

# CITY OF LACONIA - CITY COUNCIL MEETING

February 12, 2018

7:00 P.M.

2/12/2018 - Minutes

## 1. CALL TO ORDER

Mayor Engler called the meeting to order at the above date and time.

## 2. SALUTE TO THE FLAG

Councilor Lipman lead the Salute to the Flag.

## 3. RECORDING SECRETARY

Cheryl Hebert, City Clerk

## 4. ROLL CALL

City Clerk Hebert called the roll with the following Councilors in attendance: Bruce Cheney, Henry Lipman, Mark Haynes, Bob Hamel, and Armand Bolduc.

Not Present: David Bownes

Mayor Engler noted that five (5) Councilors are in attendance and a quorum is established.

## 5. STAFF IN ATTENDANCE

City Manager Scott Myers, Finance Director Donna Woodaman

## 6. COUNCIL PROCLAMATION

## 7. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

### 7.A. Regular meeting minutes of January 22, 2018

Minutes of the January 22, 2018 meeting were distributed on Wednesday, January 24, 2018.

With no corrections or changes received by the City Clerk, the minutes were accepted as distributed.

## 8. CONSENT & ACTION ITEMS

### 8.A. Request from the Weirs Action Committee to waive the Special Events fee for 2018 Laconia Motorcycle Week

Councilor Bolduc moves to approve the request from the Weirs Action Committee to waive the Special Events fee for their 2018 Laconia Motorcycle Week fundraiser at Endicott Rock Park, seconded by Councilor Cheney; the *motion passed with all in favor.*

### 8.B. Request by the Laconia Kiwanis Club for fundraising on City park property

Councilor Hamel moves to approve the use of the Rotary Gazebo on Sunday, August 26, 2018 from 8:00 AM to 3:00 PM to the Laconia Kiwanis Club for the Roger's Ride Fundraising Event, seconded by Councilor Bolduc; the *motion passed with all in favor.*

### 8.C. Request by the Lakes Region Vineyard Church for fundraising on City park property

Councilor Bolduc moves to approve the use of the Opechee Track & Field, parking lot, and WOW Trail on June 2, 2018 from 9:00 AM to 2:00 PM with a rain date of June 9, 2018, for the Love 146 Run/Walk Fundraising Event, seconded by Councilor Haynes; the *motion passed with all in favor.*

## 9. CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA

No comments from the public were made.

## 10. INTERVIEWS

- 10.A. **Aaron Bassett - Seeking appointment to a regular member position on the Library Board of Trustees for a three year term expiring at the end of March, 2021**  
Aaron Bassett was interviewed.
- 10.B. **Bruce Kneuer - Seeking reappointment to an alternate member position on the Library Board of Trustees for a one-year term expiring at the end of March, 2019**  
Bruce Kneuer was interviewed.
- 10.C. **James "Olie" Anderson - Seeking reappointment to a regular member position on the Library Board of Trustees for a three year term expiring at the end of March, 2021**  
James "Olie" Anderson was interviewed.
- 10.D. **Kimberly Danosi - Seeking reappointment to a regular member position on the Library Board of Trustees for a three year term expiring at the end of March, 2021**  
  
Kimberly Danosi was interviewed.  
  
John Moriarty spoke on behalf of the Library Board of Trustees regarding the four people and encouraged the Council to vote in the positive for them.
- 10.E. **Catherine Tokarz - Seeking reappointment to an alternate member position on the Heritage Commission for a three year term expiring at the end of March, 2021**  
Catherine Tokarz was interviewed. C. Tokarz mentioned there are two additional positions available on the Heritage Commission and would like to see other people step up and be a part of the City.
- 10.F. **Deanna Guyer - Seeking reappointment to a regular member position on the Parks and Recreation Commission for a three year term expiring at the end of March, 2021**  
Deanna Guyer was interviewed.
- 10.G. **Guy Pederzani - Seeking reappointment to a regular member position on the Parks and Recreation Commission for a three year term expiring at the end of March, 2021**  
Guy Pederzani was interviewed.
- 10.H. **Richard Landry - Seeking reappointment to a regular member position on the Putnam Fund for a five year term expiring at the end of March, 2023**  
Richard Landry was interviewed.
- 10.I. **William Stewart - Seeking appointment to a regular member position on the Planning Board for a three year term expiring at the end of June, 2021**  
William Stewart was not present.

