

LACONIA AIRPORT AUTHORITY

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RECORD OF MEETING

Thursday, February 20, 2020, 4:00 PM
Airport Terminal Conference Room
65 Aviation Drive, Gilford, NH

PRESENT: Chairman, Mayor Andrew Hosmer; Vice Chairman, Gilford Selectman, Dale Chan Eddy; Treasurer, William Moran; Authority Member, Dale Crumb; Authority Member, Eric Tierno; Belknap County Commissioner, Dave DeVoy

ABSENT: Authority Member, Karmen Gifford; Clerk, Robert Glendening; Authority Member, Paul Gaudet, Jr.

GUESTS: John Gorham, Jacobs; Dave Emerson; Jeromy Grimmett; Andrey Vegger; Dan Caron

Meeting Minutes:

Chairman Hosmer called the meeting to order at 4:01 pm and immediately proceeded to call for a Non-public Session.

I. NON-PUBLIC SESSION: According to RSA 91-A: 3, II, (a) the dismissal, promotion or compensation of any public employee.

The PUBLIC SESSION of the meeting recommenced at 4:14 pm.

II. Action on approval of January 16, 2020 meeting minutes, public and non-public, which were distributed to the members on January 24, 2020: Having received no objections or amendments, the Chair declared the minutes approved as submitted by the recording secretary.

III. Public Input: There was none.

IV. Finance Report: Treasurer Moran led a general discussion regarding the current status of the Authority's finances.

- The conversation evolved into an "operations" discussion regarding brush clearing; it was determined that a more advantageous approach would be to layout a multi-year plan for the entire property, then solicit a cost on an entire project basis rather than hourly.

V. Old Business

A. AIP Projects Update – Mr. Gorham, of Jacobs, provided an update regarding SBG 15 – Obstruction Removal on and off Airport; we are currently working with a company that is utilizing UAS/drones to over-fly the approaches. This is the next phase of our Environmental Assessment Project (SBG 12) to specifically identify the location of the trees that need to be addressed.

- Also, SBG 16 – To seal coat and paint the Terminal and Itinerant Aprons – This project is going out to bid in March.

B. Boston University Rocket Propulsion Group (BURPG) – In September, 2019, we were approached by Mr. Jeromy Grimmett on behalf of BURPG who were seeking a location to test their rocket engines. Following a presentation to the LAA, and after some discussion, a subcommittee was assigned to look into the possibility of accommodating their needs. After performing due diligence in covering the bases for making it happen, we would like to move this forward. The manager is requesting a formalization of approval from the LAA:

MOTION: Upon a motion by Mr. Eddy, with second by Mr. Tierno, approval was granted to BOSTON UNIVERSITY ROCKET PROPULSION GROUP to utilize airport property located on the northwest side of Lily Pond Road/Route 11C for static testing of rocket engines, *contingent* on completion of an Indemnification Agreement from LAA's attorney, which will have incorporated in it a Memorandum of Understanding. Approval was granted unanimously.

NOTE: Mr. DeVoy had to leave the meeting at 5:01 pm.

VI. New Business

A. Proposal by Andrey Vegger of Viking Technologies Corp.

- Mr. Vegger is seeking approval for the selling of his hangar to Rotobi Inc. of NH to operate a business which would provide full scale sales support and maintenance of the Robotic Heli Transporter and the operation of all aspects of Rotobi Inc. of NH's business. Mr. Vegger would still be involved with building his Experimental Amphibian aircraft and hangaring his own aircraft, as well as making his hangar available for ACE Academy for two weeks in the summer. After some discussion, it was decided that approval for transferring ownership of the hangar could be decided at this meeting, however, further approval with regard to the details of operating the business would need to be brought to the LAA at the March meeting.

MOTION: Upon a motion by Mr. Tierno, with a second by Mr. Eddy, approval was granted to Mr. Vegger for the sale of the Viking Technologies Corp. hangar at 50 Airport Road, Gilford, NH to Rotobi Inc. of NH by unanimous vote.

B. RFQs for Consultant Selection – We performed a Consultant Selection in 2015, at which time Jacobs became our consultant for planning and engineering. Our contract with Jacobs was for 3 years, extendable 2 times for 1 year each. We now are required to perform a Consultant Selection for the next 3 to 5 year period. RFQs were posted on February 3rd; qualification and experience statements must be received no later than 3pm on February 24; the contract will be awarded Monday, March 9th.

- A subcommittee is needed to review the Statements of Qualifications/Experience:

- o Mr. Crumb and Mr. Moran volunteered to assist the manager in reviewing the SOQ/E.

VII. Other Business

A. Replacement for Authority Member – Ms. Gifford has informed us that she will no longer be a resident of Laconia, therefore necessitating her resignation from the LAA. Due to the fact that her term would have expired in April, it was decided that we would not seek a replacement for one month, but instead, activate the Appointive Agency in March to begin to seek a replacement.

VIII. Next Meeting: March 19, 2020

IX. Without objection, the Chair declared the meeting adjourned at 5:27pm.

Respectfully submitted by the Recording Secretary