



City of Laconia
Special Events Technical Review Committee
Wednesday, February 4, 2026 - 12:00 PM
City Hall in the Armand A. Bolduc City Council Chamber

2/4/2026 - Minutes

1. CALL TO ORDER

T. Carmichael calls the meeting to order at 12:02 PM.

2. ROLL CALL

Chief Chris Noyes, Joe Gray, Chief Tim Joubert, Hilary Young, Amy Lovisek, and Chair Tyler Carmichael are present. Ben Crawford and Nate Guerette are not in attendance.

3. RECORDING SECRETARY

Greyson Draper, Planner Technician

4. STAFF IN ATTENDANCE

Tyler Carmichael, Assistant Planner

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

5.1. 10/8/2025 Minutes

With no discussion from the Committee, T. Carmichael will consider the October 8th, 2025 Minutes as presented.

6. CONTINUED PUBLIC HEARINGS, CONSIDERATION AND POSSIBLE VOTE Note: The Purpose Of This Agenda Section Is For The Board To Continue The Public Hearing For The Applicant And The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

6.1. SE2026-006; 1207 Weirs Blvd (343-301-1); Laconia Motorcycle Week

T. Carmichael introduces the application to the Committee. The application is for parking and vending. The dates are June 13-21, 2026 from 8-12 PM daily. This is a returning application with no changes from prior years. No concerns were raised by the Committee.

T. Carmichael opens the public hearing at 12:03. T. Carmichael closes the public hearing at 12:04.

J. Gray motions to approve application SE2026-006 with the same conditions as the previous year. A. Lovisek seconds the motion. Unanimous.

6.2. SE2026-007; Opechee Bay State Forest (332-404-2); Sled Dog Derby

Jennifer Hollows presents her application to the Committee. The application is for the Sled Dog Derby. The dates are February 13-15, 2026 from 8:30-4 PM daily. The event and noted that course conditions may change depending on snowfall. Any potential relocation or trail modification would be communicated to Police, Fire, and Public Works. She also requests a waiver of fees.

Chief Joubert and Lt. Noyes discuss coordination needs, including advance notice of course changes, emergency contact points, cruiser placement, and signage. Police staffing was reviewed, and J. Hollows confirms that volunteer flaggers would assist as in prior years.

T. Carmichael opens the public hearing at 12:07. T. Carmichael closes the public hearing at 12:11.

A. Lovisek motions to approve application SE2026-007 with the same conditions as the prior year, with the additional condition that any course changes must be coordinated with Police, Fire, and Public Works. J. Gray seconds the motion. Unanimous.

6.3. SE2026-008; Opechee Park (405-142-7); Jet Ski Races

Shawn Dudek presents the event, noting it is the same format as last year with an expected increase in participation. The application is for Jet Ski Racing on Lake Opechee. The dates are June 5-7, 2026 from 8-5 PM daily. Marine Patrol approval was still pending but in progress. No issues were raised by the Committee.

T. Carmichael opens the public hearing at 12:14. T. Carmichael closes the public hearing at 12:15.

H. Young motions to approve application SE2026-008 with the same conditions as the previous year. A. Lovisek seconds the motion. Unanimous.

6.4. SE2026-009; Endicott Rock Park (155-252-16); Bike Week

T. Carmichael presents the application. It is for parking motorcycles and cars at Endicott Rock Park during Bike Week. The application has already been approved by City Council at their November 10th, 2025 meeting with a fee wavier. The Parks & Recreation Commission approved the application in August, 2025, as well. The dates are June 13-21, 2026 from 8-12:30 PM daily. This is a returning application with no changes from prior years. No concerns were raised by the Committee.

T. Carmichael opens the public hearing at 12:16. T. Carmichael closes the public hearing at 12:17.

Chief T. Joubert motions to approve application SE2026-009. H. Young seconds the motion. Unanimous.

6.5. SE2026-010; Weirs Beach Boardwalk (146-27-31); Boardwalk Jazz Concerts

Robert Ames presents his application for Boardwalk Jazz Concerts. He describes the use of a 10' x 20' pop-up tent, secured to the boardwalk structure, and City electrical outlets. An outdoor loudspeaker permit will be obtained as required. The dates are Sundays, June 28 - August 30, 2026 from 6-9 PM. No issues were raised by the Committee. R. Ames will need an outdoor

speaker permit for the event.

T. Carmichael opens the public hearing at 12:18. T. Carmichael closes the public hearing at 12:19.

Lt C. Noyes motions to approve application SE2026-010 with the same conditions as the prior year, including the requirement for an outdoor loudspeaker permit. H. Young seconds the motion. Unanimous.

6.6. SE2026-011; 240-260 Lakeside Ave (146-127-2, 145-127-44); Laconia Motorcycle Week

T. Carmichael presents the application. It is for parking motorcycles and cars at Endicott Rock Park during Bike Week. The dates are June 13-21, 2026 from 8-12:30 PM daily. This is a returning application with no changes from prior years. No concerns were raised by the Committee. H. Young will need R. Ames' vendor list by May 29th, 2026. Fire Department requires documentation verifying that the fire alarm system has been inspected and is operational, to be submitted no later than one week prior to the event.

T. Carmichael opens the public hearing at 12:21. T. Carmichael closes the public hearing at 12:22.

H. Young motions to approve application SE2026-011 with the same conditions as last year, plus submission of vendor lists by May 29, 2026, and fire alarm inspection documentation prior to the event. J. Gray seconds the motion. Unanimous.

6.7. SE2026-012; 88, 112, 122, & 132 Lakeside Ave (155-127-11, 155-127-12, 155-127-13, 155-127-14); Laconia Motorcycle Week

T. Carmichael presents the application. It is for parking vending during Bike Week. The dates are June 13-21, 2026 from 8-12:30 PM daily. This is a returning application with changes from prior years. T. Carmichael explains the changes of this year's proposed map. Spaces 7 and 8 will share one tent. Space 9 expanded with a 30-meter clear span tent covering the driveway. Space 11 will be the only food vendor. Space 12 has been eliminated.

H. Young reminds R. Ames that each vendor within a shared tent must obtain an individual license. Vendor lists are due by May 29, 2026.

T. Carmichael opens the public hearing at 12:24. T. Carmichael closes the public hearing at 12:25.

H. Young motions to approve application SE2026-012 with the same conditions as last year, incorporating the revised site layout, submission of vendor lists by May 29, 2026, and confirmation that each vendor obtains an individual license. J. Gray seconds the motion. Unanimous.

7. PUBLIC HEARINGS, POSSIBLE CONSIDERATION AND VOTE Note: The Purpose Of This Agenda Section Is For The Board To Have A Presentation From The Applicant And Open A Public Hearing For The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

8. OTHER BUSINESS

9. ADJOURNMENT

A. Lovisek motions to adjourn. H. Young seconds the motion. Unanimous. The meeting adjourns at 12:26 PM.

DRAFT