## 11. **NOMINATIONS, APPOINTMENTS & ELECTIONS**

- 11.A. **Peter Stewart - Seeking appointment to a regular member "Registered Architect" position on the Building Code Board of Appeals for a five year term expiring at the end of March, 2023**  
  
Councilor Bolduc moves to appoint Peter Stewart to a regular member "Registered Architect" position on the Building Code Board of Appeals for a five year term expiring at the end of March, 2023, seconded by Councilor Hamel; the *motion passed with all in favor*.

The Building Code Board of Appeals is still in need of a plumber and fire suppression specialist.

## 12. **COMMUNICATIONS**

## 13. **PUBLIC HEARINGS**

## 14. **PRESENTATIONS**

- 14.A. **Pavement Management Studies**

DPW Director Wes Anderson. A PowerPoint presentation packet was handed out to the Council and to be included with the minutes. Tony Garro of Beta Group, Inc. explained the Pavement Management Program. This program is to extend the life expectancy of the roadways and helps identify the conditions of roads.

Mayor Engler questioned whether the figures are general or accurate to Laconia roads. They are Laconia numbers that have been put in to the system from the fall investigation. It would cost around eleven million dollars to bring every road in the City up to quality roads. This amount is only "curb to curb," and does not include utilities and ADA upgrades.

Councilor Lipman questioned the savings. Tony will get back to the Council with an accurate number.

Councilor Hamel asked if Tony could provide the Council with a timeline for how long it may take to bring the entire City up to par.

Councilor Lipman suggested working with the schools regarding maintenance costs on parking lot improvements.

Calendar Year 2018 Construction Program handout to be included with the minutes. This document breaks down the roads in need of repair, types of repair, and estimated costs.

City Manager Myers stated in fiscal year 2019 would be a partial year interest payment and 2020 would be the full impact.

Court Street public information session will be held February 22, 2018 at the Belknap Mill on the third floor.

## 15. **MAYOR'S REPORT**

Mayor Engler made a correction to his committee assignments. Councilor Bolduc will be Chair of the Public Works Committee instead of Councilor Hamel. Councilors Bownes and Haynes are also on the Public Works Committee.

Mayor Engler appointed Councilor Hamel, Councilor Haynes, and Councilor Cheney will serve on the Capital Improvement Committee.

## 16. **COMMITTEE REPORTS**

### 16.A. **FINANCE (Lipman, Hamel, Cheney)**

#### 16.A.i. **WOW Trail Funding**

#### 16.A.ii. **Downtown TIF Financing**

### 16.B. **PUBLIC SAFETY (Bownes, Bolduc, Lipman)**

### 16.C. **GOVERNMENT OPERATIONS & ORDINANCES (Bownes, Bolduc, Cheney)**

#### 16.C.i. **Review of Chapter 167, Noise and Chapter 161 Licensing as it pertains to outdoor sound equipment and loudspeakers**

#### 16.C.ii. **Ordinance amendment relative to Chapter 167, Noise and Chapter 161, Licensing as it pertains to outdoor sound equipment and loudspeakers**

#### 16.C.iii. **Procedural review of grant applications**

### 16.D. **LANDS & BUILDINGS (Hamel, Lipman, Haynes)**

#### 16.D.i. **Downtown parking garage**

#### 16.D.ii. **Repair & maintenance of City buildings**

### 16.E. **PUBLIC WORKS (Hamel, Bownes, Haynes)**

17. **LIAISON REPORTS**

18. **CITIZENS REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS**

No comments were made from the public.

