes Anderson suggested that he and Seth work on a draft policy for the Board. Greg Page stated that the discussion will give them something to think about and will be revisited at the next meeting.

NEW BUSINESS:

Court Street—Seth stated that there is a meeting tonight at City Hall regarding the Court Street project. The doors open at 6 p.m. and the presentation starts at 7 p.m. He stated that during this project a few hydrants will need to be relocated, water service boxes and gates repaired and some main work in the intersection of Fair Street. Seth will come up with some numbers as to what this work will cost. Wes Anderson stated that the project will start in April depending on weather. Greg Page asked if there needs to be a Water Commissioner present at the meeting tonight and Seth said that the Department will be represented.

No further business, a motion was made by Wes Anderson, seconded by Joe Driscoll, to adjourn the meeting at 9:39 a.m. The vote was unanimous.

Stacey Pate, Clerk

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