19. **CITY MANAGER'S REPORT**

19.A. **Financial and Operational Trends Report**

City Manager Myers reviewed the report.

19.B. **Monthly Economic Development Report**

City Manager Myers reviewed the report.

City Manager Myers was nominated by Governor Sununu and elected by the Executive Board for the NH Retirement Board of Trustees. There are four different employer representatives, School, County, State, and Municipal. City Manger Myers is the municipal representative.

City Manager Myers reappointed Lenny Miner to the Board of Assessors for a three-year term expiring at the end of March 2021.

20. **NEW BUSINESS**

20.A. **Request to authorize the City Manager to sign "Order Under RSA 155-B, Hazardous and Dilapidated Buildings" for property located at 173 Franklin Street, Laconia, NH**

City Manager Myers explained the condition of the property and that the owner has been unreachable. It was noted that the City tries to work with property owners.

Councilor Bolduc moved to authorize the City Manager to sign the "Order Under RSA 155-B, Hazardous and Dilapidated Buildings" for property owned by Rebecca Morse located at 173 Franklin Street, Laconia, NH, seconded by Councilor Haynes; the *motion passed with all in favor*.

20.B. **First Reading of Resolutions 2018-02 through 2018-10 in regards to the Public School Infrastructre Grants per RSA 198:15-y III. (d)**

Councilor Hamel moves to waive the reading of Resolution 2018-02 in its entirety and to read by title only, seconded by Councilor Bolduc; the *motion passed with all in favor*.

Councilor Bolduc moves to waive the first reading of this Resolution 2018-02 on behalf of the City in the amount of \$110,119.00, for Surveillance equipment, seconded by Councilor Lipman; the *motion passed with all in favor*.

Councilor Lipman moves to schedule a second reading and Public Hearing on Resolution 2018-02 on February 26, 2018 during the regular scheduled Council meeting to gather input prior to accepting the Public School Infrastructure Grant, seconded by Councilor Haynes; the *motion passed with all in favor*.

Councilor Bolduc moves to waive the reading of Resolution 2018-03 in its entirety and to read by title only, seconded by Councilor Hamel; the *motion passed with all in favor*.

Councilor Hamel moves to waive the first reading of Resolution 2018-03 on behalf of the City in the amount of \$11,443, for Two-Way Radios, seconded by Councilor Bolduc; the *motion passed with all in favor*.

Councilor Cheney moves to schedule a second reading and Public Hearing on Resolution 2018-03 on February 26, 2018 during the regular scheduled Council meeting to gather input prior to accepting the Public School Infrastructure Grant, seconded by Councilor Lipman; the *motion passed with all in favor*.

Councilor Haynes moves to waive the reading of Resolution 2018-04 in its entirety and to read by title only, seconded by Councilor Bolduc; the *motion passed with all in favor*.

Councilor Hamel moves to waive the first reading of Resolution 2018-04 on behalf of the City in the amount of \$10,909 for S2 (door) access upgrades, seconded by Councilor Bolduc; the ***motion passed with all in favor.***

Councilor Bolduc moves to schedule a second reading and Public Hearing on Resolution 2018-04 on February 26, 2018 during the regular scheduled Council meeting to gather input prior to accepting the Public School Infrastructure Grant, seconded by Councilor Cheney; the ***motion passed with all in favor.***

Councilor Haynes moves to waive the reading of Resolution 2018-05 in its entirety and to read by title only, seconded by Councilor Bolduc; the ***motion passed with all in favor.***

Councilor Hamel moves to waive the first reading of Resolution 2018-05 on behalf of the City in the amount of \$14,985 for hardware upgrades for access control systems, seconded by Councilor Lipman; the ***motion passed with all in favor.***

Councilor Bolduc moves to schedule a second reading and Public Hearing on Resolution 2018-05 on February 26, 2018 during the regular scheduled Council meeting to gather input prior to accepting the Public School Infrastructure Grant, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Bolduc moves to waive the reading of Resolution 2018-06 in its entirety and to read by title only, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Cheney moves to waive the first reading of Resolution 2018-06 on behalf of the City in the amount of \$18,556 for Security Glass Film, seconded by Councilor Lipman; the ***motion passed with all in favor.***

Councilor Bolduc moves to schedule a second reading and Public Hearing on Resolution 2018-06 on February 26, 2018 during the regular scheduled Council meeting to gather input prior to accepting the Public School Infrastructure Grant, seconded by Councilor Cheney; the ***motion passed with all in favor.***

Councilor Hamel moves to waive the reading of Resolution 2018-07 in its entirety and to read by title only, seconded by Councilor Bolduc; the ***motion passed with all in favor.***

Councilor Lipman moves to waive the first reading of Resolution 2018-07 on behalf of the City in the amount of \$171,222 for doors and door hardware lock sets, seconded by Councilor Cheney; the ***motion passed with all in favor.***

Councilor Lipman moves to schedule a second reading and Public Hearing on Resolution 2018-07 on February 26, 2018 during the regular scheduled Council meeting to gather input prior to accepting the Public School Infrastructure Grant, seconded by Councilor Cheney; the ***motion passed with all in favor.***

Councilor Haynes moves to waive the reading of Resolution 2018-08 in its entirety and to read by title only, seconded by Councilor Bolduc; the ***motion passed with all in favor.***

Councilor Bolduc moves to waive the first reading of Resolution 2018-08 on behalf of the City in the amount of \$13,792 for Security Panic Buttons, seconded by Councilor Hamel; the ***motion passed with all in favor.***

Councilor Bolduc moves to schedule a second reading and Public Hearing on Resolution 2018-08 on February 26, 2018 during the regular scheduled Council meeting to gather input prior to accepting the Public School Infrastructure Grant, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Bolduc moves to waive the reading of Resolution 2018-09 in its entirety and to read by title only, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Hamel moves to waive the first reading of Resolution 2018-09 on behalf of the City in the amount of \$54,932 for LHS Surveillance Cameras, seconded by Councilor Bolduc; the ***motion passed with all in favor.***

Councilor Cheney moves to schedule a second reading and Public Hearing on Resolution 2018-09 on February 26, 2018 during the regular scheduled Council meeting to gather input prior to accepting the Public School Infrastructure Grant, seconded by Councilor Lipman; the ***motion passed with all in favor.***

Councilor Bolduc moves to waive the reading of Resolution 2018-10 in its entirety and to read by title only, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Bolduc moves to waive the first reading of Resolution 2018-10 on behalf of the City in the amount of

\$34,855 for LMS Surveillance Cameras, seconded by Councilor Haynes; the ***motion passed with all in favor.***

Councilor Lipman moves to schedule a second reading and Public Hearing on Resolution 2018-10 on February 26, 2018 during the regular scheduled Council meeting to gather input prior to accepting the Public School Infrastructure Grant, seconded by Councilor Cheney; the ***motion passed with all in favor.***

#### 20.C. **Resolution 2018-10 School Supplemental Appropriations**

This is not part of the tax cap money nor does it become part of the base.

Councilor Cheney moves to waive a reading of this Resolution 2018-11 in its entirety and to read by title only, seconded by Councilor Lipman; the ***motion passed with all in favor.***

Councilor Bolduc moves to waive the first reading of this resolution for the Supplemental Appropriation in the amount of \$440,813.00 for the Laconia School District for security and safety infrastructure improvements, seconded by Councilor Hamel; the ***motion passed with all in favor.***

Councilor Bolduc moves to schedule a second reading and Public Hearing on February 26, 2018 during the regular City Council meeting to gather input prior to accepting the Supplemental Appropriation, seconded by Councilor Lipman; the ***motion passed with all in favor.***

#### 20.D. **Unanticipated Revenue - Native American Statue**

Mayor Engler questioned what would happen to this donation if it was decided to take the Native American Statue down. City Manager Myers stated there would be record of where the donation came from and the City would refund the donation or the donor could donate to another use.

Councilor Bolduc moves to schedule a Public Hearing on February 26, 2018 during the regular Council meeting for the Unanticipated Revenue of \$840.00 received by the City for use towards the restoration of the Native American Statue at Opechee Park, seconded by Councilor Haynes, the ***motion passed with all in favor.***

#### 20.E. **Improvement of Union Ave/Elm Street intersection**

City Manager Myers explained the traffic concerns regarding the Union Avenue/Elm Street intersection. The road improvement project is tentatively scheduled to begin in September of 2018.

DPW Director Wes Anderson presented a PowerPoint presentation providing the Council with three different options for the Union Ave/Elm Street intersection improvements.

Option 1: Combine the separate Elm Street and Clinton Street traffic signal phases into one phase,

Option 2: Change from a shared through/left turn lane and a right turn only to a shared through/left turn and a shared through right turn; or

Option 3: Add a lane and change from a shared through/left turn lane and a right turn only to a dedicated left turn, dedicated through and a dedicated right turn lane.

DPW recommends a combination of one and two. In order to keep the design effort on schedule, a decision will be needed by the Council no later than the March 12, 2018 meeting.

Council recommends bringing this item back to the agenda for the February 26, 2018 Council Meeting.

### 21. **UNFINISHED BUSINESS**

#### 22. **COUNCIL COMMENTS**

Councilor Haynes attended the Laconia 125th event held at the Community Center on Friday, February 9, 2018. Cassandra Sousa, a Laconia High School Sophomore was named Miss Laconia 125. Council stated how beautifully she sang and hope to have her attend a Council Meeting in the near future.

### 23. **FUTURE AGENDA ITEMS**

#### 23.A. **Ordinance amendment relative to Chapter 167, Noise and Chapter 161, Licensing as it pertains**

to outdoor sound equipment and loudspeakers

- 23.B. **Second reading of a resolution relative to the adoption of RSA 31:95-b, Appropriation of funds made available during the year**
- 23.C. **Master Plan**
- 23.D. **Milfoil Treatment funding requests**
- 23.E. **Sewer & Water Master Plan**
- 23.F. **Single Stream Recycling/Concord Co-op/Solid Waste disposal cost reductions**
- 23.G. **Strategic Planning/Goal Setting**
- 23.H. **WOW Trail**
- 23.I. **Proposal to implement City Policies for designating emergency lanes**
- 23.J. **Resolution 2017-30 relative to authorizing the City Manager to apply to the State of NH DOT for a temporary use agreement in the City's name that will allow for the completion of a study concerning the different options and benefits of how to build Phase 3 of the WOW Trail and to sign all necessary documents**

24. **NON-PUBLIC SESSION (According to RSA 91-A:3, II)**

Councilor Bolduc moves to go into non-public meeting at 9:05 pm, seconded by Councilor Haynes, the ***motion passed with all in favor.***

City Clerk Hebert took the roll call with the following Councilors in attendance: Bruce Cheney, Henry Lipman, Mark Haynes, Bob Hamel, Armand Bolduc.

Not present: David Bownes

Mayor Engler noted that five (5) Councilors are in attendance and a quorum has been established.

Councilor Hamel moved to seal the non-public minutes for two years, seconded by Councilor Cheney, the motion passed with all in favor.

Councilor Lipman moved to exit non-public meeting at 9:26 pm, seconded by Councilor Cheney; the ***motion passed with all in favor.***

25.

**ADJOURNMENT**

With no further business to come before the Council and without objection, Mayor Engler closed the meeting at 9:27 pm.

These minutes were accepted on February 26, 2018

Respectfully Submitted

Cheryl Hebert, City Clerk